

**Cottonwood Creek Charter School  
Board of Directors' Meeting Minutes  
For**

**Monday, January 12th, 2026**

7:00 p.m. Cottonwood Creek Charter School Library  
3425 Brush Street, Cottonwood, California 96022

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**1. CALL TO ORDER** – Jeff Larceval, President, called the meeting to order at 7:00 p.m.

Board members present: Jeff Larceval, President; Kasey Abshier, Parent Representative; Lynn Peebles, Community Representative; Marleigh Hollmer, Parent Representative

Board members absent: none

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Samuel Diggle, Chief Business Officer

**2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

**3. PUBLIC COMMENT**

None

**4. ACTION ITEMS/DISCUSSION ITEMS**

**A. Approval of Agenda**

**Action:** Motion was made by Lynn Peebles to approve the Agenda. The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

**B. Approval of Minutes from the December 8th, 2025 Meeting**

**Action:** Motion was made by Kasey Abshier to approve the minutes from the December 8th, 2025 regular board meeting. The motion was seconded by Marleigh Hollmer.

**Vote:** Unanimous in favor.

### **C. Approval of Warrants**

**Action:** Motion was made by Marleigh Hollmer to approve the warrants as presented. The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

### **D. Approval of the 2025 School Accountability Report Card**

**Action:** Motion was made by Marleigh Hollmer to approve the 2025 School Accountability Report Card. The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

### **E. Approval of the 2026-27 School Calendar**

**Action:** Motion was made by Lynn Peebles to approve the 2026-27 School Calendar. The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

### **F. Approval of Independent Auditor's Report for Fiscal Year 2024/2025**

**Action:** Motion was made by Marleigh Hollmer to approve the Independent Auditor's Report for the Fiscal Year 2024/2025. The motion was seconded by Lynn Peebles.

**Vote:** Unanimous in favor.

### **G. Approve Extra-Duty Stipends for 2025/2026 School Year (1<sup>st</sup> Semester)**

*Casey Cramer – Sewing and Quilting (\$1,000/semester) (Retro to August 2025)*

**Action:** Motion was made by Kasey Abshier to approve the Extra-Duty Stipends for Casey Cramer for the 2025/2026 School Year (1<sup>st</sup> Semester). The motion was seconded by Marleigh Hollmer.

**Vote:** Unanimous in favor.

## 5. INFORMATIONAL ITEMS

- A. Facilities Update** - Wards Concrete is working on side walk in the garden area.
- B. Board Vacancy/Special Board Meeting** – Planning on holding a Special Board Meeting end of January to interview applicants.
- C. Health Insurance Update** – Rates went up by more than 10%.
- D. Music Position for 2026-27 School Year**
- E. Parent Club Update** – 12 Baskets of Christmas Fundraiser was a great success.
- F. Upcoming Dates** – No school on Monday, January 19<sup>th</sup> (MLK Holiday)
- G. Athletics Update** – The Boys Basketball teams had their first games today.
- H. Current Enrollment**

## 6. FUTURE ITEMS/NEXT MEETING DATE:

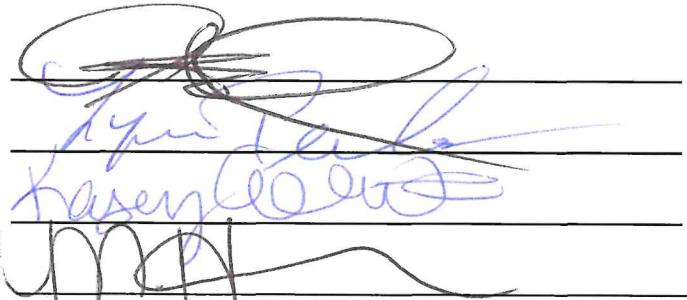
Monday, February 9th, 2026 (Regular Board Meeting)

## 7. ADJOURN

Motion was made by Lynn Peebles to adjourn the meeting. Motion was seconded by Kasey Abshier. The meeting was adjourned by Jeff Larceval at 7:45 pm.

## MINUTES APPROVED

Jeff Larceval



Lynn Peebles

Kasey Abshier

Marleigh Hollmer