



EL DORADO COUNTY  
**CHARTER SELPA**  
Special Education Local Plan Area

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## IMPORTANT UPDATES

### Codestack Live

The SELPA Data offices will be closed from **October 1st through the 3rd** for Codestack training. We will have limited access to email during these days. Please send all correspondence to [selpadata@edcoe.org](mailto:selpadata@edcoe.org)

### NEW Behavior Emergency Report Requirement

It has come to our attention via the California Department of Education, that LEAs must scan and attach a copy of each Behavioral Emergency Report, or BER, completed, to the student's current IEP in SEIS, or electronic IEP system in use.

This is very important for the Restraint and Seclusion monitoring process, should your LEA be required to participate.

At this time, LEAs should attach any BERs completed so far this school year, and each completed BER moving forward as regular practice.

Should you have any questions do not hesitate to reach out to your assigned Program Specialist.

### Official Notification of 2025 Timeline Noncompliance

#### Due Date: October 24th

LEAs CEOs received Official CDE notification on Monday, August 25th that they remained noncompliant from the initial 2025 Certification deadline of December 12, 2024.

LEAs must complete the required student-level corrective actions and update the student's record in CALPADS by October 24, 2025.

If the LEA does not correct the noncompliance and update the student's record by the due date, the noncompliance will be considered overdue and will be a negative factor in the LEA's Annual Determination, slated for release February 2026.

Please contact your Program Specialist or Program Technician for guidance.

## Fall 1 Submission Window Opens on Census Day: October 1, 2025

As we approach Census Day, this is a reminder that CDE pulled Annual Determination Letter (ADL) Data on the initial LEA due date, so please ensure the following are completed:

- Affirm all meetings and amendments that are dated before October 1.
- Upload parent signatures and submit reportable transactions to CALPADS.
- Create a Correction amendment to update Degree of Support where applicable ([CDE Guidance](#)).

### Key Dates

- **Fall 1 Due to SELPA by December 5, 2025 to allow for SELPA review!**
- CDE Fall 1 LEA Approval Deadline: December 12, 2025 (SELPA Approval Encouraged).
- Amendment Window: December 13, 2025 – January 23, 2026
- **January 23, 2026: LEA & SELPA Approval Due!**

## CALPADS Fall 1 Data Discrepancies Report Now Live!

- Begin reviewing and resolving errors now!
- Tutorial available [here](#).

## Fall DRDP 2025

- Identify students requiring DRDP.
- Access report in SEIS: Searches > SEIS Searches > **Fall DRDP 2025**.
- Find the **DRDP Assessor Guide** [here](#).
- Assessment data must be affirmed **before winter break!**

## SEIS Multi-Factor Authentication (MFA)

The El Dorado County Charter SELPA is happy to announce that SEIS users can utilize the SMS/Text Validation at no additional cost to the LEA. The SELPA is in the process of activating this feature, and we will let you know when it's live!

- MFA is mandatory for all users starting Monday, September 29.
- Users will receive a verification code via email when logging in or districts can opt to receive codes via SMS (Text Message).
- Verify all SEIS account email addresses and cell phone numbers now!
- MFA setup materials available [here](#).

We strongly recommend enabling MFA before the mandatory deadline to prevent any potential work stoppages leading into Fall 1, in case complications arise.



**SEIS**

**District Level User**

## Meeting Alerts: SEIS Dashboard

### Past Due Meetings

- Schedule and hold overdue meetings ASAP!
- Add correct meeting delay codes before affirming late meetings.
- If a meeting will be late, create a pending transaction and report it to CALPADS with a meeting delay code.
- Double-check for clerical errors (e.g., wrong dates or meeting types, compare with 16.21 report).
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### SEARCHES to Run Now for Fall 1 Accuracy

- Searches > SEIS Searches
  - Program Setting (5-22)-PLAN0619F1/PLAN0389F1
  - Transition Goals and Services (high schools only)
- Searches > Shared Searches
  - <80% in Gen Ed-SPP Indicator 5A
  - Code 900 Services
  - If a student is listed on this search, contact your SELPA Program Specialist for an alternative service code.
- Student is Eligible with Exit/Date Reason.

If any corrections are necessary, prepare amendments (**dated on or before Census Day**) to update and/or correct inaccurate program settings or general education percentages.

## CALPADS Transactions for 2025-2026

You can now begin submitting reportable transactions to CALPADS!

Be sure to review any DNR'd transactions, each must include a comment explaining the reason for the DNR.



### Friendly Reminder: All Services Must be Tracked

For more information, you can access the **Service Tracking Padlet** [here](#).

For additional guidance, navigate to the SEIS Navigation Bar and follow this path:

**Training Materials > Training Materials > 4. Service Tracking**

There, you'll find both the SEIS Admin-Level and SEIS Provider-Level training slideshows to support your understanding.

### Information Eligibility Page Update

New updates have been made to the Information Eligibility page. Please note that the 'Calculate Dates' buttons will only affect the currently selected meeting type:

#### INFORMATION/ELIGIBILITY

The Next Dates validation has been updated.

- If the **Next Plan Review** date is **OVER 1 year**, it will result in an error.
- If the **Next Reevaluation** date is **OVER 3 years**, it will result in an error.

A screenshot of the "Information/Eligibility" page. The page has a white background with a black border. At the top, it says "Information/Eligibility". Below this, there are several date fields with calendar icons. The "SEP Date" field contains "07/10/2025". The "Original SPED Entry Date" field contains "09/13/2022". The "Last Reevaluation" field contains "07/10/2025". To the right of these fields, there are two error messages. The first is for "Next Annual Plan Review" with a date of "07/09/2028" and the message: "Error: The Next Annual Plan Review date is over 1 year. Click the Calculate button to ensure the date is properly projected." The second is for "Next Reevaluation" with a date of "07/09/2030" and the message: "Error: The Next Reevaluation date is over 3 years. Click the Calculate button to ensure the date is properly projected." At the bottom left, there is a "Meeting Type" section with radio buttons for "Initial", "Plan Review", and "Reevaluation". The "Reevaluation" option is selected. At the bottom, there are two buttons: "Calculate Next Dates" and "Calculate Last Dates".

## Fall 1 Local SEDS Audit Checklist

- ✓ Affirm/Lock/Save all IEPs and Amendments
- ✓ Review any students or transactions marked "Do Not Report"
- ✓ Ensure case managers have exited any students who have exited special education
- ✓ Ensure SSID and Local ID fields are populated
- ✓ Ensure Transition Indicators are populated for any student who will be 16 on Census Day (Y or N)
- ✓ Review the General Education Participation percentage – ensure numbers are not transposed
- ✓ **Ensure any student age 5 or higher who is enrolled in TK or higher is in a SCHOOL-AGE setting**
- ✓ Submit pending MEET records with appropriate Meeting Delay Code for any Initial Evaluation, Annual Plan Review, or Triennial Evaluation that is overdue as of Census Day
- ✓ Review CALPADS District of Special Education Accountability (DSEA) Extracts to verify DSEA is correct
- ✓ Compare data between student information system (SIS) and the SEDS to ensure students are identified consistently in both systems (e.g. name, birth date, race/ethnicity)

Check out the CSIS CALPADS Training Opportunities [Here](#)

### CALPADS News:

[CALPADS Update Flash #312](#) EOY Information

### Continue to review your 16.21 Monitoring Report

- Look for new students that have not been adopted yet.
- Confirm meeting dates in CALPADS match what is in SEIS.
- Review Program Setting codes and Gen Ed Participation %.
- Check that degree of support has been populated for applicable students.
- Add appropriate delay codes to meetings held late.
- Find our **Video Tutorial** [here](#).

### 16.24 - Student with Disabilities – Meetings Student List

Students with a meeting record (Meeting Date or Pending as of date) during the Academic Year of the Report as of date

- Meeting date or Pending as of Date, the report defaults to Initial Part B and Plan Review Meetings

State Performance Plan Indicator 11: Child Find.

## 16.25 - Students with Disabilities – Initial Part B Evaluation 60-Day Timeline Student List

Monitoring Categories:

- Overdue – 60 days have elapsed from the date of initial parent consent, no MEET file reported.
- Evaluation Held Late, Exceeded 60 days from initial parent consent.
- Pending Evaluation, 60 days not yet exceeded.
- Timely Evaluation within 60 days of initial parent consent.

Non-Compliant:

- Overdue and no reported meeting delay code or meeting delay code 90 – Late Without Cause.
- Evaluation held late and no reported delay code or meeting delay code 90 – Late Without Cause.

State Performance Plan Indicator 11: Child Find

## CALPADS Regional Update Meetings for 2025–26

Registration Links are Now Available for 2025–26 Meetings and are posted for the September 2025, March 2026, and May 2026 meetings on the CDE CALPADS Regional Update Meetings web page at <https://www.cde.ca.gov/ds/sp/cl/calupd.asp>.



**We offer virtual, in-person training and events throughout the year!**

The Events & Training catalog can be found [here](#).



## SEIS VIRTUAL TRAININGS

SEIS is the Special Education Data System used by the El Dorado SELPAs. Our training provides a technical and programmatic understanding of SEIS for each user level.

### [SEIS Compliance Management for District-Level Users](#)

Friday, September 25, 2025 | 1:00 PM - 3:00 PM

### [Navigating SEIS for District-Level Users](#)

Tuesday, October 7, 2025 | 9:00 AM - 11:00 AM

### [SEIS for Case Managers: Part 2](#)

Thursday, October 9, 2025 | 1:00 PM - 3:00 PM

### [SEIS for Providers](#)

Tuesday, October 14, 2025 | 9:00 AM - 10:30 AM

### [SEIS Data Lab for District Level Users](#)

Tuesday, October 14, 2025 | 3:00 PM - 4:00 PM

Explore our YouTube [Video Training Library](#). It is filled with valuable tutorials designed to enhance your skills and knowledge in SEIS and CALPADS data reporting. **Subscribe today!**

**The SELPA has instituted a Service Request ticketing system. We invite Data Team service requests to be submitted via this email address: [selpadata@edcoe.org](mailto:selpadata@edcoe.org).**