

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 10, 2026

OPEN SESSION

CALL TO ORDER – President Jesmer called the meeting to order at 6:03 p.m.

ROLL CALL - Board members present: Melissa Jesmer, Jonna Phillips, M. America Navarro, and Linda Brown were present. **Board members absent:** Sean Avram was absent.

PLEDGE OF ALLEGIANCE – President Jesmer led the Pledge of Allegiance.

APPROVAL OF AGENDA: The Board approved the agenda. MSCU (Navarro/Brown) 4/0/1

Jesmer - Aye

Avram - Absent

Phillips - Aye

Navarro - Aye

Brown - Aye

APPROVAL OF MINUTES: The Board approved the minutes from the Regular Board Meeting on May 13, 2026 as written. MSCU (Phillips/Navarro) 4/0/1

Jesmer – Aye

Avram – Absent

Phillips –Aye

Navarro – Aye

Brown – Aye

PUBLIC COMMENT (Closed Session Items) – None

The Board adjourned into Closed Session at 6:04 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member, Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 6:31 p.m. and the Board reconvened to Open Session at 6:31 p.m.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Analyn Dyer, CBO.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Jesmer announced that no action was taken in Closed Session.

PARENT ASSOCIATIONS REPORTS – None

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS – None

PUBLIC COMMENT- None

PUBLIC HEARING – Three separate Public Hearings were held for the 2026-2027 LCAP Plan, the 2026-2027 Proposed Original Budget, and the 2026-2027 Richvale Charter Academy LCAP Plan respectively.

REPORTS:

M/O/T/, FOOD SERVICE DIRECTOR’S REPORT: M/O/T Supervisor John Strattard’s Cafeteria Plan was reviewed, and Mr. Kaelin explained the changes for the 2026-2027 school year.

SUPERINTENDENT’S REPORT: Doug Kaelin reported that both graduation ceremonies went well and came in under an hour. The speakers did great. The high school graduates did not march out. Instead, they hung around in front of their chairs and greeted family and friends. The summer work crew is busy deep cleaning all of the classrooms. There are roughly 60 kids attending summer school from 8-12 M-F. We are adding one more summer school teacher. The plans for the gym have been submitted to the state. It is costing us \$58,000 just to have the state look at them. The total price for the new gym/classrooms is approximately 7.4 million. There was a walk through today for contractors interested in bidding the reroofing job at BHS. The bid will be approved at the next Board meeting. We are looking into building a 40 x 60 structure to serve as a new shop that will be more secure from thefts. We will use General Funds for this project and not bond sales. The resurfacing of the pool will go out to bid in the fall. Two busses are down in Sacramento being repaired. Electric busses are falling apart.

CBO’S REPORT: Anayln Dyer presented an overview of the 2026-2027 Original Budget and fielded questions from the Board.

BOARD MEMBER REPORTS: None

CONSENT AGENDA: The Board approved Consent Agenda Items A-B. MSCU (Phillips/Brown) 4/0/1
Jesmer – Aye
Avram – Absent
Phillips – Aye
Navarro – Aye
Brown – Aye

- A. Approve Superintendent’s recommendations regarding Inter-District Agreement Request(s) as listed for the 2026-2027 school years
- B. Approve AP Vendor Check Register and Purchase Order Listing May 1, 2026 – May 31, 2026

ACTION ITEMS: The Board approved Action Items A-L. MSCU (Navarro/Brown) 4/0/1

Jesmer – Aye
Avram – Absent
Phillips – Aye
Navarro – Aye
Brown – Aye

- A. Adopt Resolution 2025/2026 # 10 Ordering Governing Board Member Election
- B. Adopt Resolution 2025/2026 # 11 Regarding Costs of Candidates' Statements
- C. Adopt Resolution 2025/2026 # 12 Establishing Procedure in Case of Tie Vote at Governing Board Election
- D. Approve Prop 28 Annual Report
- E. Approve the 2026-2027 Certification of Assurances
Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at:
<http://www.cde.ca.gov/fg/aa/co/ca22assurancetoc.asp>
Attached is the Consolidated Application for Spring Data Collection.
- F. Approve the School Plan for Student Achievement (SPSAs) for Biggs Elementary School and Biggs High School
- G. Adopt the New or Updated Board Policies (BP), Admin. Regulations (AR), and Exhibits (E) from the CSBA May 2026 release
- H. Approve the 2026/2027 Expanded Learning Program (ELOP) contract in the amount of \$125,066 with the Butte County Office of Education
- I. Approve MOU with BCOE for Count Play Explore (CPE) Professional Learning Cohort
- J. Approve MOUs with CalState Teach for Interns and Student Teachers
- K. Approve Acellus Quote for renewal of Acellus Gold Monthly Student Licenses in the amount of \$20,540 using LCAP funds
- L. Approve overnight field trip for the FFA Officer Retreat

PERSONNEL ACTION ITEMS: The Board approved Personnel Action Items A-N. MSCU (Brown/Navarro) 4/0/1

Jesmer – Aye
Avram – Absent
Phillips – Aye
Navarro – Aye
Brown – Aye

- A. Approval of Local Assignment Options for the 2026-2027 School Year
 - Rebecca Christy – Intervention
 - Joelene Gilman – Independent Study
 - April Robinson – Health and Chemistry
 - Anne Romena Lair – Academic Support
 - Vince Sormano – Credit Recovery and Consumer Math
 - Casey Morch – Independent Study
 - Lauren Garcia – Student Government
 - Robert Chaplin – Freshman Studies

- B. Approve the following additional Summer School personnel:
 - Meisha Cramer – Summer School Secretary effective 6/22/26
 - Hollie Byers – Summer School Teacher effective 6/2/26
 - Ricardo Galicia – Summer School Special Ed Teacher effective 6/8/26
 - Christy Headley – Summer School Cook effective 7/1/26

- C. Approve Julia Walton as a Certificated Substitute Teacher

- D. Approve Brooklyn Powell as a Summer 2026 Lifeguard

- E. Accept resignation of Leland Papa, Lower Grades RSP Teacher at BES, effective May 28, 2026

- F. Approve Kaela Hall as a Certificated TK/K Teacher at BES effective August 3, 2026

- G. Approve Lauryn Hoogeveen as a 5.25 Instructional Aide at BES effective August 4, 2026

- H. Approve Dasjhawna Mitchell as a Classified Substitute Instructional Aide

- I. Approve the following stipend positions for 2026/2027:
 - Elizabeth Terpening and Trinity Ingersoll – Science Camp Teachers
 - Rigoberto Paredes – Wrestling Coach
 - Roscoe Deel – Varsity Boys Basketball Coach
 - Zonah Headley – JV Girls Basketball Coach
 - Kameron Smith – Varsity Baseball Coach
 - Zonah Headley – Varsity Softball Coach
 - Angie Cote – Varsity Cheer Advisor
 - Shelby Jackson – JV Cheer Advisor
 - Amanda Vargas – Track Coach
 - Meisha Cramer – Assistant Track Coach
 - Sean Phillips – Walk-on Assistant Track Coach

- J. Approve the Addendum to Superintendent’s Contract for the 2026/2027 school year

- K. Approve contract with Tracey McPeters for the Richvale Charter Academy and BES Principal with Special Projects position for the 2026/2027 school year

- L. Approve contract with Ricardo Galicia for BES/RCA TK- 8th Grade Vice Principal

M. Approve contract with Melissa Green for the Speech Therapist position for the 2026/2027 school year

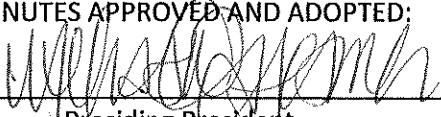
N. Approve Mason Kaelin as student summer help for the orchard

INFORMATION ITEMS – Special Board Meeting, June 24, 2026 at 5:00 p.m.

FUTURE ITEMS FOR DISCUSSION – None

ADJOURNMENT – 7:10 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.