

**Cottonwood Creek Charter School  
Board of Directors' Meeting Minutes**

For

**Monday, March 9th, 2026**

7:00 p.m. Cottonwood Creek Charter School Library  
3425 Brush Street, Cottonwood, California 96022

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1. **CALL TO ORDER** – Jeff Larceval, President, called the meeting to order at 7:01 p.m.

Board members present: Jeff Larceval, President; Kasey Abshier, Parent Representative; Marleigh Hollmer, Parent Representative; Kelli White, Parent Representative

Board members absent: Lynn Peebles, Community Representative

Others Present: Mark Boyle, Charter School Director; Elke Proschner, Administrative Assistant; Samuel Diggle, Chief Business Officer; Rhonda Peek, former Board member; Jim Bush, Project Manager

2. **PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

3. **PUBLIC COMMENT**

None

4. **Recognition – Rhonda Peek, Former Board Member and Former Parent Club President**

Mark recognized Rhonda's achievements to CCCS over the years. She started the Parent Club and served on the school board for many years. Thank you Rhonda!

5. **ACTION ITEMS/DISCUSSION ITEMS**

**A. Approval of Agenda**

**Action:** Motion was made by Marleigh Hollmer to approve the Agenda. The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

**B. Approval of Minutes from February 9<sup>th</sup>, 2026 Regular Meeting**

**Action:** Motion was made by Kasey Abshier to approve the minutes from the February 9th, 2026 regular board meeting. The motion was seconded by Marleigh Hollmer.

**Vote:** Unanimous in favor.

**C. Approval of Warrants**

**Action:** Motion was made by Marleigh Hollmer to approve the warrants as presented. The motion was seconded by Kelli White.

**Vote:** Unanimous in favor.

**D. Approval of Second Interim Budget for 2025/26 School Year (Review, Narrative, Report and Budget)**

*Sam Diggle presented the Second Interim Budget for 2025/26*

**Action:** Motion was made by Kasey Abshier to approve the Second Interim Budget for the 2025/26 School Year. The motion was seconded by Marleigh Hollmer.

**Vote:** Unanimous in favor.

**E. Approve Memorandum of Understandings with Cottonwood Union School District**

*Shared Services/Technology Services for the 2025/26 School Year  
Operational Agreement and Business Services (July 2025- June 2030)*

**Action:** Motion was made by Marleigh Hollmer to approve the Memorandum of Understandings with the Cottonwood Union School District. The motion was seconded by Kelli White.

**Vote:** Unanimous in favor.

**F. Approval of New Certificated Position for 2026/27 School Year**

*Music Teacher – 80% FTE*

**Action:** Motion was made by Kelli White to approve the new Certificated Position for the 2026/27 School Year. The motion was seconded by Marleigh Hollmer.

**Vote:** Unanimous in favor.

**G. Approve 2025-26 Comprehensive School Safety Plan**

**Action:** Motion was made by Kelli White to approve the 2025-26 Comprehensive School Safety Plan. The motion was seconded by Marleigh Hollmer.

**Vote:** Unanimous in favor.

**H. Approval of Extra Duty Elective Stipend for Certificated Staff**

*Scott Clare – School Yard Games*

**Action:** Motion was made by Kasey Abshier to approve the Extra Duty Elective Stipend for Scott Clare. The motion was seconded by Kelli White.

**Vote:** Unanimous in favor

**6. INFORMATIONAL ITEMS**

**A. Facilities Update** – Jim Bush presented a 5-Year Facilities Plan.

**B. Update on Solar Project** – School received a Proposal from PACE Engineering for Engineering Services and a Designer report.

**C. Proposed New Policies for 2026/27 School Year**

- 1. Junior-High Missing Work/Late Work Policy
- 2. Missing Assignments and Involuntary Removal Policy

**D. Parent Club Update**

**E. Upcoming Dates** – April 23<sup>rd</sup> is the Colonial Art Show, May 13<sup>th</sup> will be the EOY Patriotic Concert; May 26<sup>th</sup> is Kindergarten Graduation and Kasey Abshier will be presenting diplomas; May 28<sup>th</sup> is the 8<sup>th</sup> Grade Graduation and Kelli White will be presenting diplomas.

**F. Athletics Update**

**G. Current Enrollment**




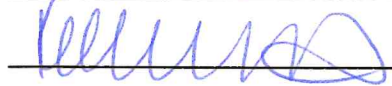
**7. FUTURE ITEMS/NEXT MEETING DATE:**

Monday, April 13th, 2026 (Regular Board Meeting)

**8. ADJOURN**

Motion was made by Kasey Abshier to adjourn the meeting. Motion was seconded by Marleigh Hollmer. The meeting was adjourned by Jeff Larceval at 7:57 pm.

**MINUTES APPROVED**

Jeff Larceval	
Lynn Peebles	
Kasey Abshier	
Marleigh Hollmer	
Kelli White	