

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: August 12, 2026

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Clark Stowe, Bri Valdivia, Jake Wilson

MEMBERS ABSENT: John Coopridier, Matthew Thompson

GUESTS: None

DISTRICT PERSONNEL: Clint Johnson, Shelly Cahoon, Reyna Rosas

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 6:00 p.m. by Board Clerk, Bri Valdivia.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as she deems appropriate.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the Agenda, as presented. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopridier, Thompson

MOTION # 1

B. Approval of the Minutes of the Regular Board Meeting held on June 16, 2026.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the Minutes of the Regular Board Meeting held on June 16, 2026. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders, Thompson

MOTION # 2

- C. Approval of the Minutes of the Regular Board Meeting held on June 17, 2026.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the Minutes of the Regular Board Meeting held on June 17, 2026. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders, Thompson

MOTION # 3

III. COMMENTS FROM BOARD MEMBERS

Jake Wilson said that the school campus/grounds are looking great.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Principal/Superintendent Report

- Pending approval: We're excited to welcome Kayla Bennett; she will be teaching Second grade. Kayla substituted for us last year. She had her fourth child in July.
- Mrs. Askea will be teaching the 2/3 combination class, and Ms. Martinez will be teaching 3rd grade. Other changes from last year will be Mr. Kinsley teaching 5th grade and Mrs. D. Will be teaching Special Ed. As well as supporting Intervention classes.
- We will be having our Secretary interviews on Tuesday. Bri will be representing the board, and I will have both Reyna and Shelly on the panel as well as a classified and certificated staff member. Norma Acosta will be substituting in the position until it is filled.

- I attended a very productive and informative retreat July 20-22, put on by BCOE and Mary Sakuma. The highlight was having an attorney presenting several current and relevant topics.
- I'm proud of our custodial and maintenance staff as they have been doing a fabulous job getting our classrooms cleaned. They are just about completed with everything.

VI. INFORMATION:

- A. Quarterly report on Williams Uniform Complaints.

INFORMATION

VII. OLD BUSINESS:

No Old Business.

VIII. NEW BUSINESS:

- A. Consider the approval of the 2026-2027 Consolidated Application for Funding Categorical Aid Programs.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the 2026-2027 Consolidated Application for Funding Categorical Aid Programs. The motion passed.

Ayes:	Stowe, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Coopridner, Thompson

MOTION # 4

IX. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider the approval of the following Inter-District Attendance Agreements for the 2026-2027 school year:
1. From the Manzanita Elementary School District to the Gridley Unified School District:

- | | | | |
|--|----------------|----------|-----------|
| | Angel, Nicolas | Grade TK | Returning |
|--|----------------|----------|-----------|
2. From the Manzanita Elementary School District to the Live Oak Unified School District:
- | | | | |
|--|------------------|---------|-----------|
| | Benitez, Ezekiel | Grade 4 | Returning |
| | Benitez, Yaretzi | Grade 3 | Returning |
3. From the Manzanita Elementary School District to the Brittan Elementary School District:
- | | | | |
|--|-----------------|---------|-----------|
| | Herrera, Izayah | Grade 7 | Returning |
|--|-----------------|---------|-----------|
4. From the Biggs Unified School District to the Manzanita Elementary School District:
- | | | | |
|--|-------------------|----------|-----|
| | Student # 1001943 | Grade TK | New |
|--|-------------------|----------|-----|
5. From the Gridley Unified School District to the Manzanita Elementary School District:
- | | | | |
|--|-------------------|---------|-----------|
| | Student # 1001954 | Grade 8 | New |
| | Student #1001607 | Grade 4 | Returning |
| | Student # 1001791 | Grade 2 | Returning |
| | Student # 1001614 | Grade 5 | Returning |
| | Student # 1001690 | Grade 4 | Returning |
6. From the Live Oak Unified School District to the Manzanita Elementary School District:
- | | | | |
|--|-------------------|----------|-----------|
| | Student # 1001935 | Grade TK | New |
| | Student # 1001695 | Grade 3 | Returning |
| | Student # 1001617 | Grade 5 | Returning |
| | Student # 1001479 | Grade 7 | Returning |
| | Student # 1001603 | Grade 5 | Returning |
| | Student # 1001764 | Grade 2 | Returning |
| | Student # 1001704 | Grade 4 | Returning |
| | Student # 1001756 | Grade 3 | Returning |
| | Student # 1001415 | Grade 8 | Returning |
| | Student # 1001697 | Grade 4 | Returning |
| | Student # 1001440 | Grade 7 | Returning |
7. From the Oroville City Elementary School District to the Manzanita Elementary School District:
- | | | | |
|--|-------------------|---------|-----------|
| | Student # 1001890 | Grade 1 | Returning |
|--|-------------------|---------|-----------|

A motion was made by Jake Wilson and seconded by Clark Stowe to approve all Inter-District Attendance Agreement requests listed in Item IX.A.1.- IX.A.7. The motion passed.

MOTION # 5

B. Consider the approval of the following Vendor Warrants:

1. June 2026 Vendor Warrants
2. July 2026 Vendor Warrants

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the June and July 2026 Vendor Warrants. The motion passed.

Ayes:	Stowe, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Cooprider, Thompson

MOTION # 6

X. PERSONNEL ACTION:

A. Consider the approval of MOU between the Manzanita Elementary School District and Mary Espino as temporary Art teacher effective July 1, 2026-June 30, 2027.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the MOU between the Manzanita Elementary School District and Mary Espino as temporary Art teacher effective July 1, 2026-June 30, 2027. The motion passed.

Ayes:	Stowe, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Cooprider, Thompson

MOTION # 7

B. Consider the approval of the following extra duty assignments for the 2026-2027 school year, as per the certificated contract:

Yearbook Advisor: Becky Carstensen and Lora Askea
CJSF: Linda Rice
ELD Coordinators: Linda Rice and Elizabeth Martinez
WIN/Intervention Coordinator: Lora Askea

Co-Athletic Director: April Sormano
6th Grade Girls Volleyball Coach: Caleb Sawyer

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the following extra duty assignments for the 2026-2027 school year, as per the certificated contract: Yearbook Advisor: Becky Carstensen and Lora Askea, CJSF: Linda Rice, ELD Coordinators: Linda Rice and Elizabeth Martinez, WIN/Intervention Coordinator: Lora Askea, Co-Athletic Director: April Sormano, 6th Grade Girls Volleyball Coach: Caleb Sawyer. The motion passed.

Ayes:	Stowe, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Cooprider, Thompson

MOTION # 8

- C. Consider the approval of the following walk-on assignments for the 2026-2027 school year:

Co-Athletic Director: EmmaLee Bowling
Student Council Advisor: Caitlin Zavala
7th Grade Girls Volleyball: Jenny Warfield
8th Grade Girls Volleyball: Caitlin Zavala

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the following walk-on assignments for the 2026-2027 school year: Co-Athletic Director: EmmaLee Bowling, Student Council Advisor: Caitlin Zavala, 7th Grade Girls Volleyball: Jenny Warfield, 8th Grade Girls Volleyball: Caitlin Zavala. The motion passed.

Ayes:	Stowe, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Cooprider, Thompson

MOTION # 9

- D. Consider the approval of Resolution 26/27.1, "Departmental Classroom Assignment" for Alison Harwood-Jones to teach 6th grade ELA, 7th grade ELA and 8th grade ELA to comply with EC 44256 (b).

A motion was made by Clark Stowe and seconded by Jake Wilson to approve Resolution 26/27.1, "Departmental Classroom Assignment" for Alison Harwood-Jones to teach 6th grade ELA, 7th grade ELA and 8th grade ELA to comply with EC 44256 (b). The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders, Thompson

RESOLUTION # 1

- E. Consider the approval of Resolution 26/27.2, "Departmental Classroom Assignment" for Ravinder Kular to teach 6th grade ELA and Math, 7th grade ELA and Math and 8th grade ELA and Math to comply with EC 44256 (b).

A motion was made by Jake Wilson and seconded by Clark Stowe to approve Resolution 26/27.2, "Departmental Classroom Assignment" for Ravinder Kular to teach 6th grade ELA and Math, 7th grade ELA and Math and 8th grade ELA and Math to comply with EC 44256 (b). The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders, Thompson

RESOLUTION # 2

- F. Consider the approval of hiring Kayla Bennett, 1.0 FTE Elementary Teacher, effective August 26, 2026.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve hiring Kayla Bennett, 1.0 FTE Elementary Teacher, effective August 26, 2026. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders, Thompson

MOTION # 10

- G. Consider the resignation of Jacqueline Aguilar, Office Clerk/Health Aide/Bilingual Family Liaison, effective July 29, 2026.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the resignation of Jacqueline Aguilar, Office Clerk/Health Aide/ Bilingual Family Liaison, effective July 29, 2026. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders, Thompson

MOTION # 11

H. Consider the resignation of Petra Iuli, Yard Duty, effective August 6, 2026.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the resignation of Petra Iuli, Yard Duty, effective August 6, 2026. The motion passed.

Ayes:	Stowe, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	Cooprider, Thompson

MOTION # 12

XI. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:09 p.m.

XII. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 6:26 p.m. No action was taken during closed session.

XIII. ADJOURNMENT:

A motion was made by Clark Stowe and seconded by Jake Wilson to adjourn the meeting. The meeting was adjourned at 6:27 p.m.

Respectfully submitted,

Clint Johnson, Secretary to the Board

Approved:

Matthew Thompson, Board President

Brisvania Valdivia, Board Clerk

John Coopridier, Board Member

Clark Stowe, Board Member

Jake Wilson, Board Member

Motions to Date: 12
Resolutions to Date: 2