



Tehama eLearning Academy
GOVERNANCE COMMITTEE MEETING
 Meeting Minutes
April 16th, 2026 @ 3:30pm

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Michelle Barnard, Sara Baumgartner, Shelly Poliak, and Diana Hamstreet were present.

1. Call to Order	This meeting was called to order at 3:35 PM
2. Roll Call	Present: Shey Blackwood, Mariah Gridley, Sara Smith, and Erin Sutter
3. Consent Agenda 3.1 Approval of Agenda 3.2 Approval of Minutes	<p>3.1 Mariah Gridley motioned to approve the agenda. Shey Blackwood Seconded. The motion to approve item 3.1, <i>Approval of the Agenda</i>, was accepted.</p> <p>3.2 Mariah Gridley motioned to approve the February 12th, 2026 meeting minutes. Shey Blackwood seconded. The motion to approve item 3.2, <i>Approval of the Minutes</i>, was accepted.</p>
4. Audience with Groups and/or Individuals to Speak	Tania Paul, School Counselor, shared the upcoming Career Day on May 12th and invited the Governance Committee.
5. Administrator Report	Michelle Barnard presented the Administrator Report. Enrollment is currently 128 students, with 3 new enrollments, 5 exits, and 11 students on the waitlist. Adult education current enrollment is 96 students, with 46 graduates, proctored 9 GED tests, and completed 159 CASAS tests. Sara Smith noted upcoming funding and structure changes to the adult education program. Summer school will run June 8–July 9 to support credit recovery, and new student orientation is scheduled for May 18. Students participated in Social Fun Fridays, multiple field trips, and a Youth Summit, with one senior recognized at the Soroptimist Girl of Merit Awards. Staffing updates included the hiring of a new music teacher and staff attendance at several professional conferences. Upcoming events include Family Fun Night, Student Awards Night, and Graduation.
6. New Business 6.1 26/27 School Calendar	Michelle Barnard presented the school calendar to the committee. Noted the addition of Parent Teacher conference week and stated it was successful. Mariah Gridley motioned to approve item 6.1. Erin Sutter seconded. The motion to approve item 6.1, <i>26/27 School Calendar</i> , was approved.

Approved: June 8th, 2026

<p>6.2 Revised Tobacco Policy</p> <p>6.3 Amended Professional Conduct Policy</p> <p>6.4 Amended Administrative MOU</p> <p>6.5 Waste Computers</p> <p>6.6 2nd Interim Report</p>	<p>Michelle Barnard presented the revised Tobacco Policy, updating it to reflect current compliance requirements; maintaining alignment with applicable regulations and district policy standards. Mariah Gridley motioned to approve item 6.2. Shey Blackwood seconded. The motion to approve item 6.2, <i>Revised Tobacco Policy</i>, was approved.</p> <p>Michelle Barnard presents the amended Professional conduct policy, updating it to reflect current compliance requirements; maintaining alignment with applicable regulations and district policy standards. Shey Blackwood motioned to approve agenda item 6.3. Mariah Gridley seconded. The motion to approve agenda item 6.3, <i>Amended Professional Conduct Policy</i>, was approved.</p> <p>Sara Baumgartner explains the amendment to the Administrative MOU, noting a \$5,000 increase. Mariah Gridley motions to approve agenda item 6.4. Shey Blackwood seconded. The motion to approve agenda item 6.4, <i>Amended Administrative MOU</i>, was accepted.</p> <p>Michelle Barnard requested approval to dispose of computers that are outdated and will no longer function. Shey Blackwood motioned to approve agenda item 6.5. Mariah Gridley seconded. The motion to approve agenda item 6.5, <i>Waste Computers</i>, was accepted.</p> <p>Sarah Baumgartner presented the 2nd Interim Report. The original budget will be presented at the June Governance meeting. Erin Sutter requested clarification regarding current funding amounts. Sara Smith provided clarification on the factors influencing current funding levels, as well as related fiscal goals and context.</p>
<p>7. Old Business 7.1 LACP</p>	<p>Michelle Barnard updates the committee on annual LCAP, sharing that stakeholder feedback will be gathered in May. The current LCAP is being finalized and work on the upcoming LCAP is already beginning.</p>
<p>8. Governance Committee Discussion 8.1 June Meeting Dates</p>	<p>LCAP Special Meeting is scheduled for June 11th and will serve as the dedicated meeting for LCAP discussion. The June 18th Governance meeting currently has scheduling conflicts and will be discussed following the April 16th meeting. Michelle Barnard provided updates on the DASS application, noting that legislative complications are requiring the charter to reapply. The DASS application deadline is June 1st, 2026.</p>
<p>10. Adjournment</p>	<p>There being no further business, the meeting was adjourned at 4:01 PM</p>
<p>Next Meeting:</p>	<p>June 11th, 2025</p>