



December 17, 2025 Regular Board Meeting

12/17/2025 - 06:00 PM

33122 Valle Rd, San Juan Capistrano, CA 92675

BOARD OF TRUSTEES BOARD ROOM

Closed Session 5:00 p.m. | Open Session 6:00 p.m.

MEETING MINUTES



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CLOSED SESSION AT 5:00 P.M.

Attendance

Voting Members

Lisa Davis, President

Judy Bullockus, Vice President

Jennifer Adnams, Clerk

Krista Castellanos, Trustee

Gila Jones, Trustee

Gary Pritchard, Ph.D., Trustee

Lisa Zollinger, Trustee

1. CALL TO ORDER

President Davis called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Trustees Adnams, Castellanos, Davis, Jones, and Pritchard

Absent: Trustees Bullockus, and Zollinger

Trustee Zollinger arrived to Closed Session at 5:03 p.m.

Trustee Bullockus arrived to Closed Session at 5:04 p.m.

2. ADOPTION OF THE AGENDA

President Davis reported that staff pulled agenda item 14.A.4 - Employee Cell Phone Allowance, and moved agenda item 13.E - Consent Agreement - TB Dana Point LLC, before agenda item 13.A, 2025 California School Dashboard.

Motion made by: Jennifer Adnams

Motion seconded by: Gila Jones

Voting:

Lisa Davis - Yes

Judy Bullockus - Not Present

Jennifer Adnams - Yes

Krista Castellanos - Yes
Gila Jones - Yes
Gary Pritchard, Ph.D. - Yes
Lisa Zollinger - Not Present

The motion carried 5-0-2 to adopt the agenda as amended.

3. CLOSED SESSION COMMENTS

The Board recessed to Closed Session to discuss: Student Readmission; Student Expulsion; Conference with Legal Counsel - Anticipated Litigation; Conference with Legal Counsel - Existing Litigation; Conference with Labor Negotiators; Conference with Real Property Negotiators; and Conference with Legal Counsel - Existing Litigation.

4. CLOSED SESSION (as authorized by law)

A. STUDENT READMISSION

Trustees voted 7-0 to approve staff recommendations on the following case:

Case No. 2025-004

Motion made by: Jennifer Adnams

Motion seconded by: Gila Jones

Voting:

Unanimously Approved

B. STUDENT EXPULSION

Trustees voted 7-0 to approve staff recommendations on the following case:

Case No. 2026-004

Motion made by: Gila Jones

Motion seconded by: Judy Bullockus

Voting:

Unanimously Approved

C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Trustees gave direction to staff.

D. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

No reportable action.

E. CONFERENCE WITH LABOR NEGOTIATORS

No reportable action.

F. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

No reportable action.

G. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Trustees voted 7-0 to approve staff recommendations on the following case:

OAH Case No. 2025070873

Motion made by: Jennifer Adnams

Motion seconded by: Lisa Zollinger

Voting:

Unanimously Approved

5. OPEN SESSION AT 6:00 P.M.

6. CALL TO ORDER - ROLL CALL

The regular meeting of the Board of Trustees was called to order by President Davis at 6:04 p.m.

ROLL CALL

Present: Trustees Adnams, Bullockus, Castellanos, Davis, Jones, Pritchard, and Zollinger

Absent: None

7. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Dr. Michael Gomez, Executive Director, State and Federal Programs.

8. REPORT ON CLOSED SESSION ACTION

President Davis asked Colleen Hayes, Manager II - Board Operations/Superintendent's Office, to read the report out of Closed Session.

9. REORGANIZATION OF THE BOARD

A. REORGANIZATION OF BOARD – ELECTION OF PRESIDENT

President Davis asked for nominations for Board President.

Trustee Adnams nominated Trustee Davis for Board President. Trustee Davis accepted the nomination.

Voting:

Jennifer Adnams - Yes

Judy Bullockus - Yes

Krista Castellanos - Nay

Lisa Davis - Yes
Gila Jones - Yes
Gary Pritchard -Yes
Lisa Zollinger - Yes

The motion carried 6-1 by a roll call vote to elect Trustee Davis as Board President for a one-year term beginning December 2025, with a preferential vote of aye from Student Board Member Hansen.

B. REORGANIZATION OF BOARD – ELECTION OF VICE PRESIDENT

President Davis asked for nominations for Board Vice President.

Trustee Zollinger nominated Trustee Bullockus for Board Vice President. Trustee Bullockus accepted the nomination.

Voting:

Jennifer Adnams - Yes
Judy Bullockus - Yes
Krista Castellanos - Nay
Lisa Davis - Yes
Gila Jones - Yes
Gary Pritchard -Yes
Lisa Zollinger - Yes

The motion carried 6-1 by a roll call vote to elect Trustee Bullockus as Board Vice President for a one-year term beginning December 2025, with a preferential vote of aye from Student Board Member Hansen.

C. REORGANIZATION OF BOARD – ELECTION OF CLERK

President Davis asked for nominations for Board Clerk.

Trustee Bullockus nominated Trustee Adnams for Board Clerk. Trustee Adnams accepted the nomination.

Voting:

Jennifer Adnams - Yes
Judy Bullockus - Yes
Krista Castellanos - Nay
Lisa Davis - Yes
Gila Jones - Yes
Gary Pritchard -Yes
Lisa Zollinger - Yes

The motion carried 6-1 by a roll call vote to elect Trustee Adnams as Board Clerk for a one-year term beginning December 2025, with a preferential vote of aye from Student Board Member Hansen.

D. SELECTION OF TRUSTEE PARTICIPATION ON VARIOUS COMMITTEES

Every year at the organizational meeting in December, Trustee assignments are made to various committees and other groups in which there is an expectation of Board representation.

Motion made by: Jennifer Adnams

Motion seconded by: Judy Bullockus

Voting:

Unanimously Approved

The motion carried 7-0 to approve the Selection of Trustee Participation on Various Committees.

Student Board Member Hansen cast a preferential vote of aye to approve the Selection of Trustee Participation on Various Committees.

Trustee Jones will serve as the District's representative on the Nominating Committee of the Orange County Committee on School District Organization with Trustee Bullockus serving as the alternate.

Trustees Bullockus and Jones will serve on the Orange County School Boards Political Action Group Effort (PAGE).

Trustees selected to serve on the following Ad Hoc committees:

City of Aliso Viejo: Trustees Castellanos, and Pritchard

City of Dana Point: Trustees Adnams, and Pritchard

City of Laguna Niguel: Trustees Castellanos, Jones, and Pritchard

City of Mission Viejo: Trustees Bullockus, and Jones

City of Rancho Santa Margarita: Trustees Bullockus, and Zollinger

City of San Clemente: Trustees Adnams, and Davis

City of San Juan Capistrano: Trustees Adnams, and Jones

Ladera Ranch Civic Council: Trustees Bullockus, and Zollinger

Trustee Castellanos will serve on the District Restructuring Council (DRC) with Trustee Davis serving as the alternate.

Trustees Adnams, Davis, and Zollinger will serve on the College and Career Advantage Board with Trustee Castellanos serving as the alternate.

Trustee Jones will serve as the California School Boards Association (CSBA) Delegate until March 31, 2028, and Trustee Bullockus will complete her two-year term ending March 31, 2027.

Trustees Jones and Zollinger will serve on the Board Policy Sub-Committee.

Trustee Davis will serve on the SONGS Community Engagement Panel.

10. SUPERINTENDENT AND BOARD COMMENTS

Dr. Christopher Brown, Superintendent, welcomed everyone to the last Board meeting of 2025. He wished everyone a happy holiday season and a wonderful winter break. He invited everyone to the first 2026 Coffee with Chris at Viejo Elementary School on January 9, 2026, at 8:15 a.m. He concluded by inviting all to the January 15, 2026, Parent Workshop at the District office.

Trustee Bullockus presented Trustee Davis with a plaque commemorating her past year as Board President and thanked her for her leadership.

11. STUDENT BOARD MEMBER COMMENTS

Student Board Member Hansen reported on attending the San Juan Hills High School Winter Fusion Dance Show. She thanked all the teachers and staff for their help with students as they wrapped up their finals. In conclusion, she mentioned the CCA Healthcare and Medicine class and what a great experience it has been. She encouraged parents to look into classes that their students might be interested in next year.

12. ORAL COMMUNICATIONS (Non-Agenda Items)

Per Board Policy 9323, *Meeting Conduct*, the speaker time was reduced to two minutes per individual.

The following speakers addressed the Board:

- *Virginia Vargas*
- *Lisa Meyers*
- *Amber*
- *Pam*
- *Victor*
- *Tammy T.*
- *Linda Haddock*
- *Sarah Phillips*

13. DISCUSSION ACTION/INFORMATION ITEMS

A. 2025 CALIFORNIA SCHOOL DASHBOARD

President Davis recognized Dr. Gregory Merwin, Associate Superintendent, Education and Support Services, to introduce the item.

Dr. Merwin recognized Dr. Meg Ervais, Assistant Superintendent Curriculum and Instruction – Grades 6-12, and Alternative Education, Brad Shearer, Assistant Superintendent, Curriculum Instruction – Grades Pre K-5, and Dr. Michael Gomez, Executive Director, State and Federal Programs, to present the item

The following speaker addressed the Board:

- *Julie Colombero*

This is an information item only and no Board action is necessary.

Student Board Member Hansen left the meeting at 7:45 p.m.

B. ESTABLISHING RIENDA TK-8 SCHOOL BOUNDARY AND ASSOCIATED BOUNDARY ADJUSTMENTS

President Davis recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

Motion made by: Gila Jones

Motion seconded by: Lisa Zollinger

Voting:

Unanimously Approved

The motion carried 7-0.

C. RESOLUTION NO. 2526-15, WITHDRAWING FROM MEMBERSHIP IN THE SCHOOLS EXCESS LIABILITY FUND JOINT POWERS AUTHORITY

President Davis recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

Motion made by: Jennifer Adnams

Motion seconded by: Gila Jones

Voting:

Unanimously Approved

The motion carried 7-0 by a roll call vote.

D. CERTIFICATION OF THE 2025-2026 FIRST INTERIM REPORT

President Davis recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to introduce the item.

Clark Hampton recognized Philippa Townsend, Assistant Superintendent, Fiscal Services, to present the item.

Motion made by: Lisa Zollinger

Motion seconded by: Jennifer Adnams

Voting:

Unanimously Approved

The motion carried 7-0.

E. CONSENT AGREEMENT - TB DANA POINT LLC

This item was moved prior to agenda item 13.A - 2025 California School Dashboard.

President Davis recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to present the item.

Motion made by: Lisa Zollinger
Motion seconded by: Judy Bullockus
Voting:
Unanimously Approved

The motion carried 7-0.

Student Board Member Hansen cast a preferential vote of aye to approve Consent Agreement - TB Dana Point LLC.

14. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The staff recommend approval of all Consent Calendar items.

Motion made by: Lisa Zollinger
Motion seconded by: Gila Jones
Voting:
Unanimously Approved

The motion carried 7-0 by a roll call vote to approve the Consent Calendar, with the exception of agenda item 14.A.4 - Employee Cell Phone Allowance, being pulled by staff.

A. CONSENT CALENDAR - Business and Support Services

1. DONATION OF FUNDS AND EQUIPMENT

2. PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS

3. AGREEMENTS AND BIDS

4. EMPLOYEE CELL PHONE ALLOWANCE

This item was pulled by staff.

5. PROCURE ELIGIBLE E-RATE ITEMS UTILIZING REQUEST FOR PROPOSALS PROCESS

B. CONSENT CALENDAR - Human Resource Services

1. HUMAN RESOURCE SERVICES MANAGEMENT STAFFING REORGANIZATION

2. 2025-2026 ANNUAL REPORT – EMPLOYMENT OF RELATIVES

3. ORANGE COUNTY DEPARTMENT OF EDUCATION FIRST QUARTER REPORT –

WILLIAMS SETTLEMENT LEGISLATION

4. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CERTIFICATED EMPLOYEES

5. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CLASSIFIED EMPLOYEES

C. GENERAL FUNCTIONS

1. SECOND READING BOARD BYLAW 9270 CONFLICT OF INTEREST

2. 2026-2027 BOARD MEETING SCHEDULE

3. RESOLUTION NO. 2526-16, ROLE OF THE BOARD: POWERS AND RESPONSIBILITIES

4. SCHOOL BOARD MINUTES - NOVEMBER 19, 2025 REGULAR MEETING

15. ADJOURNMENT

Motion made by: Jennifer Adnams

Motion seconded by: Judy Bullockus

Voting:

Unanimously Approved

The motion carried 7-0 to adjourn the meeting.

President Davis announced the Board meeting adjourned at 8:18 p.m.



Christopher Brown, Ed.D.,
Superintendent



Jennifer Adnams, Clerk