

## Brewster Elementary School PTO



### February Meeting Agenda

Tuesday, February, 2026 @ 6pm

1. Call to order, sign in
  - a. Call to order at 6:14
  - b. 6 in person, 2 virtual
2. Approval of January meeting minutes
3. Treasurer's Report
  - a. Spirit wear deposit for tshirts
  - b. Money minder paid to do the books
4. Principal's Report
5. Upcoming Events
  - a. Wolfpack Game 3/28 @ 6pm
  - b. Read Across America Day - March 2nd
    - i. Email sent to RJ Julia in Middletown
    - ii. Emily will continue to contact RJ Julia and will ensure that students will all get books
  - c. Cereal Domino
    - i. Collection has begun
    - ii. Event is 3/13
    - iii. PTO may be asked to purchase additional cereal boxes if needed
    - iv. We need at least 400 boxes; needs to be advertised more, include an incentive
  - d. Paperhouse Play
    - Cookie order secured (will need to pay 2 weeks prior)
      - 350 cookies were ordered
      - we will sell the cookies \$6
    - Additional items to sell?
      - we will inform other PTOs regarding the sale of additional items
    - sign up genius is needed for volunteers to man table

- Play is April 24 - 26th, 4 shows
- e. Pre/K Graduation
  - Vote on Tshirt & balloon budget
  - t-shirts come from same company as previous year
  - Date of event still needed.
- f. Additional?
  - i. EOY picnic, PTO paid for tshirt
  - ii. ice cream truck was paid for in years past
  - iii. Bagged ice is secured for next year fair - Sami K. can commit to being a member of the fair committee
- g. March conferences - 3/11 and 3/12 early release
  - i. Create amazon wishlist for load the lounge
  - ii. PTO purchased snacks - chips, pretzels, seltzers for staff grab and go
  - iii. PTO provided snacks one day and load the lounge the next
- h. Spring family photos - AL will contact Rachel Jaqueline Photo regarding a date prior to mother's day
- 6. Mom Prom! 3/21 - same night as HS comedy night to raise money for scholarships
  - a. Ticket Sales
    - i. Approx 50 tickets sold as of 2/17
  - b. Advertising
    - i. We will not hold a "raffle"
    - ii. Suggest donations to then draw names
    - iii. Promotion of ticket sales
  - c. Budget
    - i. DJ is secured - John Seville Entertainment
    - ii. Photo booth is needed
    - iii. Balloon arch
    - iv. Purchase of cookies from Sweet Vibes?
  - d. To do list - committee needed to support
- 7. Answer questions/final wrap up
- 8. Adjourn Meeting - 7:08