Brittan Advisory Committee (BAC) Minutes

February 9, 2026

I. **Call to Order:** 3:02pm

II. **Pledge of Allegiance**

III. **Roll/Establish Quorum:** Michelle Standley, Sarah Noel, Carrie Ramirez, Jackie Mejia, Jamie Park, Elke King, Heather Azevedo, Lori Schenken, Ashley Childers, Valerie Chesini, Danielle de Alba, Lisa Lee, Alice Munger, Viri Ramirez were in attendance. A quorum was established.

IV. **Approved Agenda (Action Item):** Motion to approve by Elke King, Second by Ashley Childers, Motion carried.

V. **Approve Minutes from 12/8/25 (Action Item):** Motion to approved with the change of deleting Elke King from attendance by Elke King, Second by Ashley Childers, Motion carried.

VI. **Principal Report: (Information)**

a. 2025-2026 LCAP Mid-Year Report: Mrs. Azevedo provided a hand out of the Mid-Year LCAP and stated that this was being shared with BAC, the Board and would be on our website after that. She gave an overview and asked that anyone with questions not hesitate to contact her by phone, email or in person.

b. 2026 Comprehensive Safety Plan:

   i. Updated and Additional Required Information: Mrs. Azevedo shared that this plan has already been approved by the board but due to a new State requirement, we updated/added information and it would be going to February's board meeting for approval and added to the website as well. She also mentioned many sections would be updated next year and that safety would be taken to the next level next school year which would include a day or week with first responders on campus sharing information and directing drills with students.

c. 2026 Survey Data: Mrs. Azevedo shared that survey results are better than last year. The big concern was Parent/Home communication. With the new math and writing curriculum it should help this as there are workbooks with examples that will go home so that parents are able to use it when helping their student(s) with homework..

d. 2026-2027 LCAP Goals and Actions:

   i. Professional Development: Mrs. Azxedo expanded on the new curriculum mentioned above and how staff has been working on and developing roll out of the new writing and math curriculum in addition there will be more emphasis on training for trauma responses and being able to identify when a student is struggling with something such as at practices, etc.

ii. Safety Days: Mrs. Azevedo touched on this under the Comprehensive Safety Plan.

e. Extracurricular Activities:

i. Book Club, Singing, Digital Recipe Book, Dancing and Crocheting: Mrs. Azevedo explained that due to some extra grant funds that we were given, Brittan is able to provide these new opportunities after school for our students.

ii. Brittan Talent Show: Mrs. Azevedo stated that this is one of the ideas being thrown out and talked about at the moment.

iii. Volunteer Luncheon: Mrs. Azevedo let everyone know that a committee has been established to put on this year's Volunteer Luncheon for our parent volunteers to show our appreciation for all they do. Mrs. Azevedo also interjected that the Familiy Literacy Night is coming up on March 2nd and it has a really fun theme and Sarah Noel does a good job at putting this on for the school.

iv. Open House + CJSF BBQ: Mrs. Azevedo told the BAC committee that this will be done a little differently this year. The Open House portion will be first and parents can go directly to all their student(s) rooms and the CJSF BBQ will be after that. Families will be able to eat at the school or get them to go for those families on the run trying to get to baseball practices, etc. This was in an effort to make things easier for families with multiple things to do.

VII. Adjournment and Next Meeting (Action Item):

a. Monday, April 13, 2026 @ 3:00pm; Brittan Conference Room
Motion to Adjourn by Elke King @ 3:24pm.