



Highlands High School

English Learner Advisory Committee Agenda/Minutes

Agenda/Actas del Comité Asesor para Estudiantes de Inglés

Date & Time (*Fecha & Hora*) 10/22/2025 6:00 PM

Location (*Ubicación*) Zoom

Zoom Link (*Enlace de Zoom*) <https://zoom.us/j/97297101751?pwd=qsOGmNCm5duKYiNvWGbS4Zzy4YE>
x20.1

ELAC Attendance *Asistencia al ELAC*

Officers / Funcionarios	Present / Absent <i>Presente/ Ausente</i>
ELAC Member: <i>Miembro ELAC:</i>	Yes (Si)
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*Parents that are employees of the school may not serve as a parent member of the ELAC. * Los padres que sean empleados de la escuela no pueden ser miembros del ELAC.	
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>	Present / Absent <i>Presente/ Ausente</i>
Principal: <i>Directora(a):</i> Darryl Hawthorne / Jennifer Mack	Yes (Si)
Vice Principal: <i>Sub Director/a:</i> Jennifer mack	Yes (Si)
Academic Intervention Specialist, Bilingual: <i>Especialista en Intervención Académica, Bilingüe:</i> Margarita Gonzalez Rodarte	No
Family Community Liaison: <i>Enlace Comunitario Familiar:</i> Josephin Guadarrama-Mendez	No
Bilingual Para: <i>Asistente Bilingüe:</i> None	No
Other Staff: <i>Otro Personal:</i> Denise Urrutia	Yes (Si)
Other Staff: <i>Otro Personal:</i>	
Other Staff: <i>Otro Personal:</i>	
Other Staff: <i>Otro Personal:</i>	

Parents, Guardians, Community Members <i>Padres, Tutores, Miembros de la Comunidad</i>
Veronica Hernandez

AGENDA		
ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 6:00 PM Total Members in Attendance: 3 <i>Total de Miembros Presentes:</i> Quorum: Yes (Si) <i>Quórum:</i>
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> Introductions -Parent requests meeting be conducted in Spanish
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> 1  Previous Minutes	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas Person <i>Persona:</i> Mack Second <i>Se secundó:</i> Urrutia In favor <i>A favor :</i> 2 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) ELD for my child	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> ELD for my Child -Ms. U provides overview of ELD program at Highlands -Ms. U explains ELPAC: Initial and summative assessments -Ms. U explains secondary placement: ELD A/B, ELD 1, ELD 2, ELD 3, Academic ELD -Ms. U shares information on support programs
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) Reclassification & RFEP monitoring	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Reclassification -Ms. U goes over the reclassification rainbow -Ms. U shares information on reclassification info (and correlation with ELPAC) -Ms. U describes parent involvement in reclassification process -Ms. U describes monitoring of reclassified students
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) Seal of Biliteracy & Biliteracy Pathway Awards	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Seal of Biliteracy -Ms. U shares about the Language exam to earn the state seal of biliteracy -Ms. U goes over criteria to earn seal of biliteracy through pathways, shares benefits and awards with seal of biliteracy -Parent asks when student can take exam: VP responds with spring -Parent asks if student is required to take exam: VP said students sign up

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) Election: President Secretary DELAC representative	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> VP asks Veronica if she is able to hold a listed office position - parent declines
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones)	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones)	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>

DELAC Reporting <i>Informes DLAC</i>	DLAC Representative <i>Representante DELAC</i>	Summary of Reporting (<i>Resumen de Informes</i>) N/A
Other Presentation: (Topics requested by ELAC members) <i>Otra Presentación:</i> <i>(temas solicitados por miembros del ELAC)</i>	Principal Director/a	Summary of Presentation (<i>Resumen de Presentación</i>) N/A
Other Committee Reports (if needed): SSC, PTA, LCAP, Etc. <i>Otros Informes del Comité (si es necesario): SSC, PTA, LCAP, Etc.</i>	SSC, PTA or Other Representatives <i>SSC, PTA u Otros Representantes</i>	Summary of Reporting (<i>Resumen de Informes</i>) N/A

Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Secretary <i>Secretario/a</i>	Summary of Comments (Resumen de Comentarios) N/A
Announcements: <i>Anuncios:</i>	Principal <i>Director/a</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: Hora: 6:36 PM

Next meeting date: <i>Fecha de próxima reunión:</i>	12/10/2025	6:00 PM
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