Woodridge Elementary

English Learner Advisory Committee
Agenda/Minutes
Agenda/Actas del Comité Asesor para Estudiantes de Inglés

Date & Time ***(Fecha & Hora)*** 12/02/2026 11:30 AM

Location ***(Ubicación)*** 5761 Brett Drive
Sacramento, CA 95842

Zoom Link ***(Enlace de Zoom)*** N/A

ELAC Attendance *Asistencia al ELAC*

Elected Members / *Miembro* ***Parents that are employees of the school may not serve as a parent member of the ELAC.*** **** Los padres que sean empleados de la escuela no pueden ser miembros del ELAC.***		**Present / Absent** ***Presente/ Ausente***
Elected Parent of EL	Fakhrudeen Quraishi	
Elected Parent of EL	Razia Mohammadi	
Elected Parent of EL	Maura Garcia	
Other Elected Member	Julie Spagnoli, EL SST	
Other Elected Member	Ana Balderas, Bilingual Paraeducator	

AGENDA

ITEM *ARTÍCULO*	**Facilitator** *Facilitador(a)*	**Minutes** *Minutas*
Date Certified Elections Were Collected at Site *Fecha en que se recopilaron las elecciones certificadas en el sitio*	**Chairperson** ***Presidente***	This site confirms that election results were collected and documented after all English Learner (EL) parents/guardians were given the opportunity to vote.
Call to Order / Sign in sheet *Orden del Día/ Hoja de Firmas*	**Chairperson** ***Presidente***	This meeting is called to order at: *Se abre la sesión a las* Total Members in Attendance: *Total de Miembros Presentes:*

Review Agenda *Repasar Agenda*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)*
Review / approve minutes from last meeting *Revisar/aprobar el acta de la última reunión* 1📎 Previous Minutes	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)* Introduction of newly elected ELAC members - Parents - Staff	**Chairperson & Principal** ***Presidente y Director /a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)* DELAC Representative and Alternate Elections	**Chairperson & Principal** ***Presidente y Director /a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)* 2026-27 Comprehensive School Safety Plan	**Chairperson & Principal** ***Presidente y Director /a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)* Reclassification and RFEP (Fluent English Proficient) Monitoring	**Chairperson & Principal** ***Presidente y Director /a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*

DELAC Reporting ***Informes DELAC***	**DELAC Representative** ***Representante DELAC***	**Summary of Reporting (***Resumen de Informes)*

Other Presentation: (Topics requested by ELAC members) ***Otra Presentación:*** *(temas solicitados por miembros del ELAC)* PBIS Data 1 Attachment	**Principal** ***Director/a***	**Summary of Presentation (***Resumen de Presentación)*
Other Committee Reports (if needed)**:** **SSC, PTA, LCAP, Etc.** ***Otros Informes del Comite*** *(si es necesario):* ***SSC, PTA, LCAP, Etc.***	**SSC, PTA or Other Representatives** ***SSC, PTA u Otros Representantes***	**Summary of Reporting (***Resumen de Informes)*
Public Comment (2 minutes per speaker) *Comentarios del Público (2 minutos cada participante)*	**Secretary** ***Secretario/a***	**Summary of Comments (***Resumen de Comentarios)*

Announcements: ***Anuncios:*** Winter Wonderland: December 10 4:00-5:30 EL Classes for Parents	**Principal** ***Director/a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
Adjournment: *Aplazamiento:*	**Chairperson** ***Presidente***	**Time**: *Hora:*

Next meeting date: *Fecha de próxima reunión:*	01/20/2027	11:30 AM

Woodridge Elementary

English Learner Advisory Committee

Agenda/Minutes

Agenda/Actas del Comité Asesor para Estudiantes de Inglés

Date & Time *(Fecha & Hora)* 09/30/2026 11:30 AM

Location *(Ubicación)* 5761 Brett Drive. Sacramento, CA 95842

Zoom Link *(Enlace de Zoom)* N/A

ELAC Attendance *Asistencia al ELAC*

Officers / *Funcionarios*	**Present / Absent** *Presente/ Ausente*
ELAC Member: *Miembro ELAC:*	
ELAC Member: *Miembro ELAC:*	
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Parents that are employees of the school may not serve as a parent member of the ELAC.

**** Los padres que sean empleados de la escuela no pueden ser miembros del ELAC.***

Staff: Principal or Designee/Teachers/Other Staff *Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal*	**Present / Absent** *Presente/ Ausente*
Principal: *Directora(a):* Suzen Holtemann	No
Vice Principal: *Sub Director/a:* Dave Janowicz	Yes (Si)
Academic Intervention Specialist, Bilingual: *Especialista en Intervención Académica, Bilingüe:* Ramish Imani	Yes (Si)
Family Community Liaison: *Enlace Comunitario Familiar:* Stacy Saelee	No
Bilingual Para: *Asistente Bilingüe:* Ana Balderas	Yes (Si)
Other Staff:*Otro Personal:* Julie Spagnoli, SST EL	Yes (Si)
Other Staff:*Otro Personal:* Sara Miles, SST EL	Yes (Si)
Other Staff:*Otro Personal:*	
Other Staff:*Otro Personal:*	

Parents, Guardians, Community Members ***Padres, Tutores, Miembros de la Comunidad***
Milagro Bouilk, Karla Garcia, Tara Jacobs
Abdul Raoufmuradi, Carolina Fletes, Ana Balderas
Elizabeth Lopez, Masjedi Hashemi, Pekai Hashami
Bibi Jam, Fakhrudeen Qureishi, Razia Mohammadi
Julie Spagnoli, Sara Miles, Dave Janowicz

AGENDA		
ITEM *ARTÍCULO*	**Facilitator** *Facilitador(a)*	**Minutes** *Minutas*
Call to Order / Sign in sheet *Orden del Día/ Hoja de Firmas*	**Chairperson** ***Presidente***	This meeting is called to order at: *Se abre la sesión a las* 11:45 AM Total Members in Attendance: 2 *Total de Miembros Presentes:*
Review Agenda *Repasar Agenda*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)* ELAC/DELAC members ELAC purpose, responsibilities and function
Review / approve minutes from last meeting *Revisar/aprobar el acta de la última reunión* 2 Previous Minutes	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Minutes/Actas Person *Persona:* NA Second *Se secundó*: NA In favor *A favor* : 0 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: NA *Moción: Aprobada o Rechazada*

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)* Introduce newly elected ELAC Members	**President/ Chairperson & Principal** ***Presidente y Directora(a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* Masjedi Hashemi Razia Mohammadi
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)* DELAC Representative election Alternate DELAC Representative election	**President/ Chairperson & Principal** ***Presidente y Directora(a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* We did not have a quorum so we were not able to vote.
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)* ELAC Training	**President/ Chairperson & Principal** ***Presidente y Directora(a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* Information was shared regarding ELAC: School committee of parents, staff and community Federal and state law Learn responsibilities and functions Support English learners Identify and assess Reclassify Members - chairperson, secretary, DELAC representative (meeting on Zoom and childcare available also)

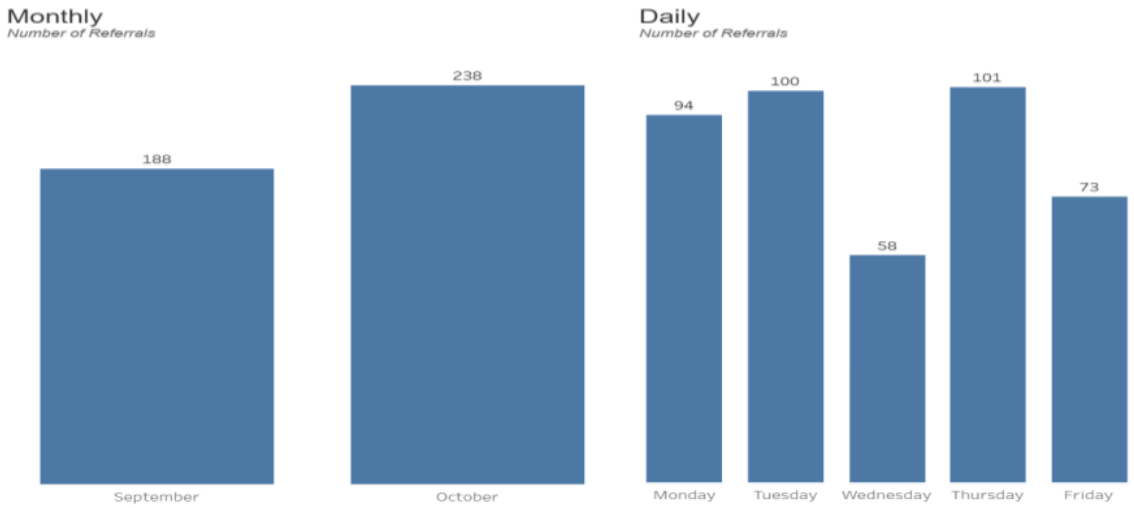
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)*	**President/ Chairperson & Principal** ***Presidente y Directora(a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* NA
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)*	**President/ Chairperson & Principal** ***Presidente y Directora(a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* NA
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) ***Tema Obligatorio del ELAC:*** *(elegir entre los recursos de ELAC Timeline & Reuniones)*	**President/ Chairperson & Principal** ***Presidente y Directora(a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* NA

DELAC Reporting ***Informes DELAC***	**DELAC Representative** ***Representante DELAC***	**Summary of Reporting (***Resumen de Informes)* NA
Other Presentation: (Topics requested by ELAC members) ***Otra Presentación:*** *(temas solicitados por miembros del ELAC)*	**Principal** ***Director/a***	**Summary of Presentation (***Resumen de Presentación)* NA
Other Committee Reports (if needed)**:** **SSC, PTA, LCAP, Etc.** ***Otros Informes del Comite*** *(si es necesario):* ***SSC, PTA, LCAP, Etc.***	**SSC, PTA or Other Representatives** ***SSC, PTA u Otros Representantes***	**Summary of Reporting (***Resumen de Informes)* NA

Public Comment (2 minutes per speaker) *Comentarios del Público (2 minutos cada participante)*	**Secretary** ***Secretario/a***	**Summary of Comments (***Resumen de Comentarios)* The parents moved from Washington. Here there is no transportation available. Kids are small and walking in the rain. Difficult for family. Will there be an answer? This is just a comment section. We take note and get back with more information. The parent is asking for a response to the transportation question. Instead of waiting two months. Parents would like to see more representatives from departments at the district level at the school meeting. The parents are concerned about a student who is shy. Support available?
Announcements: ***Anuncios:***	**Principal** ***Director/a***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* Make sure to check the Parent Square app for communication. Fall Festival is coming next month. DELAC meeting is October 8, 2026 5:00-6:30pm Zoom link on screen; flier available
Adjournment: *Aplazamiento:*	**Chairperson** ***Presidente***	**Time**: *Hora:* 12:15 PM

Next meeting date: *Fecha de próxima reunión:*	11/18/2026	11:30 AM

September & October 2025/26



September & October 2026/27

