



Title I School-Level Parent and Family Engagement Policy

Monte Vista High School

09/05/2025 12:00 am, 2025-26

2.0 With approval from the local governing board, Monte Vista High School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]) [\[Describe how the school jointly develops with, and distributes to, parents and family members of Title I students a written parent and family engagement policy.\]](#)

English Language Advisory Committee (ELAC)

Parent-Teacher-Student Association (PTSA)

School Site Council (SSC)

Western Association of Schools and Colleges (WASC) Focus Groups

Back-to-School Night

Annual Title I Meeting

Various "Meet the Principal" meetings

Parent/guardian conferences

Student Support Team (SST) meetings

2.1 Involvement of Parents in the Title I Program

The school-level parent and family engagement policy shall describe the means for how Monte Vista High School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

[\[Briefly describe or list the activities the school will implement to address this requirement.\]](#)

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 U.S.C. § 6318[c][1])

An Annual Title 1 Meeting is held every year during back to school night

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. (20 U.S.C. § 6318[c][2])

Meeting dates and times are scheduled based on parent/guardian availability.

- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 U.S.C. § 6318[c][3])

Parent/guardian participation is highly encouraged. Examples of parent involvement include, but are not limited to, the following:

English Language Advisory Committee (ELAC)

School Site Council (SSC)

Parent-Teacher-Student Association (PTSA)

Western Association of Schools and Colleges (WASC) Focus Groups

- d) The school provides parents of participating children with the following:

- i. Timely information about the Title I program. (20 U.S.C. § 6318[c][4][A])

School website (content available in multiple languages)

Infinite Campus email and phone messages (multiple languages)

Parent/guardian conferences

- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. (20 U.S.C. § 6318[c][4][B])

Back-to-School Night

Annual Title I Meeting

Parent/guardian conferences

Class syllabi

Other mediums of communication (i.e., phone calls/texts, notices sent home, emails, grade reports, and constant access to Infinite Campus Portal)

- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 U.S.C. § 6318[c][4][C])

Parent/guardian participation is highly encouraged. Examples of parent involvement include, but are not limited to, the following:

English Language Advisory Committee (ELAC)

School Site Council (SSC)

Parent-Teacher-Student Association (PTSA)

Western Association of Schools and Colleges (WASC) Focus Groups

Parent conferences

- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

[Briefly describe or list the activities the school will implement to address this requirement.]

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 U.S.C. § 6318[e][1])

Back-to-School Night

Annual Title I Meeting

Classroom Syllabi

Parent/guardian conferences

Phone calls/texts, email, video conferencing, notices sent home, and Infinite Campus Parent Portal and Talking Points

Grade reports (including, but not limited to -- student's progress in individual classes, the California Assessment of Student Performance and Progress [CAASPP], and, if applicable, the English Language Proficiency Assessments for California [ELPAC]).

- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. (20 U.S.C. § 6318[e][2])

English Language Advisory Committee (ELAC)

School Site Council (SSC)

Parent-Teacher-Student Association (PTSA)

- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (20 U.S.C. § 6318[e][3])

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. (20 U.S.C. § 6318[e][4])

English Language Advisory Committee (ELAC)

School Site Council (SSC)

Parent-Teacher-Student Association (PTSA)

- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. § 6318[e][5])

School Site Council (SSC)

English Learner Advisory Committee (ELAC)

Parent-Teacher-School Association (PTSA)

Parent Institute for Quality Education (PIQE)

Counseling Center to assist with post-secondary planning, financial aid, crisis intervention, and community outreach programs and services

School website (content available in multiple languages)

Infinite Campus phone messages (English and Spanish)

Infinite Campus email (English and Spanish)

Translation services and interpreters made available for meetings

Regularly updated website

Access to staff (teachers, administration, and office staff) through meetings and conferences, phone calls/texts, email, and video conferencing

Computer kiosk to assist with Parent Portal in Infinite Campus in Counseling Center

HELP Desk for any technology questions (i.e., Parent Portal)

Back-to-School Night, Annual Title I Parent Meeting, and pre-arranged dates and times to visit classrooms

- f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. § 6318[e][14])

2.3 Accessibility

In carrying out the parent and family engagement requirements of Title I, Part A, Monte Vista High School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. (20 U.S.C. § 6318[f])

[Briefly describe or list the activities the school will implement to address this requirement.]

Access to staff (teachers, administration, and office staff) through meetings and conferences, phone calls/texts, and email

Student progress and other school information communicated via phone calls/texts, notices sent home, emails, parent conferences, grade reports, Infinite Campus Portal, Talking Points, and Monte Vista's website

Opportunities for parents/guardians to observe classroom activities include Back-to-School Night, Shadow Day, and pre-arranged dates and times to visit classrooms

Parents/guardians are invited to attend School Site Council (SSC), English Learner Advisory Committee (ELAC), and Parent-Teacher-School Association (PTSA) meetings

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

[Briefly describe or list the activities the school will implement to address this requirement.]

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. (20 U.S.C. § 6318[d][1])

Monte Vista provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and languages that parents speak. ELAC, PTSA, SSC and WASC Focus Groups are all avenues for parents to be informed and a part of the decision making process at Monte Vista

- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])
2. Frequent reports to parents on their children's progress. (20 U.S.C. § 6318[d][2][B])

4, 6, 12, & 15 week Progress Report and grades available to parents/guardians at any time via Infinite Campus.
3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. § 6318[d][2][C])

Opportunities for parents/guardians to observe classroom activities include Back-to-School Night, Shadow Day, and pre-arranged dates and times to visit classrooms
Parents/guardians are invited to attend School Site Council (SSC), English Learner Advisory Committee (ELAC), and Parent-Teacher-School Association (PTSA) meetings

4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. § 6318[d][2][D])

Access to staff (teachers, administration, and office staff) through meetings and conferences, phone calls/texts, and email
Student progress and other school information communicated via phone calls/texts, notices sent home, emails, parent conferences, grade reports, Infinite Campus Portal, Talking Points, and Monte Vista's website
Opportunities for parents/guardians to observe classroom activities include Back-to-School Night, Shadow Day, and pre-arranged dates and times to visit classrooms
Parents/guardians are invited to attend School Site Council (SSC), English Learner Advisory Committee (ELAC), and Parent-Teacher-School Association (PTSA) meetings

**It may be helpful to include the parent and family engagement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.*