



Facility Reservations Office (FRO)  
North East Independent School District  
8961 Tesoro Drive, Suite 317  
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37279

Event Name: Joint General, Special, and  
Bond Election at 801 Blossom  
Athletic Center  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 801 Blossom Athletic Center (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$312.26	\$312.26
HVAC / Lighting / Utility	1	\$1,291.72	\$1,291.72
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$1,653.98

Grand Total \$1,653.98

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

### AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 25, 2025

### TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

### CHECK PAYABLE TO

(name) North East Independent School District (NEISD)  
Facility Reservations Office (FRO)  
(address) 8961 Tesoro Drive, Suite 317  
San Antonio, Texas 78217

**PLEASE SUBMIT THIS COMPLETED DOCUMENT TO**

Michele Carew, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

---

MICHELE CAREW

DATE



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North East Independent School District

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San Antonio TX 78217

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37280

Event Name: Joint General, Special, and  
Bond Election at 003 Churchill  
High School  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 003 Churchill High School (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$334.88	\$334.88
HVAC / Lighting / Utility	1	\$905.11	\$905.11
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$1,289.99

Grand Total

\$1,289.99

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37281

Event Name: Joint General, Special, and  
Bond Election at 048 Bradley  
MS  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

**5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 048**

**Bradley MS (Approved)**

**\*\* ELECTION SETUP \*\***

### OPERATIONAL FEES:

Custodial	1	\$291.24	\$291.24
HVAC / Lighting / Utility	1	\$251.71	\$251.71
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$592.95

Grand Total

\$592.95

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37282

Event Name: Joint General, Special, and  
Bond Election at 050 Bush MS  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 050 Bush  
MS (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$390.03	\$390.03
HVAC / Lighting / Utility	1	\$150.04	\$150.04
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$590.07

Grand Total \$590.07

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37283

Event Name: Joint General, Special, and  
Bond Election at 043 Krueger  
MS  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 043 Krueger MS (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$394.31	\$394.31
HVAC / Lighting / Utility	1	\$823.98	\$823.98
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 043 Krueger MS (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

HVAC / Lighting / Utility (16.5 hours @ \$0.00/hr)	1		
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Subtotal

\$1,268.29

Grand Total

\$1,268.29

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Facility Reservations Office (FRO)

37283

Bookings / Details

Quantity

Price

Amount

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37284

Event Name: Joint General, Special, and  
Bond Election at 057 Lopez MS  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

**5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 057 Lopez  
MS (Approved)**

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$333.20	\$333.20
HVAC / Lighting / Utility	1	\$162.88	\$162.88
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$546.08

Grand Total

\$546.08

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1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37285

Event Name: Joint General, Special, and  
Bond Election at 044 Nimitz MS  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 044 Nimitz  
MS (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$435.91	\$435.91
HVAC / Lighting / Utility	1	\$250.58	\$250.58
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$736.49

Grand Total \$736.49

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

Reservation: 37286

Event Name: Joint General, Special, and  
Bond Election at 056 Tejada  
MS  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

**Saturday, May 3, 2025**

**5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 056**

**Tejada MS (Approved)**

**\*\* ELECTION SETUP \*\***

**OPERATIONAL FEES:**

Custodial	1	\$672.99	\$672.99
HVAC / Lighting / Utility	1	\$194.26	\$194.26
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$917.25

Grand Total

\$917.25

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

**AUTHORIZATION:**

**I certify the above information is true and correct based on applicable facility records and invoices.**

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

**TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:**

**CHECK PAYABLE TO**

(name) North East Independent School District (NEISD)  
Facility Reservations Office (FRO)  
(address) 8961 Tesoro Drive, Suite 317  
San Antonio, Texas 78217

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North East Independent School District  
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San Antonio TX 78217

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37287

Event Name: Joint General, Special, and  
Bond Election at 046 White MS  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 046 White  
MS (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$360.23	\$360.23
HVAC / Lighting / Utility	1	\$192.07	\$192.07
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$602.30

Grand Total \$602.30

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37288

Event Name: Joint General, Special, and  
Bond Election at 142 Bulverde  
Creek ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 142 Bulverde Creek ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$339.40	\$339.40
HVAC / Lighting / Utility	1	\$127.59	\$127.59
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$516.99

Grand Total \$516.99

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### Election Day Public Facility Statement | Invoice

#### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

#### Reservation: 37289

Event Name: Joint General, Special, and  
Bond Election at 145 Cibolo  
Green ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

#### Bookings / Details

#### Quantity

#### Price

#### Amount

#### Saturday, May 3, 2025

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 145 Cibolo Green ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$355.32	\$355.32
HVAC / Lighting / Utility	1	\$83.82	\$83.82
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$489.14

Grand Total

\$489.14

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### Group

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Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37290

Event Name: Joint General, Special, and  
Bond Election at 119 Clear  
Spring ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 119 Clear Spring ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$643.39	\$643.39
HVAC / Lighting / Utility	1	\$87.80	\$87.80
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$781.19

Grand Total

\$781.19

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37291

Event Name: Joint General, Special, and  
Bond Election at 104 Dellview  
ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 104 Dellview ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$432.07	\$432.07
HVAC / Lighting / Utility	1	\$81.48	\$81.48
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$563.55

Grand Total

\$563.55

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

### TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

### CHECK PAYABLE TO

(name) North East Independent School District (NEISD)  
Facility Reservations Office (FRO)  
(address) 8961 Tesoro Drive, Suite 317  
San Antonio, Texas 78217

**PLEASE SUBMIT THIS COMPLETED DOCUMENT TO**

Michele Carew, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

---

MICHELE CAREW

DATE



Facility Reservations Office (FRO)  
North East Independent School District  
8961 Tesoro Drive, Suite 317  
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37292

Event Name: Joint General, Special, and  
Bond Election at 105 East  
Terrell Hills ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 105 East Terrell Hills ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$361.88	\$361.88
HVAC / Lighting / Utility	1	\$447.49	\$447.49
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$859.37

Grand Total \$859.37

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

### AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37293

Event Name: Joint General, Special, and  
Bond Election at 121 El Dorado  
ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 121 El Dorado ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$358.85	\$358.85
HVAC / Lighting / Utility	1	\$415.77	\$415.77
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$824.62

Grand Total \$824.62

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37294

Event Name: Joint General, Special, and  
Bond Election at 136 Hardy  
Oak ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 136 Hardy Oak ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$428.96	\$428.96
HVAC / Lighting / Utility	1	\$101.63	\$101.63
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$580.59

Grand Total

\$580.59

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San Antonio TX 78217

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

Reservation: 37295

Event Name: Joint General, Special, and  
Bond Election at 106 Harmony  
Hills ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

**Saturday, May 3, 2025**

**5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 106  
Harmony Hills ES (Approved)**

\*\* ELECTION SETUP \*\*

OPERATIONAL FEES:

Custodial	1	\$299.90	\$299.90
HVAC / Lighting / Utility	1	\$365.07	\$365.07
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$714.97

Grand Total

\$714.97

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San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

### Election Day Public Facility Statement | Invoice

#### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

#### Reservation: 37296

Event Name: Joint General, Special, and  
Bond Election at 123 Hidden  
Forest ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

#### Bookings / Details

#### Quantity

#### Price

#### Amount

#### Saturday, May 3, 2025

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 123 Hidden Forest ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$402.73	\$402.73
HVAC / Lighting / Utility	1	\$77.53	\$77.53
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$530.26

Grand Total

\$530.26

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San Antonio TX 78217

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37297

Event Name: Joint General, Special, and  
Bond Election at 135 Huebner  
ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 135 Huebner ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$360.21	\$360.21
HVAC / Lighting / Utility	1	\$113.40	\$113.40
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$523.61

Grand Total \$523.61

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37298

Event Name: Joint General, Special, and  
Bond Election at 108 Larkspur  
ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 108 Larkspur ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$371.08	\$371.08
HVAC / Lighting / Utility	1	\$106.02	\$106.02
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$527.10

Grand Total \$527.10

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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San Antonio, Texas 78217

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San Antonio, TX 78207

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DATE



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North East Independent School District

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San Antonio TX 78217

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### Election Day Public Facility Statement | Invoice

#### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

#### Reservation: 37299

Event Name: Joint General, Special, and  
Bond Election at 146 Las  
Lomas ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

#### Bookings / Details

#### Quantity

#### Price

#### Amount

#### Saturday, May 3, 2025

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 146 Las Lomas ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$383.68	\$383.68
HVAC / Lighting / Utility	1	\$104.62	\$104.62
<i>(NEISD Employee Portal - Work Order System) Submitted After Hours HVAC Request #86442 -K.Moreno</i>			
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 146 Las Lomas ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

HVAC / Lighting / Utility (16.5 hours @ \$0.00/hr)	1		
*** SEE FIRST BOOKING LINE ABOVE FOR THIS CAMPUS. ~C SALAZAR			
***			

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 146 Las Lomas ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

HVAC / Lighting / Utility (16.5 hours @ \$0.00/hr)	1		
*** SEE FIRST BOOKING LINE ABOVE FOR THIS CAMPUS. ~C SALAZAR			
***			

Subtotal \$538.30

Grand Total \$538.30

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\_\_\_\_\_  
MICHELE CAREW

\_\_\_\_\_  
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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37300

Event Name: Joint General, Special, and  
Bond Election at 134 Longs  
Creek ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 134 Longs Creek ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$370.23	\$370.23
HVAC / Lighting / Utility	1	\$106.94	\$106.94
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$527.17

Grand Total \$527.17

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DATE





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North East Independent School District

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### Election Day Public Facility Statement | Invoice

#### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

#### Reservation: 37301

Event Name: Joint General, Special, and  
Bond Election at 122  
Montgomery ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

#### Bookings / Details

Quantity Price Amount

#### Saturday, May 3, 2025

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 122 Montgomery ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$351.64	\$351.64
HVAC / Lighting / Utility	1	\$311.11	\$311.11
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$712.75

Grand Total \$712.75

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### Election Day Public Facility Statement | Invoice

#### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

#### Reservation: 37304

Event Name: Joint General, Special, and  
Bond Election at 127 Northern  
Hills ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

#### Bookings / Details

#### Quantity

#### Price

#### Amount

#### Saturday, May 3, 2025

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 127 Northern Hills ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$385.95	\$385.95
HVAC / Lighting / Utility	1	\$380.99	\$380.99
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$816.94

Grand Total

\$816.94

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37305

Event Name: Joint General, Special, and  
Bond Election at 109  
Northwood ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 109 Northwood ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$367.80	\$367.80
HVAC / Lighting / Utility	1	\$313.83	\$313.83
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$731.63

Grand Total

\$731.63

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### AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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North East Independent School District

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San Antonio TX 78217

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### Election Day Public Facility Statement | Invoice

#### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

#### Reservation: 37306

Event Name: Joint General, Special, and  
Bond Election at 110 Oak  
Grove ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

#### Bookings / Details

#### Quantity

#### Price

#### Amount

#### Saturday, May 3, 2025

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 110 Oak Grove ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$342.00	\$342.00
HVAC / Lighting / Utility	1	\$80.66	\$80.66
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$472.66

Grand Total

\$472.66

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

#### AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

#### TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

#### CHECK PAYABLE TO

(name) North East Independent School District (NEISD)  
Facility Reservations Office (FRO)  
(address) 8961 Tesoro Drive, Suite 317  
San Antonio, Texas 78217

**PLEASE SUBMIT THIS COMPLETED DOCUMENT TO**

Michele Carew, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

---

MICHELE CAREW

DATE





## Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

### Election Day Public Facility Statement | Invoice

#### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

#### Reservation: 37307

Event Name: Joint General, Special, and  
Bond Election at 148 Pre-K  
Academy at West Avenue ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

#### Bookings / Details

Quantity Price Amount

#### Saturday, May 3, 2025

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 148 Pre-K Academy at West Avenue ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$358.17	\$358.17
HVAC / Lighting / Utility	1	\$67.56	\$67.56
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$475.73

Grand Total \$475.73

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

#### AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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North East Independent School District  
8961 Tesoro Drive, Suite 317  
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37308

Event Name: Joint General, Special, and  
Bond Election at 128 Redland  
Oaks ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 128 Redland Oaks ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$355.62	\$355.62
HVAC / Lighting / Utility	1	\$185.14	\$185.14
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$590.76

Grand Total \$590.76

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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North East Independent School District  
8961 Tesoro Drive, Suite 317  
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37309

Event Name: Joint General, Special, and  
Bond Election at 120 Regency  
Place ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 120 Regency Place ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$377.89	\$377.89
HVAC / Lighting / Utility	1	\$446.35	\$446.35
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$874.24

Grand Total

\$874.24

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

### AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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North East Independent School District  
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San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37310

Event Name: Joint General, Special, and  
Bond Election at 112 Ridgeview  
ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 112 Ridgeview ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$371.49	\$371.49
HVAC / Lighting / Utility	1	\$105.97	\$105.97
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$527.46

Grand Total \$527.46

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8961 Tesoro Drive, Suite 317  
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37311

Event Name: Joint General, Special, and  
Bond Election at 139 Roan  
Forest ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 139 Roan Forest ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$284.05	\$284.05
HVAC / Lighting / Utility	1	\$101.78	\$101.78
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$435.83

Grand Total

\$435.83

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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MICHELE CAREW

DATE



## Facility Reservations Office (FRO)

North East Independent School District

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San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37312

Event Name: Joint General, Special, and  
Bond Election at 138 Royal  
Ridge ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 138 Royal Ridge ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$294.19	\$294.19
HVAC / Lighting / Utility	1	\$99.51	\$99.51
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$443.70

Grand Total

\$443.70

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### AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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MICHELE CAREW

DATE



## Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37313

Event Name: Joint General, Special, and  
Bond Election at 125 Stahl ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

**5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 125 Stahl  
ES (Approved)**

**\*\* ELECTION SETUP \*\***

### OPERATIONAL FEES:

Custodial	1	\$376.17	\$376.17
HVAC / Lighting / Utility	1	\$101.93	\$101.93
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$528.10

Grand Total \$528.10

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

### AUTHORIZATION:

**I certify the above information is true and correct based on applicable facility records and invoices.**

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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### CHECK PAYABLE TO

(name) North East Independent School District (NEISD)  
Facility Reservations Office (FRO)  
(address) 8961 Tesoro Drive, Suite 317  
San Antonio, Texas 78217

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Michele Carew, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

---

MICHELE CAREW

DATE



## Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37314

Event Name: Joint General, Special, and  
Bond Election at 141 Steubing  
Ranch ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 141 Steubing Ranch ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$420.26	\$420.26
HVAC / Lighting / Utility	1	\$122.04	\$122.04
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$592.30

Grand Total

\$592.30

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

### AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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North East Independent School District  
8961 Tesoro Drive, Suite 317  
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37315

Event Name: Joint General, Special, and  
Bond Election at 133 Stone  
Oak ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 133 Stone Oak ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$448.82	\$448.82
HVAC / Lighting / Utility	1	\$131.32	\$131.32
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$630.14

Grand Total \$630.14

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37316

Event Name: Joint General, Special, and  
Bond Election at 126 Thousand  
Oaks ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 126 Thousand Oaks ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$455.75	\$455.75
HVAC / Lighting / Utility	1	\$76.84	\$76.84
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$582.59

Grand Total \$582.59

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

### AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37317

Event Name: Joint General, Special, and  
Bond Election at 144 Tuscany  
Heights ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 144 Tuscany Heights ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$325.85	\$325.85
HVAC / Lighting / Utility	1	\$115.65	\$115.65
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$491.50

Grand Total

\$491.50

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37318

Event Name: Joint General, Special, and  
Bond Election at 147 Vineyard  
Ranch ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 147 Vineyard Ranch ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$375.65	\$375.65
HVAC / Lighting / Utility	1	\$120.40	\$120.40
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$546.05

Grand Total \$546.05

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### AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37319

Event Name: Joint General, Special, and  
Bond Election at 137 Wetmore  
ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 137 Wetmore ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$300.06	\$300.06
HVAC / Lighting / Utility	1	\$104.61	\$104.61
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$454.67

Grand Total \$454.67

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

### AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

### TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

### CHECK PAYABLE TO

(name) North East Independent School District (NEISD)  
Facility Reservations Office (FRO)  
(address) 8961 Tesoro Drive, Suite 317  
San Antonio, Texas 78217

**PLEASE SUBMIT THIS COMPLETED DOCUMENT TO**

Michele Carew, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

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MICHELE CAREW

DATE



Facility Reservations Office (FRO)  
North East Independent School District  
8961 Tesoro Drive, Suite 317  
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Election Day Public Facility Statement | Invoice

### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

### Reservation: 37320

Event Name: Joint General, Special, and  
Bond Election at 116 Wilshire  
ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, May 3, 2025

### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 116 Wilshire ES (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$356.98	\$356.98
HVAC / Lighting / Utility	1	\$313.69	\$313.69
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$720.67

Grand Total \$720.67

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

### AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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Facility Reservations Office (FRO)  
(address) 8961 Tesoro Drive, Suite 317  
San Antonio, Texas 78217

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Michele Carew, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

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MICHELE CAREW

DATE



## Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

### Election Day Public Facility Statement | Invoice

#### Group

Leticia Elizondo / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

#### Reservation: 37321

Event Name: Joint General, Special, and  
Bond Election at 124  
Woodstone ES  
Phone: (210) 335-0362 / (210) 335-  
0345  
Email Address: leticia.elizondo@bexar.org;  
Gilbert.Saiz@bexar.org

#### Bookings / Details

#### Quantity

#### Price

#### Amount

#### Saturday, May 3, 2025

#### 5:30 AM - 10:00 PM Joint General, Special, and Bond Election at 124 Woodstone ES (Approved)

\*\* ELECTION SETUP \*\*

#### OPERATIONAL FEES:

Custodial	1	\$463.53	\$463.53
HVAC / Lighting / Utility	1	\$98.70	\$98.70
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$612.23

Grand Total

\$612.23

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

#### AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, June 26, 2025

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MICHELE CAREW

DATE