



Angela Brinkman, Executive Director
Glenn County Children and Family Commission

abrinkman@glenncoe.org | www.first5glenncounty.com

Phone (530) 934-6608 | Cell (530) 526-3344
451 S Villa, Willows, CA 95988

Children and Family Commission

APPROVED MINUTES

October 30, 2025 - 10:30 AM

Orland City Library 333 Mill Street, Orland CA 95963

Order of Business

Item 1: Call to Order and Introductions

TIME: 10:38am

Introductions:

- Bill Wathen – First 5 Chairperson
- Phadie Irons – First 5 Vice-Chairperson
- Jody Meza – First 5 Commissioner
- Colleen Watkins – First 5 Commissioner
- Dr. Jared Garrison – First 5 Commissioner
- Monica Rossman - First 5 Commissioner
- Chrissy Millen – GCOE
- Ryan Bentz - GCOE
- Angela Brinkman – Executive Director

Item 2: Establish Quorum

Six members present

Item 3: Verification of Agenda Posting

The agenda was posted at 333 Mill Street, Orland, CA 95963 and on the Glenn County First 5 website.

Item 4: Public Comment on Non-Agenda Items (3 minutes per person)

Bill Wathen – First 5 Chairperson

- Multiple upcoming events in Glenn County for Halloween - Treat Street, Trunk or Treat
- Child Welfare has a relationship with Murdoc Elementary School in Willows. Child Welfare picks up clothes to return to the Community and sometimes reunites clothing with original families.

COMMISSIONERS

Bill Wathen, Chairperson · Phadie Irons, Vice Chairperson

Colleen Watkins · Jody Meza · Dr. Jared Garrison · Monica Rossman



Angela Brinkman, Executive Director
Glenn County Children and Family Commission

abrinkman@glennco.org | www.first5glenncounty.com

Phone (530) 934-6608 | Cell (530) 526-3344
451 S Villa, Willows, CA 95988

Item 5: Public Hearing: Fiscal Year 2024-2025 Draft Annual Audit and Annual Report

TIME OPENED: 10:47am

Executive Director, Angela Brinkman, presented the FY 2024-2025 Annual Audit and Annual Report, AR1, AR2, AR3.

TIME CLOSED: 10:51am

The county commission has conducted the required public hearing on its FY 2024–25 annual audit, pursuant to Health and Safety Code Section 130140(d)(2)

The county commission has conducted the required public hearing on its FY 2024–25 annual report (e.g., data submitted through First 5 California’s Annual Report Web-based Reporting System), pursuant to Health and Safety Code Section 130140(d)(2)

Item 6: FY 24-25 Audit Findings and Corrective Actions – Action

Approval of the following audit findings and corrective actions;

1. Finding #2025-001 – Available Reserves
2. Finding #2025-002 – Program Evaluation Costs
3. Finding #2025-003 – Administrative Costs

Motion: Monica Rossman

Second: Jody Meza

The motion was approved by the following vote:

Ayes: Meza, Irons, Wathen, Garrison, Rossman, Watkins

Noes: None

Item 7: Approval of Fiscal Year 2024-2025 Annual Audit and Annual Report (AR1, AR2, AR3) - Action

Motion: Monica Rossman

Second: Dr. Jared Garrison

The motion was approved by the following vote:

Ayes: Meza, Irons, Wathen, Garrison, Rossman, Watkins

Noes: None

COMMISSIONERS

Bill Wathen, Chairperson · Phadie Irons, Vice Chairperson

Colleen Watkins · Jody Meza · Dr. Jared Garrison · Monica Rossman



Angela Brinkman, Executive Director
Glenn County Children and Family Commission

abrinkman@glenncoe.org | www.first5glenncounty.com

Phone (530) 934-6608 | Cell (530) 526-3344
451 S Villa, Willows, CA 95988

Item 8: Approval of Minutes – Action

Date: September 30, 2025 Minutes

Motion: Phadie Irons

Second: Monica Rossman

Abstentions: Colleen Watkins

The motion was approved by the following vote:

Ayes: Meza, Irons, Wathen, Garrison, Rossman

Noes: None

Item 9: Administrative Committee - Phadie Irons, Chairperson

A. Approval of Bylaw – Action

Motion: Monica Rossman

Second: Colleen Watkins

The motion was approved by the following vote:

Ayes: Meza, Irons, Wathen, Garrison, Rossman, Watkins

Noes: None

B. Commissioner Membership Updates – Information

The Board of Supervisors approved another 3 year term for Commissioner Phadie Irons on October 28, 2025.

Item 10: Strategic Planning Timeline – Information

Planning & Management Meetings:

- Monthly Meetings with Executive Director & ASR

Strategic Planning:

January:

- Review community indicators
- Create & launch community survey

COMMISSIONERS

Bill Wathen, Chairperson · Phadie Irons, Vice Chairperson

Colleen Watkins · Jody Meza · Dr. Jared Garrison · Monica Rossman



Angela Brinkman, Executive Director
Glenn County Children and Family Commission

abrinkman@glennco.org | www.first5glenncounty.com

Phone (530) 934-6608 | Cell (530) 526-3344
451 S Villa, Willows, CA 95988

January 29th:

- Add to Commission Agenda (60-90 min in person)
- Convene focus group with Commission regarding greatest needs and investment opportunities within each of the 4 F5CA result areas

March 17th:

- Add to Commission Meeting (60-90 min)
- Review data
- Identify priority outcomes
- March TBD:
Ad hoc 60 min Zoom

May 7th:

- Special Meeting
- Create Strategic Plan
- Vision, mission, values, strategic framework

Evaluation Planning:

May:

- Create Evaluation Plan
- Data F5G is positioned to collect the required data for FY 2025-26

A. May Special Meeting Date - Action

The Commissioners identified **May 7, 2026** to hold a special Strategic Planning meeting, Location TBD.

Motion: Jody Meza

Second: Monica Rossman

The motion was approved by the following vote:

Ayes: Meza, Irons, Wathen, Garrison, Rossman, Watkins

Noes: None

Item 11: Executive Directors Report – Information

DOLLY PARTON'S IMAGINATION LIBRARY:

- 501(C)3 NON-PROFIT PARTNER:
- Tri Counties Community Action Partnership

COMMISSIONERS

Bill Wathen, Chairperson · Phadie Irons, Vice Chairperson

Colleen Watkins · Jody Meza · Dr. Jared Garrison · Monica Rossman



Angela Brinkman, Executive Director
Glenn County Children and Family Commission

abrinkman@glenncoe.org | www.first5glenncounty.com

Phone (530) 934-6608 | Cell (530) 526-3344
451 S Villa, Willows, CA 95988

- Launching in November 2025 - Date TBD
- Collaborative Kick off with Orland Library Story Walk and TCCAP – Date TBD
- Identify Community Partners and additional Funding

TRIPLE P POSITIVE PARENTING - BUILDING CAPACITY & COMMUNITY OF PRACTICE:

- Child & Family Services – GCOE
- HHSA – Triple P Baby
- Special Services – GCOE
- Tribal TANF

STRATEGIC PLANNING:

- Contracted with Applied Survey Research to guide Strategic Planning Process
appliedsurveyresearch.org
- Timeline: January – June 2026
- Community Partners will be invited to complete needs assessments and focus groups

Item 12: Commissioner Updates as related to 0-5

Information

Commissioner Meza – Libraries distribute Free books to schools and partnered with local food pantry

Commissioner Garrison – Book worm project will sunset soon and efforts will transition to Dolly Parton’s Imagination Library

Ryan Bentz, County Superintendent – There may be space available soon in Orland at the Fairgrounds for First 5 staff due to loss of funding for the Gear Up program. Once details are finalized, Mr. Bentz will share office location with Executive Director, Angela Brinkman.

Item 13: Next Meeting: **Thursday, January 29, 2026 @ 10:30a.m. Orland City Library**

Item 14: Meeting Adjourned **11:34am**

Minutes completed by: Angela Brinkman, Executive Director

COMMISSIONERS

Bill Wathen, Chairperson · Phadie Irons, Vice Chairperson

Colleen Watkins · Jody Meza · Dr. Jared Garrison · Monica Rossman