

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Monday, January 12th, 2026

7:00 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Jeff Larceval, President, called the meeting to order at 7:00 p.m.

Board members present: Jeff Larceval, President; Kasey Abshier, Parent Representative; Lynn Peebles, Community Representative; Marleigh Hollmer, Parent Representative

Board members absent: none

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Samuel Diggle, Chief Business Officer

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Lynn Peebles to approve the Agenda. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

B. Approval of Minutes from the December 8th, 2025 Meeting

Action: Motion was made by Kasey Abshier to approve the minutes from the December 8th, 2025 regular board meeting. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Marleigh Hollmer to approve the warrants as presented. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

D. Approval of the 2025 School Accountability Report Card

Action: Motion was made by Marleigh Hollmer to approve the 2025 School Accountability Report Card. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

E. Approval of the 2026-27 School Calendar

Action: Motion was made by Lynn Peebles to approve the 2026-27 School Calendar. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

F. Approval of Independent Auditor's Report for Fiscal Year 2024/2025

Action: Motion was made by Marleigh Hollmer to approve the Independent Auditor's Report for the Fiscal Year 2024/2025. The motion was seconded by Lynn Peebles.

Vote: Unanimous in favor.

G. Approve Extra-Duty Stipends for 2025/2026 School Year (1st Semester)

Casey Cramer – Sewing and Quilting (\$1,000/semester) (Retro to August 2025)

Action: Motion was made by Kasey Abshier to approve the Extra-Duty Stipends for Casey Cramer for the 2025/2026 School Year (1st Semester). The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

- A. Facilities Update** - Wards Concrete is working on side walk in the garden area.
- B. Board Vacancy/Special Board Meeting** – Planning on holding a Special Board Meeting end of January to interview applicants.
- C. Health Insurance Update** – Rates went up by more than 10%.
- D. Music Position for 2026-27 School Year**
- E. Parent Club Update** – 12 Baskets of Christmas Fundraiser was a great success.
- F. Upcoming Dates** – No school on Monday, January 19th (MLK Holiday)
- G. Athletics Update** – The Boys Basketball teams had their first games today.
- H. Current Enrollment**

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, February 9th, 2026 (Regular Board Meeting)

7. ADJOURN

Motion was made by Lynn Peebles to adjourn the meeting. Motion was seconded by Kasey Abshier. The meeting was adjourned by Jeff Larceval at 7:45 pm.

MINUTES APPROVED

Jeff Larceval

Lynn Peebles

Kasey Abshier

Marleigh Hollmer

