

PYMATUNING VALLEY LOCAL BOARD OF EDUCATION  
June 16, 2025

SPECIAL SESSION MINUTES

The Pymatuning Valley Local Board of Education met in a special session on Monday, June 16, 2025 at 6:00 pm in the High School Lecture Room with the following Board Members present: President Margaret Struna, Vice President Josh Peyton, Mr. Curt Harvey, Mrs. Jodie Hitchcock and Mr. Duane Marcy.

The Board reviewed the following correspondences:

Letter of Resignation - Administrative Staff  
Letter of Resignation - Certified Staff  
Letter of Retirement - Certified Staff  
Letter of Retirement - Classified Staff

No one spoke during the opportunity for the Public to speak on agenda items.

Mr. Edison recommended that the Board approve the following recommendations 1A-1L and 1N-1O and 2. through 3. with the exception of 1M. with no objections from the Board:

1. Employment & Personnel Recommendations:

- A. Accept the resignation notice of Benjamin Schade, Director of Pupil Services and Special Education effective July 31, 2025.
- B. Accept the retirement notice of Steve Hlabse, Bus Driver, effective July 31, 2025.
- C. Accept the retirement notice of Jeanette Bals, Second Grade Teacher, effective May 31, 2026.
- D. Employ Connie Moores as the Director of Pupil Services under a three-year contract effective August 1, 2025. (Exhibit "A")

- E. Accept the resignation notice of Connie Moores, Sixth Grade Teacher effective July 31, 2025.
- F. Reassign Kindergarten Teacher, Shawna Bryan to Sixth Grade ELA & Social Studies Teacher effective August 18, 2025.
- G. Reassign Second Grade Teacher, Analese Marrison to Primary School Kindergarten Teacher effective August 18, 2025.
- H. Approve a Memorandum of Understanding for Assignment of a School Resource Officer between PVLSD and the Ashtabula County Sheriff's Department. (Exhibit "B")
- I. Employ Joseph Cooper as a School Resource Officer under a two-year contract effective August 1, 2025 along with the SRO Salary Schedule. (Exhibit "C")
- J. Approve a \$9,000 stipend for Katherine Jernigan as the EMIS Coordinator, which is an addition to her regular job duties as Middle School Guidance Counselor during the 2025-2026 school year.
- K. Approve Jeffrey Richards as the 2025-2026 Substitute Call-In Clerk at a rate of \$5,250.00 for the 2025-2026 school year.
- L. Approve Sarah Fетters for extended school year (ESY) instructional services and summer assessments/meetings at an hourly rate of \$24.15.
- N. Employ Jason Jewett as a substitute for the Summer of 2025 at the salary rate of \$16.00 an hour effective June 2, 2025.
- O. Approve the following rates for event support personnel for the 2024-2025 OHSAA playoff games for the following events as recommended by the High School Athletic Director. (Exhibit "D")

2. Approve Liability Insurance Coverage with Love Insurance effective July 1, 2025 to June 30, 2026. (Exhibit "E")
3. Approve a College Credit Plus Memorandum of Understanding between Ashland University and PVLSD. (Exhibit "F")

Mr. Peyton moved to approve the Superintendent's recommendations 1A-1L and 1N-1O and 2. through 3. with Mr. Harvey seconding the motion. Roll call: Mr. Peyton-Yes, Mr. Harvey-Yes, Mrs. Hitchcock-Yes, Mr. Marcy-Yes, President Struna-Yes. Motion passed.

Mr. Edison recommended that the Board approve the following recommendation:

- 1M. Approve Melissa Peyton for extended school year (ESY) instructional services and summer assessments/meetings at an hourly rate of \$24.15.

Mrs. Hitchcock moved to approve the Superintendent's recommendation 1M. with Mr. Marcy seconding the motion. Roll call: Mrs. Hitchcock-Yes, Mr. Marcy-Yes, Mr. Harvey-Yes, Mr. Peyton-Abstained, President Struna-Yes. Motion passed.

During the time for staff with comments, Superintendent Edison thanked and congratulated the new School Resource Officer Joe Cooper and the new Director of Pupil Services Connie Moores.

No one spoke during the time for Board Members with comments.

No one spoke during the opportunity for the Public to speak.

At 6:07 pm Mr. Harvey made a motion for the Board to enter into executive session for other confidential matters to be kept confidential in accordance with federal law and state statutes with Mrs. Hitchcock seconding the motion. Roll call: Mr. Harvey-Yes, Mrs. Hithcock-Yes, Mr. Marcy-Yes, Mr. Peyton-Yes, President Struna-Yes. Motion passed.

At 11:44 pm Mr. Harvey made a motion for the Board to exit from executive session with Mrs. Hitchcock seconding the motion. Roll call: Mr. Harvey-Yes, Mrs. Hitchcock-Yes, Mr. Marcy-Yes, Mr. Peyton-Yes, President Struna-Yes. Motion passed.

At 11:45 pm Mr. Marcy made a motion for the Board to adjourn the regular meeting with Mrs. Hitchcock seconding the motion. Roll call: Mr. Marcy-Yes, Mrs. Hitchcock-Yes, Mr. Harvey-Yes, Mr. Peyton-Yes, President Struna-Yes. Motion passed.