

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
June 25, 2025

OPEN SESSION

CALL TO ORDER – President Jesmer called the meeting to order at 6:00 p.m.

ROLL CALL - Board members present: Melissa Jesmer, Linda Brown, Jonna Phillips, and Sean Avram were present. Board members absent: M. America Navarro was absent.

PLEDGE OF ALLEGIANCE – President Jesmer led the Pledge of Allegiance.

APPROVAL OF AGENDA

The Board approved the agenda with amendments as presented. MSCU (Brown/Avram) 4/0/1

Jesmer – Aye Brown – Aye Phillips – Aye Navarro – Absent Avram – Aye

APPROVAL OF MINUTES

The Board approved the minutes from the Regular Board Meeting on June 11, 2025 as written. MSCU (Avram/Brown) 4/0/1

Jesmer – Aye Brown – Aye Phillips – Aye Navarro – Absent Avram – Aye

PUBLIC COMMENT - None

CONSENT AGENDA:

The Board approved Consent Agenda Item A. MSCU (Avram/Phillips) 4/0/1

Jesmer – Aye Brown – Aye Phillips – Aye Navarro – Absent Avram – Aye

A. Inter-district Agreement Request(s) for the 2025-2026 school year

REPORTS:

SUPERINTENDENT’S REPORT: Doug Kaelin reported that we received a bid to remove everything at the old Richvale school site except for the big tree. The job will start soon. We are asking for bids to replace some roofing at the high school. We hope to have a link posted to our website, which will keep the public updated on the bond projects. Summer School attendance is down. We are averaging 35-40 a day. The Summer School sign up total for July is lower than June. Summer School teachers have been instructed to use ELOP money on items that can be used all school year long. We are mandated to offer extra learning opportunities for K-6th grade. We are considering including Saturday field trips and instructional days during school breaks. We will poll parents to judge interest. The Booster Club had

the press box painted, and it looks good. Consideration will be given to the pros and cons of having an Independent Charter vs. one dependent on the District. Pros include access to \$500,000 in startup money, and cons include the possibility of losing control of Richvale Charter Academy altogether.

CBO'S REPORT: Analyn Dyer reported that the Governor's budget has been finalized. She read her CBO report and submitted it for the record.

BOARD MEMBER REPORTS: None

ACTION ITEMS:

The Board approved Action Items A-S. MSCU (Phillips/Brown) 4/0/1

Jesmer – Aye Brown – Aye Phillips – Aye Navarro – Absent Avram – Aye

- A. Approve the 2025-2026 LCAP Plan (Districtwide)
- B. Approve the 2025-2026 LCAP Plan (Richvale Charter Academy)
- C. Adopt Original Budget for 2025-2026
- D. Adopt LCFF Local Indicators
- E. Approve the 2025-2026 Certification of Assurances
Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at:
<http://www.cde.ca.gov/fg/aa/co/ca22assurancetoc.asp>
Attached is the Consolidated Application for Spring Data Collection.
- F. Approve the 2025/2026 Expanded Learning Program (ELOP) contract in the amount of \$138,991 with the Butte County Office of Education
- G. Approve Education Protection Account (EPA) Expenses in the estimated amount of \$1,321,729
- H. Approve Agreement to Prepare Developer Fee Justification Study with Jack Schreder & Associates
- I. Approve E-Rate Advisors Contract Renewal
- J. Approve purchase of Study Sync from McGraw Hill for \$25,437.29 using Lottery Funds
- K. Approve renewal with Acellus Educational Services
- L. Approve renewal of Benchmark Education subscription totaling \$4,495.38 split between BES and RCA using Lottery Funds

- M. Approve Agreement with BUTA Bargaining Unit for 2025-2027 including Salary Schedule with Public Disclosure
- N. Approve Agreement with Confidential Classified Unit for 2025-2027 including Salary Schedule
- O. Approve Certificated Management Salary Schedule
- P. Approve Agreement with CSEA Bargaining Unit for 2025-2027 including Salary Schedule with Public Disclosure
- Q. Approve Administrative, Certificated Management, and Confidential Classified Management Public Disclosure
- R. Approve overnight field trip for FFA Officers' retreat
- S. Approve 2025-2026 Instructional Continuity Plan Addendum to the School Safety Plan for:
BHS
BES
RCA

PERSONNEL ACTION ITEMS:

The Board approved Personnel Action Items A-F. MSCU (Brown/Avram) 4/0/1

Jesmer – Aye Brown – Aye Phillips – Aye Navarro – Absent Avram – Aye

- A. Approve contract with Tracey McPeters for the Richvale Charter Academy and BES Middle School Principal with Special Projects position for the 2025-2026 school year
- B. Approve contract with Beverly Landers for the Biggs Elementary School TK-5th Grade Dean of Students position for the 2025-2026 school year
- C. Approve contract with Melissa Green for the Speech Therapist position for the 2025-2026 school year
- D. Approve Hallie Green as SDC Teacher effective 8/4/2025 pending approval of her application for a Short Term Staff Permit
- E. Approval of Local Assignment Options for the 2025-2026 School Year
Rebecca Christy – Intervention
Joelene Gilman – Independent Study
April Robinson – Health and Chemistry
Anne Romena Lair – Academic Support
Vince Sormano – Credit Recovery and Consumer Math
Casey Morch – Independent Study
Lauren Garcia – Student Government
Robert Chaplin – Freshman Studies

F. Approve Second Amendment to Analyn Dyer's (CBO) contract

INFORMATION ITEMS – None

FUTURE ITEMS FOR DISCUSSION – None

The Board adjourned into Closed Session at 6:33 p.m.

CLOSED SESSION


1. Litigation; Pursuant to Government Code Section 54956.9

Closed Session was adjourned at 6:47 p.m. and the Board reconvened to Open Session at 6:47 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Jesmer announced that no action was taken during closed session.

ADJOURNMENT – 6:48 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President

AUG 13 2025

Date

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