



COMMUNITY DEVELOPMENT DEPARTMENT BUILDING DIVISION

411 Main Street, 2nd Floor | P.O. Box 3420, Chico, CA 95927
(530) 879-6700 | www.chicoca.gov

Demolition Permit Requirements

Essential information

- Per Chico Municipal Code Sec.16.10.105 and Business & Professions Code Sec. 7058.5:
- All commercial demolition permits shall only be issued to a California State Licensed Contractor who is in possession of and maintains the appropriate specialty classification to perform the demolition.
- Demolition permits do not authorize the removal of any trees without City of Chico approval.
- If a structure is to be demolished, then the foundation will need to be removed unless written approval is provided by the building official (additional requirements apply).
- If you would like information regarding donating the structure for Fire Department training, contact Fire administration at the City of Chico Fire Department at (530) 897-3400.

1) Planning Division Requirements/Approvals Prior to Application

- Provide any remediation reports – planning to review remediation requirements.
- Confirmation there are no active Land Use Entitlement Applications on file for the parcel.
- Verify the structure(s) are not within the landmark overlay on the zoning map or listed in the Historic Resources Inventory.

2) Building Division Requirements

- Provide permit number.
- Provide a completed [Asbestos \(Demolition and Renovation\) - Butte County Air Quality Management District](#) form per CMC Sec.16.10.105 and CHSC Sec.19827.5.
- Provide written approval from PG&E that all utilities have been either removed or properly disconnected. (Contact PG&E Planning Services at 800-743-5000 or 877-743-4112).
- Provide method for proper disposal and removal of liquid propane or heating oil tanks.
- Areas excavated that are not provided with structural fill and compaction testing, shall be identified and recorded as no build areas.
- Verify all grading activity special inspection for fill material.
- Foundation systems or subsurface removal requires structural import fill and compaction testing.
- Any pit or pool that remains during and after demolition is required to have permanent barriers installed.

3) Site Plan Requirements

- Submit electronically a scaled Plot Plan (1" = 20') indicating the location, dimensions to property line and other structures. The use and square footage of all structures proposed to be demolished in addition to those to remain on the property (Provide Sq. Ft. for each floor).
- Provide a floor plan showing the use of all rooms within the structure to be removed.

- Show all easements, utility meters, service lines and the location of the building's sewer line(s).
- Identify if the structure has a basement, cellar, or underground structures or tanks. Provide information on any fill and how compaction will be met for any future development.

Site Plan Requirements continued

- Indicate if the structure is a pool, if it is a septic tank, or has leach lines.
- Any structure or pool that can hold water shall have permanent barriers installed.
- Fiberglass pool must be removed. Gunitite and concrete septic tanks may be abandoned in place with Butte County Environmental Health permit and a county final inspection.
- Identify if water from city meter will be used for demo & grading of site. This requires a backflow protection. Backflow protector location and protection shall be immediately after water meter prior to any hose connection.
- Show location of construction fencing and access to be installed during demolition activity and permanent barriers.
- Any sub surface materials left on site shall be identified on the site plan as no build areas.
- Identify if the parcel is in a flood hazard area.

4) Fire Department

- Provide a written site safety plan as required by California Fire Code, Chapter 33

5) Development Engineering, Stormwater Requirement

- An Erosion and Sediment Control Plan (ESCP) is required at plan check. The ESCP worksheet is available at the City website below:
<https://chicoca.gov/Departments/Public-Works/SewerStorm-Drain-Engineering/Storm-Water-Management/>
- Identify the location of trees on the parcel
- Grading permit for material (earth), import / export.

6) Final Inspection

- Provide access and verify where the building's sewer line is capped and flagged.
- If applicable, provide a completed, approved, and inspected Butte County Environmental Health Department Certificate of Abandonment for any Sewage Disposal System or Well.
- The lot must be clear of all trash, junk, debris, concrete non-operating vehicles, appliances, furniture, etc.
- Water meter to be locked out or removed. Natural gas meter to be locked out or removed.
- Electrical panel shall have meter removed
- Verify any permanent barriers.
- Under ground and above ground tanks must have approval from Butte County Environmental Health (BCEH) prior to demolition.
- Special Inspection reports for compaction
- Soil stabilization measures shall be implemented if the disturbed project area will not be worked for more than 14 days following completion of demolition activities. Final compaction testing letter, if performed.
- Any foundation anchor bolts or steel shall be cut flush or capped for protection
- Submit the Waste Management Plan (WMP)