

Contra Costa County Board of Education
BOARD OF EDUCATION MEETING
MINUTES
November 12, 2025

MEMBERS

Daniel Nathan-Heiss, Area 1 Trustee
Sarah Butler, Area 2 Trustee
Yazmín Llamas, Area 3 Trustee
Mike Maxwell, Area 4 Trustee
Annette Lewis, Area 5 Trustee
Keerthi Eraniyan, Student Trustee
Sanvi Panda, Student Trustee

STAFF PRESENT

Lynn Mackey, County Superintendent of Schools
Daniela Parasidis, Deputy Superintendent, Business Services
Marcus Walton, Director, Communications and Special Events
Natalia Ciccone, Exec. Asst. to the Superintendent and Board
Michelle Kiernan, Exec. Asst. to the Superintendent and Board
Cynthia Schwerin, Assistant County Counsel

1.CALL TO ORDER

1.1 The President will call the meeting to order

Board President Annette Lewis called the Board meeting to order at 6:19 p.m. (Video: [0:00](#))

2. GENERAL INFORMATION

2.1 General Information

3. OPENING PROCEDURES

3.1 Roll Call

Seven Board members were present. (Video: [1:29](#))

3.2 Land Acknowledgement

Trustee Lewis read the Land Acknowledgement. (Video: [1:50](#))

3.3 Pledge of Allegiance

Trustee Eraniyan led the reciting of the Pledge of Allegiance. (Video: [2:06](#))

3.4 Agenda Review and Adoption

Action: Approve agenda as presented. (Video: [2:41](#))

Motion by Mike Maxwell, second by Daniel Nathan-Heiss

Yes: Sarah Butler, Annette Lewis, Yazmín Llamas, Mike Maxwell, Daniel Nathan-Heiss; Preferential Vote – Keerthi Eraniyan, Sanvi Panda

No: None

Absent: None

Final Resolution: Motion Passes

3.5 Board Meeting Minutes – October 8, 2025

Action: Adopt minutes as amended. (Video: [3:24](#))

Motion by Sarah Butler, second by Mike Maxwell

Yes: Sarah Butler, Annette Lewis, Yazmín Llamas, Mike Maxwell, Daniel Nathan-Heiss; Preferential Vote – Keerthi Eraniyan, Sanvi Panda

No: None

Absent: None

Final Resolution: Motion Passes

4. CLOSED SESSION

None.

5. RECOGNITIONS

None.

6. CONSENT AGENDA

6.1 Consent Agenda

Items listed under Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of a member of the Board or Superintendent and acted upon separately. (Video: [5:13](#))

6.2 Temporary County Certificates (TCCs) - October 2025 (GALICIA) – ACTION

6.3 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS1-111225 (BERGER) – ACTION

6.4 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS2-111225 (BERGER) – ACTION

6.5 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS3-111225 (BERGER) – ACTION

6.6 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS1-1112825 (BERGER) – ACTION

Action: Adopt consent agenda as presented.

Motion by Mike Maxwell, second by Sarah Butler

Yes: Sarah Butler, Annette Lewis, Yazmín Llamas, Mike Maxwell, Daniel Nathan-Heiss; Preferential Vote – Keerthi Eraniyan, Sanvi Panda

No: None

Absent: None

Final Resolution: Motion Passes

7. PUBLIC COMMENT

7.1 Public Comment

(Video: [5:51](#))

Esther Prokopienko, Principal, Invictus Academy of Richmond

8. PUBLIC HEARINGS

None.

9. BUSINESS/ACTION ITEMS

9.1 Charter Schools Update (MCCHESNEY) – INFORMATION

Neil McChesney, Coordinator, Charter School Oversight, provided the Board with up-to-date information related to charter oversight. Topics included a Notice of Concern issued to Invictus Academy of Richmond and other updates.

McChesney also introduced Tiana Freiri, Interim Principal, and Martin Coyne, Director, Business Services, of Manzanita Charter Middle School, and Christian Cabrera, Middle School Executive Director, and Ruth Mathis, High School Executive Director of Summit K2 Charter School, who presented the 2025-26 LCAP for their respective schools. These presentations are an opportunity for charter schools to inform the Board members of the school's current performance and progress with focus on the most recent LCAP, goals, actions and expenditures associated with it. (Video: [9:53](#))

9.2 Policy Standing Committee: First Reading & Review (MACKEY) – ACTION

Superintendent Lynn Mackey introduced proposed changes for first reading to Board Policies, Administrative Regulations and Board Bylaws recommended by the Policy Committee. The following policies were presented for first reading to the full Board: SP 3513.3 Tobacco-Free Schools; SP 3551 Food Services Operations/Cafeteria Fun; SP 3553 Free and Reduced Price Meals; AR/SP 3554 Other Food Sales; AR 4112.4 Health Examinations; AR/SP 4115 Evaluation/Supervision; SP 4315 Evaluation/Supervision; AR 4161.1/4361.1 Personal Illness/Injury Leave; AR 4161.2/4261.2/4361.2 Personal Leaves; AR 4161.11/4261.11/4361.11 Industrial Accident/Illness Leave; AR 4217.11 Preretirement Part-Time Employment; SP 4216 Probationary/Permanent Status; and AR/SP 4218 Dismissal/Suspension/Disciplinary Action. The Policy Committee also recommended eliminating the following policy: SP 4112.4 Health Examinations. (Video: [55:44](#))

9.3 Advisory Committee Reports (LEWIS) - INFORMATION

Board President Lewis gave an update for two Ad Hoc committees:

- Superintendent Compensation Ad Hoc Committee:

Trustee Lewis and Trustee Llamas met to study how other counties structure the Superintendent's compensation and reviewed resources available from the ACCBE and found that the CCCOE's compensation structure was following best practices. The Ad Hoc committee was dissolved.

- Board Retreat Ad Hoc Committee:

Trustee Lewis and Trustee Butler met to discuss how to organize a Board retreat and decided to use the CSBA's Board Self-Evaluation tool which each Board member would take. From the results, the Ad Hoc committee would determine how to structure the Board Retreat and agenda topics. (Video: [58:37](#))

10. SUPERINTENDENT'S UPDATE

10.1 Superintendent's Update

(Video: [1:06:01](#))

- Remind everyone that November is Homelessness Awareness Month. Information about the CCCOE sock drive was handed to the Board members.
- Some schools and Stewart Building are currently hosting a food drive, and Board members can drop off donations.

11. BOARD UPDATES

11.1 Board Standing Committee Reports

(Video: [1:08:30](#))

- Charter Committee: Met on Oct. 28; discussed Clayton Valley Charter High School and its current election process, as well as heard from several CVCHS teachers at the last meeting; discussed Invictus Academy and missing graduation requirement
- Policy Committee: Policy Committee met and presented policies at this meeting
- Legislative Committee: Met Oct. 21 to review the new laws that Governor Newsom has signed into law

11.2 Comments from Board Members

(Video: [1:11:42](#))

Daniel Nathan-Heiss

- Attended Policy Committee meeting on Nov. 3
- Visited Golden Gate Charter School with Trustee Lewis as part of the Board's charter school oversight responsibilities

Yazmín Llamas

- On Oct. 22, invited to California Superintendent Tony Thurmond's press conference at Pittsburg Unified School District where he presented the school district with an award for improved scores on testing
- On Oct. 23, elected Board members were invited UC Berkeley's Chancellor and the Dean of Education's presentation introducing work related to improving the services and resources provides for K-12 schools to bridge the gap between K-12 schools and higher education

Sarah Butler

- On Nov. 5, attended, along with Trustee Nathan-Heiss, a Contra Costa Building and Trades council held a meeting at Concord High School and gave information about apprenticeships in the trades pathway
- Visited Invictus Academy of Richmond as part of the Board's charter school oversight responsibilities

Mike Maxwell

- Visited Mt. McKinley School with Trustee Lewis and Superintendent Mackey
- Met with parents from Acalanes Union High School District to answer questions about the redistricting process and how the county board is involved

Annette Lewis

- Visited Invictus Academy of Richmond and Golden Gate School as part of the Board's charter school oversight responsibilities
- Visited Mt. McKinley School with Trustee Maxwell and Superintendent Mackey

11.3 Comments from Student Board Members

(Video: [1:18:26](#))

Keerthi Eraniyan:

- Participated with the San Ramon teen council in Senior Tech Days where they students teach seniors how to use technology
- The San Ramon teen council also chose ambassadors to get involved in the city and community service
- An update on the Contra Costa Youth Journalism program: on CCSPIN.net, there is a lot of new reporting from the 2025-26 program. Students reported on AI issues, contract negotiations and the mosquito epidemic, as well as her article from the Leshner Center People of Influence interview with Christine Baranski.
- Has been investigating a candy ban at different school districts for the school newspaper

Sanvi Panda

- Contra Costa Health has a teen Instagram account to provide information to teens about information about their health, nutrition, mental health, safe sex practices and menstrual health.
- Contra Costa Health held a panel with 10 high schoolers where the teens were asked to review Instagram account to ask about engagement with account and provide feedback to help the account better reach the intended audience
- As part of Courage Student Group and along with the WISP coalition and other youth-led health focused groups, hosted an outing called Operation Potato to see how the programs are implementing their advocacy in the county about cannabis prevention

11.4 Future Agenda Items

(Video: [1:24:34](#))

- Information about Alameda Teacher training
- Update on CCCOE policies and status of updates
- ACCBE membership presentation
- Trades presentation

12. EVENTS CALENDAR

12.1 Calendar of Events 2025

(Video: [1:28:56](#))

12.2 Board Meeting Dates 2025

Next meeting is scheduled for December 17, 2025.

13. ADJOURNMENT

13.1 The President will adjourn the Board meeting

President Lewis adjourned the meeting at 6:32 p.m.

(Video: [1:29:30](#))