



**HAINESPORT TOWNSHIP BOARD OF
EDUCATION
Regular Meeting
December 16, 2025
Public Session: 7:00 pm**



Board of Education Members

Jason Cardonick, (Pres.)	Larry Brandolph	Melissa Carlton
Bianca Cuniglio, (Vice Pres.)	Jeffrey Duda	Shelby Maccar
Laura MacLachlan	Erin Minero	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Bianca Cuniglio (Chair) Larry Brandolph Melissa Carlton Jennifer Weres	<u>Human Resources</u> Jason Cardonick (Chair) Jeffrey Duda Shelby Maccar Erin Minero	<u>Finance/Facilities/Technology</u> Larry Brandolph (Chair) Bianca Cuniglio Laura MacLachlan Erin Minero
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 2, 2025.
- B. Mailed written notice to the Burlington County Times on December 15, 2024 and Courier Post on January 7, 2025.
- C. Filed written notice with the Clerk of Hainesport Township on January 2, 2025.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Mr. Cardonick			
Ms. Cuniglio			
Mr. Brandolph			
Dr. Carlton			
Mr. Duda			
Ms. Maccar			
Ms. MacLachlan			
Ms. Minero			
Ms. Weres			

Quorum **No Quorum**
 Mr. Joseph R. Corn, Superintendent
 Mr. Jake Bryson, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Alderman
Student Government Report	Courtney Sullivan

7. RECOGNITION/PRESENTATION

- None at this time.

8. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

Motion Carries

Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

Motion Carries

Motion Fails

9. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1	11/18/25	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Ms. Cuniglio						
Mr. Brandolph						
Dr. Carlton						
Mr. Duda						
Ms. Maccar						
Ms. MacLachlan						
Ms. Minero						
Ms. Weres						

Motion Carries

Motion Fails

10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Att.
1	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2	Code of Conduct	SR-2
3	Enrollment Report	SR-3
4	Nurse's Report	SR-4
5	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Item	Superintendent's Action Items	Att.
	None at this time.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Ms. Cuniglio						
Mr. Brandolph						
Dr. Carlton						
Mr. Duda						
Ms. Maccar						
Ms. MacLachlan						
Ms. Minero						
Ms. Weres						

Motion Carries

Motion Fails

11. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report: Bianca Cuniglio, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Item	Student Services Action Items	Att.
1.	Approve the creation of a new flag football club for the 2025-26 school year.	

*Ratify & Affirm

Roll Call on Action Items #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Ms. Cuniglio						
Mr. Brandolph						
Dr. Carlton						
Mr. Duda						
Ms. Maccar						
Ms. MacLachlan						
Ms. Minero						
Ms. Weres						

Motion Carries Motion Fails

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

Resignations

Item	ID#	Position	Date(s)	Type of Leave
1	2086	Preschool Coordinator	1-19-26	Resignation

*Ratify and Affirm

Retirements

Item	Name	Position	Date(s)	Type of Leave
2	Patricia Gwynne	Confidential Administrative Assistant to the Business Administrator	6-30-26	Retirement

*Ratify and Affirm

New Hire(s)

Item	Name	Position	FTE	Compensation	Replacement/Vacancy	Date
3	Danielle Haversang	TAG Teacher	1.0	MA Step 8 Per the CBA	Replacement	1-12-26

*Ratify & Affirm

Lateral Salary Guide Movement

Item	Staff Member	Current Step	New Step	Effective Date
4	Karina McNulty	MA-16 (Step and salary as per the CBA)	MA-16+12 (Step and salary as per the CBA)	1-1-26

Professional Development

Item	Attendee	Program	Location	Date(s)	Hour (s)	Cost	Cost to District
5*	Rebecca Collins	Common Lit Curriculum Visitation	Eastampton Schools	12/4/25	4	\$0.00	\$0.00
6*	Sharon Correa	Common Lit Curriculum Visitation	Eastampton Schools	12/4/25	4	\$0.00	\$0.00
7*	Morgan Barnett	Burlington County Response Team	BCSSSD	12/10/25	6	\$0.00	\$0.00
8	Jamie DeSantis	What the Science of Reading Tells Us	Stockton University	2/3/26	5	\$178.00	\$178.00
9*	Tiffany Deer	CKLA Visit	Upper Freehold Schools	12/9/25	6	\$0.00	\$0.00
10*	Amanda Brown	CKLA Visit	Upper Freehold Schools	12/9/25	6	\$0.00	\$0.00
11*	Samantha Swal	CKLA Visit	Upper Freehold Schools	12/10/25	6	\$0.00	\$0.00
12*	Danielle Adams	CKLA Visit	Upper Freehold Schools	12/10/25	6	\$0.00	\$0.00
13*	Cheryl Smith	CKLA Visit	Upper Freehold Schools	12/10/25	6	\$0.00	\$0.00
14*	Maria Davies	CKLA Visit	Upper Freehold Schools	12/10/25	6	\$0.00	\$0.00
15*	Katie Hoffman	Algebra Curriculum Writing	RVRHS	12/16/25	5.5	\$0.00	\$0.00
16	Karina McNulty	Preschool Inclusion Leadership Conference	Mercer County Community Center	4/23/26	5.5	\$45.00	\$45.00
17	Anne Harris	Benchmark Reading Visit	Maple Shade	12/16/25	5	\$0.00	\$0.00
18	Cheryl Smith	Benchmark Reading Visit	Maple Shade	12/16/25	5	\$0.00	\$0.00
19	Danielle Adams	Benchmark Reading Visit	Maple Shade	12/16/25	5	\$0.00	\$0.00
20	Maria Davies	Benchmark Reading Visit	Maple Shade	12/16/25	5	\$0.00	\$0.00

*Ratify and Affirm

Extra-Curricular 2025-26

Item	Name	Position	Rate	Effective Date
21	Eric Spinelli	Flag Football	Per CBA	Spring '26

Item	Human Resources Action Items
	None at this time.

Roll Call on Action Items #1-21:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Ms. Cuniglio						
Mr. Brandolph						
Dr. Carlton						
Mr. Duda						
Ms. Maccar						
Ms. MacLachlan						
Ms. Minero						
Ms. Weres						

Motion Carries

Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report:

Larry Brandolph, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

Item	Report Type	Att.
1	Board Secretary's Report for November 2025	FI-1
2	Treasurer's Report for November 2025	FI-2
3	Appropriation Adjustment Journal for November 2025	FI-3
4	Payment of bills for the month of November and December 2025**	FI-4
5	EFT Activity Report for November 2025	FI-5
6	Student Activity Account for November 2025	FI-6
7	Cafeteria Report	FI-7

**Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Jake Bryson, School Business Administrator, certifies that, as of January 31, 2025, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

**Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of January 31, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Use of Facilities 2025-2026 School Year

Item	Activity	Area	Contact
8**	Rancocas Valley Soccer Club	Gymnasium	Mr. Petras
9	Winter Concert	Gymnasium	Ms. Cahill/Mr. Stewart
10	Drama Club Performance	Cafeteria	Ms. Stanley

**All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

***Ratify and Affirm*

Drills

Item	Drill	Date	Time
11	Fire Drill	11/5/25	9:34 am - 9:44 am
12	Bomb Threat/Shelter in Place	11/21/25	12:00 pm - 12:05 pm

Field Trips

Item	Grade/Group	Destination	Bus	District Cost	Student Cost	Coordinator
13	Grades 6 - 8 Visual Performing Arts Initiative as written in the updated curriculum	BCIT Medford Campus	1		✓	Ms. Humes
14	Grade 6	Franklin Institute	2		✓	Ms. Maiorano
15	Grade 8	Lockheed Martin	1	✓		Ms. Hoffman

Resolutions**Att.**

Item	Resolutions	Att.
16	Resolution to approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (2023 Revisions).	26-03
17	Approve the resolution to accept a donation from Hainesport Township in the <i>revised</i> amount of \$50,290.00 to install a fence around the school playground.	26-04

Out of District Placements**Att.**

Item	Out of District Placements	Att.
18	Student ID #13341 to Moorestown School District for the 2025-2026 school year with a tuition cost of \$47,288 and 1:1 aide cost of \$45,434.25.	
19	Student ID #13398 - Revised contract to attend Interactive Kids for the remainder of the 2025-2026 School Year for a total tuition cost of \$44,700.	
20	Two students to attend Evesham School District Based on the McKinney Vento Homeless Assistance Act.	

Finance/Facilities/Technology Action Items**Att.**

Item	Finance/Facilities/Technology Action Items	Att.
21	Approve the 2026 Board of Education Meeting Dates	
22	Retroactively approve Kelsey Debes to conduct home instruction for up to two hours per week.	

Roll Call on Action Items #1-22:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick						
Ms. Cuniglio						
Mr. Brandolph						
Dr. Carlton						
Mr. Duda						
Ms. Maccar						
Ms. MacLachlan						
Ms. Minero						
Ms. Weres						

Motion Carries

Motion Fails

14. OLD BUSINESS:

15. NEW BUSINESS:

16. INFORMATION & FUTURE PLANNING ITEMS:

17. DATES TO REMEMBER:

18. PUBLIC PARTICIPATION:

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
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B. Motion to Close Meeting from Public Comment

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Motion Carries

Motion Fails

19. ADJOURNMENT

Motion	Second	All in Favor	All Opposed

Motion Carries

Motion Fails

Time of adjournment: _____ pm