

MEETING AGENDA OF THE PERSONNEL COMMISSION of
CHICO UNIFIED SCHOOL DISTRICT

The Personnel Commission meets on the 4th Monday of each month at 4:00 pm in the Small Conference Room at the District Administration Office, unless otherwise noted.

ADMINISTRATION BUILDING,
Small Conference Room

4:00 PM

Monday, January 26, 2026

	Purpose	Page(s)
CALL TO ORDER		
WELCOME TO VISITORS		
CONSIDERATION OF MINUTES		
1. Consider approval of the minutes of the regular meeting of December 15, 2025.	Action	26-3 – 26-4
BUSINESS		
2. Director’s Report	Information	
3. Consider job announcement(s) for: Certificated Human Resources Assistant, Office Assistant Elementary Attendance, Preschool Assistant, School Office Manager, Sr Grounds Worker, and Targeted Case Manager-Bilingual (Hmong).	Action	26-5 – 26-10
4. Consider eligibility list(s) for: Cafeteria Satellite Manager, Certificated Human Resources Assistant, Instructional Paraprofessional, Instructional Paraprofessional-Driver, Intensive Behavior Interventionist, Passenger Van Driver, Preschool Assistant, School Bus Driver-Type 2, Targeted Case Manager-Bilingual (Hmong), and Transportation Special Education Aide.	Action	26-11 – 26-21
5. Consider seniority list(s) for: Cafeteria Assistant, Cafeteria Satellite Manager, Campus Supervisor, Custodian, Elementary Counseling Assistant, IA-Bilingual (Spanish), Instructional Paraprofessional, Intensive Behavior Interventionist, Maintenance & Operations Supervisor, Registrar, Roving Cafeteria Assistant Cook Manager, School Office Manager, Sr Library Media Assistant, Transportation Special Education Aide, and Parent Classroom Aide @ Emma Wilson.	Action	26-22 – 26-39
6. Discuss the proposed changes to the reclassification/reallocation procedure.	Discussion	26-40 – 26-43

7. Announce date of regular meeting, February 23, 2026.	Announcement	
8. Suggestions and comments. At this point in the meeting, visitors may submit their written views on any matter before the Commission, except those matters listed in section 207 of the Merit System Rules & Regulations and will be provided with a reasonable opportunity to present their views orally. The Commission will consider their comments and recommendations prior to arriving at a course of action. The Commissioners will not take action on items not appearing on the agenda. a. Speakers will identify themselves and will direct their comments to the Chairperson. b. Speakers will be given 5 minutes to present their topic. c. Each topic will be limited to 15 minutes or 3 speakers. d. Once 2 speakers have shared a similar viewpoint, the Chairperson will ask for a differing viewpoint. If no other viewpoint is represented, a 3 rd speaker may present. e. Speakers will not be allowed to yield their time to other speakers. f. Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chairperson. An unwillingness to halt a presentation after being directed will, at the discretion of the Chairperson, result in the meeting being called into “recess” until such time that the meeting can resume in an orderly fashion. g. No disturbance or willful interruption of any Personnel Commission meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chairperson to terminate the privilege of addressing the meeting. The Personnel Commission may remove disruptive individuals and order the room cleared if necessary. In this case, further Personnel Commission proceedings shall concern only matters appearing on the agenda.	Discussion	
9. Adjourn to Closed Session.	Closed Session	
10. Consider the evaluation of the Executive Director-Classified Human Resources.	Information	
11. Reconvene to Open Session.	Open Session	
ADJOURNMENT		

Pursuant to Government Code §54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Personnel Commission may be obtained from the Personnel Commission office, 1163 East 7th Street, Room 3, Chico, CA 95928 or may be viewed on the Chico Unified School District website: <http://www.chicousd.org/Departments/Human-Resources/Classified-Non-Teaching/Personnel-Commission/MEETING-INFORMATION/index.html>

Persons requiring accommodation in order to view the agenda or participate in the meeting may make the request for accommodation to the Director-Classified Human Resources at 530-891-3000 ext 20132 at least 24 hours in advance of the meeting. (Government Code §54954.2 (a) 1.)