

**Memorandum of Understanding
Between
Woodland Joint Unified School District
And Woodland Education Association**

The District and the Association agree to the following as it applies to the impacts and effects of the District's Memorandum of Understanding with Yuba Community College District (YCCD) for dual enrollment courses for the ~~2022-2023 through 2024-2025~~2025-2026 school years ~~(concurrent with the term of the successor contract).~~

Dual Enrollment Course Instruction

1. All dual enrollment courses shall be taught in District facilities located on District campuses during regular school hours during the contractual duty day per WJUSD/WEA CBA.
2. Class sizes for dual enrollment courses will comply with the current collective bargaining agreement and Class Size Memorandum of Understanding.

Additional Compensation for Dual Enrollment Instruction and New Course Development

1. Unit members teaching dual enrollment courses will receive a stipend in the amount of \$500 per course section as outlined in the Course Agreement with YCCD. The stipend will be paid in the same manner as other stipends paid to certificated unit members.
2. Should the District and YCCD agree to a new course request, the teacher selected to teach the new dual-enrollment course section will receive an additional one-time stipend in the amount of \$250. The stipend will be paid in the same manner as other stipends paid to certificated unit members.
3. WJUSD will provide textbooks and curricula for dual enrollment courses. Unit members teaching dual enrollment classes will receive a supply/discretionary budget of up to \$500 per course section for material and supplies used for the purpose of the instructional needs of the course section. This budget will be managed in the same manner as other supplies/materials budgets (submit requests for administrator approval).

Professional Development and Collaboration with WCC

1. Unit members will be expected to attend required activities provided by the community college including professional development. If YCCD activities conflict with a WJUSD required professional duty then the unit member will work with their administrator to establish priorities.

2. The District shall encourage participation in ongoing collegial interaction to include, but not limited to, addressing course content, course delivery, assessment, evaluation, and research and development in the field.

Staffing Dual Enrollment Courses

1. Teachers selected to teach dual enrollment courses must meet the minimum qualifications set forth in the California Community College Chancellor's Office Minimum Qualifications Handbook to teach YCCD courses. Instructors will complete all YCCD HR forms and onboarding processes as required.
2. District will perform a credential/advanced degree review to determine qualified and available teachers to consider for dual enrollment courses.
 - a. District will notify qualified teachers of dual enrollment course opportunities.
 - b. Site administrators shall interview qualified unit members for dual enrollment course assignments. Criteria for selection shall be equitable and based on the criteria outlined in Article 14, B.1.c. (1-4) of the CBA.

~~3. Teaching load for any participating unit members shall be limited to a total of no more than 2 courses per semester (example August 2022 – January 2023 and/or February – June 2023).~~

43. Teachers/instructors shall have the freedom to discuss concerns relating to the dual enrollment program with the District, or the postsecondary institution, without fear of reprisals or retaliation.

Course Cancellation

1. In the event the District and/or YCCD is unable to offer the course, the course shall be cancelled by a date consistent with Community College and the District's procedures and/or schedules.

Evaluation

2. Unit members shall be evaluated by the evaluation process in the WEA/WJUSD collective bargaining agreement.

Meet and Confer

1. ~~1.~~ Should the terms of the College and Career Access Pathways Partnership Agreement (CCAP) between the District and YCCD change, the parties reserve the right to negotiate any additional impacts and/or effects.
- ~~1.2.~~ School site administrators, annually, in consultation with dual enrollment school staff, shall evaluate the Dual Enrollment Program for their school.

This agreement is subject to the grievance procedure as outlined in the collective bargaining agreement.

This agreement shall not be precedent setting nor form any basis for past practice.

Signed by:

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9/25/2025

~~Leanne Medina Estrada~~Rebecca Toto, WJUSD Lead Negotiator

Date

Signed by:

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9/28/2025

~~Diane Duncan~~Vicki Fu, WEA ~~Co~~-Lead Negotiator

Date

Signed by:

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9/28/2025

Marjory Watkins, WEA Co-Lead Negotiator

Date