



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees Regular Meeting

6:00 p.m., Thursday, July 16, 2026

Williams Unified School District Board Room

260 11th Street, Williams, CA

A G E N D A

1.0 CALL TO ORDER

TIME: _____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 COMMUNICATION / REPORTS

6.1 Board of Trustees Reports

6.2 Juan Salas, Ed.D., District Superintendent and Secretary to the Board

7.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

7.1 **BOARD MINUTES** – Request to approve Board minutes

7.1.1 (p. 9) June 16, 2026 (Special)

7.1.2 (p. 12) June 18, 2026 (Regular)

7.2 (p. 19) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.

7.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries

7.3.1 (p. 24) General Ledger Report and Bank Reconciliation Report, Williams Elementary School Checking Account, May 2026.

7.3.2 (p. 26) General Ledger Report and Bank Reconciliation Report, Williams Upper Elementary School Checking Account, May 2026.

7.4 **SERVICE AGREEMENTS / CONTRACTS**

7.4.1 (p. 28) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.

7.4.2 (p. 100) Modern Building, Inc. Change Order COR-0016 for WJSHS North Wing Package C Electrical Changes.

7.4.3 (p. 104) Modern Building, Inc. Change Order COR-0019 for WJSHS North Wing Package C Enlarge Welding Rollup Door to 10ft Wide for Plasma Table.

7.4.4 (p. 121) Modern Building, Inc. Change Order COR-0020 for WJSHS North Wing Package C Post and Rafter Repair.

7.4.5 (p. 126) Modern Building, Inc. Change Order COR-0021 for WJSHS North Wing Package C Revised Structural Ledger Detail.

- 7.4.6 (p. 129) Modern Building, Inc. Change Order COR-0022 for WJSHS North Wing Package C Revised Concrete at GL 8.
- 7.4.7 (p. 132) Modern Building, Inc. Change Order COR-0023 for WJSHS North Wing Package C Bottom Plate Framing Repairs for Plumbing.
- 7.4.8 (p. 136) Modern Building, Inc. Change Order COR-0025 for WJSHS North Wing Package C Paint Room 314 Wall to Remain.
- 7.4.9 (p. 142) Modern Building, Inc. Change Order COR-0026 for WJSHS North Wing Package C Occupancy Sensor Deduct.
- 7.4.10 (p. 145) Modern Building, Inc. Change Order COR-0028 for WJSHS North Wing Package C Tbar Ceiling Added in Rooms 313, 336, 337.
- 7.4.11 (p. 148) Memorandum of Understanding between Colusa County Office of Education and Williams Unified School District for Services of the Education Program at S. William Abel Academy (SWAA) SY 26-27.

7.5 ROUTINE PURCHASE ORDERS

	Purchase Order #	Vendor	Amount
7.5.1 (p. 151)	PO27-00001	Colusa Floor Covering	\$ 31,486.08
7.5.2 (p. 152)	PO27-00004	TCSIG (Property & Casualty Premiums)	\$490,120.00
7.5.3 (p. 153)	BPO27-00001	Association of Bay Area Governments	\$ 41,040.00
7.5.4 (p. 154)	BPO27-00003	City of Williams (Water & Sewer)	\$120,000.00
7.5.5 (p. 155)	BPO27-00013	Frontier (Internet & Communications)	\$ 91,200.00
7.5.6 (p. 156)	BPO27-00014	Pacific Gas & Electric Company	\$270,000.00
7.5.7 (p. 157)	BPO27-00015	Recology Butte Colusa Counties	\$ 39,999.96
7.5.8 (p. 158)	PO27-00032	TTF Holdings LLC (Nurse Services)	\$ 82,740.00
7.5.9 (p. 159)	PO27-00040	Imagine Learning LLC	\$ 47,194.87
7.5.10 (p. 160)	PO27-00050	ParentSquare, Inc.	\$ 26,896.22
7.5.11 (p. 161)	BPO27-00024	Williams Hardware (MOT Supplies)	\$ 26,000.00
7.5.12 (p. 162)	BPO27-00027	Gold Star Foods Inc.	\$ 282,000.00
7.5.13 (p. 163)	BPO27-00028	Happy Valley Fresh Fruit Co	\$ 25,000.00
7.5.14 (p. 164)	BPO27-00032	Sysco Food Service	\$186,000.00
7.5.15 (p. 165)	PO27-00090	Pro Pacific Fresh	\$ 50,000.00
7.5.16 (p. 166)	BPO27-00033	Waxie Sanitary Supplies	\$ 65,000.00
7.5.17 (p. 167)	PO27-00095	James Marta & Co LLP	\$ 50,700.00

7.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Boys Varsity Basketball Coach	Open	
Extra Duty	Girls Varsity Basketball Coach	Open	
Extra Duty	Varsity Golf Coach	Open	
Extra Duty	Junior Varsity Volleyball Coach	Open	
Extra Duty	Assistant Junior Varsity Football Coach	Open	
Extra Duty	Varsity Track Coach	Open	
Extra Duty	Assistant Varsity Track Coach	Open	
Extra Duty	Varsity Volleyball Coach	Filled	Maria Mendiola

7.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated	Secondary VAPA-CTE Teacher	Filled	Elijah Harrison pending clearances
Certificated	Secondary Science Teacher	Filled	Sarah Mendonca pending clearances
Certificated	Secondary Math Teacher	Filled	Joga Lahel pending clearances
Certificated	Multiple Subjects Teacher	Open	
Certificated	Secondary Spanish Teacher	Open	
Certificated	Secondary Spanish Teacher	Resignation	Hortencia Meraz Betancourt
Certificated	Multiple Subjects Teacher	Resignation	Ada Calderon
Classified	Custodian/Groundskeeper	Resignation	Angelica Arambula
Classified	Custodian/Groundskeeper/Bus Driver	Open	

Classified	Academic Technician	Open	
Certificated Management	Secondary Assistant Principal	Filled	Ada Calderon

7.8 APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES

7.8.1 (p. 168) Disposal of Obsolete Textbooks for Williams Jr/Sr High School

7.9 APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES

7.9.1 (p. 169) 2026-27 Williams Upper Elementary School Instructional Minutes

7.9.2 (p. 170) 2026-27 Williams Jr/Sr High School Instructional Minutes

7.9.3 (p. 171) 2026-27 Mid Valley Continuation Instructional Minutes

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: _____ **Abstain** _____ **Absent** _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

8.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

8.1 (p. 172) Consideration and possible action concerning the approval of the Agricultural Career Technical Education Incentive Grant 2026-27 Application for Funding for Williams Jr/Sr High School.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: _____ **Abstain** _____ **Absent** _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

8.2 (p. 183) Consideration and possible action concerning the approval of the Warrant Orders form for the Colusa County Office of Education.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: _____ **Abstain** _____ **Absent** _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

8.3 (p. 184) Consideration and possible action concerning the approval of **Resolution #01-071626: School Board Resolution for Naming District Representatives and Authorizing Participation in State Allocation Board (SAB)-Administered Programs.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: _____ **Abstain** _____ **Absent** _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

8.4 (p. 185) Consideration and possible action concerning the approval of the revised 2026-27 School Plan for Student Achievement for Williams Elementary School.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: _____ **Abstain** _____ **Absent** _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

8.5 (p. 248) Consideration and possible action concerning the approval of the 2026-27 School Plan for Student Achievement for Williams Upper Elementary School.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: _____ **Abstain** _____ **Absent** _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

8.6 (p. 317) Consideration and possible action concerning the approval of the 2026-27 School Plan for Student Achievement for Williams Jr/Sr High School.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: _____ **Abstain** _____ **Absent** _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

8.7 (p. 394) Consideration and possible action concerning the approval of **Resolution #02-071626: Delegating Limited Contracting Authority to the Superintendent Pursuant to Education Code Section 17604.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

9.0 **INFORMATIONAL ITEMS**

9.1 (p. 396) Williams Uniform Complaint Quarterly Report: April – June, 2026

10.0 **FUTURE MEETING DATES**

- 10.1 August 20, 2026 (Regular)
- 10.2 September 10, 2026 (Regular)
- 10.3 October 15, 2026 (Regular)
- 10.4 November 19, 2026 (Regular)
- 10.5 December 14, 2026 (Regular)

11.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

- 11.1 Summer School Presentations
- 11.2 FFA Fair Presentation
- 11.3 Board and Superintendent Goal Setting

12.0 **ADJOURNMENT** TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, August 20, 2026 AT 6:00 PM.

Posted: July 13, 2026