

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
October 2<sup>nd</sup>, 2025  
4:00PM  
Agenda

- I. Call to Order
- II. Pledge of Allegiance
- III. Members Present
- IV. Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.
- V. Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.
- VI. Correspondence
- VII. Board Trustee Reports
- VIII. Superintendent Report/Information
  - A. Plaza Community Club
  - B. Facilities
  - C. 2026-27 School Calendar
  - D. Music/Band Teacher
- IX. Action
  - A. Old Business
  - B. New Business
    - 1. Consent Agenda: Routine matters that can be approved with one motion
      - a. Approval of the Minutes of the September 4<sup>th</sup>, 2025 Regular Board Meeting
      - b. Approve Warrant Registers August 27<sup>th</sup>, 2025 through September 24<sup>th</sup>, 2025
      - c. Approve Budget Transfers— None
    - 2. Certification of 2024-25 Unaudited Actuals
    - 3. Approval of Resolution 25-02 for Adopting The Gann Limit
- X. Closed Session
  - A. Superintendent Position
  - B. Negotiations
- XI. Adjournment – Next Meeting Thursday December 4<sup>th</sup>, 2025 @ 4PM

Plaza Community Club

COMMUNITY BUSINESS CHECKING (5514) - 1, Period Ending 08/31/2025

RECONCILIATION REPORT

Reconciled on: 09/04/2025

Reconciled by: Kaitlyn Simas

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	19,354.80
Checks and payments cleared (7)	-545.06
Deposits and other credits cleared (1)	579.56
Statement ending balance	19,389.30
Uncleared transactions as of 08/31/2025	0.00
Register balance as of 08/31/2025	19,389.30

Details

Checks and payments cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/04/2025	Check	3186	Ellie Stover	-50.00
08/13/2025	Expense		Amazon	-9.64
08/14/2025	Expense		Dollar Tree	-28.96
08/15/2025	Expense		Starbucks	-44.00
08/15/2025	Expense		Wal-Mart	-33.46
08/18/2025	Expense		Quickbooks	-35.00
08/25/2025	Check	3199	Robyn Bergulad	-344.00
Total				-545.06

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/14/2025	Deposit	226095039	IRS	579.56
Total				579.56

Additional Information

Uncleared deposits and other credits as of 08/31/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/18/2023	Check	3113	Mandy Edson	0.00
05/16/2023	Check	3115	Chico Locker & Sausage Com...	0.00
07/18/2023	Expense		Quickbooks	0.00
07/18/2023	Expense		Quickbooks	0.00
07/18/2023	Expense		Quickbooks	0.00
07/18/2023	Expense		Quickbooks	0.00
07/31/2023	Expense		Audible.com	0.00
09/19/2024	Check	3161	Hannah Henning	0.00
Total				0.00

# Plaza Community Club

## Categorized



<input type="checkbox"/>	date	Bank Description	Spent	received	From/To	Match/Category	Transaction Posted	Action
<input type="checkbox"/>	08/25/2025	Check 3199	\$344.00		Robyn Bergulad	Plaza Swag Order	Check 3199 08/25/2025	Undo
<input type="checkbox"/>	08/18/2025	Intuit	\$35.00		Quickbooks	Office expenses:Software & RULE	AUTO Expense 08/18/2025	Undo
<input type="checkbox"/>	08/15/2025	Wal-Mart	\$33.46		Wal-Mart	1st Day of School	Expense 08/15/2025	Undo
<input type="checkbox"/>	08/15/2025	Starbucks	\$44.00		Starbucks	1st Day of School	Expense 08/15/2025	Undo
<input type="checkbox"/>	08/14/2025	Deposit		\$579.56	IRS	Tax Correction	Deposit 226095039 08/14/2025	Undo
<input type="checkbox"/>	08/14/2025	Dollar Tree	\$28.96		Dollar Tree	1st Day of School	Expense 08/14/2025	Undo
<input type="checkbox"/>	08/13/2025	Amazon	\$9.64		Amazon	1st Day of School	Expense 08/13/2025	Undo
<input type="checkbox"/>	08/04/2025	Check 3186	\$50.00		Ellie Stover	Stokes Memorial Award	Check 3186 08/04/2025	Undo

1-8 of 8 items



PLAZA COMMUNITY CLUB  
7322 COUNTY RD 24  
ORLAND CA 95963-9777

Customer Service:  
1-866-486-7782

Last statement: July 31, 2025  
This statement: August 31, 2025

### COMMUNITY BUSINESS CHECKING

Account number	XXXXXX5514	Beginning balance	\$19,354.80
Low balance	\$19,295.16	Deposits/Additions	\$579.56
Average balance	\$19,487.47	Withdrawals/Subtractions	\$545.06
Interest earned	\$0.00	Ending balance	\$19,389.30

#### Deposits/Additions

Date	Description	Additions
08-14	Deposit	579.56
<b>Total Additions</b>		<b>\$579.56</b>

#### Card Transactions/Withdrawals

Date	Description	Subtractions
08-13	POS Purchase Terminal Vbase2 Amazon Mktp*4r736 6dr3 Amzn.Com/ WA XXXXXXXXXXXX1881	9.64
08-14	POS Purchase Terminal 99999999 Dollar Tree 1028 S Outh Orland CA XXXXXXXXXXXX1873	28.96
08-15	POS Purchase Terminal 00009920 Walmart.Com 800925 6278 Bentonvil Ar XXXXXXXXXXXX1881	33.46
08-15	POS Purchase Terminal 16049701 Starbucks 800-782-7 WA XXXXXXXXXXXX1881	44.00
08-18	POS Purchase Terminal Vbase2 Intuit *Qbooks Onl Ine Cl.Intuit CA XXXXXXXXXXXX1881	35.00
<b>Total Card Transactions/Withdrawals</b>		<b>\$151.06</b>

**Daily Balances**

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
07-31	19,354.80	08-14	19,845.76	08-25	19,389.30
08-04	19,304.80	08-15	19,768.30	08-31	19,389.30
08-13	19,295.16	08-18	19,733.30		

**Overdraft Fee Summary**

	<b>Total For This Period</b>	<b>Total Year-to-Date</b>
<b>Total Overdraft Fees</b>	\$0.00	\$0.00
<b>Total Returned Item Fees</b>	\$0.00	\$0.00

**Checks**

<u>Check #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Date</u>
3186	\$50.00	08-04	*3199	\$344.00	08-25

(\* Skip in check sequence, R-Check has been returned, + Electronified check)

Total Checks paid: 2 for **-\$394.00**

# Plaza Elementary School District

## Facility Use Fee Schedule

Effective: October 2<sup>nd</sup>, 2025

### Hourly Rental Rates (3-Hour Minimum)

Facility	Hourly Rate
Library	\$30
Multipurpose Room	\$40
Multipurpose Room w/ Kitchen	\$55
Classroom	\$30
Gymnasium	\$60
Athletic Fields/Playgrounds*	\$25
Other Rooms/Facilities	See Superintendent/Principal

\*Available during non-school hours only.

### Additional Costs

- **Custodial Fee:** \$26/hour (as determined by the district based on event requirements)
- **Overtime Fee:** \$40/hour (applies when usage extends beyond custodial staff's regular hours)

### Deposit Requirement

- **Deposit:** \$100 (required for all facility rentals)

### Rental Conditions

1. **Minimum Rental:** All rentals require a 3-hour minimum.
2. **Approval:** Use of facilities must be approved by the Superintendent/Principal or designee.
3. **Payment:** All fees and deposits must be paid prior to facility use.
4. **Additional Services:** Additional staffing or services may incur extra costs.
5. **Damages/Excessive Cleaning:** Costs beyond deposit may be charged to the renter.

## Plaza Elementary School District

### Facility Use Request/Application

Instructions: Please complete this form and return it to the District Office at least \_\_\_\_ days prior to the requested use date. A Facility Use Agreement will be issued once this application is approved.

#### Organization Information

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title/Role: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

#### Facility Request

Facility Requested: ☐ Gymnasium ☐ Other: \_\_\_\_\_

Purpose of Use (be specific): \_\_\_\_\_

Expected Attendance: \_\_\_\_ Adults \_\_\_\_ Youth

#### Dates & Times

Date(s) Requested: \_\_\_\_\_

Hours of Use: From \_\_\_\_\_ to \_\_\_\_\_

Setup/Tear down time needed? ☐ Yes ☐ No

#### Services Requested

☐ District Custodian (required if outside regular hours)

☐ Use of Equipment (specify): \_\_\_\_\_

☐ Security Personnel

☐ Other: \_\_\_\_\_

#### Insurance

The Organization must provide a Certificate of Insurance naming Plaza Elementary School District as an Additional Insured, with minimum coverage of \$1,000,000 per occurrence / \$2,000,000 aggregate.

#### Acknowledgment

The undersigned certifies that the information provided is accurate and agrees to comply with all District rules, regulations, and Board Policies governing community use of school facilities.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

#### Office Use Only

Date Received: \_\_\_\_\_

Approved: ☐ Yes ☐ No

Fees Due: \$ \_\_\_\_\_

Certificate of Insurance Received: ☐ Yes ☐ No

District Representative: \_\_\_\_\_

# Plaza Elementary School District

## Facility Use Agreement

### Purpose of Agreement

The District permits the Organization to use the District's facility located at \_\_\_\_\_ for the purpose of: \_\_\_\_\_.

### Dates and Times of Use

- Dates of use: \_\_\_\_\_
- Hours of use: From \_\_\_\_\_ to \_\_\_\_\_
- Setup/Tear down time included: Yes / No

The District reserves the right to modify, reschedule, or cancel facility use in the event of school functions, emergencies, or maintenance needs.

### Fees and Payment

- Facility Rental Fee: \$\_\_\_\_\_ per hour / flat rate \$\_\_\_\_\_
- Custodial Fee (if required): \$\_\_\_\_\_ per hour
- Other fees (security, equipment, etc.): \$\_\_\_\_\_
- Total Estimated Fees: \$\_\_\_\_\_

Payment is due in full no later than \_\_\_\_ business days before the scheduled event unless otherwise agreed in writing.

### Insurance and Liability

- Organization shall provide a Certificate of Insurance naming the District as an Additional Insured with minimum coverage of \$1,000,000 per occurrence / \$2,000,000 aggregate.
- The Organization assumes full responsibility for all participants, guests, and spectators.
- The District is not liable for accidents, injuries, or property damage occurring during use of facilities.

### Rules and Responsibilities

The Organization agrees to:

1. Use the facility only for the stated purpose.
2. Ensure adult supervision is present at all times.
3. Prohibit alcohol, tobacco, drugs, and weapons.
4. Follow all safety and emergency procedures.
5. Not alter, damage, or remove any property.
6. Restore the facility to original condition.
7. Pay for damages or custodial services required.

### Indemnification

The Organization agrees to indemnify, defend, and hold harmless the District, its Board, employees, and agents from and against all claims, liabilities, damages, and expenses arising out of or related to the Organization's use of the facility.

### Termination

The District may terminate this Agreement immediately for violation of terms, unsafe practices, or failure to provide payment/insurance.

Plaza Elementary School District

Organization

Authorized Representative: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**PLAZA ELEMENTARY SCHOOL DISTRICT  
2026-27 CALENDAR  
Draft October 2nd, 2025 Board Meeting**

**August**

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26*	27	28
31				13

**September**

M	T	W	Th	F
7	1	2	3	4
14	15	16	17	18
21	22	23	24	25
28	29	30*		20

**October**

M	T	W	Th	F
5	6	7	1	2
12	13	14	8	9
19	20	21	15	16
26	27	28*	22	23
			29	30
				17

**November**

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				15

**December**

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	14

**January**

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27*	28	29
				19

**February**

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24*	25	26
				15

**March**

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24*	25	26
29	30	31		20

**April**









M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28*	29	30
				20

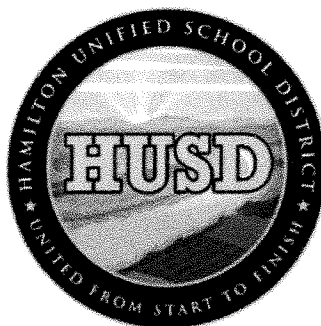
**May**

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26*	27	28
31				20

**June**

M	T	W	Th	F
	1	2	3	4
7	8**	9**	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		7

-  **School Begins 8/13/2026**
-  **School Ends 6/8/2027**
-  **Holiday**
- \*** **Minimum Day (out at 12:45)**
- \*\*** **Minimum Day (out @ 11:30)**
-  **End of Trimester**
-  **Student Non-attendance**
-  **Parent Conf.-Min Day**
-  **Teacher Inservice Day**
-  **Graduation 6/8/2027**



## Visual and Performing Arts (VAPA) CTE Itinerant Teacher at Hamilton Unified School District

**Application Deadline**

9/24/2025 12:00 AM Pacific

**Date Posted**

9/24/2025

**Contact**

Jolene Towne

5308263261 6004

**Number of Openings**

1

**Salary****Add'l Salary Info**

District grants up to 10 years of experience - see salary schedule

**Length of Work Year**

184 Days (school and in-service days)

**Employment Type**

Full Time

**Job Summary**

The Hamilton Unified School District is seeking a dynamic and passionate VAPA CTE Itinerant Teacher to inspire students across multiple campuses. This full-time (1.0 FTE) position is shared among Hamilton Unified, Lake Elementary, and Plaza Elementary School Districts, and is employed and compensated by Hamilton Unified.

**Work Locations & FTE:**

Hamilton High School – 0.50 FTE (Hamilton City, CA)

Lake Elementary School – 0.25 FTE (Orland, CA)

Plaza Elementary School – 0.25 FTE (Orland, CA)

Instruction includes instrumental music/band, other VAPA subjects, and related CTE courses.

Under administrative supervision, Visual and Performing Arts (VAPA) Teacher will be responsible for implementing a well-planned and developmentally appropriate visual and performing arts program according to the California Visual and Performing Arts Framework. The teacher will integrate the use of high-quality visual and performing arts education into the curriculum; provide instruction in multiple modalities including theatre and dance; develop appropriate relationships with students; maintain professional standards as outlined in board policy; and to perform related duties as assigned.

If you are enthusiastic about arts education and want to make an impact across multiple communities, we'd love to hear from you!

Position Start: ASAP

Salary: DOE & units, salary based on Certificated Salary Schedule (we honor up to 10 years of applicable experience)

See attached salary schedule (salary and benefits based on the Hamilton USD salary and benefits schedule)

\$1,200 stipend for MA

Medical/dental/vision insurance

We accept up to 10 years experience!

Work at a GREAT district!!

## **Requirements / Qualifications**

Requirements: Possess and maintain a valid California Career Technical Education credential in the industry sector of the teaching assignment OR the ability to qualify for a Designated Subjects Career Technical Education teaching credential in the assigned industry sector. High school diploma requirement by one of the following methods: Possess a high school diploma OR possess a diploma based on passage of the GED Test. Bachelor's Degree preferred; a minimum of 3 years full-time experience working in the industry associated with the CTE industry sector may be substituted.

Please apply through Edjoin. Any questions, please contact Jolene Towne at (530) 826-3261 Ext. 6004, [jtowne@hustdschools.org](mailto:jtowne@hustdschools.org).

Letter of Introduction

Two Letter(s) of Recommendation

Resume

Transcripts

Copies of credentials, certificates, licenses, etc. (Valid credential issued by the State of California to perform the services of a teacher in the subject area)

Must have/acquire English learner authorization.

Apply online with EDJOIN.

\*CPR and First Aid desired\*

## **Comments and Other Information**

The Hamilton Unified School District operates a state preschool program, one (1) TK-8 school, one (1) high school, one (1) alternative high school, and an adult education program. The district serves a total population of approximately 700. The district is located in Hamilton City and serves the communities of Hamilton City, Ord Bend, and Capay. The community of Hamilton City is located ten miles west of Chico in northwestern Glenn County.

Hamilton Unified School District is an Equal Opportunity Employer.

## **Links Related To This Job**

[HUSD website](#)

[Salary Schedules](#)

## **CalSTRS Links**

*Not all postings qualify for CalSTRS. Informational Only.*

[CalSTRS Info for New Educators](#)

# HAMILTON UNIFIED SCHOOL DISTRICT

## JOB DESCRIPTION

### JOB TITLE: Visual and Performing Arts (VAPA) CTE Teacher

<b>SALARY RANGE:</b> Certificated	<b>DIVISION:</b> Teacher – 6-8/9-12
<b>DEPARTMENT:</b> Certificated Staff	<b>LOCATION:</b> Hamilton Elementary School/ Hamilton High School
<b>REPORTS TO:</b> Site Administration or Designee	<b>WORK YEAR:</b> 184
<b>APPROVED BY:</b> Governing Board	<b>DATE:</b> May 22, 2024

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#### SUMMARY:

Under administrative supervision, Visual and Performing Arts (VAPA) Teacher will be responsible for implementing a well-planned and developmentally appropriate visual and performing arts program according to the California Visual and Performing Arts Framework. The teacher will integrate the use of high-quality visual and performing arts education into the curriculum; provide instruction in multiple modalities including theatre and dance; develop appropriate relationships with students; maintain professional standards as outlined in board policy; and to perform related duties as assigned.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** (Any one position may not include all duties listed; the listed examples do not include all duties and responsibilities)

1. Develop a well-planned and developmentally appropriate Visual and Performing Arts program encompassing the intent of the Visual and Performing Arts (VAPA) Framework.
2. Responsible for scheduling daily classes and student performances/shows/parent engagement events.
3. Develops, implements, and monitors appropriate assessment of student performance.
4. Responsible for student preparation, participation and organization of school site, District and regional performances and shows.
5. Teach in accordance with the approved courses of study and at a rate and level commensurate with established student progress expectations, using adopted textbooks and other instructional materials authorized for such courses.
6. Utilize a variety of instructional strategies to respond to students' diverse needs while still being cognitively challenging.
7. Provide remedial programs for students who have not achieved competency commensurate with their potential.
8. Provide full class, small group, and individual instruction as appropriate.
9. Establish a classroom environment that is safe and supportive, where risk taking is encouraged, where students feel free to contribute their ideas, and where teacher and student interactions are respectful and polite.
10. Provide clear behavior expectations for students and monitor student behavior throughout the class and school campus. Supervise students; enforce District and school rules, regulations, policies and procedures; recommend disciplinary actions, as necessary.
11. Use information about individual students as well as their academic strengths, needs, and progress to plan instruction that addresses the instructional and emotional needs of all students.
12. Demonstrate knowledge of the subject matter and standards of each subject/grade being taught.
13. Closely monitor student learning in order to understand how students are progressing toward the learning objectives and utilize this information to appropriately plan/modify lessons.
14. Provide students with instructive and timely feedback that will move their learning forward and communicate student progress to families and appropriate staff.
15. Support and cooperate with colleagues in order to promote a professional school culture.

16. Attend professional meetings such as staff meetings and professional development.
17. Follow established policies and procedures for reporting incidents such as child abuse, substance abuse, harassment, and violence.
18. Perform basic attendance accounting and business services as required, i.e. purchase orders, field trip requests, etc.
19. Operate standard office and classroom equipment, including a computer, assigned software and assistive devices.
20. Perform other non-instructional duties according to district policies and procedures.
21. Plan and coordinate work of paraprofessionals while in classroom.

**Marginal Functions:**

1. Exercise supervision and care over books, supplies, and equipment; instruct students on proper use and preservation of school properties.
2. Maintain a clean and safe classroom environment.
3. Procure and order supplies and equipment.

**QUALIFICATION REQUIREMENTS:****Education/Experience:**

High school diploma requirement by one of the following methods: Possess a high school diploma OR possess a diploma based on passage of the GED Test.

Bachelor's Degree preferred; a minimum of 3 years full-time experience working in the industry associated with the CTE industry sector may be substituted.

**Credential:**

Possess and maintain a valid California Career Technical Education credential in the industry sector of the teaching assignment OR the ability to qualify for a Designated Subjects Career Technical Education teaching credential in the assigned industry sector.

**Knowledge, Skills, Abilities, and Personal Characteristics:**

Knowledge of the fundamental principles and accepted practices, current trends, literature and research related to the grade(s) and courses taught; knowledge of teaching strategies and classroom management; knowledge of applicable laws, codes, regulations, policies and procedures; knowledge of record-keeping and report preparation techniques; ability to plan, organize, prioritize and manage time; ability to communicate effectively with students, parents, peers, administrators, and other district personnel, both individually and in a group; ability to observe, monitor, and evaluate student progress and behavior; ability to establish and maintain cooperative and effective working relationships with others; possess a positive attitude towards students, learning and teaching; knowledge of assessment tools; demonstrate flexibility and responsiveness; maintain consistent, punctual and regular attendance.

**Health**

Physical and mental fitness to engage in teaching service as certified by a licensed physician, surgeon, or medical officer (CA Education Code Section 44893); Evidence of freedom from active tuberculosis (CA Education Code Section 49406).

**Hazards**

Some positions (e.g., chemistry teacher) may require handling materials that could be hazardous.

**WORKING CONDITIONS****Work Environment:**

Indoor classroom environment; in some positions (e.g., physical education teachers), some or all of the work is conducted outdoors; continuous contact with staff, students, and the public; may drive a vehicle to conduct work.

**Physical Characteristics:** (with or without the use of aids; consideration will be given to reasonable accommodation).

Ability to speak in an understandable voice with sufficient volume to be heard in normal conversation, on the telephone, and in addressing groups; physical, mental, and emotional stamina to endure long hours under sometimes stressful conditions; sufficient vision to read printed material; sufficient hearing to conduct in-person and telephone conversations; sufficient physical mobility to move about the district and drive a car.

This job description is not a complete statement of essential functions and responsibilities. The district retains the discretion to add or change typical duties of a position at any time.

HAMILTON UNIFIED SCHOOL DISTRICT  
 CERTIFICATED SALARY SCHEDULE  
 TEACHERS DISTRICT COUNSELORS/DEAN OF STUDENTS  
 2025-2026  
 Effective July 1, 2025  
 CAP \$14,870

STEP	COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI
	Less Than Clear/Intern	Preliminary CTE	BA +30  Clear CTE	BA + 45  Clear CTE +15 OR Clear CTE + Industry Certification	MA + 12 BA + 60  Clear CTE +45 with Industry Certification	MA + PPS*
1	51,081	53,890	57,624	60,603	63,531	79,873
2	52,606	55,499	59,353	62,323	65,440	81,781
3	54,191	57,171	61,139	64,193	67,403	83,743
4	60,537	61,789	62,971	66,118	69,422	85,764
5		63,600	64,862	68,102	71,504	87,845
6			66,807	70,142	73,656	89,994
7			68,812	72,247	75,863	92,203
8			70,875	74,415	78,136	94,477
9			73,001	76,649	80,481	96,821
10			75,191	78,944	82,897	99,235
11			77,447	81,316	85,379	101,721
12			79,769	83,756	87,948	104,288
13				86,270	90,582	106,922
14				88,859	93,302	109,641
15				91,524	96,097	112,436
16 - 19					98,990	115,333
20 - 23					102,611	118,951
24 - 27					105,006	121,348
28 - 31					108,161	124,500
32 - 35					111,405	128,235
36					112,518	129,518

184 days for Teachers **and School Wellness Counselor** (Columns I - V)

\*194 days for District Counselors/Dean of Students (Column VI)

COLA of 1.5% effective 7/1/25 / CAP \$14,870

Board approved: 5/28/2025

Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
September 4<sup>th</sup>, 2025  
4:00PM  
Minutes

- I. **Call to Order** – The meeting was called to order at 4:00PM
- II. **Pledge of Allegiance**
- III. **Members Present** – Board Trustees Jake Cecil, PJ Davis, and Connie King.  
Superintendent/Principal Conklin and CBO Alex Hinely
- IV. **Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.**
- V. **Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.**
- VI. **Public Hearing: Sufficiency of Textbooks and Instructional Materials 2025-26** – The public hearing was opened at 4:01PM. Connie King asked how the new science curriculum was going. The public hearing was closed at 4:05PM
- VII. **Correspondence**
- VIII. **Board Trustee Reports** - None given
- IX. **Superintendent Report/Information**
  - A. **Plaza Community Club** – Mr. Conklin presented the financial reports since the last meeting and the agenda for today's PCC meeting.
  - B. **Facilities** – Mr. Conklin informed the board that both the new construction and additions projects have been closed by DSA. He also explained that the contractor met with him to discuss the gym floor. The board had a long discussion regarding facility use for outside organizations. The board directed Mr. Conklin to create a facility use fee structure for organizations that want to use the facility for long periods.
- X. **Action**
  - A. **Old Business**
  - B. **New Business**
    1. **Consent Agenda: Routine matters that can be approved with one motion**
      - a. **Approval of the Minutes of the August 7<sup>th</sup>, 2025 Regular Board Meeting**
      - b. **Approve Warrant Registers August 8<sup>th</sup>, 2025 – September 4<sup>th</sup>, 2025**
      - c. **Approve Budget Transfers— None**
      - d. **Approve 6<sup>th</sup>-8<sup>th</sup> Grade Trip to Pacific Environmental Education Camp at Mackerricher State Park Rd, Ft. Bragg, CA September 30<sup>th</sup>-October 3<sup>rd</sup>**
      - e. **Approve 6<sup>th</sup> Grade Field Trip to Shasta Caverns, Redding, CA on May 22<sup>nd</sup>, 2025**
      - f. **Approve 6<sup>th</sup> Grade Field Trip to Coleman National Fish Hatchery, Anderson, CA on October 14<sup>th</sup>, 2025**

PJ Davis moved to approve Consent Agenda and Connie King seconded. All approved.



Plaza School District  
7322 County Road 24  
Orland, CA 95963  
BOARD OF TRUSTEES  
Regular Board Meeting  
September 4<sup>th</sup>, 2025  
4:00PM  
Minutes

**2. Approve Resolution 25-01 Regarding Sufficiency of Instructional Materials**

PJ Davis moved to Approve Resolution 25-01 Regarding Sufficiency of Instructional Materials and Connie King seconded. All approved.

**3. 2025-26 Certification of Provision of Standard-Aligned Instructional Materials**

PJ Davis moved to 2025-26 Certification of Provision of Standard-Aligned Instructional Materials and Connie King seconded. All approved.

- XI. Closed Session** – The board went into Closed Session at 4:28PM and reopened at 4:50.
  - A. Superintendent Position** - No action or direction.
- XII. Adjournment – Next Meeting Thursday, October 2<sup>nd</sup>, 2025 @ 4PM** - The meeting was adjourned at 4:50PM

## ReqPay12d

## Board Report

Checks Dated 08/27/2025 through 09/24/2025

Board Meeting Date October 2, 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40372477	08/27/2025	Amplify Education, Inc.	01-4100 ANNUAL STUDENT PLATFORM K-2ND GRADE			762.15
40372478	08/27/2025	CDW Government	01-4300 2 CHROMEBOOKS		691.19	
40372479	08/27/2025	Cornell Distributing	13-4700 CAFETERIA FOOD	PART FOR CHROMEBOOK	53.51	744.70
40372480	08/27/2025	Gold Star Foods	13-4300 CAFETERIA SUPPLIES	CAFETERIA SUPPLIES - WALDEN	322.52	104.25
				CAFETERIA SUPPLIES - WALDEN	199.12	
				CAFETERIA FOOD	6,200.10	
40372481	08/27/2025	LEE, DAVID A	13-4700 CAFETERIA FOOD	CAFETERIA FOOD - WALDEN	2,486.26	9,208.00
40372482	08/27/2025	Orland Ace Hardware	01-4300 CLASSROOM SUPPLIES - 8TH GRADE			89.01
40372483	08/27/2025	PG&E	01-4300 SITE SUPPLIES			60.23
			01-5510 MONTHLY CHARGE STREET LIGHT			12.01
			07/16/25 - 08/13/25			
40372484	08/27/2025	ProPacific Fresh	13-4700 CAFETERIA FOOD	CAFETERIA FOOD - WALDEN	1,772.65	
40372485	08/27/2025	Renaissance Learning, Inc.	01-5835 AR SUBSCRIPTION & STAR READING SUBSCR.		936.72	2,709.37
						120.25
40372486	08/27/2025	SAV-MOR Foods	13-4700 CAFETERIA FOOD			192.69
40372487	08/27/2025	TCG Administrators/CalSTRS	01-5890 MONTHLY ADMINISTRATOR FEES			8.00
40372488	08/27/2025	Virco, Inc.	01-4300 12 PLASTIC CHAIRS			699.12
40372830	09/03/2025	Advanced Document Concepts	01-4300 STAPLES FOR COPY MACHINE			117.58
40372831	09/03/2025	Christensen Telecommunications, Inc.	35-6200 INSTALLED & REPLACED PHONE IN GYM			116.59
40372832	09/03/2025	Cornell Distributing	13-4700 CAFETERIA FOOD			353.70
40372833	09/03/2025	Glenn Groundwater Authority	01-5520 FISCAL YEAR 2024/25			61.88
40372834	09/03/2025	Hillyard	01-4300 SITE SUPPLIES			324.66
40372835	09/03/2025	Macquarie Equipment Capital, Inc.	01-5620 LEASE PAYMENT			3,728.01
40372836	09/03/2025	Orland Ace Hardware	01-4300 SITE SUPPLIES			7.64
40372837	09/03/2025	Pace Analytical Services, LLC	01-5520 DRINKING WATER MONITORING			138.60
40372838	09/03/2025	ProPacific Fresh	13-4700 CAFETERIA FOOD			436.92
40372839	09/03/2025	SAV-MOR Foods	13-4700 CAFETERIA FOOD			12.98
40372840	09/03/2025	US Foods, Inc.	13-4300 CAFETERIA SUPPLIES		474.21	
			13-4700 CAFETERIA FOOD		1,685.77	
40373044	09/10/2025	Advanced Document Concepts	01-5825 MONTHLY CHARGE 08/01/25 - 08/31/25			2,159.98
40373045	09/10/2025	Cabrera's Lawn Care Marcos Cabrera	01-5800 MAINTENANCE WORK			407.16
40373046	09/10/2025	CatapultK12	01-5830 CMS SCHOOLS HOSTING SERVICE FEE			700.00
40373047	09/10/2025	Cornell Distributing	13-4700 CAFETERIA FOOD			50.00
40373048	09/10/2025	FELIX, JOHN A	01-4300 TOW BEHIND LAWN SWEEPER			264.54
40373049	09/10/2025	ODP Business Solutions, LLC	01-4300 CLASSROOM SUPPLIES - K. HENNING		102.29	343.95

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

005 - Plaza Elementary School District

Generated for Alex Hinely (ALEXHINELY), Sep 24 2025 11:20AM

Checks Dated 08/27/2025 through 09/24/2025

Board Meeting Date October 2, 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40373049	09/10/2025	ODP Business Solutions, LLC	TK - 8TH GRADE SUPPLIES		91.73	
			TONER - N. RANGLES		262.81	456.83
40373050	09/10/2025	Orland Ace Hardware	01-4300 SITE SUPPLIES			226.29
40373051	09/10/2025	ProPacific Fresh	13-4700 CAFETERIA FOOD			906.96
40373052	09/10/2025	SAV-MOR Foods	13-4700 CAFETERIA FOOD			54.89
40373053	09/10/2025	Sierra Water Utility, LLC	01-5520 DROUGHT CON. REPORTING/OPERATOR SERVICE			232.34
40373054	09/10/2025	United Building Contractors, Inc.	35-6200 PLAZA - ADDITIONS			157,702.85
40373055	09/10/2025	US Bank Corporate Payment Systems	01-4300 CLASSROOM SUPPLIES - J. LOVELL		105.59	
			ELO - P SUPPLIES		44.54	
			FIRST AID KITS FOR VANS		56.16	
			GAS FOR LAWN MOWER		21.90	
			MYSTERY SCIENCE		499.00	
			SITE SUPPLIES		97.72	
			SPARK SUPPLIES		136.36	
			SUPPLIES - T. KING		26.46	
			SUPPLIES - T.KING		33.22	
			WORDS I USE WHEN I WRITE - 1ST GRADE		124.17	
			01-5200 STAFF - ORLAND BOWL		905.02	
			01-5835 OPENAI SUB.		20.00	
			SPOTIFY MONTHLY CHARGE		11.99	
			01-5890 LATE CHARGE		3.00	
			13-4300 CAFETERIA SUPPLIES		736.20	
			13-4700 CAFETERIA FOOD		1,836.22	
			CAFETERIA SUPPLIES		190.90	4,848.45
40373056	09/10/2025	US Foods, Inc.	13-4300 CAFETERIA SUPPLIES		393.09	
			CAFETERIA SUPPLIES - WALDEN		241.15	
			13-4700 CAFETERIA FOOD		2,606.94	
			CAFETERIA FOOD - WALDEN		805.86	4,047.04
40373458	09/17/2025	Apollos Solar, LLC	01-5800 SERVICE CHARGE JUNE 2025 / SEPTEMBER 2025		192.00	
			01-9510 SERVICE CHARGE JUNE 2025 / SEPTEMBER 2025		192.00	384.00
40373459	09/17/2025	CONKLIN, PATRICK M	01-4300 COZY CHAIR - WELLNESS ROOM FURNITURE			63.03
40373460	09/17/2025	Cornell Distributing	13-4700 CAFETERIA FOOD			379.40
40373461	09/17/2025	Gold Star Foods	13-4300 CAFETERIA SUPPLIES		331.06	

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## ReqPay12d

## Board Report

Checks Dated 08/27/2025 through 09/24/2025

Board Meeting Date October 2, 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40373461	09/17/2025	Gold Star Foods	13-4700 CAFETERIA FOOD	CAFETERIA FOOD - WALDEN	406.08	1,677.55
40373462	09/17/2025	Hillyard	01-4300 INTERCEPT MICRO FILTERS		940.41	113.26
40373463	09/17/2025	North Valley Voice Studios	01-5800 MUSIC, CHOIR AUG. 20,27 2025			450.00
40373464	09/17/2025	Orland Ace Hardware	01-4300 SITE SUPPLIES			2.91
40373465	09/17/2025	PG&E	01-5510 MONTHLY CHARGE 07/31/25 - 08/28/25			23.82
40373466	09/17/2025	Plaza Elementary School Dist. Revolving Account	01-5620 GUERRERO PARTY RENTAL ELO-P 08/01/25		200.00	
40373467	09/17/2025	ProPacific Fresh	35-5800 MAYRA FUENTES NOTARY SERVICE		30.00	230.00
			13-4700 CAFETERIA FOOD		406.20	
			CAFETERIA FOOD - WALDEN		1,001.07	
40373468	09/17/2025	US Foods, Inc.	CAFETERIA FOOD - WALDEN CREDIT		24.60-	1,382.67
			13-4300 CAFETERIA SUPPLIES		1,387.39	
40373469	09/17/2025	Verizon Wireless	13-4700 CAFETERIA FOOD		2,181.74	3,569.13
40373470	09/17/2025	WM Corporate Services, Inc. As Payment Agent	01-5910 SPARK CELL PHONE			104.47
40373471	09/17/2025	Zingy Learning	01-5530 MONTHLY CHARGE 08/01/25 - 08/31/25			637.84
40373789	09/24/2025	AT&T				
40373790	09/24/2025	Cornell Distributing	01-5835 2ND - 8TH GRADE ZINGY (2025-2026)			477.00
40373791	09/24/2025	Gold Star Foods	01-5910 MONTHLY STATEMENT 08/10/25 - 09/09/25			65.45
			13-4700 CAFETERIA FOOD			89.60
			13-4300 CAFETERIA SUPPLIES		504.88	
40373792	09/24/2025	HMC Group dba HMC Architects	13-4700 CAFETERIA FOOD		660.58	1,165.46
			35-6200 PROFESSIONAL SERVICES AUGUST - ADDITIONS		2,975.06	
			PROFESSIONAL SERVICES AUGUST - MODERN.		1,038.32	4,013.38
40373793	09/24/2025	Orland Ace Hardware	01-4300 SITE SUPPLIES			64.25
40373794	09/24/2025	Pleasant Air Company	01-4300 FILTERS			661.52
40373795	09/24/2025	ProPacific Fresh	13-4700 CAFETERIA FOOD		652.77	
			CAFETERIA FOOD - WALDEN		2,772.06	3,424.83
40373796	09/24/2025	Sacramento Valley Mirror	01-5800 2X3 LEGAL AD			55.20
40373797	09/24/2025	SAV-MOR Foods	13-4700 CAFETERIA FOOD			26.96
40373798	09/24/2025	US Foods, Inc.	13-4300 CAFETERIA SUPPLIES		100.78	
			13-4700 CAFETERIA FOOD - WALDEN		2,218.01	2,318.79
Total Number of Checks					60	213,790.14

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

005 - Plaza Elementary School District

Generated for Alex Hinely (ALEXHINELY), Sep 24 2025 11:20AM

Checks Dated 08/27/2025 through 09/24/2025					Board Meeting Date October 2, 2025		
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount	
Fund Recap							
Fund	Description		Check Count	Expensed Amount			
01	GENERAL FUND		36	14,678.29			
13	CAFETERIA		22	37,249.03			
35	COUNTY SCHOOL FACILITIES		4	161,862.82			
Total Number of Checks			60	213,790.14			
Less Unpaid Tax Liability				.00			
Net (Check Amount)				213,790.14			

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ERP for California

Page 4 of 4

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

**PLAZA ELEMENTARY SCHOOL DISTRICT**

# **2024-25 UNAUDITED ACTUALS**

## **BACKGROUND**

- Represents District financial condition through June 30, 2025
- Reviewed by the Governing Board, County Superintendent, Superintendent of Public Instruction, and State Controller
- Purpose is to ensure awareness regarding current and future financial obligations

## 2024-25 UNAUDITED ACTUALS

# GENERAL FUND COMPARISONS

## 2024-25 SECOND INTERIM

Summary	Unrestricted/Restricted
<b>Beginning Fund Balance</b>	<b>3,889,283.00</b>
LCFF Revenue	2,499,490.00
Federal Revenue	135,570.00
State Revenue	411,239.00
Local Revenue	223,094.00
<b>Total Revenues</b>	<b>3,269,393.00</b>
<b>Total Expenditures</b>	<b>(3,284,303.00)</b>
Transfer to Fund 14 (Deferred Maint)	0.00
Transfer to Fund 40 (SpEd Building)	(5,556.00)
Transfer from Fund 51 (Bond)	6,880.00
<b>+/- Rev./Exp.</b>	<b>(13,586.00)</b>
<b>Ending Fund Balance</b>	<b>3,875,697.00</b>

## 2024-25 UNAUDITED ACTUALS

Summary	Unrestricted/Restricted
<b>Beginning Fund Balance</b>	<b>3,889,278.19</b>
LCFF Revenue	2,485,463.63
Federal Revenue	129,008.63
State Revenue	399,368.67
Local Revenue	275,694.84
<b>Total Revenues</b>	<b>3,289,535.77</b>
<b>Total Expenditures</b>	<b>(2,898,280.55)</b>
Transfer to Fund 14 (Deferred Maint)	0.00
Transfer to Fund 40 (SpEd Building)	(5,555.55)
Transfer from Fund 51 (Bond)	7,989.17
<b>+/- Rev./Exp.</b>	<b>393,688.84</b>
<b>Ending Fund Balance</b>	<b>4,282,967.03</b>

# 2024-25 UNAUDITED ACTUALS

# GENERAL FUND PROJECTIONS

Summary	2024-25 Unaudited Actuals	2025-26 Projection	2026-27 Projection
<b>Beginning Fund Balance</b>	<b>3,889,278.19</b>	<b>4,282,967.03</b>	<b>4,359,853.03</b>
LCFF Revenue	2,485,463.63	2,536,133.00	2,555,029.00
Federal Revenue	129,008.63	91,611.00	91,611.00
State Revenue	399,368.67	357,246.00	357,246.00
Local Revenue	275,694.84	328,645.00	328,645.00
<b>Total Revenues</b>	<b>3,289,535.77</b>	<b>3,313,635.00</b>	<b>3,332,531.00</b>
<b>Total Expenditures</b>	<b>(2,898,280.55)</b>	<b>(3,136,919.00)</b>	<b>(3,248,566.00)</b>
Transfer to Fund 14 (Deferred Maint)	0.00	(94,274.00)	(97,083.00)
Transfer to Fund 40 (SpEd Building)	(5,555.55)	(5,556.00)	(5,556.00)
Transfer from Fund 51 (Bond)	7,989.17	0.00	0.00
<b>+/- Rev./Exp.</b>	<b>393,688.84</b>	<b>76,886.00</b>	<b>(18,674.00)</b>
<b>Ending Fund Balance</b>	<b>4,282,967.03</b>	<b>4,359,853.03</b>	<b>4,341,179.03</b>



# 2024-25 UNAUDITED ACTUALS

# OTHER ENDING FUND BALANCES

Fund	Title	Ending Fund Balance
Fund 13	Cafeteria Fund	262,087.03
Fund 14	Deferred Maintenance Fund	0.00
Fund 20	Postemployment Benefits Fund	357,004.10
Fund 25	Capital Facilities Fund (Developer Fees)	56,283.03
Fund 35	County School Facilities Fund (New Construction/Modern.)	825,498.58
Fund 40	Capital Outlay Projects Fund (Special Education Building)	1,650.00
Fund 51	Bond Interest and Redemption Fund	0.00
Fund 73	Foundation Private-Purpose Trust Fund (Mr. K. Scholarship)	2,186.52

**PLAZA SCHOOL DISTRICT  
RESOLUTION 25-02**

**RESOLUTION FOR ADOPTING THE “GANN” LIMIT**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the  
Gann Amendment, which added Article XIII-B to the California Constitution;  
and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2024-25 fiscal year and a projected Gann Limit for the 2025-26 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2024-25 and 2025-26 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for 2024-25 and 2025-26 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution along with the appropriate attachments to interested citizens of this district

Passed and adopted by the Board of Trustees of Plaza School District this 2<sup>nd</sup> Day of  
October, 2025, by the following vote:

Ayes \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

10/2/2025

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jake Cecil, Board of Trustees