

# **MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE ELK GROVE UNIFIED SCHOOL DISTRICT, JULY 22, 2025**

*Adopted*

**MEMBERS PRESENT:** Michael Vargas, Board President; Sean Yang, Clerk; Beth Albiani, Jennifer Ballerini, Delia Baulwin, Susan Davis, Heidi Moore; Zi Zhong, Student Board Member

**OTHERS PRESENT:** Christopher R. Hoffman, Superintendent; Kristen Coates, Ed.D. and Mark Cerutti, Deputy Superintendents; David Reilly, Associate Superintendent; Jenifer Avey and Chad Sweitzer, Assistant Superintendents; Corrie Buckmaster, Chief Human Resources Officer; Amreek Singh, Lisa Levasseur and Travis Collier, Ed.D., Executive Directors; Amari Watkins, Chief Financial Officer; Todd Barber, Chief Technology Officer

**CLOSED SESSION:** Mr. Vargas called the meeting to order at 5:00 p.m. and announced that the Board would meet in closed session to address the items on the closed session portion of the agenda and called for public comment on these items; there were no public comments.

**I. Government Code Section 54957:** Public Employee Appointment/Employment - Management Positions; Chief Facilities Officer and Director of Secondary Education

**II. Government Code Section 54957:** Public Employee Discipline/Dismissal/Release/Complaint

**III. Government Code Section 54957.6:** Conference with Labor Negotiators

Agency Designated Representatives: Christopher R. Hoffman, Karen Rezendes

Corrie Buckmaster, David Reilly, Amreek Singh, Kristen Coates, Amari Watkins, Mark Cerutti

Unrepresented Employees: Unrepresented Management Employee

**OPEN SESSION:** Mr. Vargas called the meeting back to order at 6:10 p.m., announced that the Board met in closed session and that no action was taken.

Mr. Vargas provided a welcome and announced that live streaming of full in-person board meetings will be available to the public by using the link located on the district's website. Meetings are recorded (video and audio) and are made available on the Elk Grove Unified School District's YouTube channel at [www.youtube.com/user/elkgroveunified](http://www.youtube.com/user/elkgroveunified)

**I. EGUSD Land Acknowledgement/Pledge of Allegiance** – Board Member Delia Baulwin led the pledge of allegiance.

**II. Presentations/Recognitions** – None

## **III. Resolutions**

- 1. Student Bill of Rights Resolution** – Motion No. 1, 2025-26, Motion by Mr. Yang, seconded by Ms. Ballerini and carried unanimously by an affirmative vote of all board members present that Resolution No. 2; the Student Bill of Rights be adopted.

## **IV. Student Expulsion/Involuntary Transfer Recommendations**

- 1. Request for Student Expulsion** – Motion No. 2, 2025-26, Motion by Mr. Yang, seconded by Ms. Albiani and carried unanimously by an affirmative vote of all board members present that the recommendations for student expulsion be approved.

**V. Public Comment** – None

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- VI. Consent Agenda – Action** – Motion No. 3, 2025-26, Motion by Mr. Yang, seconded by Ms. Ballerini and carried unanimously by an affirmative vote of all board members present that items 1 – 30 on the consent agenda be approved.
- 1. Approval of Board Policy Updates** – Approved updates made to Board Policy 3290: Gifts, Grants and Bequests and Board Policy 3350: Travel Expenses as aligned with the California School Boards Association (CSBA) and to reflect proposed new practices.
  - 2. Approval of Minutes** – Approved the minutes from the regular board meeting that was held on June 24, 2025.
  - 3. Personnel Actions** – Approved personnel appointments, leaves of absence, rehires, probationary releases, promotions, resignations, retirements, and returns from reemployment lists as submitted.
  - 4. Revised Job Descriptions** – Approved the revised Financial Analyst, Facilities; Financial Data and Operations Analyst; Manager III, Accounting job descriptions to reflect current responsibilities more accurately and align with district needs.
  - 5. Certification of Administrator’s Competence to Evaluate** – Granted Certification of Administrator’s Competence to Evaluate to Virginia Lewis, a newly-hired district administrator who has successfully completed the district’s training process.
  - 6. Williams Act Quarterly Report Notification** – Received the fourth quarter report on the Williams Act Uniform Complaint Procedure for the period of April 1, 2025, through June 30, 2025.
  - 7. Ratification of Grant Contracts/Agreements for Funding** – Approved grant contracts/agreements signed by authorized staff as submitted.
  - 8. Approval and/or Ratification of Contracts, Memorandums of Understanding (MOUs) and Agreements for Services** – Approved contracts signed by authorized staff in accordance with Board Policy 3312 as submitted.
  - 9. Approval of Purchase Order Encumbrance Modification History** – Approved purchase order encumbrance modifications from June 11, 2025 – June 26, 2025.
  - 10. Acceptance of Gifts** – Approved donations to the district’s schools/programs as submitted.
  - 11. Approval of Purchase Order History** – Approved purchase orders for the weeks of June 1, 2025, through June 30, 2025.
  - 12. Disposal of Obsolete/Surplus Property** – Authorized the disposal of obsolete/surplus property. No income is anticipated to be received by the district for these items. However, any income that is received will go into the General Fund.
  - 13. Charles Mack Elementary School, Front Landscape Improvements Award of Contract** – Approved the award of contract to Modernscapes Innovations for the total base bid of \$489,960.00. Authorized administration to sign all documents and contracts pertaining to this work, and authorized administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.

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- 14. Joseph Kerr Middle School, Fire Alarm 2025 Award of Contract** – Approved the award of contract to Vanden Bos Electric, Inc., for the total base bid of \$308,500.00. Authorized administration to sign all documents and contracts pertaining to this work, and authorized administration to proceed with the next lowest responsible bidder should a fully endorsed contract with the low bidder, accompanied by certification of the necessary bonds, not be obtained.
- 15. Elk Grove High School, Roofing 2025 Change Order No. 1** – Approved Change Order No. 1 with Diablo Roofing, Inc., and authorized a District Representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$152,209.00 by (\$20,000.00) to \$132,209.00.
- 16. David Reese Elementary School, Paving Upgrades Change Order No. 1** – Approved Change Order No. 1 with Western Engineering Contractors, Inc., and authorized a District Representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$905,000.00 by \$73,329.81 to \$978,329.81.
- 17. Sierra Enterprise Elementary School, Exterior Painting Change Order No. 1** – Approved Change Order No. 1 with CMA Painting, Inc., and authorized a District Representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$96,000.00 by \$8,233.00 to \$104,233.00.
- 18. Playground Equipment Replacement at Jessie Baker School (Main and Kindergarten Playgrounds) Change Order No. 2** – Approved Change Order No. 2 with Recreation Science, Inc., and authorized a District Representative to sign the approved change order. Change Order No. 1 changes the contract amount of \$102,450.00 by \$1,850.00 to \$104,300.00.
- 19. Sierra Enterprise Elementary School, Exterior Painting Acceptance and Notice of Completion** – Accepted the construction of Sierra Enterprise Elementary School, Exterior Painting, and authorized the filing of the Notice of Completion.
- 20. Elk Grove High School, Roofing 2025 Acceptance and Notice of Completion** – Accepted the construction of Sierra Enterprise Elementary School, Exterior Painting, and authorized the filing of the Notice of Completion.
- 21. Grantline 208 Elementary School, Phase 4, Increment #3 Construction of Modular Building K1 and K2 Lease-Leaseback Agreement Amendment and Future Increments** – Approved a Lease-Leaseback Agreement Amendment with FLINT Builders for the Grantline 208 Elementary School Project (“Project”); and approved a Guaranteed Maximum Price (GMP) of \$7,408,416.00 for Phase 4; and authorize the Administration to negotiate future GMP(s) for Project. Funded with Developer Fees and State Bond funds.
- 22. Approval to Extend Award of Bid #759-22/23 – Renewable Propane** – Authorized the extension of award of RFP #759-22/23 with Kamps Propane for the second optional one-year extension.
- 23. Approval to Purchase Furnishing, Storage, and Related Services** – Authorized the purchase of Wenger visual and performing arts equipment, storage, and related items including installation, from One Workplace through an RFP secured by OMNIA Region 4 Education Service Center (ESC) Contract # R240120.

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- 24. Approval to Purchase Furniture** – Authorized the EGUSD Purchasing Department to purchase furniture as needed cooperatively through an RFP secured by OMNIA Region 14 ESC, Contract # 07-85.
- 25. Approval to Purchase On-Line Marketplace Products and Related Items** – Authorized the purchase of On-line Marketplace products and related items from Amazon Services, LLC through an RFP secured by OMNIA Region 4 Education Service Center (ESC) Contract # R-TC-17006.
- 26. Approval to Award RFP #784-23/24 – Translation Services** – Authorized the extension of the award of RFP #784-23/24 – Translation Services for the first optional one-year extension. Funding source has been budgeted through English Learner Services, LCAP, and Special Education general operating funds.
- 27. Approval of Annual Microsoft Licensing Agreement** – Authorized staff to enter an agreement for the purchase of Microsoft software, applications, licenses, and related, with Softchoice Corporation, pursuant to the provisions of Public Contract Code Sections 20118, utilizing Kings County Office of Education's proposal number 2024-04. An ongoing funding source has been budgeted through the Technology Services General fund for the annual payments. Annual cost: \$740,000.
- 28. Approval of 2025-26 Annual Site Local Control Accountability Plans** – Approved the 2025-26 Site Local Control Accountability Plans. Funding for these plans came from Title I, supplemental and concentration, and EL supplemental in the District Local Control Funding Formula (LCFF).
- 29. Out-of-State Field Trips** – Approved the out-of-state field trips listed below.
- | School                   | Field Trip Destination | Field Trip Purpose          | Dates of Trip       |
|--------------------------|------------------------|-----------------------------|---------------------|
| Laguna Creek High School | Boise, ID              | Northwest Football Showdown | September 4-8, 2025 |
| Sheldon High School      | Reno, NV               | University of Nevada, Reno  | September 30, 2025  |
- 30. Sacramento County Office of Education Agreement Renewal** – Approved the renewal of the agreement between the fiscal agent Sacramento County Office of Education (SCOE), the Capital Adult Education Regional Consortium (CAERC) and Elk Grove Adult and Community Education (EGACE).

## VII. Bargaining Units – None

## VIII. Reports & Discussion Items

- 1. Elk Grove Unified School District Community Facilities District 2025-2026 Tax Report and First Reading of Ordinance No. 1, 2025-2026** – The Board, acting on behalf of the Elk Grove Unified School District Community Facilities District No. 1, received the 2025-2026 Elk Grove Unified School District Community Facilities District Tax Report; received input from property owners appealing a specific parcel tax; conducted a first reading of Ordinance No. 1, 2025-2026; and continued this item to the regular board meeting on August 5, 2025, for adoption.

Board members provided feedback and thanked Dr. Coates for the information.

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## IX. Public Hearing/Action Items

1. **Tentative Agreement Between Elk Grove Unified School District and National Union of Healthcare Worker, 2024-2025 and 2025-2026** – After David Reilly presented the item, Board President Vargas opened the public hearing; there were no public comments related to this item. Board President Vargas then closed the public hearing and called for a motion.

Motion No. 4, 2025-26, Motion by Mr. Yang, seconded by Ms. Ballerini and carried unanimously by an affirmative vote of all board members present that the tentative agreement between Elk Grove Unified School District and National Union of Healthcare Worker for the 2024-25 and 2025-26 school years be approved.

2. **Action to Approve the Unit Recognition and Representation Agreement with the Elk Grove Supervisory Classified Employees (EGSCE)** – After David Reilly presented the item, Board President Vargas opened the public hearing; there were no public comments related to this item. Board President Vargas then closed the public hearing and called for a motion.

Motion No. 5, 2025-26, Motion by Mr. Yang, seconded by Ms. Baulwin and carried unanimously by an affirmative vote of all board members present that the unit recognition and representation agreement with the Elk Grove Supervisory Classified Employees (EGSCE) be approved.

3. **Amendment Agreements for Non-Represented Employees** – After Corrie Buckmaster presented the item, Board President Vargas opened the public hearing; there were no public comments related to this item. Board President Vargas then closed the public hearing and called for a motion.

Motion No. 6, 2025-26, Motion by Ms. Ballerini, seconded by Mr. Yang and carried unanimously by an affirmative vote of all board members present that the Amendment Agreements for the 2024-25 and 2025-26 school years for the following non-represented employees be approved.

- (1) Deputy Superintendent, Business Services and Facilities,
- (2) Deputy Superintendent, Education Services and Schools,
- (3) Associate Superintendent of Labor Relations and Student Support,
- (4) Two Assistant Superintendents,
- (5) Three Executive Directors of Student Support,
- (6) Chief Financial Officer,
- (7) Chief Human Resources Officer, and
- (8) Chief Technology Officer

4. **Ninth Amendment Agreement for Superintendent, a Non-Represented Employee** – After Corrie Buckmaster presented the item, Board President Vargas opened the public hearing; there were no public comments related to this item. Board President Vargas then closed the public hearing and called for a motion.

Motion No. 7, 2025-26, Motion by Mr. Yang, seconded by Ms. Ballerini and carried unanimously by an affirmative vote of all board members present that the ninth amendment to the Superintendent's employment agreement be approved.

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**X. Action Items - None**

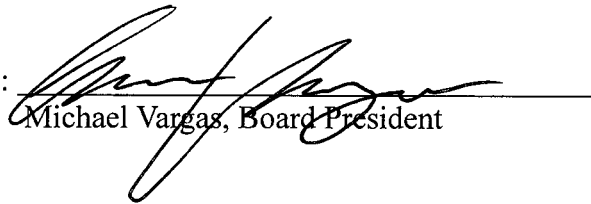
**XI. Board Member and Superintendent Reports – None**

**XII. Consideration of Future Agenda Items - None**

**XIII. Adjournment – 6:48 p.m.**

Submitted by Christopher R. Hoffman, Superintendent

Approved by:

  
Michael Vargas, Board President