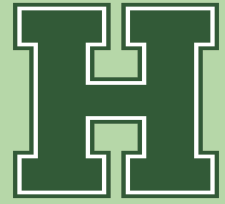


**HAINESPORT TOWNSHIP BOARD OF
EDUCATION**



Regular Meeting

March 24, 2026

Public Session: 7:00 pm

Board of Education Members

Bianca Cuniglio (<i>Pres.</i>)	Erin Minero (<i>Vice Pres.</i>)	Sanjay Bhakta
Larry Brandolph	Melissa Carlton	Shelby Maccar
Laura MacLachlan	Leah Miller	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Bianca Cuniglio (Chair) Leah Miller Erin Minero Jennifer Weres	<u>Human Resources</u> Erin Minero (Chair) Melissa Carlton Shelby Maccar Jennifer Weres	<u>Finance/Facilities/Technology</u> Shelby Maccar (Chair) Bianca Cuniglio Sanjay Bhakta Laura MacLachlan
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 6, 2026.
- B. Mailed written notice to the Burlington County Times on December 17, 2025.
- C. Filed written notice with the Clerk of Hainesport Township on January 6, 2026.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Ms. Cuniglio			
Ms. Minero			
Mr. Bhakta			
Mr. Brandolph			
Dr. Carlton			
Ms. Maccar			
Ms. MacLachlan			
Ms. Miller			
Ms. Weres			

- Quorum No Quorum
- Mr. Joseph R. Corn, Superintendent
- Mr. Jake Bryson, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Alderman
Student Government Report	Courtney Sullivan

7. RECOGNITION/PRESENTATION

- None at this time.

8. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries Motion Fails

9. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1	2/17/26	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

Motion Carries Motion Fails

10. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Att.
1	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2	Code of Conduct	SR-2
3	Enrollment Report	SR-3
4	Nurse’s Report	SR-4
5	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Item	Superintendent’s Action Items	Att.
	None at this time.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

Motion Carries Motion Fails

11. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report: Bianca Cuniglio, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

<i>Item</i>	<i>Student Services Action Items</i>	<i>Att.</i>
	None at this time.	

**Ratify & Affirm*

Roll Call on Action Items #:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

Motion Carries

Motion Fails

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Erin Minero, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

Mentoring

<i>Item</i>	<i>Mentor's Name</i>	<i>Position</i>	<i>Staff Member</i>	<i>Subject Area</i>	<i>Effective</i>
1	Monica Dennler	Library/Media Specialist	Courtney Quinn	Library/Media	1/5/26

Professional Development

<i>Item</i>	<i>Attendee</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)</i>	<i>Cost</i>	<i>Cost to District</i>
2*	Danielle Haversang	TAG Meeting	Chesterfield	3/2/26	2.5	\$0.00	\$0.00
3*	Allison Tate	Designing Future Ready Districts	Virtual	3/16 - 3/18	7.5	\$0.00	\$0.00
4	Katie Hoffman	Algebra Curriculum Writing	RVRHS	3/24/26	6	\$0.00	\$0.00
5*	Tracey Huster	McKinney Vento Annual Training	Virtual	3/13/26	6	\$0.00	\$0.00
6	Danielle Adams	Autism in Education Conference	Virtual	4/17/26	6	\$0.00	\$0.00
7	Sharon Correa	Restorative Practices	Virtual	3/25/26	6	\$0.00	\$0.00

**Ratify and Affirm*

Retirements - Revised

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Date(s)</i>	<i>Type of Leave</i>
8	Patricia Gwynne	Confidential Administrative Assistant to the Business Administrator	7/31/2026	Retirement

<i>Item</i>	<i>Human Resources Action Items</i>
	None at this time.

Roll Call on Action Items #1-8:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

Motion Carries

Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report:

Shelby Maccar, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1	Board Secretary's Report for February 2026	FI-1
2	Treasurer's Report for February 2026	FI-2
3	Appropriation Adjustment Journal for February 2026	FI-3
4	Payment of bills for the month of March 2026**	FI-4
5	EFT Activity Report for February 2026	FI-5
6	Student Activity Account for February 2026	FI-6
7	Cafeteria Report	FI-7

**Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Jake Bryson, School Business Administrator, certifies that, as of December 31, 2025, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

**Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of December 31, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Use of Facilities 2025-2026 School Year

Item	Activity	Area	Contact
8*	PTO Spring Book Fair	Library	Ms. Quinn
9	PTO Boosterthon Fun Run	Gymnasium	Ms. Alderman
10	Drama Club Grades 4 & 5 Practices & Shows	Cafeteria/Stage	Ms. Stanley
11	Preschool Family Breakfast	Cafeteria	Ms. McNulty

All approval of use of facilities is contingent upon district receipt of proper documentation, including proof of insurance & availability of area with respect to previously approved request.

***Ratify and Affirm**

Drills

Item	Drill	Date	Time
12	Shelter in Place	2/13/26	9:43 am - 9:58 am

Field Trips

Item	Grade/Group	Destination	Bus	District Cost	Student Cost	Coordinator
13	Preschool	Johnson's Farm	4	✓		Ms. McNulty
14	Grade 2	The Academy of Natural Sciences	2	✓		Ms. Bradley
15	Grades 7 & 8 Choir & Band	RVRHS Wizard of Oz Rehearsal	1		✓	Mr. Stewart/ Ms. Cahill
16	MD Class Grades 2 & 3	Johnson's Farm	1		✓	Ms. Walford

***Ratify and Affirm**

Item	Action Items	Att.
17	Approve the Professional Services Agreement between Burlington County Special Services School District and Hainesport Township School District for the 2026-2027 school year.	
18	Retroactively approve a contract with LearnWell to provide 10 hours of educational services per week, for student #13409.	
19	Approve a contract with Bayada Home Health Care to provide substitute nursing services for the 2026-2027 School Year on an as needed basis (price reduction).	
20	Approve the cancellation of stale checks, as per exhibit.	FI-8
21	Authorize the Business Administrator to submit the Proposed District Budget for the 2026-2027 school year and supporting documents to the Executive County Superintendent.	FI-9
22	Authorize the Business Administrator to submit the Preschool Expansion Aid budget worksheet and supporting documents for the 2026-2027 school year to the NJDOE Division of Early Childhood Education	FI-10

ACTION ITEM #23

**RESOLUTION OF THE HAINESPORT BOARD OF
EDUCATION IN BURLINGTON COUNTY, NEW JERSEY,
DESIGNATING THE LOCATIONS FOR PUBLIC NOTICE**

WHEREAS, it is necessary to designate the locations in which publication of public notices, legal advertisements, notices of hearings, and such other official communications and/or information from, about, or pertaining to the HAINESPORT Board of Education ("Board of Education"), may be forthcoming, or as required to be published in accordance with law; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-8(d), requires that certain notice of meetings be submitted to two newspapers, one of which shall be an official newspaper; and

WHEREAS, the newspapers designated by this body must be those which have the greatest likelihood of informing the public within the jurisdiction boundaries of the Board of Education of such meeting; and

WHEREAS, on June 30, 2025, P.L. 2025, c. 72 was signed into law, requiring that after March 1, 2026, all public entities must publish all required legal notices on its official website; and

WHEREAS, public entities' websites must be accessible and available to the public free of charge, and have a direct hyperlink to the webpage with the legal notices, located conspicuously on the homepage; and

WHEREAS, to comply with P.L. 2025, c. 72, the Board of Education will continue to publish all required legal notices in the Burlington County Times until March 1, 2026; and

WHEREAS, after March 1, 2026, the Board of Education will publish all required legal notices on its official website using a direct hyperlink, located conspicuously on the homepage, to the webpage with legal notices pursuant to P.L. 2025, c. 72.

NOW, THEREFORE, BE IT RESOLVED BY THE HAINESPORT BOARD OF EDUCATION, IN THE COUNTY OF BURLINGTON, NEW JERSEY, AS FOLLOWS:

1. That the Burlington County Times be and the same is hereby designated as the official newspaper of the Board of Education until March 1, 2026.

2. After March 1, 2026, the Board of Education will publish all public notices, legal advertisements, notices of hearings, and such other official communications and/or information from, about, or pertaining to the Council, as required to be published in accordance with law, on the Board of Education's official website using a direct hyperlink, located conspicuously on the homepage, to the webpage with legal notices.

Roll Call on Action Items #1-23:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

Motion Carries

Motion Fails

14. **OLD BUSINESS:**

15. **NEW BUSINESS:**

16. **INFORMATION & FUTURE PLANNING ITEMS:**

17. **DATES TO REMEMBER:**

18. **PUBLIC PARTICIPATION:**

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries** **Motion Fails**

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries** **Motion Fails**

19. **EXECUTIVE SESSION**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- X Personnel
- ___ Legal
- X Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- X Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975; further, it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

20. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails

The president reconvened the meeting at _____ p.m.

21. Motion to approve the parties’ agreement, Docket No: EDS 19508-2025 involving student # 13207 and direct the administration to implement its terms.

Roll Call on Action Item #21 Resulting from Executive Session:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

Motion Carries Motion Fails

22. Whereas a student residency hearing was conducted on March 24, 2026 regarding student number 13523, and the evidence presented demonstrates that the student is not a resident of Hainesport, the Superintendent of Schools therefore recommends that the student be found ineligible to attend the Hainesport Township School District and that a Final Notice of Ineligibility be sent to the parent. The Board further authorizes the Superintendent of Schools and/or his designee to take the necessary action to effectuate the purposes of this resolution.

Roll Call on Action Item #22 Resulting from Executive Session:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

Motion Carries Motion Fails

23. Approve the termination of employee # 2090.

Roll Call on Action Item #23 Resulting from Executive Session:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

Motion Carries Motion Fails

24. **ADJOURNMENT**

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails

Time of adjournment: _____ pm