

RICHMOND PROGRESSIVE DISCIPLINE PLAN

District-wide Multi-tiered Disciplinary Support Structure



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RICHMOND PROGRESSIVE DISCIPLINE PLAN

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<ul style="list-style-type: none"> • Verbal Altercation • Verbal Altercation: Threatening Bodily Harm • Fighting: Pushing, Shoving • Fighting: Mutual Combat without Injury • Fighting: Mutual Combat, Minor Injury without Medical Attention • Fighting or Assault on a Student: Unprovoked • Fighting: Gang Related 		<i>Caused, or attempted to cause, damage to school or private property.</i>	
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<i>Possessed, sold, or otherwise furnished any firearm knife, explosive, or other dangerous object.</i>		<i>Possessed or used tobacco and/or tobacco products.</i>	
<ul style="list-style-type: none"> • Possession of a Knife or Other Dangerous Object • Brandishing a Knife or Other Dangerous Object • Possession or Brandishing of Gun • Possession of an Explosive Device 		<ul style="list-style-type: none"> • Possession and / or Use of Tobacco 	
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		<i>Committed an obscene act or engaged in habitual profanity or vulgarity.</i>	
		<ul style="list-style-type: none"> • Committed Obscene Act — not sexual harassment • Habitual Profanity • Habitual Profanity Toward an Employee 	

EC 48900 J: NON-SAFETY

Possessed, offered, arranged or negotiated to sell any drug paraphernalia.

- Possession of Drug Paraphernalia / Selling Drug Paraphernalia

EC 48900 K: NON-SAFETY

Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

- Severe Classroom Disruption
- Disruption to School Activities
- Gambling
- Forgery
- Possession of Electronic Device
- Verbal Abuse
- Continued Willful Disobedience, Refusal to Follow School Rules and Regulations, Defiance
- Interference and / or Obstruction

EC 48900 L: NON-SAFETY

Knowingly received stolen school or private property.

- Knowingly Received Stolen Property

EC 48900 M: SAFETY

Possessed an imitation firearm — as used in this section, “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude the replica is a firearm.

- Possession of an Imitation Weapon

EC 48900 N: SAFETY

Committed, or attempted to commit, a sexual assault as defined in section 261, 266C, 286, 288, 288A or 289 of the Penal Code or committed a sexual battery as defined in section 243.4 of the Penal Code.

- Sexual Assault — EC 48915(c)(4)

EC 48900 O: SAFETY

Harassed, threatened, or intimidated a witness.

Harassed, Threatened or Intimidated a Witness

EC 48900 P1 & P2: SAFETY & NON-SAFETY

Sexual Harassment — Education Code section 48900.2.

- P1: Sexual Harassment, as Defined by EC 212.5 (SAFETY)
- P2: Sexual Harassment, Inappropriate Verbal (NON-SAFETY)

29**31****34****35****37****38****40****EC 48900 Q: SAFETY**

Hate Violence — Education Code section 48900.3.

- Hate Violence

EC 48900 R: SAFETY

Intentionally engaged in harassment, threats or intimidation against a pupil, groups of pupils or staff — Education Code section 48900.4.

- Harassed, Threatened or Intimidated Individual, Groups or Staff

EC 48900 S: SAFETY

Pupil has made terrorist threats against school officials, school property or both — Education Code section 48900.7.

- Terrorist Threats

EC 48900 T: SAFETY

Unlawfully offered or arranged to sell the drug Soma — Education Code section 48900 (P).

- Unlawfully Arranged to Sell Drug Soma

EC 48900 U: SAFETY

Aided or abetted the infliction, or attempted infliction, of physical injury — Education Code section 48900 (S).

- Aid or Abet in the Infliction, or Attempted Infliction of Physical Injury

EC 48900 V: SAFETY

Engaged in, or attempted to engage in, hazing as defined in Education Code section 32050 — Education Code section 48900 (Q).

- Hazing

EC 48900 W

Mandatory Expulsion — Education Code section 48915 (C).

- Special Education Guidelines
- Federal Law — No Child Left Behind

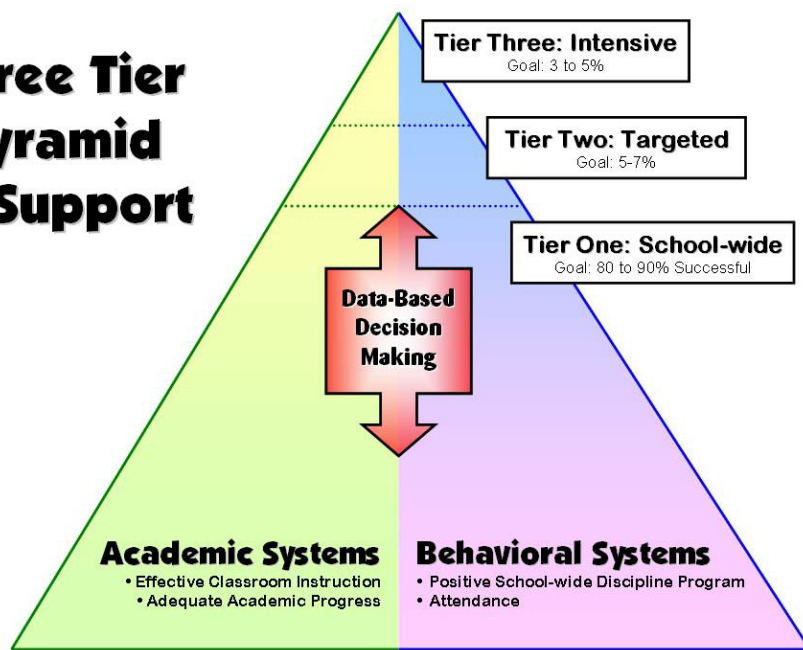
EC 48900 X, X1, X2 & X3: SAFETY

Engaged in harassment, threats, or intimidation against a pupil, groups of pupils or staff

- X: Cyber Bullying
- X1: Bullying based on sexual orientation
- X2: Bullying based on ethnicity or race
- X3: Bullying based on physical or mental disability

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Three Tier Pyramid of Support



Tier One Supports (School-wide):

Tier One Supports are proactive and preventative in nature. Since Tier One (school-wide) supports are built into the structure of the school, all students may benefit from these academic and behavioral supports.

School-wide behavior supports include:

- explicit teaching of expected behaviors
- consistent acknowledgement and correction of student behavior
- data-based decision making
- active supervision
- safe and welcoming culture

Tier Two Supports (Targeted):

Tier Two supports (academic / behavioral) are short-term, scientifically-based interventions which are highly efficient and provide rapid response for students who are not making adequate progress with Tier One supports alone.

Targeted behavior supports include:

- targeted skill development
- function-based interventions
- increased support and feedback
- increased progress monitoring

Tier Three Supports (Individual):

Tier Three supports (academic / behavioral) are long-term, intensive interventions which focus on individual students.

Tier Three supports are appropriate for students identified, through the systematic review of data, as unable to make adequate progress with Tier One and Two supports alone. Tier Three supports may or may not include special education identification and placement.

Minor Offenses and Major Infractions

<p>Minor Offenses: Minor Offenses are misbehaviors managed “on the spot” (classroom, common areas, etc.). Interventions used to address and correct minor offenses are documented on <i>Low Level Referrals</i>.</p>	<p>Major Infractions: Major Infractions are violations of the Education Code which require the immediate attention of administrative staff. The interventions used to address and correct major infractions are documented on an <i>Office Referral Form</i> (High Level).</p>
<ul style="list-style-type: none"> • Disruption • Defiance • Non-compliance • Property misuse • Dress code • Mild physical contact • Inappropriate language • Tardy • Lying • Cheating • Out of bounds • Trash / littering 	<p>Safety (High Level) EC 48915: A1, A2, A3, A4, A5, C1, C2, C3, C4, C5</p> <p>Safety EC 48900:</p> <ul style="list-style-type: none"> • A & A-2 —fight (see also above, EC48915) • B — weapon • C — controlled substance, under influence (see also EC48915) • D — controlled substance, sale • E — robbery / extortion • M — imitation firearm • N — sexual assault • O — harass / threaten / intimidate witness • P1 — sexual harassment (see also below — P.2, Non-Safety) • Q — hate violence • R — harass / threaten / intimidate individual, groups or staff • S — terrorist threat • T — soma • U — aid / abet physical injury • V — hazing • X, X1, X2, X3 — bullying (cyber, sexual orientation, race/ ethnicity, physical/mental disability) <p>Non-Safety EC 48900:</p> <ul style="list-style-type: none"> • F — damaged property • G — stole • H — tobacco • I — obscene acts / vulgarity • J — drug paraphernalia — sale • K — disruption / defiance • L — received stolen property • P2 — sexual harassment (see also above — P.1, Safety)

Minor Offenses & Interventions:*	
Disrespect, Defiance & Non-Compliance: Failure to respond to adult requests and / or directives.	<p>Clearly define / post the behavioral expectations.</p> <p>Implement procedures for all class routines - entering the room, handing in assignments, sharpening the pencil, welcoming a guest, etc.</p> <p>TEACH and ROLE-PLAY the behavioral expectations, classroom procedures, use of materials, etc. Demonstrate what the expected behavior “looks like” (positive example) as well as what it “does not look like” (non-example).</p> <p>Pre-correct - Prior to directing students to perform a task, provide a description of what the expected behavior will look like. “Lunch will be in two minutes. At that time, everyone will put away all materials, push in chairs and line up.”</p> <p>Cue / Prompt / Remind - Provide a pre-arranged / previously taught cue to remind specific students to engage in the appropriate behavior.</p> <p>Acknowledge students who appropriately demonstrate the expected behavior.</p> <p>Specifically explain HOW the behavior did not meet the stated / taught expectation. “It is disrespectful to other students when you_____.”</p> <p>Provide a warning - “Respect a school rule. All students are expected to talk respectfully to staff and students here at ABC School. This is your official warning.”</p> <p>Check for student understanding of the behavioral expectations - “Please summarize what we discussed so I ensure there is no confusion.”</p> <p>Evaluate the student’s skill repertoire. Determining if the student is capable of demonstrating the behavioral expectation. Evaluate behavior & academic domains.</p> <p>Determine the FUNCTION of the misbehavior. All behaviors serve a purpose (function). Determine what the student is <i>gaining</i> or <i>avoiding</i> by misbehaving?</p> <p>Provide a structured choice - clearly offer a choice between two alternatives and state the consequence for each. “You can work quietly on your assignment now and leave with the class or work with me during lunch.”</p> <p>Evaluate ENVIRONMENTAL factors within the classroom which may be contributing to the misbehavior: Space, Time, Materials, Interactions.</p> <p>Collaborate with colleagues to identify behavior patterns and trends (class to class, year to year, etc.).</p> <p>Use a variety of consequences: Positive Reinforcement, Negative Reinforcement, Penalties and Punishments. Remember, punishment is the least effective consequence for students with anti-social behaviors.</p> <p>Evaluate the effectiveness of consequences. Ineffective consequences must be analyzed and modified. Seek assistance for “out of the box” ideas.</p> <p>Involve a problem-solving team (grade, team, family, SST, 504, IEP).</p>
Disruption: Interruption to the classroom / learning environment.	
Property Misuse: Low level misuse / damage of school property.	
Dress Code: Failure to comply to dress code standards.	
Physical Contact: Inappropriate touching — horseplay, “friendly touching,” etc.	
Inappropriate Language: Language which is inappropriate yet not used in an abusive / threatening manner.	
Tardy: Failure to be in a designated place at the designated time.	

Minor Offenses & Interventions:* (continued)	<p>Clearly define / post the behavioral expectations.</p> <p>Implement procedures for all class routines - entering the room, handing in assignments, sharpening the pencil, welcoming a guest, etc.</p> <p>TEACH and ROLE-PLAY the behavioral expectations, classroom procedures, use of materials, etc. Demonstrate what the expected behavior “looks like” (positive example) as well as what it “does not look like” (non-example).</p> <p>Pre-correct - Prior to directing students to perform a task, provide a description of what the expected behavior will look like. “Lunch will be in two minutes. At that time, everyone will put away all materials, push in all chairs and line up.”</p> <p>Cue / Prompt / Remind - Provide a pre-arranged / previously taught cue to remind specific students to engage in the appropriate behavior.</p> <p>Acknowledge students who appropriately demonstrate the expected behavior.</p> <p>Specifically explain HOW the behavior did not meet the stated / taught expectation. “It is disrespectful to other students when you_.”</p> <p>Provide a warning - “Respect a school rule. All students are expected to talk respectfully to staff and students here at ABC School. This is your official warning.”</p> <p>Check for student understanding of the behavioral expectations - “Please summarize what we discussed so I ensure there is no confusion.”</p> <p>Evaluate the student’s skill repertoire. Determining if the student is capable of demonstrating the behavioral expectation. Evaluate behavior & academic domains.</p> <p>Determine the FUNCTION of the misbehavior. All behaviors serve a purpose (function). Determine what the student is <i>gaining</i> or <i>avoiding</i> by misbehaving?</p> <p>Provide a structured choice - clearly offer a choice between two alternatives and state the consequence for each. “You can work quietly on your assignment now and leave with the class or work with me during lunch.”</p> <p>Evaluate ENVIRONMENTAL factors within the classroom which may be contributing to the misbehavior: Space, Time, Materials, Interactions.</p> <p>Collaborate with colleagues to identify behavior patterns and trends (class to class, year to year, etc.).</p> <p>Use a variety of consequences: Positive Reinforcement, Negative Reinforcement, Penalties and Punishments. Remember, punishment is the least effective consequence for students with anti-social behaviors.</p> <p>Evaluate the effectiveness of consequences. Ineffective consequences must be analyzed and modified. Seek assistance for “out of the box” ideas.</p> <p>Involve a problem-solving team (grade, team, family, SST, 504, IEP).</p>
<p>Lying: Stating / repeating statements that are untrue.</p>	
<p>Cheating: Presenting the work of others as one’s own.</p>	
<p>Out of Bounds: Loitering or participating in activities outside designated areas.</p>	
<p>Trash / Littering: Discarding of items or dumping of trash in any location other than a trash can.</p>	
<p>Refusal to Dress: PE Failure to bring / dress in proper PE attire.</p>	
<p>Repeated Ed Code Violations (48900 K): In order for disruptive and defiant behaviors to reach the level of <i>Education Code Violation 48900 K</i>, clear documentation of the student’s behavior pattern, as well as site interventions to correct the behavior, must be established.</p>	

CHRONIC MISBEHAVIORS:

Questions to Consider

- ☐ **Is the student consistently receiving Tier One (school-wide) behavior supports?**
- ☐ **Does the student possess the skills necessary to:**
 - , appropriately resolve conflicts with peers and/or adults?
 - , successfully complete academic requirements?
 - , resist peer recruitment (gangs, drugs, hazing, etc.)?If no, what targeted skill development is necessary?
- ☐ **What INTERVENTIONS, as opposed to punishments, have been implemented?**
- ☐ **What ENVIRONMENTAL FACTORS* (triggers) at school are contributing to the misbehavior?**
What is missing or present in the environment which supports the continued use of the misbehavior?
- ☐ **What FUNCTION* does the misbehavior serve? What is gained or avoided by engaging in the misbehavior?**
- ☐ **Has the student been seen by the school counselor?**
- ☐ **Has the student been provided targeted skill development?** i.e., anger management, conflict resolution
- ☐ **Has the student been seen by a private agency?**
- ☐ **Has the student been paired with an adult mentor to help build positive school relationships?**
- ☐ **Does the student have a behavior contract or Behavior Support Plan (BSP)?**
- ☐ **Has the student been referred to the Student Success Team (SST)?**
- ☐ **Has the student been diagnosed with a medical / psychiatric condition which requires medication?**

REMINDER: Punishments are one of the LEAST EFFECTIVE responses to students who demonstrate a pattern of anti-social behavior. Students with chronic behavior concerns, will require interventions which are thoughtfully constructed and routinely evaluated for effectiveness.

CONDUCTING A THOROUGH INVESTIGATION: Points to Consider

California Education Code, in response to *Goss vs. Lopez*, requires the Governing Board of a school district to establish strict procedures and protocols regarding the suspension and expulsion of students. According to Ed. Code, any decision to suspend or expel a pupil must be based upon “substantial evidence” which follows a thorough investigation by school officials.

Substantial Evidence is a legal term which requires evidence to be: 1) reasonable in nature, 2) credible, and of 3) solid value. When investigating for the purpose of suspension or expulsion, administrators must ensure they gather evidence which would be considered “substantial” by a group of “reasonable people.”

The following types of evidence may be used alone, or in any combination, to establish “substantial evidence” so long as it is of the quality and credibility to prove the allegation.

- 1) Direct Evidence** (legal definition): Evidence which directly/conclusively proves a fact without inference or presumption (credible eyewitness testimony, sworn written student admission, video).
- 2) Circumstantial Evidence:** Evidence which requires an inference or presumption of fact (a weapon found on the scene, controlled substance found on the scene).

Prior to suspending or recommending a student for expulsion, administrators must conduct a thorough investigation following all due process requirements. Suspensions and expulsion recommendations which do not follow a thorough investigation may be reversed (i.e., suspension expunged, expulsion recommendation terminated and student returned to the recommending site).

Procedures for Gathering Evidence:

- 1) Disciplinary notes must:**
 - , clearly document incident: brief, easily understood, chronological order, accurate portrayal
 - , exact time/date of incident
 - , name of person(s) present or involved in any degree: adult witnesses, student witnesses and potential suspects
 - , location of incident

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2) **Witnesses statements must:**

- , be collected from all witnesses
- , be conducted at the time of the incident -- if circumstances prohibit interviewing witnesses at the time, interviews must be conducted as soon as possible
- , be in original handwriting
- , be specific and as detailed as possible
- , be reviewed for clarity
- , include date/location where written
- , contain all names of accused or victims

3) **Administrator statements must be accurate and factually based**

4) **Submitted evidence must clearly relate to the alleged violation** (photographs, maps, diagrams, etc.)

5) **Conclusions must be based on facts** (premature or personal opinions cannot be considered)

6) **Appropriate Education Code violation must be determined once all facts are gathered** (refer to the *Progressive Discipline Matrix* to determine if the violation requires a suspension or recommendation for expulsion)

7) **Written documentation of findings must be included in the discipline file for all suspensions**

School officials have a responsibility to conduct thorough investigations and respond immediately to Ed. Code violations. The Progressive Discipline Matrix is a district-wide document created to assist site administrators in the consistent: **1) application of administrative action(s)**, and **2) provision of student intervention(s)**.

EC 48900 (A-I) — SAFETY

Caused, attempted to cause, or threatened to cause physical injury to another person.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Evidence the student has participated in a verbal or physical altercation or has attempted to cause injury to someone by making a verbal or written threat to another person on school grounds.
- ☐ Documentation by the administrator and statements by the victim and witness(es).
- ☐ Statement by accused agreeing they committed the violation, as stated by the administration.

A-I: ELEMENTARY — SAFETY

EC 48900, A-1	1st Offense	2nd Offense	3rd Offense	4th Offense
SAFETY: LEVEL I (K-5) • Verbal Altercation • Verbal Altercation: Threatening Bodily Harm • Fighting: Pushing, Shoving (resulting in minor scuffle) • Fighting: Mutual Combat without Injury	Administrative Action (K-3): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension Interventions (K-5): <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent attends school 	Administrative Action (K-3): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension Interventions (K-5): <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review behavior contract ✗ Parent attends school 	Administrative Action (K-3): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1–3 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion Interventions (K-5): <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	Administrative Action (K-3): <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Possible recommendation for expulsion Administrative Action (4-5): <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion Interventions (K-5): <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Review SST process and interventions ✗ Consider Tier Three supports

A-I: ELEMENTARY — SAFETY

EC 48900, A-1	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 2 (K-5)</p> <ul style="list-style-type: none"> • Fighting: Mutual Combat Minor Injury without Medical Attention (black eye without lacerations to nose, small scratches or cuts without severe bleeding) • Fighting or Assault on a Student: Unprovoked • Fighting: Gang Related 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent conference 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Refer to SST ✗ Consider Tier Three supports 	

A-I: SECONDARY — SAFETY

EC 48900, A-1	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 1 (6-8)</p> <ul style="list-style-type: none"> • Verbal Altercation • Verbal Altercation: Threatening Bodily Harm • Fighting: Pushing, Shoving (resulting in minor scuffle) • Fighting: Mutual Combat WITHOUT Injury 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • OCS — 3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Evaluate consequence and intervention effectiveness ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Review SST process and interventions ✗ Consider Tier Three supports

A-1: SECONDARY — SAFETY

EC 48900, A-1	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 2 (6-8)</p> <ul style="list-style-type: none"> • Fighting: Mutual Combat Minor Injury without Medical Attention (lacerations to nose, small scratches or cuts without suturing) • Fighting or Assault on a Student: Unprovoked • Fighting: Gang Related 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor: targeted skill development ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract: assign adult mentor ✗Parent conference 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Prevention Program — targeted skill development ✗Provide Tier Two supports ✗Parent attends school ✗Develop BSP 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Parent attends school ✗Review BSP ✗Refer to SST ✗Consider Tier Three supports 	

EC 48900 (A-2) — SAFETY

Willfully used force or violence upon the person of another, except in self-defense.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Evidence the student, while under the jurisdiction of the school and without provocation, participated in a physical altercation causing minor trauma to the victim.
- ☐ Statements by: victim, credible witness(es).
- ☐ Statement by accused agreeing they committed the violation, as stated by administration.
- ☐ Photographic evidence of the injury — extent of injury must be visible.
- ☐ Documentation of medical intervention(s) for victim.

A-2: ELEMENTARY — SAFETY

EC 48900, A-2	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 3 (K-5)</p> <p>Fight: Gang Related</p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Prevention Program — targeted skill development ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract: assign adult mentor ✗Parent conference 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Develop BSP ✗Parent attends school ✗Consider Tier Three supports 		
<p>SAFETY: LEVEL 4 (K-5)</p> <p>• Fighting: Serious Injury / Assault (broken bones, contusions, convulsions, unconscious due to fight, stitches, shot, stabbed)</p> <p>EC 48915 (a)(1) <i>MUST notify victim / parent of their right to transfer under NCLB</i></p> <p>• Assault / Battery (staff member)</p> <p>EC 48915 (a) (5)</p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Possible recommendation for expulsion — extension of suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Mandatory expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Parent attends school ✗Consider Tier Three supports 			

A-2: SECONDARY — SAFETY

EC 48900, A-2	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 3 (6-8)</p> <p>Fight: Gang Related</p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Prevention Program — targeted skill development ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract: assign adult mentor ✗Parent conference 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Develop BSP ✗Parent conference ✗Consider Tier Three supports 		
<p>SAFETY: LEVEL 4 (6-8)</p> <p>• Fighting: Serious Injury / Assault (broken bones, contusions, convulsions, unconscious due to fight, stitches, shot, stabbed)</p> <p>EC 48915 (a)(1) MUST notify victim/parent of their right to transfer under NCLB</p> <p>• Assault / Battery (staff member)</p> <p>EC 48915 (a) (5)</p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Mandatory expulsion — extension of suspension <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Parent attends school ✗Consider Tier Three supports 			

EC 48900 (B) — SAFETY

Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.

The following must be submitted in order to substantiate an expulsion recommendation:

Education Code section 48915(a) requires the principal of a school to recommend expulsion for possession of any firearm, knife, explosive, or any other dangerous object at school or at a school activity off school grounds (see Appendix).

- ☐ Description (length, color, size) and photograph of the object.
- ☐ Statements by: accused, witness(es).
- ☐ Documentation from anonymous witness(es), EC 48918(f).
- ☐ Copy of mandatory Police Report.

Students in possession of a knife (threatening manner) or a gun fall under this violation.

The following weapons apply to this violation: firearms, knives, daggers, explosives of any sort, other dangerous weapons such as: brass knuckles, razor blades, and tools, such as: a screwdriver that has been sharpened at the end. Other dangerous objects would be throwing stars, ballistic knives, black jacks, billy clubs, sand clubs, and nunchakus.

Illegal explosives are not fireworks but vary in size and color. Among those are the M-80, M-100, Silver Salute, M-250, M-1000, and Quarter Stick. All these explosives are dangerous and can cause severe damage to the body (see Appendix). Violation of Education Code section 48915(c)(5) should also be included if student is found with a self-made or hand-made explosive device.

B: ELEMENTARY — SAFETY

EC 48900, B	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 4 (K-5)</p> <ul style="list-style-type: none"> • B-1: Possession of a Knife or Other Dangerous Object EC 48915 (a)(2) • B-2: Brandishing a Knife or Other Dangerous Object at Another Person EC 48915 (c) (2) MANDATORY <i>Must notify victim/parent of their right to transfer under NCLB</i> • B-3: Possession of, or Brandishing, Gun EC 48915 (c) (1) MANDATORY <i>Must notify victim/parent of their right to transfer under NCLB</i> • B-4: Possession of Explosive Device (M80, M100, or other powerful explosives) EC 48915 (c) (5) 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Possible recommendation for expulsion — extension of suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Mandatory expulsion — extension of suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✓ Counselor provides parent with multiple district and community resources ✓ Provide intervention: counselor ✓ Parent attends school ✓ Consider Tier Three supports 			

B: SECONDARY — SAFETY

EC 48900, B	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 4 (6-8)</p> <ul style="list-style-type: none"> • B-1: Possession of a Knife or Other Dangerous Object EC 48915 (a)(2) • B-2: Brandishing a Knife or Other Dangerous Object at Another Person EC 48915 (c)(2) MANDATORY <i>Must notify victim/parent of their right to transfer under NCLB</i> • B-3: Possession of, or Brandishing, Gun EC 48915 (c)(1) MANDATORY <i>Must notify victim/parent of their right to transfer under NCLB</i> • B-4: Possession of Explosive Device (M80, M100, or other powerful explosives) EC 48915 (c)(5) 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Mandatory expulsion — extension of suspension <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✓ Counselor provides parent with multiple district and community resources ✓ Provide intervention: counselor ✓ Parent attends school ✓ Consider Tier Three supports 			

EC 48900 (C) — SAFETY

Possessed, used, sold, or otherwise furnished; or been under the influence of any controlled substance, alcohol or intoxicant.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Evidence the student was found in possession of, or under the influence of, an identified controlled substance (alcohol or other intoxicant). Trained professionals such as: school nurses, police officers, school security or resource officers may provide this evidence.
- ☐ Photographic evidence of the controlled substance.
- ☐ If applicable, test results which identify the substance found. Both school security and School Police are qualified to conduct such testing.
- ☐ Admission by the accused of possession or use of the controlled substance while under the jurisdiction of the school site.
- ☐ Statements by witness(es).
- ☐ Documentation from anonymous witness(es), EC 48918(f).

All controlled substances must be confiscated as evidence.

District policy mandates all first-time drug violations (solely 48900[c]) be assigned to a mandatory district Insight Program. A parent conference must be held, in which the parent agrees to the terms of this program in lieu of a recommendation for expulsion. Failure to adhere to this program may result in a mandatory recommendation for expulsion. This, however, does not apply to the selling of illegal drugs on campus. See Appendix for Board Policy and Insight Contract; Contact Student Assistance Program for more information.

C: ELEMENTARY — SAFETY

Ed Code 48900, C	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 3 (K-5)</p> <ul style="list-style-type: none"> • Possession of Drugs, Alcohol or any Controlled Substance EC 48915 (a) (3) - on campus • Under the Influence of Drugs, Alcohol or any Controlled Substance EC 48915 (a)(3) - on campus 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1-3 days suspension (marijuana only) & Mandatory Insight • Mandatory Expulsion (all other drugs) • Contact School Police <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 1-5 days suspension (marijuana only) & Mandatory Insight • Mandatory Expulsion (all other drugs) • Contact School Police <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Prevention Program — targeted skill development ✗Identify Functional and Environmental Factors* ✗Develop contract:* assign mentor ✗Parent conference 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Recommend expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Develop BSP ✗Parent attends school ✗Consider Tier Three supports 		

C: SECONDARY — SAFETY

Ed Code 48900, C	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 3 (6-8)</p> <ul style="list-style-type: none"> • Possession of Drugs, Alcohol or any Controlled Substance EC 48915 (a) (3) - on campus • Under the Influence of Drugs, Alcohol or any Controlled Substance EC 48915 (a)(3) - on campus 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1-5 days suspension (marijuana only) & Mandatory Insight • Mandatory Expulsion (all other drugs) • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Prevention Program with targeted skill development ✗Identify Functional and Environmental Factors* ✗Develop contract:* assign mentor ✗Parent conference 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Develop BSP ✗Parent conference ✗Consider Tier Three supports 		

EC 48900 (D) — SAFETY

Offered, arranged, or negotiated to sell any controlled substance, alcohol, or intoxicant or representation of items thereof.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Photographic evidence of the sold controlled substance, or substance represented as such.
- ☐ Test results of the controlled substance.
- ☐ Statements by: witness(es) reporting sales (i.e. money collected for drugs, etc.).

The sale of a controlled substance or substances represented as controlled substances is grounds for suspension or recommendation for expulsion.

Confiscate all evidence and give to School Police.

Controlled substances are identified as heroin, cocaine, crack, LSD, PCP, amphetamines, methamphetamines, marijuana, hashish, and alcohol. Intoxicants include, but are not limited to toxic inhalants such as spray cans, nitrous oxide, etc.

An example of substances being represented as a controlled substance would be a student selling oregano as marijuana, or the selling of an over-the-counter look-alike non-prescription drug as a controlled substance.

D: ELEMENTARY — SAFETY

EC 48900, D	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 4 (K-5)</p> <p>Possession of Drugs for Sale EC 48915 (c) (3) <i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion — extension of suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Mandatory expulsion — extension of suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Parent attends school ✗Consider Tier Three supports 			

D: SECONDARY — SAFETY

EC 48900, D	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 4 (6-8)</p> <p>Possession of Drugs for Sale EC 48915 (c) (3) <i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Mandatory expulsion — extension of suspension <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Parent attends school ✗Consider Tier Three supports 			

EC 48900 (E) — SAFETY

Committed or attempted robbery or extortion.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Statements by: victim, direct witness(es) and supporting witness(es) to the act of robbery or extortion.
- ☐ Interviews from: accused and witness(es) named by the accused.

Extortion is defined as blackmail. Example: A student demands money from another person — “Give me money or I’ll get you later!” (see Appendix for Penal Code section 520).

Robbery is defined as the taking of personal property in the possession of another, against his/her will, accomplished by means of fear and force (see Appendix for Penal Code section 211).

E: ELEMENTARY — SAFETY

Ed Code 48900, E	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 3 (K-5)</p> <p>Robbery, Extortion, Grand Theft: Violence Indicated EC 48915 (a) (4) <i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Prevention Program — targeted skill development ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract: assign adult mentor ✗Parent conference 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Develop BSP ✗Parent attends school ✗Consider Tier Three supports 		

E: SECONDARY — SAFETY

Ed Code 48900, E	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 3 (6-8)</p> <p>Robbery, Extortion, Grand Theft: Violence Indicated EC 48915 (a) (4) <i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✕Prevention Program — targeted skill development ✕Identify contributing Functional and Environmental Factors* ✕Develop behavior contract: assign adult mentor ✕Parent conference 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✕Counselor provides parent with multiple district and community resources ✕Provide intervention: counselor ✕Develop BSP ✕Parent conference ✕Consider Tier Three supports 		

EC 48900 (F) — NON-SAFETY

Caused or attempted to cause damage to school or private property.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Photographic evidence of the defaced property — school / private
- ☐ Statements by: witness(es), accused
- ☐ Statement by the Campus Security Officer (CSO) — recommended
- ☐ Assessment of damage to the school site — Fiscal Services

F: ELEMENTARY — NON-SAFETY

EC 48900, F	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL 3 (K-5) Defacing School Property, Graffiti: Permanent Damage	Administrative Action (K-3): <ul style="list-style-type: none"> Assign detention 1—3 day suspension Restitution Administrative Action (4-5): <ul style="list-style-type: none"> Assign detention 1—3 day suspension Restitution Interventions (K-5): <ul style="list-style-type: none"> ✗Counselor: targeted skill development ✗Evaluate skill level — academic and behavioral ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract: assign adult mentor ✗Review student data for patterns and trends ✗Parent attends school 	Administrative Action (K-3): <ul style="list-style-type: none"> 1—5 day suspension Contact School Police Recommend expulsion — extension of suspension Restitution Administrative Action (4-5): <ul style="list-style-type: none"> 1—5 day suspension Contact School Police Recommend expulsion — extension of suspension Restitution Interventions (K-5): <ul style="list-style-type: none"> ✗Counselor provides parent multiple district/community resources ✗Provide intervention: counselor ✗Parent attends school ✗Develop BSP and/or SST ✗Consider Tier Three Supports 		

F: SECONDARY — NON-SAFETY

EC 48900, F	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL 3 (6-8) Defacing School Property, Graffiti: Permanent Damage	Administrative Action (6-8): <ul style="list-style-type: none"> On Campus Suspension 1—3 day suspension Contact School Police Restitution Interventions (6-8): <ul style="list-style-type: none"> ✗Counselor: targeted skill development ✗Evaluate skill level — academic and behavioral ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract: assign adult mentor ✗Review student data for patterns and trends ✗Parent attends school 	Administrative Action (6-8): <ul style="list-style-type: none"> 1—5 day suspension Contact School Police Recommend expulsion — extension of suspension Restitution Interventions (6-8): <ul style="list-style-type: none"> ✗Counselor provides parent multiple district/community resources ✗Provide intervention: counselor ✗Parent attends school ✗Develop BSP and/or SST ✗Consider Tier Three supports 		

EC 48900 (G) — NON-SAFETY

Stole, or attempted to steal, school or private property.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Direct evidence or testimony supporting the act of stealing.
- ☐ Amount or cost of the item stolen or attempted to be stolen.
- ☐ Statements by: witness(es), accused.
- ☐ Interview with the accused.

G: ELEMENTARY — NON-SAFETY

Ed Code 48900, G	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>NON-SAFETY: LEVEL I (K-5)</p> <p>Stole, or Attempted to Steal, School Property (petty theft)</p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • Restitution <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • Restitution <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Ensure student is receiving Tier One supports ✗ Meet with counselor ✗ Check student understanding of rules / expectations ✗ Provide structured choice ✗ Evaluate skill level—academic and behavioral ✗ Parent conference — phone 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension • Restitution <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1–3 day suspension • Restitution <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference — school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1–3 day suspension • Restitution <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Restitution <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Continue progressive discipline and intervention plan: may lead to expulsion • Restitution <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Continue progressive discipline and intervention plan: may lead to expulsion • Restitution <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST

G: ELEMENTARY — NON-SAFETY

Ed Code 48900, G	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL 3 (K-5) Grand Theft (Amount over \$400.00)	Administrative Action (K-5): <ul style="list-style-type: none"> Assign detention 1—3 day suspension Contact School Police Restitution Interventions (K-5): <ul style="list-style-type: none"> ✗Counselor: targeted skill development ✗Evaluate skills: academic/behavioral ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract:* assign adult mentor ✗Review student data: patterns/trends ✗Parent attends school 	Administrative Action (K-5): <ul style="list-style-type: none"> 1—5 day suspension Contact School Police Possible recommendation for expulsion Restitution Interventions (K-5): <ul style="list-style-type: none"> ✗Counselor provides parent multiple district/community resources ✗Provide intervention: counselor ✗Provide Tier Two supports ✗Parent attends school ✗Develop BSP, Refer to SST ✗Consider Tier Three Supports 		

G: SECONDARY — NON-SAFETY

Ed Code 48900, G	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL I (6-8) Stole, or Attempted to Steal, School Property (petty theft)	Administrative Action (6-8): <ul style="list-style-type: none"> On Campus Suspension 1 day suspension Contact School Police Restitution Interventions (6-8): <ul style="list-style-type: none"> ✗Meet with counselor ✗Provide structured choice ✗Evaluate skill level — academic and behavioral ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract:* assign adult mentor ✗Parent conference — phone 	Administrative Action (6-8): <ul style="list-style-type: none"> On Campus Suspension 1—3 day suspension Contact School Police Restitution Interventions (6-8): <ul style="list-style-type: none"> ✗Provide intervention: counselor ✗Evaluate consequence and intervention effectiveness ✗Review behavior contract ✗Parent conference — school 	Administrative Action (6-8): <ul style="list-style-type: none"> 1—5 day suspension Contact School Police Restitution Interventions (6-8): <ul style="list-style-type: none"> ✗Counselor: targeted skill development ✗Review student data for patterns and trends ✗Provide Tier Two supports ✗Parent attends school ✗Develop BSP 	Administrative Action (6-8): <ul style="list-style-type: none"> 1—5 day suspension Contact School Police Continue progressive discipline and intervention plan: may lead to expulsion Restitution Interventions (6-8): <ul style="list-style-type: none"> ✗Counselor provides parent multiple district/community resources ✗Provide intervention: counselor ✗Parent attends school ✗Review BSP ✗Refer to SST

G: SECONDARY — NON-SAFETY

Ed Code 48900, G	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>NON-SAFETY: LEVEL 3 (6-8)</p> <p>Grand Theft (Amount over \$400.00)</p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Recommend expulsion — extension of suspension OR Rationale • Restitution <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor: targeted skill development ✗Evaluate skill level — academic and behavioral ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract:* assign adult mentor ✗Review student data for patterns and trends ✗Parent attends school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Recommend expulsion — extension of suspension • Restitution Administrative <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Parent attends school ✗Develop BSP ✗Refer to SST ✗Consider Tier Three supports 		

EC 48900 (H) — NON-SAFETY

Possessed or used tobacco or tobacco products.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Evidence administration has provided three or more warnings regarding smoking or having cigarettes on campus.

Refer student to a Smoking Cessation Program. Contact Student Assistance Programs for further information.

H: ELEMENTARY — NON-SAFETY

EC 48900, H	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL I (K-5) Possession and/or use of Tobacco	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention Interventions (K-5): <ul style="list-style-type: none"> ✓ Ensure student is receiving Tier One supports ✓ Meet with counselor ✓ Check student understanding of rules / expectations ✓ Provide structured choice ✓ Evaluate skill level—academic and behavioral ✓ Parent conference — phone 	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention 1 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention 1–3 day suspension Interventions (K-5): <ul style="list-style-type: none"> ✓ Tobacco Cessation ✓ Provide intervention: counselor ✓ Identify contributing Functional and Environmental Factors* ✓ Develop behavior contract:* assign adult mentor ✓ Parent conference — school 	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention 1–3 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention 1–5 day suspension Interventions (K-5): <ul style="list-style-type: none"> ✓ Tobacco Cessation ✓ Counselor: targeted skill development ✓ Evaluate consequences and intervention effectiveness ✓ Review student data for patterns and trends ✓ Review behavior contract ✓ Parent attends school 	Administrative Action (K-3): <ul style="list-style-type: none"> 1–5 day suspension Continue progressive discipline and intervention plan: may lead to expulsion Administrative Action (4-5): <ul style="list-style-type: none"> 1–5 day suspension Continue progressive discipline and intervention plan: may lead to expulsion Interventions (K-5): <ul style="list-style-type: none"> ✓ Provide intervention: counselor ✓ Provide Tier Two supports ✓ Parent attends school ✓ Develop BSP ✓ Refer to SST

H: SECONDARY — NON-SAFETY

EC 48900, H	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL I (6-8) Possession and/or use of Tobacco	Administrative Action (6-8): <ul style="list-style-type: none"> On Campus Suspension 1 day suspension Interventions (6-8): <ul style="list-style-type: none"> ✓ Tobacco Cessation ✓ Meet with counselor ✓ Provide structured choice ✓ Evaluate skill level — academic and behavioral ✓ Identify contributing Functional and Environmental Factors* ✓ Develop behavior contract:* assign adult mentor ✓ Parent conference — phone 	Administrative Action (6-8): <ul style="list-style-type: none"> On Campus Suspension 1–3 day suspension Contact School Police Interventions (6-8): <ul style="list-style-type: none"> ✓ Tobacco Cessation ✓ Provide intervention: counselor ✓ Evaluate consequence and intervention effectiveness ✓ Review behavior contract ✓ Parent conference — school 	Administrative Action (6-8): <ul style="list-style-type: none"> 1–5 day suspension Contact School Police Interventions (6-8): <ul style="list-style-type: none"> ✓ Counselor: targeted skill development ✓ Review student data for patterns and trends ✓ Provide Tier Two supports ✓ Parent attends school ✓ Develop BSP 	Administrative Action (6-8): <ul style="list-style-type: none"> 1–5 day suspension Contact School Police Continue progressive discipline and intervention plan: may lead to expulsion Interventions (6-8): <ul style="list-style-type: none"> ✓ Counselor provides parent with multiple district and community resources ✓ Provide intervention: counselor ✓ Parent attends school ✓ Review BSP, Refer to SST

EC 48900 (I) — NON-SAFETY

Committed an obscene act or engaged in habitual profanity or vulgarity.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Direct evidence and admission by the accused.
- ☐ Documentation of the incident(s) involving the use of profanity, obscenity, or habitual profanity.
- ☐ Anecdotal record, if continuous violation.
- ☐ Statements by: witness(es).

This act pertains to the use of vulgar, profane language or an act as defined by proper society as obscene.

Examples: Prolonged cursing toward staff, exposing oneself in public, etc.

While it is not typical for a student to be expelled for this violation alone, it is possible when the misbehavior results in extreme problems on campus. Generally this violation is coupled with a more severe Education Code violation.

I: ELEMENTARY — NON-SAFETY

EC 48900, I	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL I (K-5) • Committed an Obscene Act (excluding sexual harassment) • Habitual Profanity	Administrative Action (K-3): <ul style="list-style-type: none">• Restrict activity• Assign detention Administrative Action (4-5): <ul style="list-style-type: none">• Restrict activity• Assign detention Interventions (K-5): <ul style="list-style-type: none">✗ Ensure student is receiving Tier One supports✗ Meet with counselor✗ Check student understanding of rules / expectations✗ Provide structured choice✗ Evaluate skill level—academic and behavioral✗ Parent conference — phone	Administrative Action (K-3): <ul style="list-style-type: none">• Restrict activity• Assign detention• 1 day suspension Administrative Action (4-5): <ul style="list-style-type: none">• Restrict activity• Assign detention• 1–3 day suspension Interventions (K-5): <ul style="list-style-type: none">✗ Provide intervention: counselor✗ Identify contributing Functional and Environmental Factors*✗ Develop behavior contract: assign adult mentor✗ Parent conference — school	Administrative Action (K-3): <ul style="list-style-type: none">• Restrict activity• Assign detention• 1–3 day suspension Administrative Action (4-5): <ul style="list-style-type: none">• Restrict activity• Assign detention• 1–5 day suspension Interventions (K-5): <ul style="list-style-type: none">✗ Counselor: targeted skill development✗ Evaluate consequences and intervention effectiveness✗ Review student data for patterns and trends✗ Review behavior contract✗ Parent attends school	Administrative Action (K-3): <ul style="list-style-type: none">• 1—5 day suspension• Continue progressive discipline and intervention plan: may lead to expulsion Administrative Action (4-5): <ul style="list-style-type: none">• 1—5 day suspension• Continue progressive discipline and intervention plan: may lead to expulsion Interventions (K-5): <ul style="list-style-type: none">✗ Provide intervention: counselor✗ Provide Tier Two supports✗ Parent attends school✗ Develop BSP✗ Refer to SST

I: ELEMENTARY — NON-SAFETY

EC 48900, I	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>NON-SAFETY: LEVEL 2 (K-5)</p> <p>Habitual Profanity Toward a School Employee</p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference — school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	

I: SECONDARY — NON-SAFETY

EC 48900, I	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>NON-SAFETY: LEVEL 1 (6-8)</p> <ul style="list-style-type: none"> • Committed an Obscene Act (excluding sexual harassment) • Habitual Profanity 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • On Campus Suspension • 1 day suspension • Obscene Act: Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Provide structured choice ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference — phone 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • On Campus Suspension • 1—3 day suspension • Obscene Act: Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate consequence and intervention effectiveness ✗ Review behavior contract ✗ Parent conference — school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Obscene Act: Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Review student data for patterns and trends ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Continue progressive discipline and intervention plan: may lead to expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Refer to SST

I: SECONDARY — NON-SAFETY

EC 48900, I	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL 2 (6-8) Habitual Profanity Toward a School Employee	Administrative Action (6-8): <ul style="list-style-type: none"> Assign detention On Campus Suspension 1 day suspension Interventions (6-8): <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference — school ✗ Community service ✗ Youth Development 	Administrative Action (6-8): <ul style="list-style-type: none"> On Campus Suspension 1—3 day suspension 1—5 day suspension Interventions (6-8): <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Community service ✗ Youth Development 	Administrative Action (6-8): <ul style="list-style-type: none"> 1—5 day suspension Contact School Police Possible recommendation for expulsion Interventions (6-8): <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP, Refer to SST ✗ Community service ✗ Youth Development 	

EC 48900 (J) — NON-SAFETY

Possessed, offered, arranged or negotiated to sell any drug paraphernalia.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Direct evidence, such as photographs.
- ☐ Evidence the items are within the Health and Safety Code Section 11014.5.
- ☐ Admission by the accused.

See section 11014.5 of the Health and Safety Code for a clear definition of this violation (see Appendix for Health Code).

Examples of clear-cut paraphernalia are ZigZag papers and roach clips.

J: ELEMENTARY — NON-SAFETY

Ed Code 48900, J	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL I (K-5) Possession of Drug Paraphernalia / Selling Drug Paraphernalia	Administrative Action (K-6): <ul style="list-style-type: none"> Restrict activity Assign detention Interventions (K-5): <ul style="list-style-type: none"> ✓ Ensure student is receiving Tier One supports ✓ Prevention Program — targeted skill development ✓ Check student understanding of rules / expectations ✓ Provide structured choice ✓ Evaluate skill level—academic and behavioral ✓ Parent conference — phone 	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention 1 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention 1–3 day suspension Selling: Contact School Police Interventions (K-5): <ul style="list-style-type: none"> ✓ Prevention Program — targeted skill development ✓ Identify contributing Functional and Environmental Factors* ✓ Develop behavior contract:* assign adult mentor ✓ Parent conference — school 	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention 1–3 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention 1–5 day suspension Selling: Contact School Police Interventions (K-5): <ul style="list-style-type: none"> ✓ Provide intervention: counselor ✓ Evaluate consequences and intervention effectiveness ✓ Review student data for patterns and trends ✓ Review behavior contract ✓ Parent attends school 	Administrative Action (K-3): <ul style="list-style-type: none"> 1–5 day suspension Continue progressive discipline and intervention plan: may lead to expulsion Administrative Action (4-5): <ul style="list-style-type: none"> 1–5 day suspension Contact School Police Continue progressive discipline and intervention plan: may lead to expulsion Interventions (K-5): <ul style="list-style-type: none"> ✓ Provide intervention: counselor ✓ Provide Tier Two supports ✓ Parent attends school ✓ Develop BSP ✓ Refer to SST

J: SECONDARY — NON-SAFETY

Ed Code 48900, J	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL I (6-8) Possession of Drug Paraphernalia / Selling Drug Paraphernalia	Administrative Action (6-8): <ul style="list-style-type: none"> On Campus Suspension 1 day suspension Mandatory Insight Interventions (6-8): <ul style="list-style-type: none"> ✓ Meet with counselor ✓ Provide structured choice ✓ Evaluate skill level — academic and behavioral ✓ Identify contributing Functional and Environmental Factors* ✓ Develop behavior contract:* assign adult mentor ✓ Parent conference — phone 	Administrative Action (6-8): <ul style="list-style-type: none"> On Campus Suspension 1–3 day suspension Mandatory Insight Selling: Contact School Police Interventions (6-8): <ul style="list-style-type: none"> ✓ Provide intervention: counselor ✓ Evaluate consequence and intervention effectiveness ✓ Review behavior contract ✓ Parent conference — school 	Administrative Action (6-8): <ul style="list-style-type: none"> 1–5 day suspension Selling: Contact School Police Interventions (6-8): <ul style="list-style-type: none"> ✓ Provide intervention: counselor ✓ Review student data for patterns and trends ✓ Provide Tier Two supports ✓ Parent attends school ✓ Develop BSP 	Administrative Action (6-8): <ul style="list-style-type: none"> 1–5 day suspension Contact School Police Continue progressive discipline and intervention plan: may lead to expulsion Interventions (6-8): <ul style="list-style-type: none"> ✓ Counselor provides parent with multiple district and community resources ✓ Provide intervention: counselor ✓ Parent attends school ✓ Review BSP ✓ Refer to SST

EC 48900 K — NON-SAFETY

Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Evidence the disruptive behavior is outside the range of normal intervention — accumulation of 20 days suspension (maximum). The student is allotted 10 additional suspension days (not to exceed 30) if placed in Opportunity or Alternative Programs.
- ☐ Evidence all means of correction have been exhausted at the site level.
Interventions may include, but are not limited to, counselor interventions, parent involvement, identification of Environmental and Functional Factors, targeted skill development, behavior contract, assignment of adult mentor, Behavioral Support Plan, Student Success Team and/or a recommendation to an outside counseling agency.
- ☐ Documentation of student's behavior / intervention over time.

Use this Ed Code violation when 1) a student becomes so defiant school authority is unable to control the behavior, or 2) the behavior is so extreme it severely disrupts the educational process.

K: ELEMENTARY — NON-SAFETY

Ed Code 48900, K	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>Non-Safety: Level 1 (K-5)</p> <ul style="list-style-type: none"> • Chronic Classroom Disruption • Disruption to School Activities • Gambling • Forgery • Possession of Electronic Devices • Verbal Abuse 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Ensure student is receiving Tier One supports ✗ Meet with counselor ✗ Check student understanding of rules / expectations ✗ Provide structured choice ✗ Evaluate skill level—academic and behavioral ✗ Parent conference — phone 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1–3 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference — school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1–3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1–5 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Continue progressive discipline and intervention plan: may lead to expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Continue progressive discipline and intervention plan: may lead to expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST
<p>Non-Safety: Level 2 (K-5)</p> <ul style="list-style-type: none"> • Continued Willful Disobedience, Refusal to Follow School Rules and Regulations, Defiance • Interference and/or Obstruction (staff member) 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference — school ✗ Truancy notification 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension • Follow SART/SARB process <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Follow SART/SARB process <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development (Anger Management) ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion • Follow SART/SARB <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion • Follow SART/SARB <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	

K: SECONDARY — NON-SAFETY

Ed Code 48900, K	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>NON-SAFETY: LEVEL I (6-8)</p> <ul style="list-style-type: none"> • Chronic Classroom Disruption • Disruption to School Activities • Gambling • Forgery • Possession of Electronic Devices • Verbal Abuse 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • On Campus Suspension • 1 day suspension <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Provide structured choice ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference — phone ✗ Community service ✗ Youth Development 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • On Campus Suspension • 1—3 day suspension • Gambling/Forgery: Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate consequence and intervention effectiveness ✗ Review behavior contract ✗ Parent conference — school ✗ Community service ✗ Youth Development 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Gambling/Forgery: Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Review student data for patterns and trends ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Community service ✗ Youth Development 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Continue progressive discipline and intervention plan: may lead to expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Refer to SST
<p>Non-Safety: Level 2 (6-8)</p> <ul style="list-style-type: none"> • Continued Willful Disobedience, Refusal to Follow School Rules and Regulations, Defiance • Interference and/or Obstruction (staff member) 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • Assign detention • On Campus Suspension • 1 day suspension <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference — school ✗ Community service ✗ Truancy notification ✗ Youth Development 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • On Campus Suspension • 1—3 day suspension • Follow SART/SARB process <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development (Anger Management) ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Community service ✗ Youth Development 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion • Follow SART/SARB <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP, Refer to SST ✗ Community service ✗ Youth Development 	

EC 48900 (L) — Non-Safety

Knowingly received stolen school or private property.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Documentation the accused has, and/or has received, stolen property.
- ☐ Photographic evidence of stolen item(s).
- ☐ Estimated value of item(s).
- ☐ Statements by: witness(es) — may be used as direct evidence.
- ☐ Statement by the accused agreeing they committed the violation.

L: ELEMENTARY — NON-SAFETY

Ed Code 48900, L	1st Offense	2nd Offense	3rd Offense	4th Offense
Non-Safety: Level 2 (K-5) Knowingly Received Stolen Property	Administrative Action (K-3): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension Interventions (K-5): <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent conference — school 	Administrative Action (K-3): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension Interventions (K-5): <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Review behavior contract ✗ Parent attends school 	Administrative Action (K-3): <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion Administrative Action (4-5): <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion Interventions (K-5): <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	

L: SECONDARY — NON-SAFETY

Ed Code 48900, L	1st Offense	2nd Offense	3rd Offense	4th Offense
NON-SAFETY: LEVEL 2 (6-8) Knowingly Received Stolen Property	Administrative Action (6-8): <ul style="list-style-type: none"> • Assign detention • On Campus Suspension • 1 day suspension • Contact School Police Interventions (6-8): <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent conference — school 	Administrative Action (6-8): <ul style="list-style-type: none"> • On Campus Suspension • 1—3 day suspension • Contact School Police Interventions (6-8): <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP 	Administrative Action (6-8): <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion Interventions (6-8): <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Refer to SST 	

EC 48900 (M) — SAFETY

Possessed an imitation firearm - as used in this section, “imitation firearm” means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude the replica is a firearm.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Photographic evidence of the imitation firearm.
- ☐ Statements by: accused and direct witness(es).
- ☐ Statement(s) by: Campus Security Officer (CSO) and/or School Police Officer.

M: ELEMENTARY — SAFETY

Ed Code 48900, M	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>Safety: Level 3 (K-5)</p> <p>Possession of an Imitation Weapon—MUST LOOK LIKE A REAL GUN</p> <p>If not a weapon, no need to extend suspension. If it leads to other violations (i.e., A-1, B, R) then recommend expulsion.</p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent conference 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Develop BSP ✗ Parent attends school ✗ Consider Tier Three supports 		

M: SECONDARY — SAFETY

Ed Code 48900, M	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 3 (6-8)</p> <p>Possession of an Imitation Weapon—MUST LOOK LIKE A REAL GUN</p> <p>If not a weapon, no need to extend suspension. If it leads to other violations (i.e., A-1, B, R) then recommend expulsion.</p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent conference 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Develop BSP ✗ Parent conference ✗ Consider Tier Three supports 		

EC 48900 (N) — SAFETY

Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

The following must be submitted in order to substantiate an expulsion recommendation:

Refer to Education Code section 48915(c)(4) when dealing with this violation.

- ☐ Statements by: School Police and/or Campus Security Officer(s) are of extreme importance.
- ☐ Statements by: witness(es), if applicable.
- ☐ Record of report to District's Affirmative Action Office.

Violation of 48900(n) can be quickly substantiated if the perpetrator is identified and confesses to the act. In most cases, however, it is in the best interest of the administrator to proceed with a thorough investigation.

In cases of sexual harassment and assault, it is necessary for the administrator to collect thorough documentation of the incident and carefully handle statements given by the victim and the accused.

In cases where testifying in the presence of the accused perpetrator could cause serious psychological harm, the victim may be allowed to testify in a closed session hearing, separate from the accused. Such requests must be provided by site administration to the district Hearing Panel at the time the recommendation for expulsion is submitted.

This violation shall not apply to students in grades K-3 — refer to the Ed. Code and call Youth Services.

N: ELEMENTARY — SAFETY

Ed. Code 48900, N	1st Offense	2nd Offense	3rd Offense	4th Offense
SAFETY: LEVEL 4 (4-5) Sexual Assault EC 48915 (c) (4) <i>Must notify victim/parent of their right to transfer under NCLB</i>	Administrative Action (4-5): <ul style="list-style-type: none">• 5 day suspension• Contact School Police• Crime Report• Contact Affirmative Action Office• Mandatory expulsion Interventions (4-5): <ul style="list-style-type: none">✕ Counselor provides parent with multiple district and community resources✕ Provide intervention: counselor✕ Parent attends school✕ Consider Tier Three supports			

N: SECONDARY — SAFETY

Ed. Code 48900, N	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 4 (6-8)</p> <p>Sexual Assault EC 48915 (c) (4)</p> <p><i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Crime Report • Contact Affirmative Action Office • Mandatory expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Consider Tier Three supports 			

EC 48900 (O) — SAFETY

Harassed, threatened, or intimidated a witness.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Documentation of harassment, threats, or other forms of intimidation made by the accused to the victim.
- ☐ Statements by: victim and witness(es), verifying the act(s) of harassment or intimidation.

O: ELEMENTARY — SAFETY

Ed. Code 48900, O	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL I (K-5)</p> <p>Harassed, Threatened or Intimidated a Witness</p> <p><i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension • Contact School Police <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension • Contact School Police <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension • Contact School Police <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Review SST process and interventions ✗ Consider Tier Three supports

O: SECONDARY — SAFETY

Ed. Code 48900, O	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL I (6-8)</p> <p>Harassed, Threatened or Intimidated a Witness</p> <p><i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • OCS — 3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent attends school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Evaluate consequence and intervention effectiveness ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Review SST process and interventions ✗ Consider Tier Three supports

EC 48900 (P) — SAFETY & NON-SAFETY

Sexual Harassment - Education Code section 48900.2.

The following must be submitted in order to substantiate an expulsion recommendation:

Refer to Education Code section 212.5 to clarify sexual harassment (see Appendix for Education Code section 212.5).

- ☐ Victim statement outlining sexual harassment charges and the negative impact the incident incurred on the victim. The complaint must be signed by: victim and witness(es).
- ☐ Evidence the harassment negatively impacted the academic performance of the victim.
- ☐ Evidence substantiating a hostile, intimidating or offensive educational environment was created by the accused.
- ☐ Record of report to District's Affirmative Action Office.

This article shall not apply to pupils in grades K-3 inclusive (see Appendix for Education Code).

The school must provide an in-service for all students regarding sexual harassment and the possible consequences for violating Education Code section 48900.2. This in-service may be held during an annual disciplinary assembly.

P: ELEMENTARY — SAFETY

Ed. Code 48900, P 48900.2	1st Offense	2nd Offense	3rd Offense	4th Offense
Safety: Level 2 (K-5) P.1 Sexual Harassment, as Defined by EC 212.5	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention 1—3 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention 1—5 day suspension Interventions (K-5): <ul style="list-style-type: none"> ✗Counselor: targeted skill development ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract.* assign adult mentor ✗Parent conference 	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention 1—5 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention 1—5 day suspension Contact School Police Possible recommendation for expulsion Interventions (K-5): <ul style="list-style-type: none"> ✗Prevention Program — targeted skill development ✗Provide Tier Two supports ✗Parent attends school ✗Develop BSP 	Administrative Action (K-3): <ul style="list-style-type: none"> 5 day suspension Contact School Police Possible recommendation for expulsion Administrative Action (4-5): <ul style="list-style-type: none"> 5 day suspension Contact School Police Recommend expulsion Interventions (K-5): <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Parent attends school ✗Review BSP, Refer to SST ✗Consider Tier Three supports 	

P: ELEMENTARY — NON-SAFETY

Ed. Code 48900, P 48900.2	1st Offense	2nd Offense	3rd Offense	4th Offense
Non-Safety: Level 2 (4-5) P.2 Sexual Harassment, Inappropriate Verbal Harassment	Administrative Action (4-5): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension • Contact Affirmative Action Office Interventions (4-5): <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent conference — school 	Administrative Action (4-5): <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Contact Affirmative Action Office Interventions (4-5): <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Review behavior contract ✗ Parent attends school 	Administrative Action (4-5): <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Contact Affirmative Action Office • Possible recommendation for expulsion Interventions (4-5): <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	

P: SECONDARY — SAFETY

Ed. Code 48900, P 48900.2	1st Offense	2nd Offense	3rd Offense	4th Offense
SAFETY: LEVEL 2 (6-8) P.1 Sexual Harassment, as Defined by EC 212.5	Administrative Action (6-8): <ul style="list-style-type: none"> • 1—3 day suspension Interventions (6-8): <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent conference 	Administrative Action (6-8): <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion Interventions (6-8): <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP 	Administrative Action (6-8): <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion Interventions (6-8): <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Refer to SST ✗ Consider Tier Three supports 	

P: SECONDARY — NON-SAFETY

Ed. Code 48900, P 48900.2	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>NON-SAFETY: LEVEL 2 (6-8)</p> <p>P.2 Sexual Harassment, Inappropriate Verbal Harassment</p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • Assign detention • On Campus Suspension • 1 day suspension • Contact Affirmative Action Office <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Evaluate skill level — academic and behavioral ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent conference — school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • On Campus Suspension • 1—3 day suspension • Contact Affirmative Action Office <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review student data for patterns and trends ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Contact Affirmative Action Office • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Refer to SST 	

EC 48900 (Q) — SAFETY

Hate Violence - Education Code section 48900.3.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Determination by school officials the pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Subdivision (e) of Education Code section 233 (see Appendix).
- ☐ Documentation of hate violence as defined by Subdivision (e) of Education Code section 233.
- ☐ Statements by: victim, witness(es).
- ☐ Photographic evidence, if applicable.

This violation does not apply to students in grades K-3 inclusive (see Appendix for Education Code).

Q: ELEMENTARY — SAFETY

Ed. Code 48900, Q 48900.3	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 2 (K-5)</p> <p>Hate Violence <i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP, Refer to SST ✗ Consider Tier Three supports 	

Q: SECONDARY — SAFETY

Ed. Code 48900, Q 48900.3	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 2 (6-8)</p> <p>Hate Violence <i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor: targeted skill development ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent conference 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP, Refer to SST ✗ Consider Tier Three supports 	

EC 48900 (R) — SAFETY

Intentionally engaged in harassment, threats, or intimidation against a pupil, groups of pupils or staff - Education Code section 48900. 4.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Documentation of the accused involvement in the harassment of a pupil, group of pupils, or staff by words or active threats. Examples: gang activity of revenge or sending notes of impending harm.
- ☐ Statements by: accused, witness(es).

R: ELEMENTARY — SAFETY

Ed. Code 48900, R 48900.4	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL I (K-5)</p> <p>Harassed, Threatened, or Intimidated Student, Groups or Staff</p> <p><i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Review SST process and interventions ✗ Consider Tier Three supports

R: SECONDARY — SAFETY

Ed. Code 48900, R 48900.4	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL I (6-8)</p> <p>Harassed, Threatened, or Intimidated Student, Groups, or Staff</p> <p><i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • OCS — 3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent attends school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Evaluate consequence and intervention effectiveness ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Review SST process and interventions ✗ Consider Tier Three supports

EC 48900 (S) — SAFETY

Pupil has made terrorist threats against school officials, school property or both - Education Code section 48900.7.

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Documentation the accused actively engaged in terrorist threats against school officials or school property.
Example: Student calls in a bomb threat.
- ☐ Statements by: accused, witness(es).

According to this section of the Education Code, “terrorist threat” involves any statement, written or oral, which threatens specific intent of:

- great bodily injury to another person
- property damage

All statements must to be taken as a threat even if there is no intent of actually carrying them out (see Appendix).

This article does not apply to grades K-3 inclusive (see Education Code).

S: ELEMENTARY — SAFETY

Ed. Code 48900, S 48900.7	1st Offense	2nd Offense	3rd Offense	4th Offense
SAFETY: LEVEL 4 (4-5) Terrorist Threats <i>Must notify victim/parent of their right to transfer under NCLB</i>	Administrative Action (4-5): <ul style="list-style-type: none">• 5 day suspension• Contact School Police• Mandatory expulsion — extension of suspension OR Rationale Interventions (4-5): <ul style="list-style-type: none">✗ Counselor provides parent with multiple district and community resources✗ Provide intervention: counselor✗ Parent attends school✗ Consider Tier Three supports			

S: SECONDARY — SAFETY

Ed. Code 48900, S 48900.7	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 4 (6-8)</p> <p>Terrorist Threats <i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Mandatory expulsion — extension of suspension OR Rationale <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✓ Counselor provides parent with multiple district and community resources ✓ Provide intervention: counselor ✓ Parent attends school ✓ Consider Tier Three supports 			

EC 48900 (T) — SAFETY

Unlawfully offered or arranged to sell the drug Soma - Education Code section 48900 (P).

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Documentation the accused, while under the jurisdiction of the school, sold or arranged to sell the drug Soma.
- ☐ Photographic evidence.
- ☐ Test results which identify the substance found. School Police is qualified to conduct such testing.
- ☐ Statements by: accused, witness(es).

T: ELEMENTARY — SAFETY

Ed. Code 48900, T	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 3 (K-5)</p> <p>Unlawfully Arranged to Sell Drug Soma</p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✓ Prevention Program — targeted skill development ✓ Identify contributing Functional and Environmental Factors* ✓ Develop behavior contract: assign adult mentor ✓ Parent conference 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✓ Counselor provides parent with multiple district and community resources ✓ Provide intervention: counselor ✓ Develop BSP ✓ Parent attends school ✓ Consider Tier Three supports 		

T: SECONDARY — SAFETY

Ed. Code 48900, T	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 3 (6-8)</p> <p>Unlawfully Arranged to Sell Drug Soma</p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✓ Prevention Program — targeted skill development ✓ Identify contributing Functional and Environmental Factors* ✓ Develop behavior contract: assign adult mentor ✓ Parent conference 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✓ Counselor provides parent with multiple district and community resources ✓ Provide intervention: counselor ✓ Develop BSP ✓ Parent conference ✓ Consider Tier Three supports 		

EC 48900 (U) — SAFETY

Aided or abetted the infliction or attempted infliction of physical injury - EC section 48900 (S).

The following must be submitted in order to substantiate an expulsion recommendation:

As defined in Penal Code section 31:

A pupil who aids or abets in the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to Subdivision (a) (see Appendix for Penal Code Section 31).

- ☐ Documentation from a physician verifying physical injury was inflicted — must note the severity of the injury.
- ☐ Investigation reports by School Police and Campus Security.
- ☐ Verbal or written threats, if applicable.

During an investigation, the following should be carefully examined 1) the statement of the accused 2) the victim's statement 3) supporting witness(es) statements.

Note: This Education Code may apply to cases where more than one student is involved in an attempt to aid another in the infliction or intimidation of physical harm against another student on campus.

U: ELEMENTARY — SAFETY

Ed. Code 48900, U	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 2 (K-5)</p> <p>Aid or Abet in the Infliction, or Attempted Infliction, of Physical Injury</p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Counselor: targeted skill development ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract: assign adult mentor ✗Parent conference 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Prevention Program — targeted skill development ✗Provide Tier Two supports ✗Parent attends school ✗Develop BSP 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Parent attends school ✗Review BSP ✗Refer to SST ✗Consider Tier Three supports 	

U: SECONDARY — SAFETY

Ed. Code 48900, U	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL 2 (6-8)</p> <p>Aid or Abet in the Infliction, or Attempted Infliction, of Physical Injury</p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor: targeted skill development ✗Identify contributing Functional and Environmental Factors* ✗Develop behavior contract: assign adult mentor ✗Parent conference 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Prevention Program — targeted skill development ✗Provide Tier Two supports ✗Parent attends school ✗Develop BSP 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗Counselor provides parent with multiple district and community resources ✗Provide intervention: counselor ✗Parent attends school ✗Review BSP ✗Refer to SST ✗Consider Tier Three supports 	

EC 48900 (V) — SAFETY

Engaged in, or attempted to engage in, hazing as defined in Education Code section 32050 - Education Code section 48900 (Q).

The following must be submitted in order to substantiate an expulsion recommendation:

As defined in Education Code section 32050:

“Hazing” includes any method of initiation or pre-initiation into a student organization or student body or any pastime or amusement engaged in with respect to those organizations that cause or are likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any pupil or other person attending any school, community college, college, university, or other educational institution in this state. The term “hazing,” does not include customary athletic events or other similar contests of competitions (Amend. Stats. 2003, Ch.21.) (see Appendix for Education Code section 32050).

- ☐ Statements by: victim, supporting witness(es).
- ☐ Police Report(s).
- ☐ Medical record of injury provided by medical professional.
- ☐ Photographic evidence of weapons used in hazing activity, if applicable. Examples: sticks, bats, and brass knuckles.
- ☐ Statements by: witness(es) verifying verbal abuse was inflicted during the incident.

In order to establish a link between the hazing event and the persons and/or group involved, focus the investigation around the hazing practices of the group (secret club, team, gang, etc.).

V: ELEMENTARY — SAFETY

Ed. Code 48900, V	1st Offense	2nd Offense	3rd Offense	4th Offense
SAFETY: LEVEL I (K-5) Hazing <i>Must notify victim/parent of their right to transfer under NCLB</i>	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention 1 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention 1—3 day suspension Interventions (K-5): <ul style="list-style-type: none"> ✓Meet with counselor ✓Identify contributing Functional and Environmental Factors* ✓Develop behavior contract: assign adult mentor ✓Parent attends school 	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention 1 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention 1—3 day suspension Interventions (K-5): <ul style="list-style-type: none"> ✓Prevention Program — targeted skill development ✓Evaluate consequences and intervention effectiveness ✓Review behavior contract ✓Parent attends school 	Administrative Action (K-3): <ul style="list-style-type: none"> Restrict activity Assign detention 1—3 day suspension Administrative Action (4-5): <ul style="list-style-type: none"> Restrict activity Assign detention 1—5 day suspension Contact School Police Possible recommendation for expulsion Interventions (K-5): <ul style="list-style-type: none"> ✓Provide intervention: counselor ✓Provide Tier Two supports ✓Parent attends school ✓Develop BSP ✓Refer to SST 	Administrative Action (K-3): <ul style="list-style-type: none"> 5 day suspension Contact School Police Possible recommendation for expulsion Administrative Action (4-5): <ul style="list-style-type: none"> 5 day suspension Contact School Police Recommend expulsion Interventions (K-5): <ul style="list-style-type: none"> ✓Counselor provides parent with multiple district and community resources ✓Provide intervention: counselor ✓Parent attends school ✓Review BSP ✓Review SST ✓Consider Tier Three supports

V: SECONDARY — SAFETY

Ed. Code 48900, V	1st Offense	2nd Offense	3rd Offense	4th Offense
SAFETY: LEVEL I (6-8) Hazing <i>Must notify victim/parent of their right to transfer under NCLB</i>	Administrative Action (6-8): <ul style="list-style-type: none"> OCS — 3 day suspension Contact School Police Interventions (6-8): <ul style="list-style-type: none"> ✓Meet with counselor ✓Identify contributing Functional and Environmental Factors* ✓Develop behavior contract: assign adult mentor ✓Parent attends school 	Administrative Action (6-8): <ul style="list-style-type: none"> 1—3 day suspension Contact School Police Interventions (6-8): <ul style="list-style-type: none"> ✓Prevention Program — targeted skill development ✓Evaluate consequence and intervention effectiveness ✓Review behavior contract ✓Parent attends school 	Administrative Action (6-8): <ul style="list-style-type: none"> 1—5 day suspension Contact School Police Possible recommendation for expulsion Interventions (6-8): <ul style="list-style-type: none"> ✓Provide intervention: counselor ✓Provide Tier Two supports ✓Parent attends school ✓Develop BSP ✓Refer to SST 	Administrative Action (6-8): <ul style="list-style-type: none"> 5 day suspension Contact School Police Recommend expulsion Interventions (6-8): <ul style="list-style-type: none"> ✓Counselor provides parent with multiple district and community resources ✓Provide intervention: counselor ✓Parent attends school ✓Review BSP, Review SST ✓Consider Tier Three supports

EDUCATION CODE 48900 (W):
Mandatory Expulsion - Education Code section 48915 (C)

The following must be submitted in order to substantiate an expulsion recommendation:

The principal of the school, the principal's designee, or the superintendent of schools shall immediately suspend, pursuant to Education Code section 48911, and shall recommend expulsion of a pupil he/she determines has committed any of the acts enumerated in this section at school or at a school activity off school grounds.

- ☐ Jurisdiction of school authority: Under the Education Code - Jurisdiction of a school is categorized into these four areas:
 - While on any school grounds.
 - While going to or coming from school.
 - During the lunch period, whether on or off campus.
 - During, or while going to or coming from, any school-sponsored activity.

EC 48900 (X, X1, X2, X3) — SAFETY

Intentionally engaged in harassment/threats, or intimidation against a pupil, groups of pupils or staff

The following must be submitted in order to substantiate an expulsion recommendation:

- ☐ Documentation of the accused involvement in the harassment of a pupil, group of pupils, or staff by words or active threats. Examples: gang activity of revenge or sending notes of impending harm.
- ☐ Statements by: accused, witness(es).

X: ELEMENTARY — SAFETY

Ed. Code 48900, X	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL I (K-5)</p> <p>X: Engaged in the act of electronic (cyber) bullying*</p> <p>X1: Engaged in bullying based on sexual orientation[Ⓔ]</p> <p>X2: Engaged in bullying based on ethnicity or race</p> <p>X3: Engaged in bullying based on physical or mental disability</p> <p><i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract: assign adult mentor ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Evaluate consequences and intervention effectiveness ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—3 day suspension <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • Restrict activity • Assign detention • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	<p>Administrative Action (K-3):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Administrative Action (4-5):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (K-5):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Review SST process and interventions ✗ Consider Tier Three supports

* Electronic bullying includes, but is not limited to: texting, emailing, and/or posting information on the internet in the form of text, drawings, pictures, videotaped fights, etc.

[Ⓔ] Ensure Affirmative Action procedures are followed

X: SECONDARY — SAFETY

Ed. Code 48900, X	1st Offense	2nd Offense	3rd Offense	4th Offense
<p>SAFETY: LEVEL I (6-8)</p> <p>X: Engaged in the act of electronic (cyber) bullying*</p> <p>X1: Engaged in bullying based on sexual orientation[Ⓔ]</p> <p>X2: Engaged in bullying based on ethnicity or race</p> <p>X3: Engaged in bullying based on physical or mental disability</p> <p><i>Must notify victim/parent of their right to transfer under NCLB</i></p>	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • OCS — 3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Meet with counselor ✗ Identify contributing Functional and Environmental Factors* ✗ Develop behavior contract:* assign adult mentor ✗ Parent attends school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—3 day suspension • Contact School Police <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Prevention Program — targeted skill development ✗ Evaluate consequence and intervention effectiveness ✗ Review behavior contract ✗ Parent attends school 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 1—5 day suspension • Contact School Police • Possible recommendation for expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Provide intervention: counselor ✗ Provide Tier Two supports ✗ Parent attends school ✗ Develop BSP ✗ Refer to SST 	<p>Administrative Action (6-8):</p> <ul style="list-style-type: none"> • 5 day suspension • Contact School Police • Recommend expulsion <p>Interventions (6-8):</p> <ul style="list-style-type: none"> ✗ Counselor provides parent with multiple district and community resources ✗ Provide intervention: counselor ✗ Parent attends school ✗ Review BSP ✗ Review SST process and interventions ✗ Consider Tier Three supports

* Electronic bullying includes, but is not limited to: texting, emailing, and/or posting information on the internet in the form of text, drawings, pictures, videotaped fights, etc.

[Ⓔ] Ensure Affirmative Action procedures are followed

Special Education Guidelines:

The following must be submitted in order to substantiate an expulsion recommendation.

- ☐ Students receiving Special Education services are entitled to a Manifestation Determination Meeting during Pre-Expulsion IEP under law. This meeting is to be conducted within 10 days after the recommendation for expulsion.
- ☐ The Pre-Expulsion IEP Team has the right to stop all expulsion proceedings if they find the misconduct was a manifestation of the student's disability.
- ☐ Students who fall under the 504 educational umbrella have the right to have a Pre-Expulsion 504 Meeting prior to a recommendation for expulsion. The district 504 coordinator should conduct this meeting on-site.
- ☐ Parents must be told of the date and time of the Pre-Expulsion IEP / 504 Meeting. Their presence, although needed, is not mandatory for the Manifestation Determination IEP / 504 Meeting to proceed on the scheduled date and time.

Call the District's Special Education or 504 Office for direction.

Federal Law - No Child Left Behind:

The following must be submitted in order to substantiate an expulsion recommendation.

- ☐ Under NCLB, any student who is a victim of a serious crime or is a victim of harassment is eligible to be transferred to another school site.
- ☐ Contact Youth Services for any explanation concerning NCLB.