



Las Palmas Elementary

# English Learner Advisory Committee Agenda/Minutes

*Agenda/Actas del Comité Asesor para Estudiantes de Inglés*

**Date & Time** (*Fecha & Hora*) 11/14/2025 8:00 AM

**Location** (*Ubicación*) Las Palmas Parent Center - ROOM EAST 62  
577 Las Palmas Ave. Sacramento, CA 95815

**Zoom Link** (*Enlace de Zoom*)

## ELAC Attendance *Asistencia al ELAC*

| Officers / <i>Funcionarios</i>                                                                                                                                                          | Present / Absent<br><i>Presente/ Ausente</i> |
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| ELAC Member: <i>Miembro ELAC:</i> TBD                                                                                                                                                   |                                              |
| ELAC Member: <i>Miembro ELAC:</i> TBD                                                                                                                                                   |                                              |
| ELAC Member: <i>Miembro ELAC:</i> TBD                                                                                                                                                   |                                              |
| ELAC Member: <i>Miembro ELAC:</i>                                                                                                                                                       |                                              |
| ELAC Member: <i>Miembro ELAC:</i>                                                                                                                                                       |                                              |
| ELAC Member: <i>Miembro ELAC:</i>                                                                                                                                                       |                                              |
| ELAC Member: <i>Miembro ELAC:</i>                                                                                                                                                       |                                              |
| <i>*Parents that are employees of the school may not serve as a parent member of the ELAC.</i><br><i>* Los padres que sean empleados de la escuela no pueden ser miembros del ELAC.</i> |                                              |
| Staff: Principal or Designee/Teachers/Other Staff<br><i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>                                                               | Present / Absent<br><i>Presente/ Ausente</i> |
| Principal: <i>Directora(a):</i> Rachel Williams (Network Principal)                                                                                                                     | Yes (Si)                                     |
| Vice Principal: <i>Sub Director/a:</i> Linda Ramsey (West Campus); Nikki Vaughn (East Campus)                                                                                           | Yes (Si)                                     |
| Academic Intervention Specialist, Bilingual: Dario Gonzalez<br><i>Especialista en Intervención Académica, Bilingüe:</i>                                                                 | Yes (Si)                                     |
| Family Community Liaison: Maria Ponce; Abdul Aziz Karimi<br><i>Enlace Comunitario Familiar:</i>                                                                                         | Yes (Si)                                     |
| Bilingual Para: <i>Asistente Bilingüe:</i> N/A                                                                                                                                          | No                                           |
| Other Staff: <i>Otro Personal:</i>                                                                                                                                                      |                                              |
| Other Staff: <i>Otro Personal:</i>                                                                                                                                                      |                                              |
| Other Staff: <i>Otro Personal:</i>                                                                                                                                                      |                                              |
| Other Staff: <i>Otro Personal:</i>                                                                                                                                                      |                                              |

| Parents, Guardians, Community Members<br><i>Padres, Tutores, Miembros de la Comunidad</i>                                                                                                              |
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| See Sign-In Sheet: <a href="https://drive.google.com/file/d/1cN7dofcrBRk-R1hO60Wu01xN2kxhNjmn/view?usp=sharing">https://drive.google.com/file/d/1cN7dofcrBRk-R1hO60Wu01xN2kxhNjmn/view?usp=sharing</a> |
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| AGENDA                                                                                                                                                                                                                                                 |                                         |                                                                                                                                                                                                                                                                                                                                          |
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| ITEM <i>ARTÍCULO</i>                                                                                                                                                                                                                                   | Facilitator<br><i>Facilitador(a)</i>    | Minutes<br><i>Minutas</i>                                                                                                                                                                                                                                                                                                                |
| <b>Call to Order / Sign in sheet</b> <i>Orden del Día/ Hoja de Firmas</i><br><br><b>Quorum</b> <i>Quórum (50% +1)</i>                                                                                                                                  | <b>Chairperson</b><br><i>Presidente</i> | This meeting is called to order at:<br><i>Se abre la sesión a las</i> 8:07 AM<br><br>Total Members in Attendance:    26<br><i>Total de Miembros Presentes:</i><br><br>Quorum:    Yes (Si)<br><i>Quórum:</i>                                                                                                                              |
| <b>Review Agenda</b> <i>Repasar Agenda</i>                                                                                                                                                                                                             | <b>Chairperson</b><br><i>Presidente</i> | <b>Summary of Comments</b> <i>(Resumen de Comentarios)</i><br>D. Gonzalez reviewed ELAC Meeting Agenda<br>ELAC Slide Presentation Available Here:<br><a href="https://drive.google.com/file/d/1ZW_rOAcCcNRtMPAZJYk9DxDG2Dlcdsp2/view?usp=sharing">https://drive.google.com/file/d/1ZW_rOAcCcNRtMPAZJYk9DxDG2Dlcdsp2/view?usp=sharing</a> |
| <b>Review / approve minutes from last meeting</b><br><i>Revisar/aprobar el acta de la última reunión</i><br><br><br><br><br><br><br><br><br><br>1  Previous Minutes | <b>Chairperson</b><br><i>Presidente</i> | I move to approve the <i>Propongo aprobar a la</i><br>Minutes/Actas<br><br>Person <i>Persona:</i> R. Williams<br>Second <i>Se secundó:</i> D. Gonzalez<br>In favor <i>A favor :</i> 26<br>Oppose <i>En contra:</i> 0<br>Abstain <i>En abstención:</i> 0<br>Motion: Pass or Fail: Pass<br><i>Moción: Aprobada o Rechazada</i>             |

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| <p><b>ELAC Mandated Topics:</b> (Choose from ELAC Timeline &amp; Meeting Resources)</p> <p><b>Tema Obligatorio del ELAC:</b> (elegir entre los recursos de ELAC Timeline &amp; Reuniones)</p> <p>ELAC Training</p>                                                                             | <p><b>President/<br/>Chairperson &amp;<br/>Principal</b><br/><i>Presidente y Directora(a)</i></p> | <p><b>Summary of Action Taken</b><br/><i>Resumen de Medidas Adoptadas</i></p> <p>D. Gonzalez presented slides reviewing the role and purpose of ELAC and ELAC officer positions and responsibilities (Chairperson, Vice Chairperson, Secretary, DELAC Representative).</p> <p>Slides: 1-5</p>                                    |
| <p><b>ELAC Mandated Topics:</b> (Choose from ELAC Timeline &amp; Meeting Resources)</p> <p><b>Tema Obligatorio del ELAC:</b> (elegir entre los recursos de ELAC Timeline &amp; Reuniones)</p> <p>Election of Officers:<br/>-Chairperson<br/>-Vice Chairperson<br/>-DELAC Representative(s)</p> | <p><b>President/<br/>Chairperson &amp;<br/>Principal</b><br/><i>Presidente y Directora(a)</i></p> | <p><b>Summary of Action Taken</b><br/><i>Resumen de Medidas Adoptadas</i></p> <p>D. Gonzalez presented the School Compact and Title 1 Engagement Policy. He explained the purpose of these documents, their availability to all parents, and how they are developed and reviewed with input from parents and staff. Slide: 6</p> |
| <p><b>ELAC Mandated Topics:</b> (Choose from ELAC Timeline &amp; Meeting Resources)</p> <p><b>Tema Obligatorio del ELAC:</b> (elegir entre los recursos de ELAC Timeline &amp; Reuniones)</p> <p>Review School Documents:<br/>-School Compact<br/>-Title 1 Engagement Policy</p>               | <p><b>President/<br/>Chairperson &amp;<br/>Principal</b><br/><i>Presidente y Directora(a)</i></p> | <p><b>Summary of Action Taken</b><br/><i>Resumen de Medidas Adoptadas</i></p> <p>D. Gonzalez presented the School Compact and Title 1 Engagement Policy. He explained the purpose of these documents, their availability to all parents, and how they are developed and reviewed with input from parents and staff. Slide: 6</p> |

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| <p><b>ELAC Mandated Topics:</b> (Choose from ELAC Timeline &amp; Meeting Resources)</p> <p><b>Tema Obligatorio del ELAC:</b> (elegir entre los recursos de ELAC Timeline &amp; Reuniones)</p>                                                                                                                                                        | <p><b>President/<br/>Chairperson &amp;<br/>Principal</b></p> <p><i>Presidente y Directora(a)</i></p> | <p><b>Summary of Action Taken</b></p> <p><i>Resumen de Medidas Adoptadas</i></p>                                                                                                                                                                                                                                                                                                                            |
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| <p><b>DELAC Reporting</b><br/><i>Informes DLAC</i></p> <p>DELAC Debrief<br/>-30 Oct 25 DELAC Meeting</p>                                                                                                              | <p><b>DLAC Representative</b><br/><i>Representante DELAC</i></p>                           | <p><b>Summary of Reporting</b> (<i>Resumen de Informes</i>)</p> <p>D. Gonzalez reviewed DELAC calendar dates and new DLEAC Representative was introduced (R. Bustos). No summary of previous DELAC but new DELAC Rep will attend future meetings.</p>                                                                                                                                                                                                                                       |
| <p><b>Other Presentation:</b><br/>(Topics requested by ELAC members)<br/><i>Otra Presentación:</i><br/>(temas solicitados por miembros del ELAC)<br/>School Grades, Student Report Cards &amp; Parent Conferences</p> | <p><b>Principal</b><br/><i>Director/a</i></p>                                              | <p><b>Summary of Presentation</b> (<i>Resumen de Presentación</i>)</p> <p>D. Gonzalez presented slides and information about how student grades are assessed, what they measure, and how to analyze report cards. Parents were given sample report cards for grades TK-high school; parents discussed and compared standards. Parents were also given information about why conferences are important, how to have a successful conference, and types of questions to ask. Slides 19-29</p> |
| <p><b>Other Committee Reports</b> (if needed):<br/><b>SSC, PTA, LCAP, Etc.</b><br/><i>Otros Informes del Comité (si es necesario): SSC, PTA, LCAP, Etc.</i></p>                                                       | <p><b>SSC, PTA or Other Representatives</b><br/><i>SSC, PTA u Otros Representantes</i></p> | <p><b>Summary of Reporting</b> (<i>Resumen de Informes</i>)</p> <p>None at this time.</p>                                                                                                                                                                                                                                                                                                                                                                                                   |

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| <b>Public Comment (2 minutes per speaker)</b><br><i>Comentarios del Público (2 minutos cada participante)</i> | <b>Secretary</b><br><i>Secretario/a</i> | <b>Summary of Comments</b> ( <i>Resumen de Comentarios</i> )<br>No public comments.                                                       |
| <b>Announcements:</b><br><i>Anuncios:</i>                                                                     | <b>Principal</b><br><i>Director/a</i>   | <b>Summary of Action Taken</b><br><i>Resumen de Medidas Adoptadas</i><br><br>D. Gonzalez presented calendar of upcoming events. Slide: 30 |
| <b>Adjournment:</b> <i>Aplazamiento:</i>                                                                      | <b>Chairperson</b><br><i>Presidente</i> | <b>Time:</b> <i>Hora:</i> 10:02 AM                                                                                                        |

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| <b>Next meeting date:</b><br><i>Fecha de próxima reunión:</i> | 01/16/2026 | 8:00 AM |
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