

**School Year 2026-20267 Junction City Elementary School
Notification Letter for Free Meals – Direct Certification**

Date

Dear Parent or Guardian:

Each child identified below is automatically approved for free meals for the current school year. You **DO NOT** need to submit an application for free and reduced-price meals. However, if you think your household may qualify for free meals based on household size and income, you may complete an application. Please note that with the implementation of the California Universal Meals Program, all students will be offered a FREE breakfast and lunch every school day, regardless of eligibility status.

[Student Name]

☐ **APPROVED** for **FREE** meals.

☐ **APPROVED** for **REDUCED-PRICE** meals.

If a child in your household is not listed above or if you choose to decline free benefits, please contact the school office at (530) 623-6381 or email jaslin@jcsd.org

To protect the confidentiality of your child, we cannot share the eligibility status with other programs. However, YOU may share this notification letter by providing a copy to other programs at the school or within your community. Please keep this letter.

Sincerely,

Julia Aslin
Admin Assistant

NONDISCRIMINATION STATEMENT:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, [AD-3027](#)  (PDF), found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

1. mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW, Mail Stop 9410
Washington, D.C. 20250-9410;
2. fax:
202-690-7442; or
3. email:
Program.Intake@usda.gov.

This institution is an equal opportunity provider.