

## **TITLE I PARENT AND FAMILY ENGAGEMENT POLICY**

### **Foothill Oaks Elementary School**

Foothill Oaks Elementary has developed a written Title I parental involvement policy with input from Title I parents. This policy was developed with parents and staff. It was distributed to parents in AERIES Communicator.

The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

#### **INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM:**

To involve parents in the Title I program at Foothill Oaks Elementary , the following practices have been established:

**The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.**

The parents at Foothill Oaks Elementary are informed about the school's Title I requirements and the right to be involved in the Title I program at our annual Back-to-School Night, which is held within the first 2 weeks of school. After the classroom teachers and school staff are introduced at Back-to-School Night, the principal reviews the rights and requirements via a PowerPoint presentation.

**The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.**

Some Title 1 parents are a part of School Site Council and English Learner Advisory Committee. Parents are invited to attend multiple informal question/answer sessions with both the principal and the counselor. Parents provide input about the most convenient meeting times for them, and scheduling takes place to meet their needs. Additionally, a needs assessment is sent out once a year to collect data from parents about their needs, concerns and ideas for improvement.

**The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.**

Information is gathered at parent input meetings regarding the needs of the Title 1 students. Parents are an integral part of the development of the Single Plan for Student Achievement (SPSA). The SSC and ELAC conduct formal needs assessments during each school year, and these are used to develop the goals and strategies included in the SPSA.

**The school provides parents of Title I students with timely information about Title I programs.**

Parents are informed about information regarding Title 1 programs at meetings, Family Nights, and written correspondence sent home via weekly email updates and Monthly School Newsletters sent through AERIES communicator.

**The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.**

Parents are informed about curriculum, assessments, and student progress and proficiency at Back-to-School Nights, Mid-Trimester Progress Reports, Parent Conferences, Report Cards, and Open House. Student Study Team, 504 and IEP Meetings are also held for at-risk and special needs students.

**If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.**

Parents can contribute to decisions related to the education of their child at parent-teacher conference meetings with the Principal, Student Study Team, Counselor and or meetings with the Academic and Behavior Intervention Assistant, when possible.

### **BUILDING CAPACITY FOR INVOLVEMENT:**

Foothill Oaks Elementary engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

**The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.**

The state academic content standards and assessments are explained to parents by the classroom teacher at Back-to-School Night and Parent Conferences and at Academic Family Nights. Parents are provided with assistance in how to monitor and improve the achievement of their children with assistance from the classroom teacher. Teachers provide ongoing student assessment and achievement information to parents in AERIES Communicator, Google Classroom, via Mid-Trimester Progress Reports and Report Cards. The monitoring and improvement of student achievement is also discussed in Student Study Team meetings, IEP meetings and teacher attended Professional Learning Community bi-weekly collaboration meetings.

**The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.**

Title I parents are provided with training and materials to work with their students at Back-to-School Nights, Parent Teacher Conferences, Student Study Team meetings and informal parent meetings with the teacher.

**With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.**

Parent Involvement is a primary focus at Foothill Oaks Elementary. It is a primary goal of the staff and classroom teachers to engage and involve parents in their child's education. Parents are encouraged by the principal and the staff to volunteer. Parents are informed that they are an integral part of their child's education.

**The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.**

Parents of Title I students are some of the same parents that are part of School Site Council and English Language Advisory Committee. Most of the school activities, events, resources and support are for all parents of students on campus.

**The school distributes Information related to school and parent programs, meetings, and other activities**

**to Title I parents in a format and language that the parents understand.**

Parent information is distributed in everyday common language terms. Acronyms are spelled out and educational vernacular and academic language are rarely used. Written language flyers and correspondence is translated for parents who speak a language other than English, if it is a dominant language at the school site.

**The school provides support for parental involvement activities requested by Title I parents.**

The school provides many parent involvement activities requested by Title I, School Site Council, English Language Advisory Committee parents, Harvest Festival and Science Night as well as daytime students assemblies that parents are invited to attend.

## **ACCESSIBILITY**

**Foothill Oaks Elementary provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.**

All parents are provided opportunities to participate in our many evening events, family nights, and classroom activities, field trips, and festivals. Many of the parents have students that are Title I, English Learners, and/or disabled. Translation services are available to assist parents to communicate with school staff, teachers, and principal.

The district office provides translators upon request. Our office and the district office is also available to translate any forms or booklets to enhance school home communications. All flyers are sent home in both English and Spanish. Foothill Oaks is a family-friendly school, where parent involvement, input and access is highly valued.

