

Contra Costa County Board of Education
Policy Committee Meeting
MINUTES - DRAFT
February 11, 2025

MEMBERS

Mike Maxwell, Area 4 Trustee - Chair
Daniel Nathan-Heiss, Area 1 Trustee

STAFF PRESENT

Lynn Mackey, Superintendent
Natalia Ciccone, Executive Assistant to the Superintendent and Board

1. CALL TO ORDER

1.1 The Committee Chairperson will Call the Meeting to Order

Mike Maxwell called the meeting to order at 10:06 a.m.

1.2 Roll Call

All Committee members present.

1.3 Approval of Agenda

Agenda approved as presented.

2. GENERAL INFORMATION

2.1 General Information

3. PUBLIC COMMENT

3.1 Public Comment

None.

4. POLICY COMMITTEE

4.1 BP/EX 0420.41 – Oversight of County Charter Schools

Superintendent Mackey introduced updates to Board Policy and Exhibit 0420.41 Oversight of County Charter Schools. The Charter Committee reviewed the suggested updates released by the CSBA in June 2024 and provided feedback but did not have any significant changes and sent the policy to the Policy Committee for review. The language proposed by the CSBA aligns with current law. The committee approved the updates and to present the policy for first reading to the full Board at the next Board meeting.;

4.2 BP 0460 – Local Control and Accountability Plan

Superintendent Mackey introduced new Board Policy 0460 Local Control and Accountability Plan. The policy is new to the CCCOE and aligns with current practice and adheres to current law. The committee approved to present the policy for first reading to the full Board at the next Board meeting.

4.3 SP/AR 1250 – Visitors/Outsiders

Superintendent Mackey introduced updates to Superintendent Policy and Administrative Regulation 1250 Visitors/Outsiders. CSBA language was adopted with modifications that were appropriate for CCCOE programs and schools. The committee approved to present the policies as amended for first reading to the full Board at the next Board meeting.

4.4 BP/SP 3100 – Budget Adoption and Revision

Superintendent Mackey introduced Board Policy and Superintendent Policy 3100 Budget Adoption and Revision. CSBA released suggested updates to the policy that reflects new law. The committee approved to present the policies for first reading to the full Board at the next Board meeting.

4.5 AR/SP 3515.5 – Sex Offender Notification

Superintendent Mackey introduced proposed changes to Administrative Regulation and Superintendent Policy 3515.5 Sex Offender Notification. The committee approved to present the policies as amended for first reading to the full Board at the next Board meeting.

4.6 AR/SP 5145.13 – Response to Immigration Enforcement

Superintendent Mackey introduced new Administrative Regulation and Superintendent Policy 5145.13 Response to Immigration Enforcement. The policy reflects the CCCOE's response plan and current law. The proposed policy comes from the CSBA Sample policy with appropriate changes. The committee approved to present the policies for first reading to the full Board at the next Board meeting.

4.7 BB 9124 – Attorney

Superintendent Mackey introduced proposed changes to Board Bylaw 9124 Attorney. The policy was vetted by the CCCOE's county counsel and discusses shared legal counsel, as well as when there are conflicts between the Board and the Superintendent and when separate counsel is needed. The committee approved to present the bylaw for first reading to the full Board at the next Board meeting.

4.8 BB 9240 – Board Training

Superintendent Mackey introduced proposed updates to Board Training 9240 Board Training. The CSBA released updates reflecting new law mandating training programs for Board members. The committee added language to include that additional professional development workshops and conferences be brought and approved by the Board, other than the annual CSBA AEC Conference. The committee approved to present the amended bylaw for first reading to the full Board at the next Board meeting.

4.9 BB 9270 – Conflict of Interest

Superintendent Mackey presented proposed changes to Board Bylaw 9270 Conflict of Interest, a mandated policy. The update is suggested language from CSBA's quarterly update and reflects new law, including the mandatory ethics training. The committee approved to present the bylaw for first reading to the full Board at the next Board meeting.

4.10 Future Agenda Items

Chronic Absence & Truancy
Gamut Updates
Updates to mandated policies
Updates as needed.

5. ADJOURNMENT

5.1 Adjournment

Committee Chair Mike Maxwell adjourned the meeting at 10:51 a.m.