

**JOHNSTONVILLE ELEMENTARY SCHOOL DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
AGENDA  
Room 304  
704-795 Bangham Lane  
Susanville, CA 96130  
October 9, 2025  
6:00 p.m. – Public Session**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Executive Assistant, Tawnya Merrill at (530) 257-2471 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 704-795 Bangham Lane, Susanville, CA 96130 during normal business hours 8:00 a.m. to 4:00 p.m.

**1.0     OPENING BUSINESS**

**1.1     Call Public Session to Order** - *Please turn off or silence all cell phones for the duration of the meeting to limit distractions and disturbances to the business of the district. The meetings of the Johnstonville Elementary School are recorded.*

**1.2     Roll Call**

**1.3     Pledge of Allegiance**

**1.4     Adopt Agenda**

**2.0     MINUTES** – *Board action will be taken regarding the minutes from the Regular Board Meetings September 11, 2025.*

**3.0     COMMUNICATIONS – INFORMATION**

**3.1     Reports and Presentations:** *Routine status reports regarding school activities, meeting schedules, conferences attended, suggestions for future Board consideration and recent developments from: [Groups such as Staff, Unions, JSCA, Community Partners, etc.]*

**3.1.1   Board Members' Reports**

**3.1.2   Superintendent Report**

**3.1.3   Johnstonville Teachers Association (JTA) Certificated Union's Report**

**3.1.4   California School Employee Association (CSEA) Classified Union's Report**

**3.1.5   Johnstonville School Community Association (JSCA) Report**

- 3.2 Lassen County Office of Education has reviewed the Unaudited Actuals for the 2024-2025 Fiscal Year and concluded that Johnstonville Elementary School District has met the established criteria.**

#### **4.0 PUBLIC COMMENT PERIOD**

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes per speaker and a maximum of twenty (20) minutes per subject pursuant to Board Policy. Please email [johnstonville@johnstonville.org](mailto:johnstonville@johnstonville.org), if you would like to submit comments and/or questions to the Board of Trustees at any time prior to 5:00 pm the night of the board meeting. Our Trustees will read your comments.

#### **5.0 CONSENT AGENDA – ACTION**

- 5.1 Routine Business Transactions** - Annual renewal of programs, bids, agreements, notices of public hearings, and proclamations.

**5.1.1 Approve warrants** – *Board approval requested regarding commercial warrants.*

**5.2 Public Employee Appointment**

- Michael Jenkins – Teacher
- Todd Shero - Temporary Maintenance

#### **6.0 DISCUSSION/ACTION**

- 6.1 Surplus Property** – *Board approval requested to surplus various property items.*

- 6.2 Fundraiser** – *Board approval requested for an Eight-grade 2025/2026 School Year Fundraiser.*

- 6.3 Memorandum of Understanding (MOU)** – *Board approval requested for the MOU between Johnstonville Elementary School District and Johnstonville Teachers Association.*

- 6.4 Resolution #2025-2026-4** – *Board approval requested for the Authorizing Lease Financing for School Facility Projects in the Principal Amount of not to Exceed \$1,500,000 and Authorizing and Directing the Execution and Delivery of Related Documents and Actions, Resolution #2025-2026-4.*

- 6.5 Applications for Project (#02-107744) Not Closed Out to be Reopened** – *Board approval for the DSA 302 Response to DSA 301-P Notification of Requirements for Certification for Construction of Gym and Administration Building and supporting documents. Requesting \$500 for reexamination by DSA.*

- 6.6 Applications for Project (#02-51879) Not Closed Out to be Reopened** – *Board approval for the DSA 302 Response to DSA 301-P Notification of Requirements for Certification for Construction for the Portable Classroom Building and supporting documents. Requesting \$500 for reexamination by DSA.*

- 6.7 Applications for Project (#02-60228) Not Closed Out to be Reopened – Board approval for the DSA 302 Response to DSA 301-P Notification of Requirements for Certification for the Portable Classroom Building Removal. Requesting \$500 for reexamination by DSA.**
- 6.8 Applications for Project (#02-57040) Not Closed Out to be Reopened – Board approval for the DSA 302 Response to DSA 301-P Notification of Requirements for Certification for Alterations to CR Building (Relocation). Requesting \$500 for reexamination by DSA.**
- 6.9 Resolution #2025-2026-5 – Board approval requested for Resolution #2025-2026-5 Requesting Closure of DSA Application No. 02-60228 and Certification of Compliance in Accordance with Section 4-339, Part 1, Title 24, California Code of Regulations.**
- 6.10 Resolution #2025-2026-6 - Board approval requested for Resolution #2025-2026-6 Requesting Closure of DSA Application No. 02-57040 and Certification of Compliance in Accordance with Section 4-339, Part 1, Title 24, California Code of Regulations.**

## **7.0 ALLOW FOR PUBLIC COMMENT ON CLOSED SESSION**

General public comment on any closed session item will be heard. The board may limit comments to no more than 3 minutes for each speaker and a maximum of 20 minutes to each subject matter. Please email [johnstonville@johnstonville.org](mailto:johnstonville@johnstonville.org), if you would like to submit comments and/or questions to the Board of Trustees at any time prior to 5:00 pm the night of the board meeting. Our Trustees will read your comments.

## **8.0 CLOSED SESSION**

### **8.1 Adjourn to Closed Session**

- 8.1.1 Public Employee – Discipline/Dismissal/Release Pursuant to Government Code Section 54957**
- 8.1.2 Collective Bargaining – The board may meet in closed session to discuss collective bargaining, pursuant to Government Code 54957.6, meet with lead negotiator, Scott Smith, on collective bargaining issues with Johnstonville Teachers Association (JTA) and California School Employee Association (CSEA), and unrepresented employees; Executive Assistant, School Secretary, and Chief Business Official.**
- 8.1.3 Public Employee Appointment/Employment - (Pursuant to Government Code Section 54957 and 54957 (a) to consider assignment, appointment, employment, dismissal, release, negotiate, and evaluation of performance of public employees)**

## **9.0 RECONVENE IN OPEN SESSION**

### **9.1 Report Action Taken in Closed Session**

## **10.0 ADVANCE PLANNING**

### **10.1 Next Board Meeting Date: November 13, 2025**

**10.2 Agenda Items** – *The Board may request items to be placed on future agendas.*

**11.0 ADJOURNMENT**