



**DUNSMUIR**  
**Joint Union High**  
**School District**

*Est. 1911*  
*100 Years of Academic and Athletic Excellence*

5805 High School Way  
Dunsmuir, CA 96025  
530.235.4835\* Fax 530.235.2224  
www.dunsmuirhigh.k12.ca.us

**Superintendent**  
Ray Kellar  
**Principal**  
Jacob Mekeel

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**Board of Trustees**  
Mariella Hines  
Jeremiah LaRue  
Jean E. Rogers  
Brian Wilson  
Norma Barrett

**DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT**  
**GOVERNING BOARD**  
**REGULAR MEETING AGENDA 4:00 P.M.**  
**December 9, 2025 (Tuesday)**  
**DUNSMUIR HIGH SCHOOL**  
**5805 High School Way, Room 106, Dunsmuir, CA 96025**

**Mission**

*To provide a comprehensive, rigorous and innovative education; empowering students to think critically, obtain and analyze information to synthesize solutions of life's challenges and complexities.*

**Vision**

*Graduates leave the school inspired to continue learning and motivated to become responsible citizens who contribute positively to society.*

REASONABLE ACCOUMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Disability related aides or services to enable persons with disabilities to participate in public meetings are available. In addition, members of the public needing translation services during the Board meeting should contact the Superintendent 530.235.4835 one week prior to the scheduled meeting.

Per BB §9324 a recording may be made of this meeting.

**Open Session**

**A. CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

**B. ADJUSTMENTS AND OR ADDITIONS TO THE AGENDA AND APPROVAL OF AGENDA (Action)**

*Additions to the Agenda must meet requirements as set forth in the Brown Act*

**Subsequent Need:** *The legislative body may act upon an item not appearing on a regular agenda upon a finding by two-thirds (2/3) vote of the members present, or by unanimous vote if less than two-thirds (2/3) but more than a quorum of members are present, that there is a need for immediate action and the needs for action came to the attention of the agency after the agenda was posted.*

**Emergency Situation:** *If by a majority vote the legislative body determines prior to any such action the "an emergency situation" exists and that prompt action is required, they may take action on an emergency item not appearing on the posted agenda. The emergency situation exception is for an agenda that has already been posted, in contract to an emergency meeting.*

**C. OATH OF OFFICE: Board of Trustees**  
Norma Barrett

**D. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD**

*Speakers may be limited to 3 minutes on each agenda item with the total time for public comment on each agenda item limited to 20 minutes. BP §9323(c). Please be aware that this is a private meeting held in a public place and the Board is prohibited by law from taking action on any item presented if it is not listed on the agenda.*

- **Items listed on the Agenda:** Under this item, the public is invited to notify the Board President which items listed on the agenda they would like to comment on and will be allowed to do so when the item comes up.
- **Items not listed on the Agenda:** Items not listed on the Agenda and are within the Board's subject matter jurisdiction, the public is invited to notify the Board President they would like to address the Board under this item. Please note that the law requires no action or discussion be undertaken on any item not listed on the agenda, therefore, only a brief response will be provided by the Board or staff.

**E. CONSENT AGENDA  
(Action)**

*These action items are of a routine nature or items for which no discussion is anticipated and are acted upon by a single vote. Board Members may request that any item be removed and given individual consideration.*

1. Warrants Registry Summary: Ratify commercial warrants as summarized
2. The Minutes of the previous meeting/s
3. 1<sup>st</sup> Interim Budget Transfers
4. Date and Location of the next three scheduled Board Meetings with Agenda Items

January 14, 2026

IIPP Heat Illness Prevention Plan  
 Board Recognition Month  
 25-26 LCAP Update  
 Quarterly Williams Reporting  
 25-26 (24-25) SARC  
 CSBA Board Policy Updates (December 2025)  
 CUPCCAA Annual Participation ORD 1415-1, Resolution 14-15-10  
 24-25 Audit  
 Staff Report – Alysia Garcia

February 11, 2026

Wellness Policy Review/Revisions 1<sup>st</sup> Reading E 5030  
 26/27 Calendar  
 Comprehensive Safety Plan  
 Transportation Fiscal Plan Ed Code 41850.1 and 39800.1 60% Funding Home to School  
 Staff Report – None

March 11, 2026

26/27 Staffing and Class Assignments  
 Public Internet Auction SiskiyouCo. Tax Collectors  
 25/26 2<sup>nd</sup> Interim Budget Report, MYP, Transfers  
 Summer Projects go to Bid  
 Business Services Contract with SCOE  
 Class Offerings 26/27  
 Prom Location  
 CSBA Board Policy Updates (March 2026)  
 Staff Report - Alison Howard

5. Gifts, Grants and Bequests BP 3290
  - Tom and Nancy Driscoll Donation \$5,000
6. Financial Report – Bi-Monthly)  
 (July, Sept., Nov., Jan., March, May (under separate cover)

**F. BOARD RECOGNITION**

1. Student/s of the Month - Jacob. Mekeel

**G. REPORTS**

1. Forest Management Report - Black Fox
2. Student Board Member  
Financial Report, Student Council Minutes - Alaya Rogers
3. Faculty and Classified Staff Report/s - Kurt Champe
4. Business Report - Shannon Cash
5. LCAP Report - Ray Kellar/Shannon Cash
6. Superintendent Report -Ray Kellar
7. Principal Report -Jacob Mekeel

	25/26							24/25						
	DHS		CDS		I.S.		Adult Ed	DHS		CDS		I.S.		Adult Ed
	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll
1 <sup>st</sup> day	40							63						
To date														
1 <sup>st</sup>	39	36.35	0		2		7	61	56.71	0		3		0
2 <sup>nd</sup>	38	33.90	0		2		7	61	54.5	0		6		0
3 <sup>rd</sup>	38	30.73	0		3		7	61	53.61	0		6		12
4 <sup>th</sup>	37	30.21	0		3		7	61	51.08	0		4		12
5 <sup>th</sup>								61	52.47	0		8		7
6 <sup>th</sup>								57	47.93	0		6		7
7 <sup>th</sup>								56	44.57	0		6		7
8 <sup>th</sup>								55	45.35	0		6		8
9 <sup>th</sup>								57	45.46	0		5		10
10 <sup>th</sup>								52	45.5	0		6		11
11 <sup>th</sup>								52	42.08	0		4		11
P1									54.16					
P2									53.87					
Annual								Annual						

**H. ITEMS FOR DISCUSSION****I. PUBLIC HEARINGS**

1. None

**J. ITEMS FOR ACTION AND DISCUSSION**

1. **Organizational Meeting**  
Summary: Election of President, Clerk, Representative and Board Secretary.  
Establishing meeting times and dates for 2026.
2. **Certification of Signatures**  
Summary: The Board will be asked to certify signatures of Administration following election of Officers.
3. **Board Meeting Schedule Updated for 25/26**  
Summary: Approve updated calendar.
4. **Public Disclosure Statement: Certificated and Classified/Management Extra Duty Stipends**  
Summary: Disclosure of costs and request approval of staff taking on duties and tasks of a position that that remains unfilled.

5. **25/26 1<sup>st</sup> Interim Budget Report and Adoption, MYP. Budget Transfers, Standards and Criteria**  
Summary: Approval requested
6. **ESSA Every Student Succeeds Act Per Pupil Expense Reporting**  
Summary: Review and approve
7. **School-Based Medi-Cal Administrative Activities (SMAA) Claiming Services Agreement**  
Summary: Approval requested for renewal of agreement with Glenn County Office of Education.
8. **2026-2028 E-Rate Management Services Agreement**  
Summary: Approval requested of agreement with E-Rate Advisors, Inc, to provide the necessary E-rate application services.
9. **Letter of Commitment from SCOE for Dual Enrollment Equity Conference**  
Summary: M Mekeel and J Cannon will attend the Dual Enrollment Equity Conference and SCOE has submitted a letter of commitment to reimburse DJUHSD for registration, lodging, per diem and airfare, up to the amounts listed on the letter.

#### K. BOARD CORRESPONDENCE/COMMUNICATIONS

1. Siskiyou County Board of Education Agenda/Minutes  
(Page
2. Calendar of Events Updates - **Check Web Site for updates**

#### L. BOARD MEMBER COMMENTS/REQUESTS

*The Board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. The Board may ask a question for clarification, make a brief announcement, or make a brief report. The Board may request reports back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

#### L. PUBLIC COMMENT ON CLOSED SESSION

*Under this item on the Agenda, the public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under law to take action on matters that are not on the agenda.*

#### M. RECESS TO CLOSED SESSION

Instructions:

- Items to be addressed in Closed session must orally be announced by referring to the section number (Government Code § 54957.7(a).)
- The Board must reconvene in open session, where it may be required to report votes and action taken in Closed Session as required by section (Government Code § 54957.1.)

#### Closed Session

##### A. ROLL CALL

- B. Ed Code § 35146, 20 U.S.C. § 1232g, Ed Code § 49069 et. Seq.  
1. **CONFIDENTIAL STUDENT MATTER –**

##### C. Government Code § 54957

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
  - a. Confidential/Classified Management Employee/s
  - b. Classified Employee/s
  - c. Certificated Employee/s
  - d. Board of Trustees
  - e. Superintendent
  - f. Principal
2. **PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
  - a. Hiring Certificated – Academic Advisor

- b. Hiring Certificated – Educational Enrichment
- 3. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
  - a. Government Code § 1770 and Board Policy 9223-B
- 4. **COMPLAINT REGARDING DISTRICT EMPLOYEE**
- 5. **RETIREE BENEFITS**
  - § 54957.6 Negotiations with CTA
  - § 54956.9 Pending Litigation
- D. Government Code § 54957.6
  - 1. **CONFERENCE WITH LABOR NEGOTIATOR  
COLLECTIVE BARGAINING (Government Code § 3549.1)**
    - a. Negotiations with CTA
    - b. Negotiations with Classified Unit
    - c. Unrepresented Employees: Confidential Management
    - d. Unrepresented Employees: Superintendent/Principal  
District Negotiator: Tom Gauthier Ray Kellar, Superintendent
- E. Government Code § 48912 and § 48918
  - 1. **STUDENT PERSONNEL MATTERS**
    - Student Discipline Ed Code 35145
    - Student Expulsion
      - a.
- F. Government Code § 54956.9 (a) and (b)
  - 1.
    - a. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**  
Specific number of cases: 0 potential case
    - b. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Specific number of cases: 0 potential case

<b>Open Session</b>
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- N. RECONVENE TO OPEN SESSION**  
*Announcement of any reportable actions taken in Closed Session.*

- O. ADJOURNMENT**  
*Regular meetings shall be adjourned at 10:30 P.M. Action may be taken at the end of the meeting to extend past 10:30 P.M. or adjourned to a later date if needed. BP § 9323*

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G.C. § 54957.5

*Copies of the agenda, complete with backup materials, may be reviewed at:*

Dunsmuir High School, Dunsmuir Elementary School, Dunsmuir City Library, Southern Siskiyou News, Record Searchlight

*Agenda posted only:*

Castle Rock Elementary School, Siskiyou County Office of Education, Web Page

**The Dunsmuir Joint Union High School District welcomes and encourages your participation at their meetings. To ensure an orderly meeting, all participants will be asked to observe the following:**

Procedures for placing an item on the agenda, making a presentation, or speaking to an item on the agenda shall be as follows (Board Bylaw §9322)

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

The Board President and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, an information item that does not require immediate action, or a consent item that is routine in nature and for which no discussion is anticipated.

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5, Government Code 54954.3)

**Persons addressing the Board shall be guided by the following conditions (Board Bylaw #9323):**

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time except as allowed by law. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or District Office staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2) Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it; the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.
6. The Board President may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the President may indicate the time and place when it should be presented. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of District Office employees.
7. The Board President shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

Thank you for your cooperation.

Notice to Union Representatives:

*Attached is the agenda for the December 10, 2024 meeting of the DJUHSD Board of Trustees. **This is public notice for many items which may affect members of your collective bargaining unit.** It is your responsibility to review the agenda and any materials which may apply. The Board encourages people to attend meetings of the Board of Trustees and express themselves regarding agenda items.*