



Objective:

To provide a meaningful and engaging experience that supports the academic, social, and emotional growth of all TK–6th grade students enrolled in the program. Our program incorporates a variety of learning modules, teaching strategies, and the Nurtured Heart Approach to encourage positive behavior, confidence, and personal growth. We strive to create a safe, supportive environment where students can thrive, build friendships, share joyful experiences, and develop new skills and tools that support both learning and character development.

Basic Structure-After School Program:

The Achieve More After School Program (ASP) begins immediately following the regular school day and runs until 5:30 p.m. Each afternoon is designed to provide a balanced mix of academic support, enrichment, and recreation. Students will have opportunities to participate in homework help, reading time, STEAM activities, social-emotional learning, performing arts, and engaging group games.

Students will also enjoy outdoor play that includes both organized sports and unstructured time to relax and connect with peers. Throughout the year, the program will feature a variety of clubs and seasonal activities such as coding club, crafting, comics club, science projects, team-building games, and creative arts. Seasonal projects and celebrations to keep the program fresh, fun, and engaging for students of all ages.

Our goal is to provide a safe, supportive environment where students can learn, explore their interests, build friendships, and end their school day in a positive and enriching way.

Basic Structure-ELOP/Summer Dates:

The Achieve More E.L.O.P. (Expanded Learning Opportunity Program) and Summer Program runs from **7:30 a.m. to 4:30 p.m.** on scheduled program days. Parents or guardians must **sign students in at drop-off and sign them out at pick-up** each day.

Throughout the day, students will participate in a variety of academic enrichment activities and a variety of engaging enrichment opportunities. Our goal is to create a safe, active, and engaging environment where students can continue learning, build friendships, and explore new interests outside of the regular school day.

Achieve More! 2026/2027

E.L.O.P. - Handbook



Registration:

Families are asked to register and submit payment for the dates they need for the upcoming **month by the 5th of each month**. Registration can be completed by filling out the monthly form posted on ParentSquare and on our school website. Payments may be made online through the PayPal link on the school website or in person at the school office.

Please note that once a date has been reserved and paid for, **refunds cannot be issued for absences**. Thank you for your understanding and for helping us plan staffing and activities for our students.

Cost:

Free for qualifying families.

A.S.P./E.L.O.P./Summer Days = \$10 per day

Snacks/meals

The after-school program will provide a small snack based on the California Nutrition guidelines.

- 200 calories for snacks
- Total fat. 35% of total calories.
- Saturated fat. 10% of total calories.
- Trans fat. 0 grams.

(It's a good idea to have an extra snack if you have a child who will be in the program for a longer duration of the day.)

E.L.O.P./Summer dates will provide two small snacks and a lunch based on the California Nutrition guidelines.

- A nutritionally adequate lunch that meets the federal meal pattern requirements for the National School Lunch Program.

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Pick Up:

For the After School dates Students need to be picked up no later than 5:30 pm, E.L.O.P. and Summer Program end at 4:30 pm. Please be considerate of our staff. If someone will be picking up your child who is not on the list for pickup, please notify the Expanded Learning Director.

Emergency Contact:

The Achieve More staff will administer basic first aid to children in need. If the child requires emergency treatment, the Expanded Learning Director will notify the parent (or emergency contact if the parent cannot be reached), and emergency personnel will take the child to the hospital. Achieve More Staff also has permission to allow the child to leave the school with one of the Emergency Contacts listed on the emergency card if the parent is unable to be located. In the event there is an emergency on campus, staff will follow emergency procedures designated by ACS.

Positive Reinforcement/ Discipline Policy:

Achieve More's Positive Reinforcement/ Discipline policy is based on behavioral science and principles of PBIS (Positive Behavioral Interventions and Supports) and the Nurtured Heart Approach.

School Rules

1. Be safe
2. Be Respectful
3. Be Responsible

POSITIVE REWARDS FOR EXPECTED BEHAVIOR;

Achieve More Staff emphasizes and rewards expected choices. Students can earn positive rewards for exhibiting virtuous behavior and following the school rules. Students will be recognized through encouragement, verbal acknowledgment, incentives, or special privileges.

SHOULD A CHILD CHOOSE TO BREAK A RULE;

Consequence Level will be determined by the severity of the action. Level 1: Verbal Warning. Level 2: Removal from the situation for an age-appropriate time. Level 3: The E.L.O.P. Director will call home and the parent/guardian will be notified to discuss future steps.

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Please sign and return this portion to the office

Parent Agreement

My student(s), _____, will be attending Achieve More during the 2026-2027 school year. I have read the Achieve More! ELOP Handbook and agree with the policies, procedures, and behavior expectations required for participation in the Program.

Parent/Guardian's Name

Parent/Guardian's Signature

Please list the names of people allowed to pick up your child from Achieve More. In the event you need someone who is not on this list to pick up your child, please notify the Expanded Learning director.

Name

Relationship to Child
