



TEHAMA COUNTY DEPARTMENT OF EDUCATION JOB DESCRIPTION INTERVENTION ASSISTANT – ADAPTED PE

DEFINITION:

Under general supervision of a special education administrator, this position will provide instructional and behavioral support to students with disabilities in physical education settings at school sites throughout Tehama County. This itinerant position collaborates closely with the Adapted Physical Education (APE) teacher to modify, adapt, and implement physical education curriculum to meet students' IEP goals, ensuring meaningful participation in activities that enhance motor skills, social development, and overall physical health.

ESSENTIAL FUNCTIONS AND JOB DUTIES:

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks, which may be found in positions within this classification.

- Assist students assigned to the Adapted PE program.
- Assist the APE teacher in planning and delivering individualized physical education instruction aligned with the students' IEP.
- Record goal data and/or collect data on daily activities under the direction of the Adapted PE teacher.
- Assist, as directed and assigned by the teacher in the modification materials, instructions, and lessons to meet the needs of special education students.
- Reinforce instruction to students with a variety of differing needs in language, communication and/or behavioral needs.
- Assist in the implementation of mild, moderate to intensive behavior intervention strategies and classroom management routines under the direction of the teacher and supervisor.
- Assure the health and safety of students by following established practices and procedures under the direction of the APE teacher.
- Implement accommodations, modifications and behavior management strategies during APE sessions.
- Participate, as needed, in IEP meetings, multidisciplinary team meetings, and parent conferences.
- Support inclusion efforts by facilitating access to general physical education settings when appropriate.
- Collaborate with general education PE teachers, occupational and physical therapists, and related service providers.
- Monitor safety and student engagement during physical activities, adapting tasks as needed for accessibility.
- Use specialized equipment and assistive devices, ensuring proper maintenance and usage.
- Help create a supportive, structured, and inclusive environment for all students.
- Drive frequently for department business using own transportation.

EXPERIENCE AND EDUCATION:

Any combination of education, training, and experience that demonstrates the ability to perform the duties and responsibilities as described:

- Equivalent to the completion of the twelfth grade.
- Training or coursework in child growth and development, special education, instructional technology, or a closely related field is preferred.
- Passing score on ParaEducator Proficiency Assessment, 2 years college (48 units), OR AA degree or higher.



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- Experience working with students with disabilities in educational or physical activity settings is preferred.
- First Aid and CPR training desirable (available through the Department)
- Valid California driver's license and evidence of insurance.

KNOWLEDGE OF:

- Basic concepts of child growth and developmental behavior characteristics, particularly pertaining to pupils with special learning needs.
- Adapted PE techniques and strategies.
- General needs and behaviors of students with a variety of differing needs.
- IEP processes and special education laws.
- Principles of hygiene.
- Methods and the use of specialized equipment to support student needs.
- General understanding of student learning styles or modalities.

ABILITY TO:

- Maintain confidentiality.
- Organize, supervise and assist in the instruction of students.
- Communicate effectively with students and staff.
- Collect and analyze data.
- Maintain accurate records and report student behavior and progress in activities assigned by the teacher.
- Physically assist students during adapted physical activities.
- Operate a variety of classroom and office equipment including computers, IPADs, software applications, communication devices and other equipment required for the needs of the students in the program.
- Work collaboratively with others and participate in staff meetings and in-service meetings.
- Follow oral and written instructions.
- Establish and maintain cooperative working relationships with those contacted in the work environment.
- Adapt to a variety of educational settings.

LICENSES AND OTHER REQUIREMENTS:

- Possession of a valid California driver's license and evidence of insurance.
- Drive frequently for Department business using own transportation.

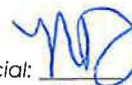
PHYSICAL DEMANDS & WORKING CONDITIONS:

The following are representative of the physical demands and work environment that may be required for this position. Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

- The position may require exerting 50 to 75 pounds of force frequently to lift, carry, push, pull, or otherwise move objects as part of daily responsibilities.
- The role may involve working directly with students who exhibit unpredictable behaviors. These behaviors may include, but are not limited to, the use of offensive language, verbal outbursts or threats, physical aggression (such as hitting, kicking, spitting, scratching, or biting), and attempts to leave supervised areas (elopement).
- This work may require engaging in physically active tasks such as walking, standing, running, or participating in interactive activities, including play, throughout the day in a variety of indoor and outdoor settings.



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- Duties may include assisting students with significant physical needs in boarding and exiting transportation vehicles such as vans or buses, which may involve supporting student mobility and ensuring safety.
- Essential sensory and physical capabilities for the role include: the ability to hear and distinguish a range of sounds, near and far visual acuity, depth perception, verbal communication, manual dexterity sufficient to operate standard office equipment, and the ability to handle or manipulate various materials and objects related to the job.

TERMS OF EMPLOYMENT:

Salary and work year to be established by County Superintendent.

HRS Office Use Only

Created: August 18, 2025

Revised: _____

APPROVED

Print Name: Noelle DeBortoli

Title: Director, Human Resource Services

Signature: 