

REGULAR MEETING AGENDA

Phoenix Charter Academy GOVERNING BOARD MEETING

Location: 145 Shasta View Drive, Redding CA 96003

September 23, 2025, 4:00 pm

Teleconference Location(s)

Members of the Public May Also Observe the Meeting

Online <https://www.google.com/url?q=https://us06web.zoom.us/j/87569031352?pwd%3DWYBSAaOpGbbBbAkYoxRWQboeOMtkJs.1%26jst%3D2&sa=D&source=calendar&ust=1758501418901320&usg=AOvVaw1CKoQKnloJq9OMTNlgBSyX>

MEETING AGENDA & RELATED MATERIALS

For more information concerning this agenda or for materials relating to this meeting, please contact the Chief Executive Officer, Patricia Dougherty at pdougherty@ourpca.org. Any public records relating to an agenda item for an open session of the Board shall be available for inspection at 145 Shasta View, Redding, CA 96003.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

AMERICANS WITH DISABILITIES

The School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Patricia Dougherty at pdougherty@ourpca.org or (530) 222-9275 at least 48 hours in advance. All efforts will be made to provide reasonable accommodations.

PUBLIC COMMENT

Individuals wishing to speak at the board meeting during the public comment period may do so at the designated time or by directing advance written comments to the Chief Executive Officer, Patricia Dougherty at pdougherty@ourpca.org.

I. PRELIMINARY BUSINESS

A. CALL TO ORDER

B. ROLL CALL

Patrick Keener ____ Rod Menezes ____ Susan Blake ____ Heather Armstrong ____
Nina Natina ____

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA

Motion by: _____ Seconded by: _____ Vote: _____

II. COMMUNICATIONS

A. PUBLIC COMMENT:

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. The total time for this purpose shall not exceed fifteen (15) minutes. At the time for public comment, speakers line up at the designated podium at the meeting locations(s). Speakers on items not on the agenda for action will be heard at the conclusion of the public input period. Each speaker is allowed a maximum of three minutes for their comments.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. INFORMATION: Director's Report

This is a presentation of information that has occurred since the previous Board meeting.

C. INFORMATION: Advisory Council Report, Student and/or Teacher Report

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

1. Minutes: 08/12/2025

APPROVAL OF CONSENT AGENDA

Motion by: _____ Seconded by: _____ Vote: _____

IV. INFORMATION/ACTION ITEMS:

1. **INFORMATION/ACTION: DMS: 2024/2025 Unaudited Actuals Report**

Motion by: _____ Seconded by: _____ Vote: _____

2. **INFORMATION/ACTION: Ratify Employee Handbook**

Motion by: _____ Seconded by: _____ Vote: _____

3. **INFORMATION/ACTION: Ratify Student/Parent Handbook and Annual Notices**

Motion by: _____ Seconded by: _____ Vote: _____

4. **INFORMATION/ACTION: Approve revised English Learner Policy**

Motion by: _____ Seconded by: _____ Vote: _____

5. **INFORMATION/ACTION: Approve Reading Difficulties Policy**

Motion by: _____ Seconded by: _____ Vote: _____

6. **INFORMATION/ACTION: Approve Revised Title IX Harassment Intimidation, Discrimination, and Bullying Policy**

Motion by: _____ Seconded by: _____ Vote: _____

7. **INFORMATION/ACTION: Approve Revised Title IX Discrimination Based on Sex Policy**

Motion by: _____ Seconded by: _____ Vote: _____

8. INFORMATION/ACTION: Approve Revised Comprehensive Sexual Health Education Policy

Motion by: _____ Seconded by: _____ Vote: _____

9. INFORMATION/ACTION: Approve Revised Uniform Complaint Procedure Policy

Motion by: _____ Seconded by: _____ Vote: _____

10. INFORMATION/ACTION: Approve Revised Suicide Prevention Policy

Motion by: _____ Seconded by: _____ Vote: _____

11. INFORMATION/ACTION: Approve Instructional Continuity Plan

Motion by: _____ Seconded by: _____ Vote: _____

12. INFORMATION/ACTION: Review Conflict of Interest Policy

Motion by: _____ Seconded by: _____ Vote: _____

13. INFORMATION/ACTION: Review Governance Board Ethics Policy

Motion by: _____ Seconded by: _____ Vote: _____

V. CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
(Paragraph (2) or (3) of subdivision (d) of Gov. Code § 54956.9)
Significant exposure to litigation: one case

Public Employee Performance Evaluation (§ 54957(b)(1))
Title: Executive Director

VIII. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

VIII. ADJOURNMENT

The meeting was adjourned at _____.