



Facility Reservations Office (FRO)  
North East Independent School District  
8961 Tesoro Drive, Suite 317  
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

## Bexar County Elections Department | Election Day Public Facility Statement

**Group**

Wendy Ball / Gilbert Saiz  
Bexar County Elections Department  
1103 South Frio Street, Suite 100  
San Antonio, TX 78207

**Reservation: 31910**

Event Name: COSA RUN-OFF Election at  
801 Blossom Athletic Center  
Phone: (210) 335-0362 / (210) 335-  
3760  
Email Address: wendy.ball@bexar.org;  
Gilbert.Saiz@bexar.org

**Bookings / Details****Quantity****Price****Amount****Saturday, June 10, 2023****5:30 AM - 10:00 PM (CT) COSA RUN-OFF Election at 801 Blossom Athletic Center (Approved)**

\*\* ELECTION SETUP \*\*

**OPERATIONAL FEES:**

Custodial	1	\$294.98	\$294.98
HVAC / Lighting / Utility	1	\$1,024.84	\$1,024.84
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$1,369.82

Grand Total

\$1,369.82

**OCCUPANCY:** X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

**AUTHORIZATION**

**I certify the above information is true and correct based on applicable facility records and invoices.**

BY: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Friday, July 28, 2023

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

**CHECK PAYABLE TO:**

(name) North East Independent School District (NEISD)  
Facility Reservations Office (FRO)  
(address) 8961 Tesoro Drive, Suite 317  
San Antonio, Texas 78217

---

**PLEASE SUBMIT THIS COMPLETED DOCUMENT TO:**

Jacquelyn F. Callanen, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

**Attention Election Liaison:**

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

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JACQUELYN F. CALLANEN

DATE



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**Group**

Wendy Ball / Gilbert Saiz  
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1103 South Frio Street, Suite 100  
San Antonio, TX 78207

**Reservation: 31911**

Event Name: COSA RUN-OFF Election at  
044 Nimitz MS  
Phone: (210) 335-0362 / (210) 335-  
3760  
Email Address: wendy.ball@bexar.org;  
Gilbert.Saiz@bexar.org

**Bookings / Details****Quantity****Price****Amount****Saturday, June 10, 2023****5:30 AM - 10:00 PM (CT) COSA RUN-OFF Election at 044 Nimitz MS  
(Approved)**

\*\* ELECTION SETUP \*\*

**OPERATIONAL FEES:**

Custodial	1	\$416.05	\$416.05
HVAC / Lighting / Utility	1	\$178.29	\$178.29
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$644.34

Grand Total

\$644.34

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San Antonio, TX 78207

**Reservation: 31912**

Event Name: COSA RUN-OFF Election at  
104 Dellview ES  
Phone: (210) 335-0362 / (210) 335-  
3760  
Email Address: wendy.ball@bexar.org;  
Gilbert.Saiz@bexar.org

**Bookings / Details****Quantity****Price****Amount****Saturday, June 10, 2023****5:30 AM - 10:00 PM (CT) COSA RUN-OFF Election at 104 Dellview ES  
(Approved)**

\*\* ELECTION SETUP \*\*

**OPERATIONAL FEES:**

Custodial	1	\$457.66	\$457.66
HVAC / Lighting / Utility	1	\$58.91	\$58.91
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$566.57

Grand Total \$566.57

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**Reservation: 31913**

Event Name: COSA RUN-OFF Election at  
106 Harmony Hills ES  
Phone: (210) 335-0362 / (210) 335-  
3760  
Email Address: wendy.ball@bexar.org;  
Gilbert.Saiz@bexar.org

**Bookings / Details****Quantity****Price****Amount****Saturday, June 10, 2023****5:30 AM - 10:00 PM (CT) COSA RUN-OFF Election at 106 Harmony Hills ES  
(Approved)**

\*\* ELECTION SETUP \*\*

**OPERATIONAL FEES:**

Custodial	1	\$343.65	\$343.65
HVAC / Lighting / Utility	1	\$259.46	\$259.46
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$653.11

Grand Total \$653.11

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### Reservation: 31914

Event Name: COSA RUN-OFF Election at  
108 Larkspur ES  
Phone: (210) 335-0362 / (210) 335-  
3760  
Email Address: wendy.ball@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

Quantity Price Amount

### Saturday, June 10, 2023

### 5:30 AM - 10:00 PM (CT) COSA RUN-OFF Election at 108 Larkspur ES

### (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$260.94	\$260.94
HVAC / Lighting / Utility	1	\$82.28	\$82.28
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$393.22

Grand Total \$393.22

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**Reservation: 31915**

Event Name: COSA RUN-OFF Election at  
148 Pre-K Academy at West  
Ave ES  
Phone: (210) 335-0362 / (210) 335-  
3760  
Email Address: wendy.ball@bexar.org;  
Gilbert.Saiz@bexar.org

**Bookings / Details****Quantity****Price****Amount****Saturday, June 10, 2023****5:30 AM - 10:00 PM (CT) COSA RUN-OFF Election at 148 Pre-K Academy at  
West Ave ES (Approved)**

\*\* ELECTION SETUP \*\*

**OPERATIONAL FEES:**

Custodial	1	\$392.63	\$392.63
HVAC / Lighting / Utility	1	\$49.42	\$49.42
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$492.05

Grand Total \$492.05

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### Reservation: 31916

Event Name: COSA RUN-OFF Election at  
112 Ridgeview ES  
Phone: (210) 335-0362 / (210) 335-  
3760  
Email Address: wendy.ball@bexar.org;  
Gilbert.Saiz@bexar.org

### Bookings / Details

### Quantity

### Price

### Amount

### Saturday, June 10, 2023

### 5:30 AM - 10:00 PM (CT) COSA RUN-OFF Election at 112 Ridgeview ES

### (Approved)

\*\* ELECTION SETUP \*\*

### OPERATIONAL FEES:

Custodial	1	\$259.34	\$259.34
HVAC / Lighting / Utility	1	\$76.61	\$76.61
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$385.95

Grand Total \$385.95

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