



**Children & Family Commission  
Meeting APPROVED Minutes  
June 10, 2025 - 10:30 AM  
1021 West Wood Street, Willows**

**Order of Business**

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**Item 1: Meeting Called to Order**

**Time:** 10:34 AM

**Item 2: Establish Quorum**

Five members present.

**Item 3: Introductions**

- Bill Wathen – First 5 Chair
- Jody Meza – First 5 Commissioner
- Phadie Irons – First 5 Commissioner
- Colleen Watkins – First 5 Commissioner
- Jarred Garrison – First 5 Commissioner
- Chrissy Millen – GCOE
- Georgia St. Louis – First 5 Butte

**Item 4: Verification of Agenda Posting**

The agenda was posted at 1021 W. Wood Street, Willows, CA, and on the Glenn County First 5 website.

**Item 5: Approval of Minutes**

Tabled.

**Item 6: Public Comment on Non-Agenda Items (3 minutes per person)**

- Georgia St. Louis shared that the final HVC report was submitted to First 5 Sonoma this week. On May 24th, packets were provided to Glenn County WIC (Orland office), Orland Children's Center, Community Action Partnership, and Willows Pediatrics. The letter encouraged providers to make direct referrals to active home visiting programs in Glenn County, included contact information for each program, and a flyer for Nurse Family Partnership and Butte Baby Steps.

- Early Head Start Home-Based noted that they had flyers at each location and felt the program staff contact information listed in the letter was sufficient.
- Family Spirit, the program run by Northern Valley Indian Health, asked to be omitted from the letter as they are still working on a system for accepting external referrals. The program remains active and continues to receive internal referrals.

#### **Item 7: Correspondence from the State**

- The Small Population County Funding Augmentation (SPCFA) FY 2025–28 Request for Application (RFA) was released on June 5th.

#### **Item 8: Budget Review for Fiscal Year 2024/2025 – May Expenses**

Budget received.

**Motion:** Bill Wathen

**Second:** Colleen Watkins

**Aye:** 5

**Nay:** 0

#### **Item 9: Small County Funding Opportunity**

Phadie will take the lead in submitting the SPCFA grant for 2025–28 and attend office hours.

#### **Item 10: Closed Session – Entered at 11:00 AM**

A. Employment

B. Space Utilization

#### **Item 11: Closed Session Report Out – 11:26 AM**

- The new Executive Director will meet with HR to finalize the appointment. Official start date will be July 1.
- Space for the new Executive Director will be determined at a later date.

#### **Item 12: Future Agenda Items**

Commissioners provided input on topics for upcoming meetings:

- Schedule the remaining commission meetings for the year
- Confirm meeting location changes

#### **Next Meeting:**

**Children & Families Commission**

**Date:** TBD

**Location:** TBD

**Meeting Adjourned:** 11:32 AM

**Note:** Agenda materials for review are available at:

123 Suite B Walker Street, Orland – Local Child Care Planning