

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

699 Old Orchard Drive, Danville, CA 94526

STUDENT ATTENDANCE REVIEW BOARD MEETING MINUTES

August 26, 2026

Call to Order

The meeting was called to order at 12:20 PM.

Attendance/Pledge of Allegiance

Voting Members Present:

Hong Nguyen - Director Student Services & Educational Equity
Sasha Lubkin - SARB Coordinator
Tracy Fernandez - School Nurse
Christine Koehne- SpEd Liaison

Voting Members Absent:

Lisa Gross - Parent Representative
Melissa Sackett - Alt Ed Principal
Alissa Kruse - Alt Ed Representative
Chris Duerrmier - Discovery Clinical Director

Non-Voting Members Present:

Logan Bennett - SARB Secretary

Acceptance of Closed Session Agenda & Public Comment

On a motion by Sasha Lubkin, seconded by Christine Koehne the closed session agenda was approved (4/0). There was no public comment.

Closed Session/Open Session

The closed session was convened at 12:30 PM.
The closed session was adjourned at 3:19 PM.
The Open session reconvened at 3:20 PM.

Attendance

Voting Members Present:

Hong Nguyen - Director Student Services & Educational Equity
Sasha Lubkin - SARB Coordinator
Tracy Fernandez - School Nurse
Christine Koehne- SpEd Liaison
Melissa Sackett - Alt Ed Principal
Lisa Gross - Parent Representative

Voting Members Absent:

Alissa Kruse - Alt Ed Representative
Chris Duerrmier - Discovery Clinical Director

Non-Voting Members Present:

Logan Bennett - SARB Secretary

Others Present: 8 people

Report of Action Taken in Closed Session

Case #2526-037: Directives: The student will attend school on a daily basis. The student will arrive for school and classes on time. To assist the parent/guardian and student in complying with the directives stated above, the School Attendance Review Board makes the following resources and services available, the school team will convene a 504 plan review and explore additional assessment to support student's needs.
Approved (6/0).

Case #2526-040: Directives: The student will attend school on a daily basis. The student will arrive for school and classes on time. To assist the parent/guardian and student in complying with the directives stated above, the School Attendance Review Board makes the following resources and services available, the school team will refer to school social worker for resources and support. If needed, the student can step out of class for a break with school site staff. Approved (6/0)

Case #2526-012: This case was rescheduled to the September 16, 2026 Student Attendance Review Board Meeting.

Case #2526-039: Directives: The student will attend school on a daily basis. The student will arrive for school and classes on time. Additional directives include bringing extra diabetes supplies to the school nurse's office. Call, email, or use online attendance request through the Parent Portal to notify school of absences. To assist the parent/guardian and student in complying with the directives stated above, the School Attendance Review Board makes the following resources and services available, refer to Discovery Counseling Center for up to eight sessions of counseling at no cost. Refer to school social worker for counseling support at school. A meeting will be scheduled to review and update the student's 504 plan, diabetes management plan, and nurse check-ins. Approved (6/0)

Case #2526-009: Directives: The student will attend school on a daily basis. The student will arrive for school and classes on time. To assist the parent/guardian and student in complying with the directives stated above, the School Attendance Review Board makes the following resources and services available, explore possibility of ten minutes helping in Mrs. Smith's room in the morning before first period class, check-in with counselor if late, and check IEP accommodations, hold an amendment meeting if needed. Approved (6/0)

Case #2526-029: Directives: This case was cancelled due to student's un-enrollment from SRVUSD.

Meeting Adjourned

The meeting was adjourned at 3:30 PM.