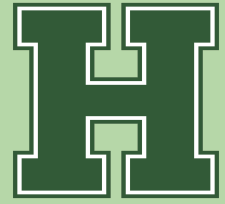


**HAINESPORT TOWNSHIP BOARD OF
EDUCATION
Regular Meeting
January 20, 2026
Public Session: 7:00 pm**



Board of Education Members

Bianca Cuniglio (<i>Pres.</i>)	Erin Minero (<i>Vice Pres.</i>)	Sanjay Bhakta
Larry Brandolph	Melissa Carlton	Shelby Maccar
Laura MacLachlan	Leah Miller	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Bianca Cuniglio (Chair) Leah Miller Erin Minero Jennifer Weres	<u>Human Resources</u> Erin Minero (Chair) Melissa Carlton Shelby Maccar Jennifer Weres	<u>Finance/Facilities/Technology</u> Shelby Maccar (Chair) Bianca Cuniglio Sanjay Bhakta Laura MacLachlan
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 6, 2026.
- B. Mailed written notice to the Burlington County Times on December 17, 2025.
- C. Filed written notice with the Clerk of Hainesport Township on January 6, 2026.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Ms. Cuniglio			
Ms. Minero			
Mr. Bhakta			
Mr. Brandolph			
Dr. Carlton			
Ms. Maccar			
Ms. MacLachlan			
Ms. Miller			
Ms. Weres			

- ☐ Quorum ☐ No Quorum
- ☐ Mr. Joseph R. Corn, Superintendent
- ☐ Mr. Jake Bryson, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Alderman
Student Government Report	Courtney Sullivan

7. RECOGNITION/PRESENTATION

- Student Safety Data (Reporting Period #1 - 2025-2026) - Mr. Procopio, Jr. (Attachment SS-1)

8. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

- ☐ Motion Carries ☐ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

- ☐ Motion Carries ☐ Motion Fails

9. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	12/16/25	Regular Meeting (Open Session)	M-1
2.	1/6/26	Reorganization Meeting (Open Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

☐ Motion Carries

☐ Motion Fails
10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent**A. Reporting Items:****B. Motion to approve the following reports upon the recommendation of the Superintendent:**

Item	Report	Att.
1	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2	Code of Conduct	SR-2
3	Enrollment Report	SR-3
4	Nurse's Report	SR-4
5	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Item	Superintendent's Action Items	Att.
	None at this time.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

☐ Motion Carries

☐ Motion Fails

11. **STUDENT SERVICES/COMMUNITY SERVICES:**

A. Student Services/Community Services Report: Bianca Cuniglio, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

<i>Item</i>	<i>Student Services Action Items</i>	<i>Att.</i>
	None at this time.	

**Ratify & Affirm*

Roll Call on Action Items #:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

☐ Motion Carries

☐ Motion Fails

12. **HUMAN RESOURCES RELATIONS:**

A. Human Resources Committee Report: Erin Minero, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

New Hire(s)

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/Vacancy</i>	<i>Date</i>
1	Donna Skeenes	Lunch/Recess Aide	1	Step 1 Per the CBA	Vacancy	TBD pending fingerprint approval

**Ratify & Affirm*

Modified Schedule

<i>Item</i>	<i>ID#</i>	<i>FTE</i>	<i>Date</i>
2	1922	.69	1/5/2026

Retirements/Resignations/Leaves of Absence

<i>Item</i>	<i>ID#</i>	<i>Date(s)</i>	<i>Type of Leave</i>
3*	1336	1/5/26 - TBD	Paid LOA Extended
4*	2092	1/5/26 - TBD	Paid LOA: 1/5/26 - 1/16/26 FMLA: 1/19/26 - TBD
5*	1911	1/5/26 - TBD	Paid Sick Leave: 1/5/26 - 1/20/26 FMLA: 1/21/26 - TBD

**Ratify and Affirm*

Extra-Curricular 2025-26

Item	Name	Position	Rate	Effective Date
6	Morgan Barnett	National Junior Honor Society	Per CBA	Jan 2026
7	Sharon Correa	Chess Club (Grades 5 & 6)	Per CBA	Feb 2026

***Ratify and Affirm**

Professional Development

Item	Attendee	Program	Location	Date(s)	Hour(s)	Cost	Cost to District
8*	Anne Harris	HMH site visit	Mansfield School	1/12/26	6	\$0.00	\$0.00
9*	Tiffany Deer	HMH site visit	Mansfield School	1/12/26	6	\$0.00	\$0.00
10*	Cheryl Smith	HMH site visit	Mansfield School	1/12/26	6	\$0.00	\$0.00
11*	Jamie DeSantis	HMH site visit	Mansfield School	1/13/26	6	\$0.00	\$0.00
12*	Kristi Matusz	HMH site visit	Mansfield School	1/13/26	6	\$0.00	\$0.00
13*	Allison Basantis	HMH site visit	Mansfield School	1/13/26	6	\$0.00	\$0.00
14*	Sarah Anderson	HMH site visit	Mansfield School	1/13/26	6	\$0.00	\$0.00
15	Allison Tate	NJPSA Grant Writing	Virtual	1/28/26	5	\$170.00	\$170.00
16*	Allison Tate	NJSLA Committee	Virtual	1/14/26	6	\$0.00	\$0.00
17	Jana Ellis	Bringing AI Into the Classroom	BCSSSD	2/25/26	6	\$0.00	\$0.00
18	Mary Rosas-Rodriguez	Bringing AI Into the Classroom	BCSSSD	2/25/26	6	\$0.00	\$0.00
19	Jennifer Humes	Regional Counselor Meeting	RVRHS	2/13/26	6	\$0.00	\$0.00

***Ratify and Affirm**

Item	Human Resources Action Items
	None at this time.

Roll Call on Action Items #1-19:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

☐ **Motion Carries**

☐ **Motion Fails**

13. FINANCE/FACILITIES/TECHNOLOGY:**A. Finance/Facilities/Technology Committee Report:****Shelby Maccar, Chair****B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:*****Reports***

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1	Board Secretary's Report for December 2025	FI-1
2	Treasurer's Report for December 2025	FI-2
3	Appropriation Adjustment Journal for December 2025	FI-3
4	Payment of bills for the month of January 2026**	FI-4
5	EFT Activity Report for December 2025	FI-5
6	Student Activity Account for December 2025	FI-6
7	Cafeteria Report	FI-7

**Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Jake Bryson, School Business Administrator, certifies that, as of December 31, 2025, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

**Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of December 31, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Use of Facilities 2025-2026 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
8*	NJ ROTC - RV visit	Cafeteria	Ms. Humes
9	Valentine's Day Concert - Grade K	Cafeteria	Ms. Cahill
10	RV Leadership Program	Middle School Classrooms	Ms. Humes
11*	Musical Theater Practices & Shows	Cafeteria/Stage/Room 305	Ms. Toro
12	PTO Talent Show Practices	Cafeteria/Stage	Ms. Alderman
13	National Junior Honor Society Induction	Cafeteria	Ms. Barnett

All approval of use of facilities is contingent upon district receipt of proper documentation, including proof of insurance & availability of area with respect to previously approved request.

****Ratify and Affirm***

Drills

Item	Drill	Date	Time
14	Fire Drill	12/9/25	9:47 am - 9:56 am
15	Shelter in Place	12/12/25	9:00 am - 9:12 am

Field Trips

Item	Grade/Group	Destination	Bus	District Cost	Student Cost	Coordinator
16	Grade 8	Dorney Park	2		✓	Ms. Humes
17	Grade 7	Medieval Times	2		✓	Ms. Humes
18	Grade 4 Band	Kimmel Center	1	✓	✓	Ms. Cahill Mr. Stewart
19	Grades 5& 6 Choir	Brandywine Living & Olga's Diner	1	✓	✓	Ms. Cahill
20	Grades 7 & 8 Choir/Band	Six Flags & New Egypt Middle School	1		✓	Ms. Cahill Mr. Stewart
21	Grade 8 Safety	Dave & Busters	1	✓	✓	Ms. Cahill
22	Grade K	Adventure Aquarium	2	✓		Ms. Swal

***Ratify and Affirm**

Item	Finance/Facilities/Technology Action Items	Att.
23	Authorize the submission of the ESEA grant application for the <i>revised</i> total amount of \$88,881.	

Resolutions

Item	Description	Att.
24.	Approve the submission of Educational Specifications of State Project # TBD (RYEB Project #5792) to the NJ Department of Education.	26-05

Roll Call on Action Items #1-24:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

☐ **Motion Carries**

☐ **Motion Fails**

14. INFORMATION & FUTURE PLANNING ITEMS:

15. **DATES TO REMEMBER:**

16. **PUBLIC PARTICIPATION:**

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
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B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

☐ Motion Carries

☐ Motion Fails

17. **EXECUTIVE SESSION:**

TOWNSHIP OF HAINESPORT BOARD OF EDUCATION
RESOLUTION
AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during the meeting on January 20, 2026, and

WHEREAS, the Board of Education of the Township of Hainesport School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Township of Hainesport School District will convene into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

 X Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public.

MOTION TO GO INTO EXECUTIVE SESSION:

Motion: _____
Second: _____
All in Favor: _____
Time: _____

MOTION TO RETURN TO PUBLIC SESSION:

Motion: _____
Second: _____
All in Favor: _____
Time: _____

18. **OLD BUSINESS:**

19. **NEW BUSINESS:**

20. **ADJOURNMENT**

Motion	Second	All in Favor	All Opposed

☐ Motion Carries

☐ Motion Fails

Time of adjournment: _____ pm