

Library Materials Challenge Form

Under Texas Education Code (TEC) §33.027, a parent, district employee, or person residing in a school district may submit a written challenge to any library material in a school's library catalog. To submit a written challenge, an eligible individual must complete and submit the Library Materials Challenge Form to the campus principal and Director of Library Services. In accordance with TEC §33.027, an individual completing the form must identify how the challenged library material violates [library standards adopted by the Texas State Library and Archive Commission \(TSLAC\)](#).

Upon receipt of a Library Materials Challenge Form:

- The district must submit a copy of the form to the school librarian, the Campus Library Advisory Committee (CLAC), the District Library Advisory Committee (DLAC), the School Board, and the Superintendent, no later than the fifth day after the written challenge is received.
- The campus's CLAC must review challenged material and make a recommendation within 30 days of receiving all relevant materials.
- The district's DLAC must review challenged material and make a recommendation for action no later than the 90th day after the committee receives the challenge.
- The school district's board of trustees must take action on the written challenge at the first open meeting held after the 90th day after receipt of a written challenge.
- A school district must prohibit student access to challenged library material until the district takes action in response to the challenge.

An individual may submit an appeal to the board of trustees regarding a district's response to a written challenge. The board must take action on an appeal at the first open meeting held after the appeal is filed.

Name: _____ Date: _____

Email: _____ Phone: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

District/Charter School: **North East ISD**

Campus: _____ 

Select all the following that apply:

- ☐ Parent/guardian of student enrolled in the district
☐ District employee
☐ District resident

Library Materials Challenge Form Instructions

1. Part I: Enter the title of the text, author, ISBN (if known), and how the challenged library material violates the TSLAC standards.
2. Part II: Follow the school district's instructions for submitting the Library Materials Challenge Form.

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Part I: In the space below or in a separate attachment, provide the title of the text, author, ISBN (if known), and how the challenged library material violates the [TSLAC standards](#). If submitting a separate attachment, please indicate below that there is an attachment.

Part II: Submitting the Library Materials Challenge Form

- Email your submission to your campus principal and Christina Reyna, Director of Library Services creyna5@neisd.net.

Helpful links

- [NEISD Board Policy EFB Local: Library Materials](#)
- For more information on NEISD library procedures, visit our [Transparency in Libraries webpage](#)

District Contact Information

Christina Reyna, Director of Library Services
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