



**Board of Trustees**

Andrea Hoheisel  
Luke Wilson  
Mike Bridges  
Ron Zufall  
Joe Ayer

**Superintendent**

Owen Crosby, Ed.D.

**Shasta Union High School District  
Board of Trustees Regular Meeting**

Board Room  
Shasta Union High School District  
2200 Eureka Way Suite B, Redding, CA 96001  
May 12, 2026  
5:30 p.m. – Call to Order  
5:30 p.m. – Closed Session  
6:30 p.m. – Open Session

***Mission:***

*To inspire and prepare every student to succeed in high school and beyond.*

*Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.*

***Vision:***

*Educating Every Student for Success*

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Owen Crosby at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

**Agenda**

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION

- 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
- 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.
- 4.3 Public Employee Performance Evaluation (G.C. 54957). Title: Superintendent

5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

- 5.1 Pledge of Allegiance
- 5.2 Mission and Vision Statements

## 6. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

## 7. PRESENTATION

### 7.1 Classified Employees of the Year

## 8. RECOGNITION OF STAFF AND/OR STUDENTS

## 9. APPROVAL OF AGENDA

## 10. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

### 10.1 Administration

- A. Approve minutes for the April 14, 2026 regular Board meeting
- B. Approve minutes for the April 28, 2026 special Board meeting

### 10.2 Business Services

- A. Ratify Commercial Warrants and Payroll Distributions for April 2026
- B. Accept P-2 Rate of Attendance Report
- C. Accept Quarterly Report of Investment
- D. Approve a request to declare property as surplus (FHS – Kiln)
- E. Approve salary schedules for CSEA, Supervisory, and Confidential

### 10.3 Instructional Services

- A. Approve the 2026-27 Application for Carl D. Perkins Vocational and Technical Education Act Funding
- B. Approve 2026-27 Designation of CIF Representatives to League for District, EHS, FHS and SHS
- C. Approve a request to declare property as surplus (IT – computers and peripherals)
- D. Approve textbook adoption
- E. Approve field trip request

### 10.4 Human Resources

- A. Approve Human Resources Action Report
- B. Approve updated job description for Accounting Technician

## 11. REPORTS

### 11.1 Employee Associations

- A. Shasta Secondary Education Association – Andrea Cota, President
- B. Educational Support Professionals Association – Rhonda Minch, President
- C. California School Employees Association – Steve Hudson, President

### 11.2 Principals

- A. Alternative Education – Tim Calkins
- B. Enterprise High School – Ryan Johnson

C. Shasta High School – Heath Bunton

D. Foothill High School – Kevin Greene

11.3 Superintendent

11.4 Board Members

## 12. BUSINESS

### 12.1 Administration

A. Presentation of the California School Employees Association (CSEA) Chapter #181 initial proposal for negotiation for 2026-27 (*Information*)

B. Presentation of the SUHSD's initial proposal for negotiation with CSEA Chapter #181 for 2026-27 (*Information*)

C. The Superintendent will report on enrollment projections for 2026-2027 (*Information*)

D. The Board will conduct the second reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA (*Discussion/Action*)

E. Approve Shasta Union High School District Goals (*Action*)

### 12.2 Business Services

A. Monthly Financial Report (*Information*)

## 13. ADVANCE PLANNING

13.1 Next Meeting Date: Regular Board Meeting June 9, 2026 and Special Board Meeting June 17

13.2 Suggested Future Agenda Items

## 14. ADJOURNMENT

14.1 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Minutes from April 14, 2026 Regular Board Meeting and  
April 28, 2026 Special Board Meeting

**PREPARER:** Owen Crosby, Superintendent

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**  
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
Board Room  
2200 Eureka Way  
Redding, CA 96001**

**April 14, 2026  
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Hoheisel in the Shasta Union High School District Board Room.

**ROLL CALL:** Trustees Andrea Hoheisel, Luke Wilson, Mike Bridges, Ron Zufall and Joe Ayer were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Business Services David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/ Confidential; and 3) Public Employee Performance Evaluations (G.C. 54957). Titles: Associate Superintendent of Human Resources, Associate Superintendent of Instructional Services, and Associate Superintendent of Business Services.

The Board reconvened into open session at 6:31p.m. The Board had no action to report out from closed session. Student Board Members Heaven Torrez and Ava Wilson were present for open session. Trustee Hoheisel led the pledge of allegiance, and Trustee Zufall recited the mission and vision statements. This month's student artwork display is from Pioneer Continuation High School.

- RES. 26-055 That the Board approve the agenda, with the exception of tabling agenda item 12.1A Presentation of the California School Employees Association (CSEA) Chapter #181 initial proposal for negotiation for 2026-27 and agenda item 12.1B Presentation of the SUHSD's initial proposal for negotiation with CSEA Chapter #181 for 2026-27 to a future Board meeting. (Motion Ayer, second Zufall, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-056 That the Board approve the consent agenda, as presented. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-057 That the Board ratify commercial warrants in the amount of \$3,942,321.07 and payroll distributions in the amount of \$4,861,363.06 for the period of 3/01/2026 – 3/31/2026. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-058 That the Board approve a request to declare property as surplus (IT – computers and peripherals). (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-059 That the Board approve the Human Resources Action Report. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-060 That the Board accept the Quarterly Report on the Williams Uniform Complaints for January 1– March 31, 2026. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-061 That the Board approve the notification of non-reelection to probationary, temporary certificated staff, and long-term substitutes for the 2026-2027 school year. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)

- RES. 26-062 That the Board approve the updates to the Classified Handbook. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-063 That the Board approve the updates to the Confidential, Supervisory, and Classified Management Handbook. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-064 That the Board approve the Charter Renewal Petition for University Preparatory School for July 1, 2026 – June 30, 2033. (Motion Bridges, second Wilson, carried 4-1. Student Board Member Torrez: Aye)
- RES. 26-065 That the Board approve the Operational Agreement and Memorandum of Understanding with University Preparatory School for July 1, 2026 – June 30, 2033. (Motion Wilson, second Bridges, carried 4-1. Student Board Member Torrez: Aye)
- RES. 26-066 That the Board conduct the first reading for Board Policy 4156.3, 4256.3, 4356.3 Employee Property Reimbursement, Board Policy and Administrative Regulation 5145.2 Freedom Of Speech/Expression, Administrative Regulation 6173.3 Education for Juvenile Court School Students, and Administrative Regulation 6175 Migrant Education Program. That the Board waive the second reading and approve Board Policy 6173 Education for Homeless Children and Administrative Regulation 6142.7 Physical Education and Activity as amended. That the Board waive the second reading and approve the remaining CSBA policies as presented. (Motion Zufall, second Ayer, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-067 That the Board approve the minutes for the March 10, 2026 Board meeting. (Motion Ayer, second Bridges, abstain Zufall, carried 4-0. Student Board Member Torrez: Aye)
- RES. 26-068 That the Board excuse Trustee Zufall's absence from the March 10, 2026 Board meeting. (Motion Ayer, second Wilson, abstain Zufall, carried 4-0. Student Board Member Torrez: Aye)
- RES. 26-069 That the Board approve the Annual Developer Fee Report. (Motion Zufall, second Ayer, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-070 That the Board approve the Nichols, Melburg & Rossetto Architect Service contract Amendments for Enterprise High School Culinary Arts. (Motion Ayer, second Bridges, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-071 That the Board approve the contract with Pace Engineering for Surveying Services for the Baseball and Softball Fields Repair and Lighting Project. (Motion Ayer, second Zufall, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-072 That the Board approve the Land Purchase Agreement with City of Redding. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-073 That the Board approve the memorandum of understanding with the Shasta County Office of Education for the Shasta County School Building Safety Numbering Initiative. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)
- RES. 26-074 That the meeting adjourn. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Torrez: Aye)

**PUBLIC COMMENT:**

Shaunn Vega Sanchez asked the Board to improve the wrestling room at Foothill High School (FHS) since the program is expanding. He shared local success stories of prior student athletes in the program.

Student Taylor Brewer stated that the FHS wrestling room is overcrowded and asked the Board to expand the room to grow the program noting that it can be a lifeline for student athletes.

Student Aiden Estes shared the positive impact FHS wrestling has had on his life and asked the Board for a new wrestling room.

Student Austin Chavers explained how sports and academics are an important part of this life and asked the Board to expand the wrestling room at FHS so the team can reach their full potential.

Redding FFA Student Kaylee-Ann Blosser provided an update on curriculum, community activities, fundraisers, chapter meetings and the FFA State Convention.

FHS parent Kristen Knott shared her son's positive experience with the inclusive sport of wrestling and asked the Board to consider using funds to provide a larger wrestling room.

**RECOGNITION OF STAFF AND/OR STUDENTS:**

The Board of Trustees and Enterprise High School (EHS) Principal Ryan Johnson recognized Senior Abby Deng, Senior Rachel Hess and Freshman Charlie Rodrigues. The Board of Trustees and Alternative Education Principal Tim Calkins recognized Shasta Collegiate Academy (SCA) Counselor Abigail Thompson and SCA Teacher Gary Connolly.

**PRESENTATION:**

Director of Student Services Rebecca Berg provided an annual update on the Career Technical Education (CTE) program. The program currently serves 3,071 enrolled students, supported by 45 teachers with the focus to equip students with the skills needed for future jobs and career pathways. The District offers nine of the fifteen pathways. Ms. Berg commended Internship Coordinator Bret Barnes for securing approximately \$8 million in grants. Going forward the department will use a \$1 million grant to increase participation in CTE for students with intellectual disabilities. Ms. Berg commended the Maintenance Department for helping bring their vision for the CTE program to life through their work on facilities.

Trustee Zufall stated that our District has unique programs not offered elsewhere in the area. Trustee Hoheisel asked if a CTE flyer could be created as in years past.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA President Andrea Cota stated that April marks the start of negotiations, and she is looking forward to meeting with the District this week. She stated that other agreements reached throughout the state are encouraging and emphasized the importance of recognizing the value of people. Attracting and retaining high-quality staff remains essential. Education is a profession that offers stability through retirement and healthcare, even if it is not one that leads to great wealth. Dr. Cota thanked the community for their support as seen with the passing of Measure M and noted there are ongoing concerns about economic uncertainty. She emphasized a shared commitment to providing a high-quality education for students and emphasized that teachers are here to educate kids.

Student Board Member Aiden Johnson arrived at 7:21p.m.

ESP President Rhonda Minch was not present.

CSEA President Steve Hudson shared that there are many positive things happening within CSEA, including higher attendance at union meetings. He emphasized that by working together as a team, challenges can be addressed and overcome. He shared a common concern he is hearing from members in that many are struggling to make ends meet. He expressed that he is looking forward to the upcoming negotiations.

**REPORTS FROM PRINCIPALS:**

Alternative Education: Tim Calkins shared that preparations are underway for upcoming state testing. He also announced that on May 1, he and Mr. Eaton will travel to Burbank where Pioneer Continuation High School (PHS) will be recognized by the State Superintendent of Public Instruction as a Model Continuation High School. In addition, PHS is implementing new cell phone pouches, which should be more tamper-resistant than the current pouches.

Enterprise High School: Ryan Johnson recognized Heaven Torrez for being selected as the Region 1 honoree for the Every Student Succeeds program in California. He also highlighted continued growth in the Advanced Placement (AP) program, noting an upward trend over the past five years in enrollment, exams administered, and passing scores. Mr. Johnson stated that the Shasta County Office of Education held a meeting today where

students shared their voice on important topics. ASB delivered a “State of the School” presentation, providing valuable feedback on school climate and areas for improvement. He also shared updates on the Early Childhood Education (ECE) program, including the Busy Bee Preschool program, which continues to be active and well-engaged.

Shasta High School: Heath Bunton stated that the Walk Among Wolves took place before break and was a success. This week is Spirit Week, and a movie night is scheduled for Friday. Next week, the focus shifts to testing, as well as meeting with seniors to review graduation expectations and ensure they are prepared for the end of the year. Mr. Bunton stated that the senior panoramic picture is also coming up soon. In addition, staff are actively working on developing next year’s master schedules.

Foothill High School: Kevin Greene congratulated Heaven Torrez on her recent recognition and expressed appreciation for the wrestling program and its continued efforts. He commended Ms. Berg for the Cougar Life program which is geared towards students with special needs. Mr. Greene thanked the counseling staff for their work on enrollment and scheduling, noting that approximately 400 students are currently enrolled for next year. He highlighted the success of flex time in recapturing 85 days of attendance. Mr. Greene also recognized Kelly Smith and Rylee Theodore for their work on the mid-cycle WASC report reaffirming FHS’s accreditation until June 2029. He stated that they will continue to focus on improving attendance and campus culture.

**REPORT FROM SUPERINTENDENT:**

Dr. Owen Crosby recognized FHS for being named a California Distinguished School, with the award to be presented on April 24 at a banquet in Anaheim. He also congratulated PHS on being named a California Model Continuation High School, with recognition scheduled for May 2 in Burbank. Dr. Crosby emphasized that attendance remains an area for continued growth, noting that if students are not on campus, they are not learning. On March 25, he and Mr. Perez hosted an Attendance Forum that brought together students, staff, parents and community members to review data and gather feedback on improving attendance. He shared that the most impactful part of the forum was hearing directly from a panel of thirteen students, who openly discussed their perspectives on attendance. Moving forward, the District is reviewing that feedback and identifying actionable steps to strengthen attendance and student engagement.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Ron Zufall thanked Ryan Johnson for bringing students and staff to share their work and experiences. He recognized the CTE program noting that CTE dental student intern Kenzie Chao is a great addition in his office who has been accepted to UC Davis.

Trustee Joe Ayer shared his appreciation for the special education staff at FHS noting they are top-notch in their dedication and care for students.

EHS Student Board Member Heaven Torrez reported that 10 students and 4 staff members participated in a Yosemite trip through Shasta College and Nature Bridge. She highlighted upcoming events, including the Kool April Nites Show and Shine, prom with a “Meet Me at Midnight” theme, and CAASPP testing.

Trustee Mike Bridges shared that he attended the recent attendance forum and appreciated hearing directly from students about their perspectives. He noted that the District appears to be moving in a positive direction regarding attendance, and he observed that the students who participated seemed genuinely engaged.

Trustee Luke Wilson stated that he attended FHS’s Powder Puff and will attend the track and field Hornet Invitational this Saturday.

Trustee Andrea Hoheisel shared recent studies on screen time and cell phone usage, noting that research is suggesting a greater negative impact on the brain than previously understood. She expressed interest in exploring this topic further. From a personal perspective, Trustee Hoheisel shared that she has observed her own family do better without constant access to screens.

FHS Student Board Member Ava Wilson reported that Greek Week took place prior to spring break, during which grade levels competed in a series of activities. The Buff Puff and Powder Puff events were held, with the seniors winning both competitions. ASB held a successful rally. Looking ahead, preparations are underway for prom with

a DJ from Southern California scheduled to provide music. Trustee Wilson also noted that the band will hold its spring concert at the Civic Center

SHS Student Board Member Aiden Johnson shared that prom is scheduled for next Saturday at the Holiday Inn. He noted that this is a very busy time of year, with both school activities and testing underway. He highlighted that this Friday will be the 8th Grade Invasion event with feeder schools, and next Friday the campus will host Classic Cars on the Lawn.

**DISCUSSION:**

UPREP: David Flores reported that he met with University Preparatory School (UPREP) Administration to review the petition and the Memorandum of Understanding (MOU). He noted that the charter meets the criteria for renewal and recommends both be extended through 2033.

Trustee Ron Zufall shared that he supports charter schools because parents should be able to choose where they send their kids. He expressed opposition to UPREP being on the SLC campus. He stated that he believes this arrangement negatively impacts attendance and District financial resources and indicated he would not support it.

Trustee Mike Bridges shared his perspective that students will choose UPREP regardless of its location, noting that families who prefer charter schools will pursue that option.

David Flores explained that any denial of the petition would need to be based on specific statutory reasons.

CSBA Policies: As the CSBA Board Policy liaison, Trustee Andrea Hoheisel reviewed the policies and addressed questions with District Administration. She updated the Board on policies that need additional discussion. She inquired if the Board would like to maintain their current stipend or implement a raise based on new policy in Bylaw 9250: Remuneration, Reimbursement And Other Benefits. The Board agreed to maintain the current stipend. Jason Rubin stated that he recommends the Board conduct a second reading on Board Policy 4156.3, 4256.3, 4356.3 Employee Property Reimbursement so he can clarify questions with Business Services. Leo Perez recommended the Board conduct a second reading on Board Policy and Administrative Regulation 5145.2 Freedom Of Speech/Expression so he can develop a protocol in relation to student protests.

Trustee Hoheisel recommended the Board waive the second reading and approve Administrative Regulation 6142.7 Physical Education and Activity as amended with the deletion of the following:

1. For students in grades 1-6, 200 minutes each 10 school days, exclusive of recess and the lunch period
1. For students in grade 6 to receive no less than 400 minutes of instruction each 10 school days for a semester of not fewer than 18 weeks during the regular school year, for a total of 3,600 instructional minutes for the school year.

Trustee Hoheisel recommended the Board waive the second reading and approve Board Policy 6173 Education for Homeless Children as amended with the following revisions:

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for ~~homeless children and youths.~~ **students experiencing homelessness and unaccompanied youth.**

Trustee Hoheisel recommended the Board conduct a second reading of Administrative Regulation 6173.3 Education for Juvenile Court School Students and Administrative Regulation 6175 Migrant Education Program due to minor grammatical errors (paragraphs cut off) in order to provide clarity.

In addition to the all of the recommendations listed above, Trustee Hoheisel recommended the Board waive the second reading and approve the remaining policies.

Trustee Assignments - 2026 Graduation Ceremonies: Assignments for Trustee participation at the 2025-2026 graduation ceremonies were determined as follows: CTE Medical – Trustees Zufall and Wilson; Adult Ed – Trustees Bridges and Hoheisel; Fire Science – Trustees Bridges, Zufall, Wilson, Ayer, and Hoheisel; College Connection – Trustees Hoheisel and Ayer; University Preparatory – Trustee Bridges; Shasta Charter Academy Trustee Bridges; Pioneer High School – Trustees Bridges, Zufall, and Wilson; Special Education – Trustees Bridges and Ayer; Gateway to College – Trustee Hoheisel; Shasta Collegiate Academy – Trustee Zufall; Foothill

High School – Trustees Hoheisel, Bridges, Wilson, and Ayer; Enterprise High School – Trustees Bridges and Hoheisel; Shasta High School – Trustees Ayer and Zufall.

Annual Developer Fee Report: David Flores reported that the price per square foot fees will increase as follows: residential construction \$2.07 to \$2.15, commercial/industrial construction \$.34 to \$.35 and mini storage construction \$.06 to \$.07. The rates take effect July 1 and will be in place for two years.

Architect Services for EHS Culinary Arts: David Flores stated that the District received a proposal from Nichols, Melburg & Rossetto (NMR) for architectural services for the Enterprise High School Culinary project. He recommended the Board approve the contract to move forward with the project.

Pace Engineering Contract for Field Lighting and Repair: David Flores stated that as part of the varsity baseball and softball field lighting project, the District has requested a topography report of the fields to determine whether any additional work needs to be done to address watering and drainage issues which could involve the sloping of the fields and their degradation over time. He recommended the Board approve the contract with Pace Engineering.

Land Purchase Agreement: David Flores stated that the Board approved the resolution last month declaring a small piece of unusable property behind SHS as exempt surplus land and expressing the District's intent to sell the property to the City of Redding. The intent to sell has been advertised in the paper as required by law, and Mr. Flores recommended the Board approve the official sale of the land. He noted that he has not received any comments or questions from the public on the sale.

School Building Safety Numbering Initiative: Jason Rubin stated that local law enforcement has emphasized the importance of a building numbering system for all schools in the county in order to provide a faster response time in the event of an emergency. The Shasta County Office of Education (SCOE) through the Shasta Safer Schools Coalition formed the School Building Numbering Initiative that will fund the program for all schools. Mr. Rubin recommended the Board approve the MOU.

Local Control and Accountability Plan: Leo Perez provided an update on the LCAP and offered the opportunity for Board discussion. The District is currently in year two of a three-year cycle. The plan incorporates input gathered from the attendance forum as well as survey data from staff, students, and parents. Leo Perez reviewed the four goals. There were no comments or questions from the Board. The Board will review the draft LCAP at the regular June meeting and will approve it during a special Board meeting before July 1. Mr. Perez stated that he will submit the LCAP Shasta County Office of Education upon Board approval for final review.

**ADVANCE PLANNING:**

Next Meeting Date: Special Board Meeting April 28, 2026 and Regular Board Meeting May 12, 2026

Suggested Future Agenda Items: Trustee Hoheisel asked the Board to email herself or Superintendent Owen Crosby if they have suggested agenda items. Trustee Zufall requested the Board review the bond project list at the study session.

**ADJOURNMENT:**

The meeting adjourned at 8:40p.m.

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Mike Bridges, Clerk  
Board of Trustees

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Owen Crosby, Executive Secretary  
Board of Trustees

*Bd. Min. 4-14-26//*



**SHASTA UNION HIGH SCHOOL DISTRICT  
SPECIAL MEETING OF THE GOVERNING BOARD  
Large Conference Room  
2200 Eureka Way  
Redding, CA 96001**

**April 28, 2026  
UNADOPTED MINUTES**

A special meeting of the Governing Board of the Shasta Union High School District was called to order at 5:33 p.m. by Trustee Luke Wilson in the Shasta Union High School District Large Conference Room.

**ROLL CALL:** Trustees Luke Wilson, Mike Bridges, and Joe Ayer were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez, and Associate Superintendent of Business Services David Flores.

Trustee Wilson led the pledge of allegiance and Trustee Bridges recited the mission and vision statements.

**RES. 26-275** That the Board approve the agenda, as presented. (Motion Bridges, second Ayer, carried 5-0)

**RES. 26-276** That the meeting adjourn. (Motion Zufall, second Wilson, carried 5-0)

**PUBLIC COMMENT:**

Sonja Merrill raised concerns about the Foothill High School (FHS) wrestling room size, noting that with an expanding program there are concerns for safety and skill development. A possible expansion of the maintenance building was mentioned. She urged the Board to prioritize a solution and invited further discussion or a site visit.

Trustees Andrea Hoheisel and Ron Zufall arrived at 5:35 p.m.

Shaun Vega Sanchez commended EHS students and urged continued support for CTE programs. He emphasized the need for a wrestling space at FHS, opposed renting the SLC campus to UPrep, and stated that cell phones are a tool. He suggested leveraging technology by enabling Wi-Fi while restricting cell phone use. He also highlighted inclusivity in wrestling and expressed willingness to share space.

Taylor Brewer stated that the FHS wrestling room is too small for a growing program, with no space for gear and overcrowding leading to safety concerns. She stressed the need for a larger space and thanked the District for its support.

Matt Owens, new FHS head wrestling coach, stated that the program has grown and had two state qualifiers this year. He highlighted safety and space challenges in the current room and emphasized the need for a larger facility to support continued growth.

Paul Taylor raised concerns regarding the size of the FHS wrestling room.

Thomas Paul stated that student athletes are being held back from their full potential due to the lack of space to train in the FHS wrestling room.

Dominic Taylor stated that the FHS wrestling room fosters productive practices, strong focus, team culture, and a sense of pride, but raised concerns about the size of the room.

Cruise McKeller stated that the FHS wrestling program is growing and needs a larger room for future generations.

FHS wrestling parent (no name provided) stated that his son chose wrestling after leaving basketball and acknowledged that the room needs to be larger for better participation. He noted that he's seen his son's confidence grow from wrestling and urged the Board to support the program.

**DISCUSSION:**

Measure M Bond Project List: David Flores presented an overview of the Measure M Bond Project list, highlighting the five main projects of Phase 1. One major focus is to add or upgrade LED lighting to all varsity softball and baseball fields in addition to enhancing drainage. Topography studies have already been completed, and the addition of lighting would allow for evening use when temperatures are cooler, helping extend playtime and improve conditions for student-athletes.

Another project discussed was the construction of the EHS Culinary Building. This project will involve a modular structure built offsite, paired with a separate bid for onsite work. It is expected to go out to bid within the next few weeks. This project was originally planned under Measure I but was shifted to Measure M due to lack of funds.

Mr. Flores outlined plans for a Districtwide replacement of primary chiller units across all four school sites. This project is still in the design phase, with ongoing studies focused on energy efficiency and long-term cost savings. In addition, the Transportation Yard will undergo demolition and reconstruction, with bidding anticipated within the next two weeks. This project requires the relocation of five SHS portable buildings - three moving to FHS, one to the District farm and one remaining on site. These relocations must occur before August to make room for construction.

The final project of Phase 1 centers on Career Technical Education (CTE) grant opportunities. The District is pursuing funding for new Agricultural Resource Facilities at Foothill High School and the farm, which would include three science-based agriculture classrooms. Each site could receive up to \$3 million in state funding, which the District would match. Phase two applications are due by June 30, and if awarded, the District would allocate approximately \$6 million from the bond to complete the projects.

Mr. Flores emphasized that the District faces approximately \$174 million in overall infrastructure needs, including HVAC systems, paving, roofing, and air quality improvements. While the current projects will address some of these priorities, additional projects will be necessary. To manage cash flow, the District is staggering the projects, utilizing Bond Anticipation Notes (BANs), with plans for a bond sale in the next year.

Board discussion addressed project costs, inflation and timelines, with Phase 1 estimated at \$20 million of the total \$56 million bond. Questions were raised regarding the availability of matching grants for athletics and physical education, with limited opportunities identified compared to arts funding. There was also interest in whether schools could fundraise or partner with donors to support facilities, though such efforts typically rely on grassroots or philanthropic contributions rather than formal grant programs. Trustees noted the success of booster organizations in raising funds, while also acknowledging that any donated work would need to align with the Department of State Architect, contractor agreements and bidding requirements.

**RECESS:** 6:22 p.m. – 6:47 p.m.

Goal Setting: Dr. Owen Crosby introduced Educational Leadership Services Representative Dr. Ron Carruth who opened a discussion on future focus areas, developed from input gathered across the District. He presented four draft focus areas and had the Board and Executive Cabinet participate in a spend a dot activity to prioritize each area based on individual perceived importance.

*Focus Area 1: College and Career Readiness*

This area received the highest level of support. It focuses on expanding access to college and career pathways, strengthening industry partnerships, and improving student readiness for post-secondary opportunities. Key goals include increasing College and Career Indicator results, A-G completion rates, pathway completion and certifications, and overall post-secondary outcomes. Board discussion affirmed the importance of maintaining equitable access for all students, with agreement that CTE and internship opportunities remain an area for continued growth and expansion. The Board agreed that it is important for students to meet A-G standards to ensure students are prepared to be successful for all options after high school.

*Focus Area 2: Financial Stability and Long-Term Fiscal Planning*

This area emphasizes balanced budgets, strong reserves, and multi-year financial planning aligned with District priorities. While some noted fiscal stability has been historically strong, others emphasized its importance in ensuring staff stability and long-term flexibility. Board Members highlighted the need for continued discipline and collaboration across teams, including negotiations, to maintain financial health and avoid future deficits.

*Focus Area 3: Student Attendance, Engagement, and Instructional Systems*

This focus centers on improving attendance, engagement, and academic outcomes through RTI, FLEX time, and PLC structures. Goals include increasing ADA, reducing chronic absenteeism, lowering D/F rates, and strengthening intervention systems. Discussion noted both the importance of consistent attendance efforts and the long-term work required to fully implement and refine instructional systems. The connection between strong systems and improved teaching and learning was emphasized. Trustee Zufall noted that the PLC and RTI process started in 2018 and was agreed upon by all of SUHSD including the Board, Administration and teaching staff.

*Focus Area 4: Cabinet Leadership, Alignment, and Accountability*

This area focuses on strengthening leadership alignment, communication, and accountability across the Cabinet and site leadership teams. Goals include aligning leadership with district priorities, and improving communication structures. Board members discussed the importance of strong leadership continuity, succession planning, and maintaining a cohesive team culture. The Board agreed to add succession planning for future leaders. Recognition was given to current leadership stability.

At the conclusion of the discussion, Dr. Carruth asked whether the Board wished to adjust the order of priorities or leave them as presented. The Board generally agreed all areas are important, with some noting student attendance as a top concern.

**CLOSED SESSION:**

The Board adjourned to closed session at 7:53 p.m. to discuss the following: Public Employee Performance Evaluation (G.C. 54957). Title: Superintendent.

**ADJOURNMENT:**

The Board readjourned to open session at 9:14 p.m. The meeting adjourned at 9:14 p.m.

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Mike Bridges, Clerk  
Board of Trustees

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Owen Crosby, Executive Secretary  
Board of Trustees

*Bd. Min. 4-28-26 //*

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Commercial Warrants and Payroll Distributions

**PREPARER:** David Flores  
Associate Superintendent of Business Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**  
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

**REFERENCES:**  
Education Code Section 42632 and 42633

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**Governing Board Commercial Warrant Approval**  
**for the period 04/01/26 - 04/30/26**

| <b>Subfund Totals - Accounts Payable</b> |  |
|--|--|
|--|--|

| <b>Payroll Warrants</b> |  |
|-------------------------|--|
|-------------------------|--|

|              |                                 |                       |
|--------------|---------------------------------|-----------------------|
| 01           | General Fund                    | 2,918,225.96          |
| 02           | Farm Fund                       | 0.00                  |
| 05           | Student Body Fund               | 0.00                  |
| 07           | Shasta Charter Academy          | 100,655.89            |
| 08           | University Preparatory          | 51,868.48             |
| 11           | Adult Education Fund            | 444.08                |
| 12           | Child Development Fund          | 0.00                  |
| 13           | Cafeteria/Food Service Fund     | 127,496.22            |
| 14           | Deferred Maintenance Fund       | 0.00                  |
| 15           | Pupil Transportation Eqmt Fund  | 0.00                  |
| 16           | Foundation Private Purpose Fund | 0.00                  |
| 21           | Capital Building Bond Fund      | 105,560.01            |
| 25           | Capital Facilities Fund         | 0.00                  |
| 35           | County School Facilities        | 52,337.20             |
| 40           | Special Reserve Capital Project | 0.00                  |
| 76           | Warrant Passthrough             | 0.00                  |
| <b>Total</b> |                                 | <b>\$3,356,587.84</b> |

|                |  |                       |
|----------------|--|-----------------------|
|                |  |                       |
| Salary         |  | 4,294,460.90          |
| Supplemental   |  | 172,064.68            |
| Manual Payroll |  | 0.00                  |
| Voids          |  | 0.00                  |
|                |  | <b>\$4,466,525.58</b> |
| <b>Total</b>   |  | <b>\$4,466,525.58</b> |

|                               |                       |
|-------------------------------|-----------------------|
| <b>Total Accounts Payable</b> | 3,356,587.84          |
| <b>Total Payroll</b>          | 4,466,525.58          |
| <b>GRAND TOTAL</b>            | <b>\$7,823,113.42</b> |

*Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT*

Date \_\_\_\_\_

Signed: \_\_\_\_\_

Date  
May 12, 2026 \_\_\_\_\_

Signed: \_\_\_\_\_

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Rate of Attendance for the Second Period Attendance (P-2) for 2025-26

**PREPARER:** David Flores  
Associate Superintendent of Business Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**

The P-2 rate of attendance for 2025/26 is relatively the same as it has been since 2023/24. For comparison purposes, prior to 2020/21, the P2 rate of attendance averaged around 94% district wide. Below is a recap of the rate of attendance for P-2.

|                       | <b>22/23</b>  | <b>23/24</b>  | <b>24/25</b>  | <b>25/26</b>  |
|-----------------------|---------------|---------------|---------------|---------------|
| <b>Site</b>           | <b>P-2</b>    | <b>P-2</b>    | <b>P-2</b>    | <b>P-2</b>    |
| <b>EHS</b>            | <b>93.26%</b> | <b>93.31%</b> | <b>92.82%</b> | <b>93.09%</b> |
| <b>FHS</b>            | <b>93.66%</b> | <b>94.54%</b> | <b>94.02%</b> | <b>94.38%</b> |
| <b>SHS</b>            | <b>94.23%</b> | <b>94.05%</b> | <b>93.63%</b> | <b>93.78%</b> |
| <b>PHS</b>            | <b>73.78%</b> | <b>83.33%</b> | <b>82.91%</b> | <b>77.53%</b> |
| <b>SCA</b>            | <b>91.87%</b> | <b>74.93%</b> | <b>87.01%</b> | <b>95.52%</b> |
| <b>District Total</b> | <b>90.55%</b> | <b>91.52%</b> | <b>91.94%</b> | <b>91.78%</b> |

The rate of attendance is an important measuring tool. For example, if a school with an enrollment of 100 student's averages 95 students actually attending on any given day, their rate of attendance is 95% (95/100). Put another way, the school site would generate 95 Average Daily Attendance (ADA). As the rate of attendance fluctuates, so does the revenue the district receives.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Quarterly Investment Report

**PREPARER:** David Flores  
Associate Superintendent of Business

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**

Although school districts are no longer required to prepare a quarterly investment report and present it to the governing board, current district policy calls for the report as it is a good business practice. The attached report comes from the Shasta County Pooled Investments for the period ending March 31, 2026.

**REFERENCES:**

Government Code Section 53646

SHASTA COUNTY POOLED INVESTMENT  
March 31, 2026

03/31/26

| PURCHASE DATE | SECURITY TYPE                                       | PAR AMOUNT            | COST AMOUNT           | % OF TOTAL    | DISC           | PREM       | ACCRUED INTEREST | MATURITY      | CUSIP    | MOODY'S RATING | INT/DISC RATE | YIELD       | BROKER          | DAYS TO MAT | DAYS* COST                | MARKET VALUE          | UNREALIZED GAIN/LOSS |
|---------------|---|-----------------------|-----------------------|---------------|----------------|------------|------------------|---------------|----------|----------------|---------------|-------------|-----------------|-------------|---------------------------|-----------------------|----------------------|
|               | Local Agency Investment Fund (max 75,000)           | 34,000,000.00         | 34,000,000.00         | 3.68%         |                |            |                  | 4/1/2026      |          | not rated      | 4.20          | 4.20        | LAIF            | 1           | 34,000,000.00             |                       | N/A                  |
|               | Sweep   | 2,470,780.04          | 2,470,780.04          |               |                |            |                  | 4/1/2026      |          | not rated      |               |             | Bank of America | 1           | 2,470,780.04              |                       | N/A                  |
|               | LIR Treasury Fund - Mutual Fund (5.00%max)          | 45,500,000.00         | 45,500,000.00         | 4.93%         |                |            |                  | 4/1/2026      |          | not rated      | 3.53          | 3.53        | UBS             | 1           | 45,500,000.00             | 45,578,612.34         | N/A                  |
| 03/28/25      | US Treasury Note                                    | 10,000,000.00         | 10,000,000.00         |               |                | 0.00       | 0.00             | 10,000,000.00 | 04/30/26 | 91282CKK6      | NA/NA         | 4.88        | Wells Fargo     | 30          | 300,000,000.00            | 10,008,800.00         | 8,800.00             |
| 04/16/25      | US Treasury Note                                    | 10,000,000.00         | 9,760,937.50          |               | (239,062.50)   |            | 0.00             | 9,760,937.50  | 05/15/26 | 912828R36      | NA/NA         | 1.63        | US Bancorp      | 45          | 439,242,187.50            | 9,973,400.00          | 212,462.50           |
| 10/15/24      | US Treasury Note                                    | 10,000,000.00         | 9,500,000.00          |               | (500,000.00)   |            | 0.00             | 9,500,000.00  | 05/31/26 | 91282CCF6      | NA/NA         | 0.75        | US Bancorp      | 61          | 579,500,000.00            | 9,949,500.00          | 449,500.00           |
| 12/12/23      | US Treasury Note                                    | 10,000,000.00         | 9,912,109.38          |               | (87,890.62)    |            | 0.00             | 9,912,109.38  | 06/15/26 | 91282CHH7      | NA/Aaa        | 4.13        | Wedbush         | 76          | 753,320,312.88            | 10,008,000.00         | 95,890.62            |
| 06/30/22      | US Treasury Note                                    | 10,000,000.00         | 9,185,937.50          |               | (814,062.50)   |            | 0.00             | 9,185,937.50  | 06/30/26 | 91282CCJ8      | NA/Aaa        | 0.88        | Wedbush         | 91          | 835,920,312.50            | 9,929,100.00          | 743,162.50           |
| 11/18/22      | US Treasury Note                                    | 5,500,000.00          | 4,852,031.25          |               | (647,968.75)   |            | 0.00             | 4,852,031.25  | 07/31/26 | 91282CCP4      | NA/Aaa        | 0.63        | UBS             | 122         | 591,947,812.50            | 5,443,350.00          | 591,318.75           |
| 12/28/22      | US Treasury Note                                    | 10,000,000.00         | 9,139,062.50          |               | (860,937.50)   |            | 0.00             | 9,139,062.50  | 08/15/26 | 912828A7       | NA/Aaa        | 1.50        | Wesbush         | 137         | 1,252,051,562.50          | 9,915,200.00          | 776,137.50           |
| 04/10/23      | US Treasury Note                                    | 10,000,000.00         | 9,344,531.25          |               | (655,468.75)   |            | 0.00             | 9,344,531.25  | 09/30/26 | 912828YG9      | NA/Aaa        | 1.63        | UBS             | 183         | 1,710,049,218.75          | 9,894,900.00          | 550,368.75           |
| 12/05/24      | US Treasury Note                                    | 10,000,000.00         | 9,981,250.00          |               | (18,750.00)    |            | 0.00             | 9,981,250.00  | 01/15/27 | 91282CJT9      | NA/NA         | 4.00        | US Bancorp      | 290         | 2,894,562,500.00          | 10,019,700.00         | 38,450.00            |
| 12/09/24      | US Treasury Note                                    | 10,000,000.00         | 9,471,484.40          |               | (528,515.60)   |            | 0.00             | 9,471,484.40  | 01/31/27 | 912828Z78      | NA/NA         | 1.50        | Wells Fargo     | 306         | 2,898,274,226.40          | 9,817,900.00          | 346,415.60           |
| 03/29/23      | US Treasury Note                                    | 10,000,000.00         | 9,462,500.00          |               | (537,500.00)   |            | 0.00             | 9,462,500.00  | 02/15/27 | 912828V98      | NA/Aaa        | 2.25        | UBS             | 321         | 3,037,462,500.00          | 9,870,200.00          | 407,700.00           |
| 08/25/25      | US Treasury Note                                    | 10,000,000.00         | 10,024,728.26         |               |                | 24,728.26  | 0.00             | 10,024,728.26 | 05/15/27 | 91282CKR1      | NA/NA         | 4.50        | Wells Fargo     | 410         | 4,110,138,586.60          | 10,073,400.00         | 48,671.74            |
| 06/30/23      | US Treasury Note                                    | 10,000,000.00         | 9,408,593.75          |               | (591,406.25)   |            | 0.00             | 9,408,593.75  | 05/31/27 | 91282CET4      | NA/NA         | 2.63        | Wells Fargo     | 426         | 4,008,060,937.50          | 9,864,500.00          | 455,906.25           |
| 12/09/22      | US Treasury Note                                    | 10,000,000.00         | 9,778,125.00          |               | (221,875.00)   |            | 0.00             | 9,778,125.00  | 06/30/27 | 91282CEW7      | NA/Aaa        | 3.25        | Wedbush         | 456         | 4,458,825,000.00          | 9,930,500.00          | 152,375.00           |
| 10/31/23      | US Treasury Note                                    | 10,000,000.00         | 9,290,625.00          |               | (709,375.00)   |            | 0.00             | 9,290,625.00  | 07/31/27 | 91282CFB2      | NA/Aaa        | 2.75        | Wedbush         | 487         | 4,524,534,375.00          | 9,859,800.00          | 569,175.00           |
| 01/03/23      | US Treasury Note                                    | 10,000,000.00         | 10,000,000.00         |               |                | 0.00       | 0.00             | 10,000,000.00 | 09/30/27 | 91282CFM8      | NA/Aaa        | 4.13        | Wedbush         | 548         | 5,480,000,000.00          | 10,041,000.00         | 41,000.00            |
| 05/03/23      | US Treasury Note                                    | 10,000,000.00         | 8,854,687.50          |               | (1,145,312.50) |            | 0.00             | 8,854,687.50  | 01/31/28 | 91282CBJ9      | NA/Aaa        | 0.75        | UBS             | 671         | 5,941,495,312.50          | 9,459,000.00          | 604,312.50           |
| 05/05/23      | US Treasury Note                                    | 10,000,000.00         | 9,715,072.80          |               | (284,927.20)   |            | 0.00             | 9,715,072.80  | 02/15/28 | 9128283W8      | NA/Aaa        | 2.75        | UBS             | 686         | 6,664,539,940.80          | 9,808,200.00          | 93,127.20            |
| 10/06/23      | US Treasury Note                                    | 10,000,000.00         | 8,619,921.88          |               | (1,380,078.12) |            | 0.00             | 8,619,921.88  | 03/31/28 | 91282CBS9      | NA/Aaa        | 1.25        | Wedbush         | 731         | 6,301,162,894.28          | 9,510,200.00          | 890,278.12           |
| 12/08/23      | US Treasury Note                                    | 10,000,000.00         | 9,441,406.25          |               | (558,593.75)   |            | 0.00             | 9,441,406.25  | 05/15/28 | 9128284N7      | NA/Aaa        | 2.88        | UBS             | 776         | 7,326,531,250.00          | 9,809,800.00          | 368,393.75           |
| 04/19/24      | US Treasury Note                                    | 10,000,000.00         | 8,715,625.00          |               | (1,284,375.00) |            | 0.00             | 8,715,625.00  | 05/31/28 | 91282CCE9      | Na/Aaa        | 1.25        | Wedbush         | 792         | 6,902,775,000.00          | 9,470,300.00          | 754,675.00           |
| 10/31/25      | US Treasury Note                                    | 10,000,000.00         | 10,039,956.56         |               |                | 39,956.56  | 0.00             | 10,039,956.56 | 06/15/28 | 91282CNH0      | NA/Aa1        | 3.88        | UBS             | 807         | 8,102,244,943.92          | 10,013,300.00         | (26,656.56)          |
| 12/12/25      | US Treasury Note                                    | 10,000,000.00         | 10,081,198.77         |               |                | 81,198.77  | 0.00             | 10,081,198.77 | 06/15/28 | 91282CNH0      | NA/Aa1        | 3.78        | UBS             | 807         | 8,135,527,407.39          | 10,013,300.00         | (67,898.77)          |
| 10/11/23      | US Treasury Note                                    | 10,000,000.00         | 8,598,437.50          |               | (1,401,562.50) |            | 0.00             | 8,598,437.50  | 06/30/28 | 91282CCH2      | NA/Aaa        | 1.25        | Wedbush         | 822         | 7,067,915,625.00          | 9,451,600.00          | 853,162.50           |
| 12/06/23      | US Treasury Note                                    | 10,000,000.00         | 9,460,937.50          |               | (539,062.50)   |            | 0.00             | 9,460,937.50  | 08/15/28 | 9128284V9      | NA/Aaa        | 2.88        | Wedbush         | 868         | 8,212,093,750.00          | 9,789,100.00          | 328,162.50           |
| 12/05/23      | US Treasury Note                                    | 10,000,000.00         | 10,000,000.00         |               |                | 0.00       | 0.00             | 10,000,000.00 | 10/31/28 | 91282CJF9      | NA/Aaa        | 4.88        | UBS             | 945         | 9,450,000,000.00          | 10,255,100.00         | 255,100.00           |
| 12/13/23      | US Treasury Note                                    | 10,000,000.00         | 9,525,000.00          |               | (475,000.00)   |            | 0.00             | 9,525,000.00  | 11/15/28 | 9128285M8      | NA/NA         | 3.13        | US Bancorp      | 960         | 9,144,000,000.00          | 9,825,800.00          | 300,800.00           |
| 04/24/24      | US Treasury Note                                    | 10,000,000.00         | 8,764,062.50          |               | (1,235,937.50) |            | 0.00             | 8,764,062.50  | 01/31/29 | 91282CDW8      | NA/NA         | 1.75        | US Bancorp      | 1037        | 9,088,332,812.50          | 9,445,700.00          | 681,637.50           |
| 01/31/25      | US Treasury Note                                    | 10,000,000.00         | 9,400,781.30          |               | (599,218.70)   |            | 0.00             | 9,400,781.30  | 05/31/29 | 91282CES6      | NA/NA         | 2.75        | Wells Fargo     | 1157        | 10,876,703,964.10         | 9,675,800.00          | 275,018.70           |
| 10/28/24      | US Treasury Note                                    | 10,000,000.00         | 9,400,000.00          |               | (600,000.00)   |            | 0.00             | 9,400,000.00  | 07/31/29 | 91282CFC0      | NA/NA         | 2.63        | US Bancorp      | 1218        | 11,449,200,000.00         | 9,618,000.00          | 218,000.00           |
| 06/30/25      | US Treasury Note                                    | 10,000,000.00         | 9,998,437.50          |               | (1,562.50)     |            | 0.00             | 9,998,437.50  | 06/30/30 | 91282CHJ3      | NA/NA         | 3.75        | US Bancorp      | 1552        | 15,517,575,000.00         | 9,935,200.00          | (63,237.50)          |
| 02/25/26      | US Treasury Note                                    | 10,000,000.00         | 10,205,749.31         |               |                | 178,125.00 | 27,624.31        | 10,205,749.31 | 01/31/31 | 91282CJX0      | NA/Aa1        | 4.00        | UBS             | 1767        | 18,033,559,030.77         | 10,020,300.00         | (185,449.31)         |
| 03/23/26      | US Treasury Note                                    | 10,000,000.00         | 10,690,953.04         |               |                | 637,500.00 | 53,453.04        | 10,690,953.04 | 02/15/31 | 91281OFP8      | NA/Aa1        | 5.38        | UBS             | 1782        | 19,051,278,317.28         | 10,626,600.00         | (64,353.04)          |
| ****          | <b>Total Treasury Bill (50% limit)</b>              | <b>325,500,000.00</b> | <b>310,624,143.20</b> | <b>33.66%</b> |                |            |                  |               |          |                |               | <b>4.02</b> |                 |             | <b>205,138,824,780.67</b> | <b>321,326,550.00</b> | <b>10,702,406.80</b> |
| ****          | <b>Total Negotiable Cert of Deposit (20% limit)</b> |                       |                       | <b>0.00%</b>  |                |            |                  |               |          |                |               |             |                 |             |                           |                       |                      |
| ****          | <b>Total Medium Term Notes (20% limit/ 3% ea)</b>   | <b>0.00</b>           | <b>0.00</b>           | <b>0.00%</b>  |                |            |                  |               |          |                |               |             |                 |             |                           | <b>0.00</b>           | <b>0.00</b>          |
| 07/29/25      | MUFG Bank CP  | 10,000,000.00         | 9,689,155.56          |               | (310,844.44)   |            | 0.00             | 9,689,155.56  | 04/24/26 | 62479MDQ3      | A-1/P-1       | 4.16        | UBS             | 24          | 232,539,733.44            | 9,976,200.00          | 287,044.44           |
| 08/22/25      | MUFG Bank CP  | 10,000,000.00         | 9,699,250.00          |               | (300,750.00)   |            | 0.00             | 9,699,250.00  | 05/19/26 | 62479MEK5      | A-1/P-1       | 4.01        | UBS             | 49          | 475,263,250.00            | 9,948,900.00          | 249,650.00           |
| 08/28/25      | Credit Agricole CP                                  | 10,000,000.00         | 9,706,300.00          |               | (293,700.00)   |            | 0.00             | 9,706,300.00  | 05/22/26 | 22533UEN9      | A-1/P-1       | 3.96        | UBS             | 52          | 504,727,600.00            | 9,945,700.00          | 239,400.00           |
| 10/01/25      | Natixis CP  | 10,000,000.00         | 9,740,125.00          |               | (259,875.00)   |            | 0.00             | 9,740,125.00  | 06/01/26 | 63873KF10      | A-1/P-1       | 3.85        | UBS             | 62          | 603,887,750.00            | 9,933,900.00          | 193,775.00           |
| 10/03/25      | Credit Agricole CP                                  | 10,000,000.00         | 9,744,791.67          |               | (255,208.33)   |            | 0.00             | 9,744,791.67  | 06/05/26 | 22533UF57      | A-1/P-1       | 3.75        | UBS             | 66          | 643,156,250.22            | 9,929,600.00          | 184,808.33           |
| 12/02/25      | Credit Agricole CP                                  | 10,000,000.00         | 9,745,155.56          |               | (254,844.44)   |            | 0.00             | 9,745,155.56  | 08/03/26 | 22533UH30      | A-1/P-1       | 3.76        | UBS             | 125         | 1,218,144,445.00          | 9,864,600.00          | 119,444.44           |
| 01/13/26      | MUFG Bank CP  | 10,000,000.00         | 9,756,000.00          |               | (244,000.00)   |            | 0.00             | 9,756,000.00  | 09/10/26 | 62479MJA2      | A-1/P-1       | 3.66        | UBS             | 163         | 1,590,228,000.00          | 9,821,400.00          | 65,400.00            |
| 03/02/26      | Credit Agricole CP                                  | 10,000,000.00         | 9,778,386.11          |               | (221,613.89)   |            | 0.00             | 9,778,386.11  | 10/09/26 | 22533UK93      | A-1/P-1       | 3.61        | UBS             | 192         | 1,877,450,133.12          | 9,787,800.00          | 9,413.89             |
| 03/13/26      | Natixis CP  | 10,000,000.00         | 9,778,272.22          |               | (221,727.78)   |            | 0.00             | 9,778,272.22  | 10/13/26 | 63873KKD8      | A-1/P-1       | 3.73        | UBS             | 196         | 1,916,541,355.12          | 9,783,300.00          | 5,027.78             |
| 03/27/26      | MUFG Bank CP  | 10,000,000.00         | 9,768,658.33          |               | (231,341.67)   |            | 0.00             | 9,768,658.33  | 10/26/26 | 62479MKS1      | A-1/P-1       | 3.91        | UBS             | 209         | 2,041,649,590.97          | 9,768,900.00          | 241.67               |
| ****          | <b>Total Comm Paper (20% limit)</b>                 | <b>100,000,000.00</b> | <b>97,406,094.45</b>  | <b>10.56%</b> |                |            |                  |               |          |                |               | <b>3.94</b> |                 |             | <b>11,103,588,107.87</b>  | <b>98,760,300.00</b>  | <b>1,354,205.55</b>  |
| 08/24/23      | Federal Farm Credit                                 | 5,000,000.00          | 4,947,750.00          |               | (52,250.00)    |            | 0.00             | 4,947,750.00  | 07/06/26 | 3133EPPE9      | AA+/Aaa       | 4.38        | UBS             | 97          | 479,931,750.00            | 5,008,750.00          | 61,000.00            |
| 04/09/24      | Federal Farm Credit (Callable)                      | 10,000,000.00         | 9,210,000.00          |               | (790,000.00)   |            | 0.00             | 9,210,000.00  | 07/13/26 | 3133EMQ62      |               |             |                 |             |                           |                       |                      |

|          |   |                       |                       |                |  |           |               |          |           |         |      |             |                |      |                           |                       |                     |
|----------|---|-----------------------|-----------------------|----------------|--|-----------|---------------|----------|-----------|---------|------|-------------|----------------|------|---------------------------|-----------------------|---------------------|
| 10/13/23 | Federal Farm Credit                               | 10,000,000.00         | 9,904,000.00          | (96,000.00)    |  | 0.00      | 9,904,000.00  | 09/22/28 | 3133EPWK7 | AA-/Aaa | 4.50 | 4.72        | UBS            | 906  | 8,973,024,000.00          | 10,155,200.00         | 251,200.00          |
| 04/23/24 | Federal Farm Credit                               | 10,000,000.00         | 9,989,953.65          | (10,046.35)    |  |           | 9,989,953.65  | 10/23/28 | 3133ERCF6 | Aaa/AA+ | 4.63 | 4.65        | Alamo          | 937  | 9,360,586,570.05          | 10,171,100.00         | 181,146.35          |
| 01/08/25 | Federal Farm Credit                               | 10,000,000.00         | 9,952,000.00          | (48,000.00)    |  |           | 9,952,000.00  | 01/08/29 | 3133ERS28 | AA+/Aaa | 4.25 | 4.38        | UBS            | 1014 | 10,091,328,000.00         | 10,083,600.00         | 131,600.00          |
| 04/21/25 | Federal Farm Credit                               | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 01/12/29 | 3133ETEJ2 | NA/NA   | 3.83 | 3.83        | UBS            | 1018 | 10,180,000,000.00         | 9,974,200.00          | (25,800.00)         |
| 10/01/24 | Federal Farm Credit                               | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 10/01/29 | 3133ERWE7 | NA/NA   | 3.50 | 3.50        | UBS            | 1280 | 12,800,000,000.00         | 9,846,500.00          | (153,500.00)        |
| 01/08/26 | Federal Farm Credit                               | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 01/07/31 | 3133ET7C5 | NA/NA   | 3.70 | 3.70        | UBS            | 1743 | 17,430,000,000.00         | 9,892,300.00          | (107,700.00)        |
| 03/31/26 | Federal Farm Credit                               | 10,000,000.00         | 9,902,243.06          | (133,000.00)   |  | 35,243.06 | 9,902,243.06  | 02/26/31 | 3133EWEX4 | AA+/Aa1 | 3.63 | 3.93        | UBS            | 1793 | 17,754,721,806.58         | 9,863,600.00          | (38,643.06)         |
| ****     | <b>Total Federal Farm Credits (20% limit)</b>     | <b>180,000,000.00</b> | <b>178,768,396.71</b> | <b>19.37%</b>  |  |           |               |          |           |         |      | <b>3.72</b> |                |      | <b>134,430,017,026.63</b> | <b>179,422,050.00</b> | <b>653,653.29</b>   |
| 07/30/25 | Federal Home Loan Bank                            | 10,000,000.00         | 9,660,444.44          | (339,555.56)   |  |           | 9,660,444.44  | 06/15/26 | 313385YC4 | NA/NA   | 3.82 | 3.97        | US Bancorp     | 76   | 734,193,777.44            | 9,923,900.00          | 263,455.56          |
| 06/30/21 | Federal Home Loan Bank                            | 5,000,000.00          | 5,000,000.00          |                |  |           | 5,000,000.00  | 06/30/26 | 3130AMSS2 | NA/NA   | 1.05 | 1.05        | UBS            | 91   | 455,000,000.00            | 4,966,800.00          | (33,200.00)         |
| 04/27/22 | Federal Home Loan Bank                            | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 07/27/26 | 3130ARSXO | NA/NA   | 2.97 | 2.97        | UBS            | 118  | 1,180,000,000.00          | 9,974,100.00          | (25,900.00)         |
| 08/30/21 | Federal Home Loan Bank (Callable)                 | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 08/26/26 | 3130ANVS6 | NA/NA   | 1.00 | 1.00        | UBS            | 148  | 1,480,000,000.00          | 9,888,400.00          | (111,600.00)        |
| 12/26/25 | Federal Home Loan Bank                            | 10,000,000.00         | 9,735,866.67          | (264,133.33)   |  |           | 9,735,866.67  | 10/05/26 | 313385J49 | NA/NA   | 3.36 | 3.48        | UBS            | 188  | 1,830,342,933.96          | 9,813,000.00          | 77,133.33           |
| 01/06/23 | Federal Home Loan Bank                            | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 06/07/27 | 3130AUH64 | NA/NA   | 3.98 | 3.98        | UBS            | 433  | 4,330,000,000.00          | 10,022,100.00         | 22,100.00           |
| 04/16/24 | Federal Home Loan Bank (Callable)                 | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 07/14/28 | 3130B0XD6 | NA/NA   | 5.05 | 5.05        | UBS            | 836  | 8,360,000,000.00          | 10,015,800.00         | 15,800.00           |
| 04/05/24 | Federal Home Loan Bank                            | 5,000,000.00          | 4,981,250.00          | (18,750.00)    |  | 0.00      | 4,981,250.00  | 01/02/29 | 3130BOPFO | AA+/Aaa | 4.80 | 4.89        | UBS            | 1008 | 5,021,100,000.00          | 5,000,150.00          | 18,900.00           |
| 03/05/26 | Federal Home Loan Bank                            | 10,000,000.00         | 10,096,494.44         |                |  | 96,494.44 | 10,096,494.44 | 03/09/29 | 3130AUW75 | AA+/Aa1 | 3.88 | 3.52        | Wells Fargo    | 1074 | 10,843,635,028.56         | 10,007,900.00         | (88,594.44)         |
| 07/29/25 | Federal Home Loan Bank                            | 10,000,000.00         | 10,090,970.83         |                |  | 25,450.00 | 10,090,970.83 | 06/08/29 | 3130B1BC0 | AA+/Aa1 | 4.63 | 3.90        | UBS            | 1165 | 11,755,981,016.95         | 10,227,300.00         | 136,329.17          |
| 10/11/24 | Federal Home Loan Bank (Callable)                 | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 06/29/29 | 3130B3AC7 | NA/NA   | 4.28 | 4.28        | UBS            | 1186 | 11,860,000,000.00         | 9,983,400.00          | (16,600.00)         |
| 10/03/25 | Federal Home Loan Bank (Callable)                 | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 05/03/30 | 3130O7YX6 | NA/NA   | 3.75 | 3.75        | US Banc        | 1494 | 14,940,000,000.00         | 9,925,000.00          | (75,000.00)         |
| 10/20/25 | Federal Home Loan Bank (Callable)                 | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 06/20/30 | 3130B8AT9 | NA/NA   | 3.60 | 3.60        | UBS            | 1542 | 15,420,000,000.00         | 9,877,300.00          | (122,700.00)        |
| ****     | <b>Total Federal Home Loans (25% limit)</b>       | <b>120,000,000.00</b> | <b>119,565,026.38</b> | <b>12.96%</b>  |  |           |               |          |           |         |      | <b>3.50</b> |                |      | <b>88,210,252,756.91</b>  | <b>119,625,150.00</b> | <b>60,123.62</b>    |
| 11/01/22 | Federal National Mtge Note                        | 10,000,000.00         | 9,117,970.00          | (882,030.00)   |  | 0.00      | 9,117,970.00  | 09/24/26 | 3135GOQ22 | AA+/Aaa | 1.88 | 4.36        | Wedbush        | 177  | 1,613,880,690.00          | 9,913,300.00          | 795,330.00          |
| 06/30/23 | Federal National Mtge Note                        | 10,000,000.00         | 9,238,170.10          | (761,829.90)   |  | 0.00      | 9,238,170.10  | 09/24/26 | 3135GOQ22 | AA+/Aaa | 1.88 | 4.43        | Alamo          | 177  | 1,635,156,107.70          | 9,913,300.00          | 675,129.90          |
| 04/11/23 | Federal National Mtge Note                        | 10,000,000.00         | 8,823,100.00          | (1,176,900.00) |  | 0.00      | 8,823,100.00  | 10/08/27 | 3135G05Y5 | AA+/Aaa | 0.75 | 3.61        | Wedbush        | 556  | 4,905,643,600.00          | 9,549,800.00          | 726,700.00          |
| 12/18/24 | Federal National Mtge Note (Callable)             | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 06/18/29 | 3136GA3Q0 | NA/NA   | 4.55 | 4.55        | UBS            | 1175 | 11,750,000,000.00         | 10,000,900.00         | 900.00              |
| 11/04/25 | Federal National Mtge Note (Callable)             | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 01/04/30 | 3136GC3U7 | NA/NA   | 3.81 | 3.81        | US Bancorp     | 1375 | 13,750,000,000.00         | 9,932,800.00          | (67,200.00)         |
| 12/09/25 | Federal National Mtge Note (Callable)             | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 01/04/30 | 3136GCA54 | NA/NA   | 3.75 | 3.75        | UBS            | 1375 | 13,750,000,000.00         | 9,923,800.00          | (76,200.00)         |
| 09/03/25 | Federal National Mtge Note (Callable)             | 10,000,000.00         | 9,989,400.00          | (10,600.00)    |  |           | 9,989,400.00  | 06/03/30 | 3136GAQG7 | NA/NA   | 4.00 | 4.03        | UBS            | 1525 | 15,233,835,000.00         | 9,966,700.00          | (22,700.00)         |
| 08/12/25 | Federal National Mtge Note (Callable)             | 10,000,000.00         | 9,953,600.00          | (46,400.00)    |  |           | 9,953,600.00  | 08/12/30 | 3136GAM22 | NA/NA   | 4.05 | 4.15        | UBS            | 1595 | 15,875,992,000.00         | 9,935,100.00          | (18,500.00)         |
| 09/04/25 | Federal National Mtge Note (Callable)             | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 09/04/30 | 3136GAQH5 | NA/NA   | 3.92 | 3.92        | MBS Securities | 1618 | 16,180,000,000.00         | 9,923,600.00          | (76,400.00)         |
| ****     | <b>Total Federal National Mtge. (15% limit)</b>   | <b>90,000,000.00</b>  | <b>87,122,240.10</b>  | <b>9.44%</b>   |  |           |               |          |           |         |      | <b>4.07</b> |                |      | <b>94,694,507,397.70</b>  | <b>89,059,300.00</b>  | <b>1,937,059.90</b> |
| 02/26/25 | Federal Home Loan Mtge (Callable)                 | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 05/18/29 | 3134HBAQ4 | NA/NA   | 4.60 | 4.60        | UBS            | 1144 | 11,440,000,000.00         | 10,006,400.00         | 6,400.00            |
| 12/05/24 | Federal Home Loan Mtge (Callable)                 | 10,000,000.00         | 9,910,000.00          | (90,000.00)    |  |           | 9,910,000.00  | 06/05/29 | 3134HAK77 | NA/NA   | 4.15 | 4.37        | UBS            | 1162 | 11,515,420,000.00         | 9,978,700.00          | 68,700.00           |
| 03/04/25 | Federal Home Loan Mtge (Callable)                 | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 09/11/29 | 3134HBCH2 | NA/NA   | 4.22 | 4.22        | UBS            | 1260 | 12,600,000,000.00         | 9,979,000.00          | (21,000.00)         |
| 06/27/25 | Federal Home Loan Mtge (Callable)                 | 10,000,000.00         | 10,000,000.00         |                |  |           | 10,000,000.00 | 06/27/30 | 3134HBWY3 | NA/NA   | 4.00 | 4.00        | UBS            | 1549 | 15,490,000,000.00         | 9,963,100.00          | (36,900.00)         |
| 09/26/25 | Federal Home Loan Mtge (Callable)                 | 10,000,000.00         | 9,933,100.00          | (66,900.00)    |  |           | 9,933,100.00  | 07/09/30 | 3134HBT35 | NA/NA   | 3.63 | 3.77        | UBS            | 1561 | 15,505,569,100.00         | 9,914,700.00          | (18,400.00)         |
| ****     | <b>Total Fed HM LN Mtge. Corp Disc Note (15%)</b> | <b>50,000,000.00</b>  | <b>49,843,100.00</b>  | <b>5.40%</b>   |  |           |               |          |           |         |      | <b>4.19</b> |                |      | <b>66,550,989,100.00</b>  | <b>49,841,900.00</b>  | <b>(1,200.00)</b>   |

|                            |  |                       |                       |                |                        |                     |                   |  |  |  |  |  |  |  |  |  |                       |
|----------------------------|--|-----------------------|-----------------------|----------------|------------------------|---------------------|-------------------|--|--|--|--|--|--|--|--|--|-----------------------|
| <b>TOTAL</b>               |  | <b>947,470,780.04</b> | <b>925,299,780.88</b> | <b>100.00%</b> | <b>(23,447,543.43)</b> | <b>1,083,453.03</b> | <b>193,091.24</b> |  |  |  |  |  |  |  |  |  | <b>903,613,862.34</b> |
| <b>Cost of Investments</b> |  | <b>925,299,780.88</b> | <b>844,024,921.80</b> | <b>US BANK</b> |                        |                     |                   |  |  |  |  |  |  |  |  |  |                       |
| <b>Cash in Treasury</b>    |  | <b>54,457.94</b>      | <b>34,000,000.00</b>  | <b>LAIF</b>    |                        |                     |                   |  |  |  |  |  |  |  |  |  |                       |
| <b>Cash in US Bank</b>     |  | <b>103,209.49</b>     | <b>2,470,780.04</b>   | <b>SWEEP</b>   |                        |                     |                   |  |  |  |  |  |  |  |  |  |                       |
| <b>Shasta Lake LAIF</b>    |  | <b>312,578.49</b>     | <b>45,500,000.00</b>  | <b>LIR</b>     |                        |                     |                   |  |  |  |  |  |  |  |  |  |                       |
| <b>Active Deposits</b>     |  | <b>7,853,929.27</b>   |                       |                |                        |                     |                   |  |  |  |  |  |  |  |  |  |                       |
| <b>Adjustments</b>         |  |                       |                       |                | <b>(695,920.96)</b>    |                     |                   |  |  |  |  |  |  |  |  |  |                       |
| <b>Balance in Treasury</b> |  | <b>933,623,956.07</b> | <b>925,995,701.84</b> |                |                        |                     |                   |  |  |  |  |  |  |  |  |  |                       |

**TOTAL DAYS\* COST**  
**TOTAL COST AMOUNT**  
**WEIGHTED AVERAGE MATURITY**  
**WEIGHTED AVERAGE MATURITY**

**DAYS**  
**YEARS**

**600,210,149,949.82**  
**925,299,780.88**  
**648.67**  
**1.80**

**11/7/25 LOAN TO CITY OF ANDERSON \$1,500,000.00**  
**DUE & PAYABLE PLUS INTEREST JANUARY, 2026**

I certify that this report accurately reflects the County Treasurers investments, and is in conformance with the adopted County Investment Policy Statement.  
Furthermore, I certify to the best of my knowledge, sufficient investment liquidity, and anticipated revenues are available to meet the County's budgeted expenditure requirements for the next six months.  
PAR + DISC + PREM + ACC INT = COST

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Surplus Equipment

**PREPARER:** David Flores  
Associate Superintendent of Business Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**

Foothill High School has a Kiln purchased in 2002 that is no longer operable and unrepairable. This equipment will either be auctioned or disposed of depending on the condition of the equipment.



# Request to Declare Property as Surplus

**Location of Property:**

Site: Foothill  
Department: CTE  
Room No. \_\_\_\_\_

Date: 05/04/2026

Requestor: R. Berg

It is requested that the following equipment be declared surplus:

| Asset # | Qty. | Item Description | Model | Serial # | Year Purchased | Present Value | Condition* |
|---------|------|------------------|-------|----------|----------------|---------------|------------|
| 003359  | 1    | Cress Kiln       | PX27P |          | 2002?          |               | Unusable   |
|         |      |                  |       |          |                |               |            |
|         |      |                  |       |          |                |               |            |
|         |      |                  |       |          |                |               |            |
|         |      |                  |       |          |                |               |            |
|         |      |                  |       |          |                |               |            |
|         |      |                  |       |          |                |               |            |
|         |      |                  |       |          |                |               |            |

\*Condition Key:      **Excellent** – in working order  
**Good** – needs minor repairs  
**Fair** – needs repairs; repairs are estimated not to exceed 30% of replacement cost.  
**Poor** – no longer serviceable; repairs would exceed 50% of replacement cost.  
**Unusable** – to be discarded as junk

Reason(s) for declaring surplus: The kiln is not in working condition. The top is broken and cannot be fixed.

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.  
Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.  
Please contact 16514 or 16540 for further information or questions.*

R. Berg  
Site Administrative Approval Signature

## Disposition

Make available for reassignment      Assign to: \_\_\_\_\_

Surplus

Junk

\_\_\_\_\_  
Chief Business Official

\_\_\_\_\_  
Date

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Salary Schedules for the Classified School Employees Association (CSEA), Classified Supervisory, and Confidential

**PREPARER:** David Flores  
Associate Superintendent of Business Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**  
The only change to these salary schedules is the addition of the word “Hourly” in the header of each salary schedule. This change is being made to bring these schedules into compliance with the Public Employee’s Retirement (PER’s) requirements.

SHASTA UNION HIGH SCHOOL DISTRICT  
CONFIDENTIAL EMPLOYEES (HOURLY) SALARY SCHEDULE  
EFFECTIVE 7/1/25

| RANGE                                  | POSITION              | STEP 1  | STEP 2  | STEP 3  | STEP 4  | STEP 5  | STEP 6  | STEP 8  | STEP 10 | STEP 12 | STEP 14 | STEP 16 | STEP 18 | STEP 20 | STEP 22 | STEP 24 |
|--|-----------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 1                                      | ADM ASST (IS, HR, BS) | \$29.10 | \$30.56 | \$32.09 | \$33.70 | \$35.38 | \$37.15 | \$38.08 | \$39.03 | \$40.01 | \$41.01 | \$42.04 | \$43.09 | \$44.17 | \$45.27 | \$46.40 |
| 2                                      | EXEC ASST - SUPT.     | \$34.47 | \$36.21 | \$38.01 | \$39.92 | \$41.91 | \$44.01 | \$45.11 | \$46.24 | \$47.40 | \$48.59 | \$49.80 | \$51.05 | \$52.33 | \$53.64 | \$54.98 |
| 5                                      | *HR ANALYST*          | \$26.71 | \$28.05 | \$29.45 | \$30.92 | \$32.47 | \$34.09 | \$34.94 | \$35.81 | \$36.71 | \$37.63 | \$38.57 | \$39.53 | \$40.52 | \$41.53 | \$42.57 |
| *POSITIONS CURRENTLY UNFILLED/INACTIVE |                       |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |
| 4                                      | *FACIL & OP ANALYST   | \$29.10 | \$30.56 | \$32.09 | \$33.70 | \$35.38 | \$37.15 | \$38.08 | \$39.03 | \$40.01 | \$41.01 | \$42.04 | \$43.09 | \$44.17 | \$45.27 | \$46.40 |
| 5                                      | *FINANCIAL ASST*      | \$26.71 | \$28.05 | \$29.45 | \$30.92 | \$32.47 | \$34.09 | \$34.94 | \$35.81 | \$36.71 | \$37.63 | \$38.57 | \$39.53 | \$40.52 | \$41.53 | \$42.57 |
| 6                                      | *BUDGET ANALYST*      | \$36.26 | \$38.07 | \$39.98 | \$41.97 | \$44.08 | \$46.29 | \$47.45 | \$48.64 | \$49.86 | \$51.11 | \$52.39 | \$53.70 | \$55.04 | \$56.42 | \$57.83 |

A.A. STIPEND \$356  
B.A./B.S. STIPEND \$650

\*\*RETIREMENT STIPEND: FOR ELIGIBLE EMPLOYEES 10% OF THE EMPLOYEE'S CURRENT ANNUAL SALARY OR A STIPEND OF \$4,351 WHICHEVER IS GREATER AT THE TIME OF NOTICE. NOTICE MUST BE GIVEN TO THE DISTRICT AT LEAST 6 MONTHS PRIOR TO EFFECTIVE DATE OF RETIREMENT.

~2.08% EFFECTIVE 7/1/22  
~6.17% EFFECTIVE 7/1/23  
~0.8% EFFECTIVE 7/1/24  
~2.5% EFFECTIVE 7/1/25

PENDING BOARD APPROVAL ON 05/12/2026

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**CSEA - CLASSIFIED HOURLY SALARY SCHEDULE**  
**JULY 1, 2025**

|   | RANGE | STEP 1 | STEP 5 |
|---|-------|--------|--------|
| <b>FOOD SERVICES</b>                    |       |        |        |
| FOOD NUTRITION SPECIALIST               | 19    | 18.72  | 22.77  |
| CATERING COORDINATOR                    | 20    | 19.64  | 23.87  |
| FOOD/NUTRITION SITE SUPERVISOR          | 20    | 19.64  | 23.87  |
| ~PIZZA PRODUCTION LEADER                | 20    | 19.64  | 23.87  |
| VENDING PRODUCTION LEADER               | 20    | 19.64  | 23.87  |
| FOOD AND BEVERAGE MANAGER               | 21    | 20.63  | 25.06  |
| <b>MAINTENANCE &amp; OPERATIONS</b>     |       |        |        |
| CUSTODIAN                               | 20    | 19.64  | 23.87  |
| LEAD CUSTODIAN                          | 21    | 20.63  | 25.06  |
| ATHLETIC FIELD TECHNICIAN               | 21    | 20.63  | 25.06  |
| UTILITY/AUDITORIUM TECHNICIAN           | 21    | 20.63  | 25.06  |
| PROGRAM SUPPORT MAINTENANCE WORKER      | 21    | 20.63  | 25.06  |
| MAINTENANCE WORKER I                    | 21    | 20.63  | 25.06  |
| MAINTENANCE WORKER II                   | 22    | 21.65  | 26.34  |
| PROGRAM SUPPORT LEAD MAINTENANCE WORKER | 23    | 22.77  | 27.65  |
| LEAD MAINTENANCE WORKER                 | 23    | 22.77  | 27.65  |
| DISTRICT UTILITY WORKER                 | 27    | 27.65  | 33.62  |
| <b>TRANSPORTATION SERVICES</b>          |       |        |        |
| BUS DRIVER                              | 23    | 22.77  | 27.65  |
| BUS DRIVER / UTILITY WORKER             | 23    | 22.77  | 27.65  |
| ~MECHANIC I                             | 23    | 22.77  | 27.65  |
| ~MECHANIC II                            | 24    | 23.87  | 29.07  |
| ~MECHANIC III                           | 27    | 27.65  | 33.62  |
| ~MECHANIC IV                            | 30    | 32.06  | 39.00  |

AA Degree \$ 402  
BA Degree \$ 736

**NOTE:**

1. BUS DRIVERS ASSIGNED TO THE FRENCH GULCH, OAK RUN & VIOLA "OUT-OF-TOWN" ROUTES, OF WHOM HOUSE THE BUS AT THEIR PLACE OF RESIDENCE, SHALL RECEIVE 10% SHIFT DIFFERENTIAL DURING THE SCHOOL YEAR, BUT SHALL NOT RECEIVE MILEAGE REIMBURSEMENT.
2. 1. BUS DRIVERS WHO ARE ALSO EMPLOYED IN A CLASSIFICATION OTHER THAN BUS DRIVER SHALL NOT BE ELIGIBLE FOR ADDITIONAL BUS TRIPS WHICH CONFLICT WITH THE HOURS AND RESPONSIBILITIES IN THE NON-DRIVING POSITIONS.

~2.00% EFFECTIVE 7/1/22, Board Approved on 11/14/22  
~6.17% EFFECTIVE 7/1/23  
~0.8% EFFECTIVE 7/1/24  
~2.5% EFFECTIVE 7/1/25

**PENDING BOARD APPROVAL ON 05/12/2026**

SHASTA UNION HIGH SCHOOL DISTRICT  
CSEA HOURLY SALARY SCHEDULE  
EFFECTIVE JULY 1, 2025

| RANGE | STEP 1 | STEP 2 | STEP 3 | STEP 4 | STEP 5 | STEP 6 | STEP 8 | STEP 10 | STEP 12 | STEP 14 | STEP 16 | STEP 18 | STEP 20 | STEP 22 | STEP 24 | STEP 26 | STEP 28 | STEP 30 |
|-------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 19    | 18.72  | 19.64  | 20.63  | 21.65  | 22.77  | 23.87  | 24.47  | 25.08   | 25.71   | 26.35   | 27.01   | 27.69   | 28.38   | 29.23   | 30.40   | 31.16   | 32.01   | 32.89   |
| 20    | 19.64  | 20.63  | 21.65  | 22.77  | 23.87  | 25.07  | 25.70  | 26.34   | 27.00   | 27.68   | 28.36   | 29.08   | 29.81   | 30.70   | 31.93   | 32.72   | 33.62   | 34.54   |
| 21    | 20.63  | 21.65  | 22.77  | 23.87  | 25.06  | 26.31  | 26.97  | 27.64   | 28.34   | 29.05   | 29.78   | 30.51   | 31.28   | 32.22   | 33.51   | 34.35   | 35.29   | 36.25   |
| 22    | 21.65  | 22.77  | 23.87  | 25.06  | 26.34  | 27.64  | 28.33  | 29.05   | 29.77   | 30.51   | 31.27   | 32.06   | 32.86   | 33.85   | 35.20   | 36.08   | 37.07   | 38.09   |
| 23    | 22.77  | 23.87  | 25.06  | 26.34  | 27.65  | 29.06  | 29.79  | 30.53   | 31.29   | 32.07   | 32.88   | 33.70   | 34.54   | 35.58   | 37.00   | 37.93   | 38.97   | 40.04   |
| 24    | 23.87  | 25.06  | 26.34  | 27.65  | 29.07  | 30.55  | 31.31  | 32.09   | 32.89   | 33.71   | 34.56   | 35.42   | 36.31   | 37.40   | 38.89   | 39.86   | 40.96   | 42.09   |
| 25    | 25.06  | 26.34  | 27.65  | 29.07  | 30.55  | 32.05  | 32.84  | 33.66   | 34.50   | 35.36   | 36.24   | 37.16   | 38.08   | 39.23   | 40.80   | 41.81   | 42.97   | 44.15   |
| 26    | 26.34  | 27.65  | 29.07  | 30.55  | 32.04  | 33.65  | 34.48  | 35.34   | 36.22   | 37.14   | 38.06   | 39.01   | 39.99   | 41.18   | 42.83   | 43.90   | 45.11   | 46.35   |
| 27    | 27.65  | 29.07  | 30.55  | 32.04  | 33.62  | 35.30  | 36.18  | 37.08   | 38.02   | 38.97   | 39.94   | 40.94   | 41.96   | 43.22   | 44.95   | 46.07   | 47.34   | 48.65   |
| 28    | 29.07  | 30.55  | 32.04  | 33.62  | 35.33  | 37.13  | 38.01  | 38.95   | 39.92   | 40.93   | 41.95   | 43.00   | 44.08   | 45.40   | 47.21   | 48.39   | 49.72   | 51.09   |
| 29    | 30.55  | 32.04  | 33.62  | 35.33  | 37.14  | 38.98  | 39.89  | 40.89   | 41.91   | 42.96   | 44.03   | 45.13   | 46.27   | 47.65   | 49.56   | 50.80   | 52.19   | 53.63   |
| 30    | 32.06  | 33.65  | 35.30  | 37.12  | 39.00  | 40.94  | 41.96  | 43.01   | 44.09   | 45.19   | 46.32   | 47.48   | 48.67   | 50.12   | 52.13   | 53.43   | 54.90   | 56.41   |

AA Degree \$ 402

BA Degree \$ 736

~2.00% EFFECTIVE 7/1/22, Board Approved on 11/14/22

~6.17% EFFECTIVE 7/1/23

~0.80% EFFECTIVE 7/1/24

~2.50% EFFECTIVE 7/1/25

**PENDING BOARD APPROVAL ON 05/12/2026**

SHASTA UNION HIGH SCHOOL DISTRICT  
SUPERVISORY (HOURLY) SALARY SCHEDULE  
EFFECTIVE 7/1/25

| RANGE                                  | POSITION  | STEP 1  | STEP 2  | STEP 3  | STEP 4  | STEP 5  | STEP 6  | STEP 8  | STEP 10 | STEP 12 | STEP 14 | STEP 16 | STEP 18 | STEP 20 | STEP 22 | STEP 24 |
|--|---|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 1                                      | ADMIN SECRETARY   | \$25.14 | \$26.40 | \$27.70 | \$29.11 | \$30.59 | \$32.11 | \$32.91 | \$33.73 | \$34.57 | \$35.43 | \$36.32 | \$37.23 | \$38.16 | \$39.11 | \$40.09 |
| 2                                      | DISTRICT APP SYSTEM SUPV<br>SUPV OF PAYROLL & BENEFITS<br>SNR. TECH SUPP SUPV       | \$36.03 | \$37.80 | \$39.69 | \$41.67 | \$43.75 | \$45.97 | \$47.12 | \$48.30 | \$49.51 | \$50.75 | \$52.02 | \$53.32 | \$54.65 | \$56.02 | \$57.42 |
| 3                                      | INFO TECH SUPV  | \$48.96 | \$51.39 | \$53.98 | \$56.68 | \$59.51 | \$62.51 | \$64.07 | \$65.67 | \$67.31 | \$68.99 | \$70.71 | \$72.48 | \$74.29 | \$76.15 | \$78.05 |
| 4                                      | CENTRAL KITCH SUPV  | \$27.52 | \$28.92 | \$30.38 | \$31.86 | \$33.46 | \$35.13 | \$36.01 | \$36.91 | \$37.83 | \$38.78 | \$39.75 | \$40.74 | \$41.76 | \$42.80 | \$43.87 |
| 5                                      | SUPV OF TRANSP<br>SUPV OF M & O<br>SENIOR PROGRAMMER OF<br>C&I INTEGRATION          | \$37.99 | \$39.86 | \$41.87 | \$43.94 | \$46.16 | \$48.47 | \$49.68 | \$50.92 | \$52.19 | \$53.49 | \$54.83 | \$56.20 | \$57.61 | \$59.05 | \$60.53 |
| 6                                      | SENIOR NETWORK SYSTEMS<br>ENGINEER<br>EXTERNAL ACCOUNTING &<br>BUDGETING SUPERVISOR | \$42.97 | \$45.14 | \$47.40 | \$49.74 | \$52.24 | \$54.88 | \$56.25 | \$57.66 | \$59.10 | \$60.58 | \$62.09 | \$63.64 | \$65.23 | \$66.86 | \$68.53 |
| 8                                      | CUSTODIAL OPERATIONS SUPV   | \$32.52 | \$34.16 | \$35.89 | \$37.68 | \$39.53 | \$41.52 | \$42.56 | \$43.62 | \$44.71 | \$45.83 | \$46.98 | \$48.15 | \$49.35 | \$50.58 | \$51.84 |
| 9                                      | BUSINESS SERVICES MGR   | \$51.31 | \$53.87 | \$56.56 | \$59.39 | \$62.36 | \$65.48 | \$67.12 | \$68.80 | \$70.52 | \$72.28 | \$74.09 | \$75.94 | \$77.84 | \$79.79 | \$81.78 |
| 10                                     | MENTAL HEALTH COORDINATOR   | \$61.81 | \$64.85 | \$68.12 | \$71.48 | \$75.08 | \$78.86 | \$80.83 | \$82.85 | \$84.92 | \$87.04 | \$89.22 | \$91.45 | \$93.74 | \$96.08 | \$98.48 |
| *POSITIONS CURRENTLY UNFILLED/INACTIVE |   |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |
| 6                                      | ACCOUNTING & BUDGET SUPV  | \$42.97 | \$45.14 | \$47.40 | \$49.74 | \$52.24 | \$54.88 | \$56.25 | \$57.66 | \$59.10 | \$60.58 | \$62.09 | \$63.64 | \$65.23 | \$66.86 | \$68.53 |
| 7                                      | *PROJECT COORD.   | \$27.52 | \$28.92 | \$30.38 | \$31.86 | \$33.46 | \$35.13 | \$36.01 | \$36.91 | \$37.83 | \$38.78 | \$39.75 | \$40.74 | \$41.76 | \$42.80 | \$43.87 |
| 8                                      | *SCHL MAINT SUPV  | \$32.52 | \$34.16 | \$35.89 | \$37.68 | \$39.53 | \$41.52 | \$42.56 | \$43.62 | \$44.71 | \$45.83 | \$46.98 | \$48.15 | \$49.35 | \$50.58 | \$51.84 |

A.A. STIPEND \$ 356  
B.A./B.S. STIPEND \$ 650  
MASTERS STIPEND \$ 1,282

\*\*RETIREMENT STIPEND: FOR ELIGIBLE EMPLOYEES 10% OF THE EMPLOYEE'S CURRENT ANNUAL SALARY OR A STIPEND OF \$4,351 WHICHEVER IS GREATER AT THE TIME OF NOTICE. NOTICE MUST BE GIVEN TO THE DISTRICT AT LEAST 3 MONTHS PRIOR TO EFFECTIVE DATE OF RETIREMENT.

~2.08% EFFECTIVE 7/1/22  
~6.17% EFFECTIVE 7/1/23  
~0.80% EFFECTIVE 7/1/24  
~2.50% EFFECTIVE 7/1/25

**PENDING BOARD APPROVAL ON 05/12/2026**

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Carl D. Perkins Career and Technical Education (CTE) Improvement Act Application for 2026-27 Funding

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**  
Each year the district applies for career education funding under the Carl D. Perkins Career and Technical Education Improvement Act of 2006. Funding for next year is expected to be about \$150,010.00.

These funds are intended to supplement state and local CTE funds to improve, enhance or expand our CTE programs. Funds will be utilized throughout the district for instructional materials, equipment and professional development for staff.

# Program Grant Management System (PGMS)

[PGMS Portal](#)
[CDE Contacts](#)
[LEA Contacts](#)
[Application](#)
[Fiscal](#)
[Activity Log](#)
[Logoff](#)

## Shasta Union High (131 - Secondary)

2026-27 Application

### 2026-27 LEA Contacts

#### Quick Facts Box

|  |  |
|--|--|
| <b>Allocation Amount</b>                     | \$150,010.00 (\$150,010.00)<br>Under budget  |
| <b>Budgeted Amount</b>                       | \$0.00   |
| <b>Maximum Indirect That Can Be Budgeted</b> | \$7,143.00 *   |
| <b>Maximum Indirect That Can Be Claimed</b>  | The maximum indirect amount that can be expended cannot exceed \$0.00                  |
| <b>Application Due Date</b>                  | Fri, 29 May 2026   |
| <b>Application Status</b>                    | Not Submitted  |
| <b>GAN Status</b>                            | GAN has not been processed or sent to LEA  |
| <b>Fiscal Activity</b>                       | No fiscal activity   |
| <b>Approved Claims</b>                       |  |
| <b>Upcoming Deadlines</b>                    | Fri, 29 May 2026, Initial Submission by LEA<br>Fri, 12 Jun 2026, Initial Review by CDE |

\* Subject to change based on Capital Outlay and actual expenditures

Review and update the information below. When complete, use the top menu to navigate through the application.

### Local Education Agency (LEA) Information

LEA information can be updated through the Online Public Update for Schools (OPUS). LEAs should have authorized LEA CDS coordinators notify the California Department of Education (CDE) of updates to information

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** 2026-27 Designation of CIF Representatives to League

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**

The California Interscholastic Federation requires participating school district boards to designate voting representatives to the league each year. This action authorizes the designated individual representatives as the only people who will be voting on issues at the league and section level that impact athletics.

**2026-2027 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE** no later than **June 26, 2026**.

SHASTA UNION HIGH School District/Governing Board at its May 12, 2026 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2026-2027 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Shasta Union High School District  
NAME OF REPRESENTATIVE Owen Crosby POSITION Superintendent  
ADDRESS 2200 Eureka Way, Suite B CITY Redding ZIP 96001  
PHONE 530-241-3261 FAX n/a E-MAIL ocrosby@suhsd.net

\*\*\*\*\*

NAME OF SCHOOL Shasta Union High School District  
NAME OF REPRESENTATIVE Leopoldo Perez POSITION Associate Superintendent, I.S.  
ADDRESS 2200 Eureka Way, Suite B CITY Redding ZIP 96001  
PHONE 530-241-3261 FAX n/a E-MAIL lperez@suhsd.net

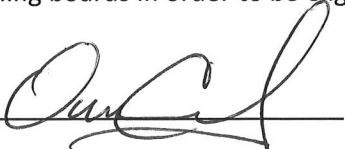
\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Owen Crosby Signature   
Address 2200 Eureka Way, Suite B City Redding Zip 96001  
Phone 530-241-3261 Fax n/a

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE**

**2026-2027 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE** no later than **June 26, 2026**.

SHASTA UNION HIGH School District/Governing Board at its May 12, 2026 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2026-2027 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Enterprise High School  
NAME OF REPRESENTATIVE Ryan Johnson POSITION Principal  
ADDRESS 3411 Churn Creek Rd CITY Redding ZIP 96002  
PHONE 530-222-6601 FAX n/a E-MAIL ryjohnson@suhsd.net

\*\*\*\*\*

NAME OF SCHOOL Enterprise High School  
NAME OF REPRESENTATIVE Jill Hardy POSITION Athletic Administrator  
ADDRESS 3411 Churn Creek Rd CITY Redding ZIP 96002  
PHONE 530-222-6601 FAX n/a E-MAIL jhardy@suhsd.net


\*\*\*\*\*

NAME OF SCHOOL Enterprise High School  
NAME OF REPRESENTATIVE Chris Combs POSITION Athletic Director  
ADDRESS 3411 Churn Creek Rd CITY Redding ZIP 96002  
PHONE 530-222-6601 FAX n/a E-MAIL ccombs@suhsd.net

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Owen Crosby Signature   
Address 2200 Eureka Way, Suite B City Redding Zip 96001  
Phone 530-241-3261 Fax n/a

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE**

**2026-2027 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE** no later than **June 26, 2026**.

SHASTA UNION HIGH School District/Governing Board at its May 12, 2026 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2026-2027 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Foothill High School  
NAME OF REPRESENTATIVE Kevin Greene POSITION Principal  
ADDRESS 9733 Deschutes Rd CITY Palo Cedro ZIP 96073  
PHONE 530-547-1700 FAX n/a E-MAIL kgreene@suhdsd.net

\*\*\*\*\*

NAME OF SCHOOL Foothill High School  
NAME OF REPRESENTATIVE Joey Brown POSITION Athletic Administrator  
ADDRESS 9733 Deschutes Rd CITY Palo Cedro ZIP 96073  
PHONE 530-547-1700 FAX n/a E-MAIL jbrown@suhdsd.net


\*\*\*\*\*

NAME OF SCHOOL Foothill High School  
NAME OF REPRESENTATIVE Stephanie Ahluwalia POSITION Athletic Director  
ADDRESS 9733 Deschutes Rd CITY Palo Cedro ZIP 96073  
PHONE 530-547-1700 FAX n/a E-MAIL sahluwalia@suhdsd.net

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Owen Crosby Signature   
Address 2200 Eureka Way, Suite B City Redding Zip 96001  
Phone 530-241-3261 Fax n/a

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE**

**2026-2027 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE** no later than **June 26, 2026**.

SHASTA UNION HIGH School District/Governing Board at its May 12, 2026 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2026-2027 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Shasta High School  
 NAME OF REPRESENTATIVE Heath Buntun POSITION Principal  
 ADDRESS 2500 Eureka Way CITY Redding ZIP 96001  
 PHONE 530-241-4161 FAX n/a E-MAIL hbuntun@suhsd.net

\*\*\*\*\*

NAME OF SCHOOL Shasta High School  
 NAME OF REPRESENTATIVE Jamie Fleming POSITION Athletic Administrator  
 ADDRESS 2500 Eureka Way CITY Redding ZIP 96001  
 PHONE 530-241-4161 FAX n/a E-MAIL jffleming@suhsd.net


\*\*\*\*\*

NAME OF SCHOOL Shasta High School  
 NAME OF REPRESENTATIVE James Kunkel POSITION Athletic Director  
 ADDRESS 2500 Eureka Way CITY Redding ZIP 96001  
 PHONE 530-241-4161 FAX n/a E-MAIL jkunkel@suhsd.net

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
 NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Owen Crosby Signature   
 Address 2200 Eureka Way, Suite B City Redding Zip 96001  
 Phone 530-241-3261 Fax n/a

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE**

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Surplus Equipment

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**  
IT has multiple old parts with no foreseeable uses and or value to the District.



# Request to Declare Property as Surplus

**Location of Property:**

Site: DO  
Department: IT  
Room No. 400

Date: 4/1/26

Requestor: Josh Blanchard

It is requested that the following equipment be declared surplus:

| Asset # | Qty. | Item Description   | Model | Serial # | Year Purchased | Present Value | Condition* |
|---------|------|--------------------|-------|----------|----------------|---------------|------------|
|         |      | See attached Sheet |       |          |                |               |            |
|         |      |                    |       |          |                |               |            |
|         |      |                    |       |          |                |               |            |

\*Condition Key:  
**Excellent** – in working order  
**Good** – needs minor repairs  
**Fair** – needs repairs; repairs are estimated not to exceed 30% of replacement cost.  
**Poor** – no longer serviceable; repairs would exceed 50% of replacement cost.  
**Unusable** – to be discarded as junk


Reason(s) for declaring surplus: Old broken parts with no foreseeable uses in the district.

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing. Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.*  
 Please contact 16514 or 16540 for further information or questions.

\_\_\_\_\_  
Site Administrative Approval Signature

### Disposition

- Make available for reassignment      Assign to: \_\_\_\_\_  
 Surplus  
 Junk

  
 Associate Superintendent, IS  
4/1/26  
 Date

Distribution: Original - Business Office  
Copies: M&O, Originating Site

| Make      | Model            | SN #         | Tag       | Tag#2 | VEA TAG |
|-----------|------------------|--------------|-----------|-------|---------|
| Microsoft | Surface          | 17983710153  | IT-251413 |       |         |
| Microsoft | Surface 4        | 68404663653  | 108508    |       |         |
| Elmo      | TT-02 RX         | 494664       | 106474    |       |         |
| Elmo      | TT-02 RX         | 498397       | 106481    |       |         |
| Microsoft | Surface 5        | 6169643353   | 107475    |       |         |
| Sony      | KDL-40W4100 (TV) | 8009830      | 106156    |       |         |
| Apple     | Mac              | nyjvf4qw2x   | IT-251947 |       |         |
| Halo      | HALO-2C          | c2220606-194 | IT-251931 |       |         |

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Textbook Adoption

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**  
The Spanish department would like to adopt the following textbooks for Spanish 1, 2 & 3:

*Descubre 2027 L1*  
*Descubre 2027 L2*  
*Descubre 2027 L3*

SHASTA UNION HIGH SCHOOL DISTRICT

**Application for Textbook Adoption**

The following Textbook is recommended for adoption in the Shasta Union High School District beginning with the 2026/2027 school year.

Subject or Course text will be used: Spanish 1

Title: Descubre 1

Author(s): \_\_\_\_\_

Publisher: Vista Higher Learning

Edition: 2021 Copyright Date: 2021 Reading Level: Spanish 1

Approximate # Needed: 250 Total Estimated Cost of Adoption: \$37,987.50

TEXTBOOK CURRENTLY IN USE: +4 \$859.80  
\$38,847.30

Title: Senderas

Author(s): \_\_\_\_\_

Publisher: Vista Higher Learning ISBN#: 978-1-68005-190-2

Copyright Date: 2018 Year Adopted: 2017 Usable Copies on Hand: 75

Grade Level Appropriate:  Yes  No Reading Level: \_\_\_\_\_

Reasoning for Change: Our Spanish Department wants all teachers and schools in our district to have/use the same textbooks. We also want the most recent version.

Comparative rating with other books review:

| Author     | Title                                  | Publisher | Pupil Interest | Content | Grade-Level Appropriate | Format | Teacher Aids | Organization | Composite Rank | Total Score |
|------------|--|-----------|----------------|---------|-------------------------|--------|--------------|--------------|----------------|-------------|
| Ann Mar... | Entre culturas I<br>Second Edition     | Wayside   | 3              | 5       | 5                       | 3      | 5            | 5            | 5              | 31          |
|            | Encuentros I<br>Comunicación y cultura | Vista     | 5              | 5       | 3                       | 5      | 5            | 5            | 5              | 33          |
|            | Descubre I                             | Vista     | 5              | 5       | 5                       | 5      | 5            | 5            | 5              | 35          |
|            |  |           |                |         |                         |        |              |              |                |             |

If applicable, I certify that this textbook is aligned with the State Framework and Content Standards\* in:

English

Math

Science

Social Science

Does the book contain material that may be considered objectionable, offensive, or controversial?

Yes \_\_\_\_\_ No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_

Title: Descubre 2027 Spanish 1 (Level 1) Student Edition

Author: \_\_\_\_\_

Publisher: Vista Higher Learning

Recommended for adoption by:

EHS Site Dept Chair Melissa Vine  
Print Name

Melissa Vine  
Signature

FHS Site Dept Chair Shasta Christ  
Print Name

[Signature]  
Signature

SHS Site Dept Chair Melody Cole  
Print Name

Melody Cole  
Signature

District Department Chair: Melody Cole  
Print Name

Melody Cole  
Signature

I have examined the report and recommend the adoption of this textbook by the Governing Board of Trustees.

Associate Superintendent, Instruction: [Signature]

District Superintendent: [Signature]

The above supplementary text was adopted by the Governing Board of Trustees.

Clerk of the Board: \_\_\_\_\_  
Print Name Date

SHASTA UNION HIGH SCHOOL DISTRICT

**Application for Textbook Adoption**

The following Textbook is recommended for adoption in the Shasta Union High School District beginning with the 2026/2027 school year.

Subject or Course text will be used: Spanish 2

Title: Descubre 2

Author(s): \_\_\_\_\_

Publisher: Vista Higher Learning

Edition: 2027 Copyright Date: 2027 Reading Level: Spanish 2

Approximate # Needed: 250 Total Estimated Cost of Adoption: \$37,987.50  
+ 4 \$859.80

TEXTBOOK CURRENTLY IN USE: \_\_\_\_\_  
\$38,847.30

Title: Senderas

Author(s): \_\_\_\_\_

Publisher: Vista Higher Learning ISBN#: 978-1-68005-192-6

Copyright Date: 2018 Year Adopted: 2017 Usable Copies on Hand: 75

Grade Level Appropriate:  Yes  No Reading Level: \_\_\_\_\_

Reasoning for Change: We want all teachers and schools in our district to have/use the same textbooks. We also want the most recent version.

Comparative rating with other books review:

| Author     | Title                                | Publisher | Pupil Interest | Content | Grade-Level Appropriate | Format | Teacher Aids | Organization | Composite Rank | Total Score |
|------------|--------------------------------------|-----------|----------------|---------|-------------------------|--------|--------------|--------------|----------------|-------------|
| Ann Mauri. | (second Edition)<br>Entre Culturas 2 | Wayside   | 3              | 5       | 5                       | 3      | 5            | 5            | 5              | 31          |
|            | Encuentros 2                         | Vista     | 5              | 5       | 3                       | 5      | 5            | 5            | 5              | 33          |
|            | Descubre 2                           | Vista     | 5              | 5       | 5                       | 5      | 5            | 5            | 5              | 35          |
|            |                                      |           |                |         |                         |        |              |              |                |             |

If applicable, I certify that this textbook is aligned with the State Framework and Content Standards\* in:

English

Math

Science

Social Science

Does the book contain material that may be considered objectionable, offensive, or controversial?  
Yes \_\_\_\_\_ No  If yes, please explain:

Title: Descubre 2027 Spanish 2 (Level 2) Student Edition

Author: \_\_\_\_\_

Publisher: Vista Higher Learning

Recommended for adoption by:

EHS Site Dept Chair Melissa Vine Melissa Vine  
Print Name Signature

FHS Site Dept Chair Shasta Christ Shasta Christ  
Print Name Signature

SHS Site Dept Chair Melody Cole Melody Cole  
Print Name Signature

District Department Chair: Melody Cole Melody Cole  
Print Name Signature

I have examined the report and recommend the adoption of this textbook by the Governing Board of Trustees.

Associate Superintendent, Instruction: [Signature]

District Superintendent: [Signature]

The above supplementary text was adopted by the Governing Board of Trustees.

Clerk of the Board: \_\_\_\_\_  
Print Name Date

SHASTA UNION HIGH SCHOOL DISTRICT

**Application for Textbook Adoption**

The following Textbook is recommended for adoption in the Shasta Union High School District beginning with the 2026/2027 school year.

Subject or Course text will be used: Spanish 3

Title: Descubre 3

Author(s): \_\_\_\_\_

Publisher: Vista Higher Learning

Edition: 2027 Copyright Date: 2027 Reading Level: Spanish 3

Approximate # Needed: 150 Total Estimated Cost of Adoption: \$22,792.50

TEXTBOOK CURRENTLY IN USE: +4  
\$859.80  
\$23,652.30

Title: NO BOOKS.

Author(s): \_\_\_\_\_

Publisher: \_\_\_\_\_ ISBN#: \_\_\_\_\_

Copyright Date: \_\_\_\_\_ Year Adopted: \_\_\_\_\_ Usable Copies on Hand: \_\_\_\_\_

Grade Level Appropriate:  Yes  No Reading Level: \_\_\_\_\_

Reasoning for Change: Our Department wants Spanish 3 to have a textbook. We would want them to use the level 3 edition of Descubre 1 and 2.

Comparative rating with other books review:

| Author    | Title                             | Publisher | Pupil Interest | Content | Grade-Level Appropriate | Format | Teacher Aids | Organization | Composite Rank | Total Score |
|-----------|-----------------------------------|-----------|----------------|---------|-------------------------|--------|--------------|--------------|----------------|-------------|
| Ann Mar.. | Entre culturas 3 (second Edition) | Wayside   | 3              | 5       | 5                       | 3      | 5            | 5            | 5              | 31          |
|           | Encuentros 3                      | Vista     | 5              | 5       | 3                       | 5      | 5            | 5            | 5              | 33          |
|           | Descubre 3                        | Vista     | 5              | 5       | 5                       | 5      | 5            | 5            | 5              | 35          |
|           |                                   |           |                |         |                         |        |              |              |                |             |

If applicable, I certify that this textbook is aligned with the State Framework and Content Standards\* in:

English

Math

Science

Social Science

Does the book contain material that may be considered objectionable, offensive, or controversial?

Yes \_\_\_\_\_ No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Title: Descubre 2027 Spanish 3 (Level 3) Student Edition

Author: \_\_\_\_\_

Publisher: Vista

Recommended for adoption by:

EHS Site Dept Chair Melissa Vine  
Print Name

Melissa Vine  
Signature

FHS Site Dept Chair Shasta Christ  
Print Name

Shasta Christ  
Signature

SHS Site Dept Chair Melody Cole  
Print Name

Melody Cole  
Signature

District Department Chair: Melody Cole  
Print Name

Melody Cole  
Signature

I have examined the report and recommend the adoption of this textbook by the Governing Board of Trustees.

Associate Superintendent, Instruction: [Signature]

District Superintendent: [Signature]

The above supplementary text was adopted by the Governing Board of Trustees.

Clerk of the Board: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Field Trip Request

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**

## Field Trips

| Dates of Trip       | School / Group  | Mode of travel | School Days Missed | Destination  | Number of Students/ Chaperones |
|---------------------|---|----------------|--------------------|--------------|--------------------------------|
| 07/12/26 – 07/17/26 | Shasta Collegiate Academy / Simpson University Upward Bound | Air            | 0                  | Oahu, Hawaii | 12/4                           |



# Field Trip Request

Requested by: Jaykob Caples School: Shasta Collegiate Academy  
 Name of Club, Group or Department: Simpson University Upward Bound Today's Date: 5/1/26

### FIELD TRIP

Departure Date: July 12 Time: 9:00am # of Students: 12 # of Chaperones: 0  
 Return Date: July 17 Time: 10:00pm # of Substitutes Required: - Date(s): -  
 Destination: Oahu, Hawaii Staff Member(s): \_\_\_\_\_ Parent(s): -  
 City/State: Oahu, Hawaii

Outside of California, Oregon, Nevada or Arizona?

N  Y\* (If Yes, must have Board Approval)

Purpose: Upward Bound Summer Program Week 6 Travel Week  
\*\*Attach Itinerary\*\*

Local, In-State, Oregon, Nevada or Arizona day trips must have Administrative approval at least **10 days prior** to departure.  
Overnight trips outside California and out-of-country trips must have Board approval at least **2 months prior** to departure.

### TRANSPORTATION

A separate Transportation Request form must be submitted to the Transportation Department. 12 business days prior for local trips; 20 business days for out of area trips

Mode of Transportation: Simpson Bussing, Southwest Airline  
Date Submitted: \_\_\_\_\_

### FUNDING

| Budget Code or ASB Account | Amount |
|----------------------------|--------|
| Substitute _____           | _____  |
| Transportation _____       | _____  |
| Meals _____                | _____  |
| Lodging _____              | _____  |
| Other Expenses _____       | _____  |

By signing this form, I acknowledge that I have read all District Board Policies/Administrative Regulations related to school sponsored trips and I agree to abide by such policies.

Signature: [Signature] Date: 5/1/26

### APPROVALS

Principal: [Signature] Date: 5/1/26

Associate Superintendent Instructional Services: [Signature] Date: 5/5/26

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

\*Trips outside of California, Oregon, Nevada and Arizona

Board Approval Date: \_\_\_\_\_

# Itinerary

## DEPARTURE

Date: July 17, 2026 Time: 9:00 am  
Departing From: Shasta High School  
Stops: Sacramento Airport  
→ Daniel K. Inouye International Airport (Oahu, Hawaii)  
Destination: Embassy Suites by Hilton Oahu Kapolei  
Estimated arrival time: 4:00 pm

## SCHEDULE OF ACTIVITIES

- Tour Hawaii colleges
- Bus tour of the Island
- Snorkeling
- Dole Plantation
- Pearl Harbor

## CHAPERONES

Staff

Parents

Michael Martin

Jaycob Caples

Alison Nail

Alexis Jones

## RETURN

Date: July 21, 2026 Time: 8:00 am  
Departing From: Embassy Suites by Hilton Oahu Kapolei  
Stops: Hawaii → Sacramento Airport  
Grandzella  
Return Location: Shasta High School  
Estimated arrival time: 7:00 pm

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Human Resource Action Report

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**  
Approve personnel changes to meet the needs of our District as outlined on the following report.

**Shasta Union High School District  
HUMAN RESOURCES ACTION REPORT**

| <b><u>NAME</u></b>                           | <b><u>POSITION</u></b>                                 | <b><u>EFFECTIVE</u></b> |
|--|--|-------------------------|
| <b><u>Classified</u></b>                     |  |                         |
| <b><u>New Hire</u></b>                       |  |                         |
| Bias, Ashton                                 | Custodian, FHS<br>8 hours / 12 months                  | March 9, 2026           |
| Jancik, Daniel                               | Custodian, SHS<br>8 hours / 12 months                  | March 9, 2026           |
| Moon, Megan                                  | Food Nutrition Specialist, SHS<br>5 hours, 10 months   | March 23, 2026          |
| Jamison, Daniella                            | Title I Para, SHS<br>7 hours, 10 months                | March 18, 2026          |
| Summit, Kailey                               | SpEd Para, FHS<br>5.75 hours, 10 months                | March 16, 2026          |
| Hecker, Randy                                | Bus Driver, Transpo<br>6.5 hours, 10 months            | April 13, 2026          |
| Carter, Heather                              | School Office Assistant II, FHS<br>7 hours / 10 months | April 27, 2026          |
| <b><u>Hours/Location/Position Change</u></b> |  |                         |
| Chen, Yufang                                 | Custodian, SLC<br>8 hours / 12 months                  | March 10, 2026          |
| Davis, Jessica                               | Attendance Technician, FHS<br>8 hours / 11 months      | March 5, 2026           |
| Hudson, Steve                                | Maintenance II, District<br>8 hours / 12 months        | March 16, 2026          |
| English, Kelly                               | Attendance Technician, FHS<br>8 hours / 11 months      | April 15, 2026          |

|                      |  |                |
|----------------------|--|----------------|
| Greenfield, Mitchell | Mechanic III, Transpo<br>8 hours / 12 months | April 13, 2026 |
|----------------------|--|----------------|

Resignation/Retirement/Prob Release

|                |  |               |
|----------------|--|---------------|
| Thurmond, Kyle | Title I Para, SHS<br>7 hours / 10 months | March 2, 2026 |
|----------------|--|---------------|

|             |   |                |
|-------------|---|----------------|
| Porter, Lee | Bus Driver, Transpo<br>6.5 hours/ 10 months | April 10, 2026 |
|-------------|---|----------------|

|                |  |                |
|----------------|--|----------------|
| Davis, Jessica | Attendance Technician, FHS<br>8.0 hours/ 11 months | April 24, 2026 |
|----------------|--|----------------|

|                  |  |              |
|------------------|--|--------------|
| Jefcoat, Leilani | At-Risk Para, PMS<br>7.0 hours / 10 months | June 4, 2026 |
|------------------|--|--------------|

|              |   |                |
|--------------|---|----------------|
| Danis, Kiara | SDCI Para, EHS<br>6.5 hours / 10 months | April 30, 2026 |
|--------------|---|----------------|

|                    |  |              |
|--------------------|--|--------------|
| Jones-Morast, Alex | Specialist Healthcare Assistant, DO<br>7 hours / 10 months | June 4, 2026 |
|--------------------|--|--------------|

**Certificated**

New Hire

|            |                         |                       |
|------------|-------------------------|-----------------------|
| Jill Hardy | Summer School Principal | June 9 – July 8, 2026 |
|------------|-------------------------|-----------------------|

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Accounting Technician Job Description

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**  
Administration recommends approving the Accounting Technician job description to better meet the needs of the District.

# **Shasta Union High School District Accounting Technician**

## **DEFINITION**

To perform a variety of complex and responsible technical accounting and clerical duties in support of District financial operations; and maintain financial, statistical, and compliance records; and to provide specialized accounting support to departments and, as assigned, external small school districts or partner agencies.

## **SUPERVISION RECEIVED AND EXERCISED**

Receives general supervision from the Business Services Manager. This position may travel throughout the District and to partner districts as needed.

## **EXAMPLES OF IMPORTANT RESPONSIBILITIES AND DUTIES**

### Core Accounting & Financial Processing

- Review and verify requisitions for proper account classification.
- Process Account payable, account receivable, and payroll-related transactions.
- Prepare, process, and post financial and budget transactions to District ledgers, including preparing and posting apportionments.
- Monitor, reconcile and adjust accounts; correct irregularities; resolve discrepancies including bank and County Treasury accounts.
- Prepare and transmit accounts payable batches to County Office of Education.

### Reconciliation, Analysis & Reporting

- Assist in preparation of financial reports including SACS reporting, interim reports, and year-end closing. cash flow, cafeteria, and fixed asset reports.
- Compile and analyze financial and statistical data.
- Assist in development, preparation, and monitoring of District and program budgets, tracking expenditures, supporting budget revisions, and assisting with projections for interim and year-end reporting.

### Compliance Audit & External Support

- Assist with audit preparation and gathering required financial documentation.
- Provide accounting support to small schools, conduct visits as needed to ensure compliance with California school accounting regulations and District procedures.
- Maintain 1099 reporting and tax compliance documentation.

### Specialized Program Support

- Support Food Service and Student Body accounting and reporting.
- Coordinate scholarship accounting and reporting.
- Reconcile fixed asset inventory.
- Serve as Petty Cash Custodian.

### Customer Service & Support

- Provide information and guidance to staff, vendors, and the public.
- Maintain accurate records and perform advanced clerical duties.
- Other duties as assigned.

## **QUALIFICATIONS**

Knowledge of:

- Methods, techniques and terminology used in generally accepted accounting and auditing principles and financial record keeping in a school district.
- Principles of basic arithmetic.
- Modern office practices, procedures, methods and computer equipment.

Ability to:

- Review and perform complex and specialized financial, technical and clerical work relating to the preparation, processing and maintenance of District records.
- Audit, tabulate, balance, reconcile accounting data.
- Maintain accounting and financial records and prepare statistical reports accurately.
- Read and understand financial records, reports, and technical and procedural requirements.
- Make arithmetical calculations quickly and accurately.
- Learn, communicate and apply administrative and departmental policies, procedures and regulations.
- Learn and effectively use computer hardware and software applicable to assignment.
- Operate standard office machines and equipment.
- Work independently in the absence of supervision.
- Enter data at a speed necessary for successful job performance.
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

## **EDUCATION & EXPERIENCE:**

Any combination equivalent to: graduation from high school and supplemented by college-level courses in business and accounting or related field and four years of increasingly responsible financial and accounting office experience involving public contact. AA degree in Business preferred.

## **PHYSICAL DEMANDS**

- Dexterity of hands and fingers to operate a computer keyboard.
- Hearing and speaking to exchange information in person and on the phone.
- Seeing to read a variety of material.
- Sitting for extended periods of time.
- Bending at the waist, kneeling or crouching to file materials.
- Reaching overhead, above the shoulders and horizontally to retrieve files.
- Persons performing service in this classification will exert 10 to 20 pounds of force occasionally to lift, carry, push, pull, or otherwise move objects.
- May occasionally lift and stack heavy objects not to exceed 25 lbs.

## **LICENSE AND CERTIFICATES**

Must possess a valid California Drivers License

ESC Rated 3/02/2006  
Board Approved 4/18/2006  
Pending Board Approval 5/XX/2026

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Initial Proposals for Negotiation – CSEA

**PREPARER:** Owen Crosby, Superintendent

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**

In order to initiate labor negotiations for the 2026-27 school year, the California School Employees Association (CSEA) Chapter #181 will present their initial proposals to the District. The District will also present their initial proposals to CSEA. Once initial proposals are presented, public hearings on the proposals will be agendized for the regular June meeting of the Board of Trustees and formal negotiations can then begin.

After the formal presentation to the Board, all proposals will be posted on the District's website for public review.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Enrollment Projections for 2026-2027

**PREPARER:** Owen Crosby, Superintendent

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**  
The Superintendent will review enrollment projections for next school year based upon current registration information.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Second Reading – Draft Administrative Board Policies & Regulations

**PREPARER:** Owen Crosby, Superintendent

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**

The District subscribes to the California School Boards Association (CSBA) Policy Manual Maintenance Program. Through this Program, CSBA provides sample policies and administrative regulations for adoption. A first reading of the CSBA policies was conducted at the regular April Board meeting, and the following policies have been brought back for a second reading.

Board Policy 4156.3, 4256.3, 4356.3 Employee Property Reimbursement  
Board Policy and Administrative Regulation 5145.2 Freedom Of Speech/Expression  
Administrative Regulation 6173.3 Education for Juvenile Court School Students  
Administrative Regulation 6175 Migrant Education Program

**REFERENCES:**

Draft policies were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Goals

**PREPARER:** Owen Crosby, Superintendent

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**

The Board of Trustees and Superintendent held a special Board meeting on April 28 to discuss future focus areas, developed from input gathered across the District. Administration recommends adopting the four goals as outlined on the next page as focus areas of the District.

# Shasta Union High School District Goals

## **Goal 1 – College and Career Readiness**

The District will expand access to and participation in College and Career Readiness programs to better prepare students for college and careers. Efforts will focus on increasing awareness, strengthening industry partnerships, and ensuring equitable access for all students. Enhanced CTE pathways will improve student engagement and readiness for post-secondary opportunities.

- Increase College and Career Indicator results
- Increase A-G completion rates
- Growth in pathway completion and certifications
- Expanded industry partnerships
- Improved post-secondary outcomes

## **Goal 2 - Financial Stability and Long-Term Fiscal Planning**

The District will maintain long-term fiscal stability through balanced budgets, positive certification status, and sustainable reserve levels. Multi-year financial planning will anticipate changes in enrollment, funding, and operational costs while aligning resources to District priorities. Transparent communication and disciplined fiscal practices will ensure trust, flexibility, and responsiveness to future challenges.

- Annual budget adoption reflects a structurally balanced budget
- Positive or qualified certification status maintained on all interim reports
- Minimum reserve levels maintained at or above Board policy
- Multi-year projections demonstrate fiscal solvency

## **Goal 3 - Student Attendance, Engagement, and Instructional Systems (RTI/FLEX/PLC)**

The District will improve student achievement, attendance and engagement by fostering a culture of connection, high expectations, and academic support. A coherent instructional framework grounded in RTI, FLEX time, and PLCs will ensure students receive timely intervention, enrichment, and high-quality instruction. Data-driven collaboration and strong relationships with students and families will address barriers to attendance while improving overall student outcomes.

- Increase ADA and reduce chronic absenteeism
- Consistently increasing sophistication of PLC structures with documented data cycles
- Reduction in D/F rates
- Targeted intervention during FLEX time

## **Goal 4 - Director Cabinet Leadership, Alignment, and Accountability**

The District will strengthen Cabinet leadership by building a cohesive, aligned team focused on shared goals and collective accountability. Clear expectations, improved communication, and unified decision-making will reduce silos and ensure consistency across the system. This work will establish a culture of trust, professionalism, and Districtwide coherence.

- Cabinet goals aligned with District priorities
- Principal and site leader's goals aligned with District priorities
- Monthly discussions with District Office and Principals regarding progress on key District initiatives
- Succession planning

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Monthly Financial Report

**PREPARER:** David Flores  
Associate Superintendent of Business Services

**RECOMMENDATION:**  Action  
 Discussion  
 Information

**BACKGROUND:**

Comparing actuals through April 2026 to our Second Interim Budget from March. We have received 62% of our projected revenue and expended 75% of our expense budget. Certificated salaries and benefits are trending where they should at the end of April. Classified salaries are running slightly ahead of where we should be in April. Depending on sub costs, extra duty and overtime, we may come in over budget in classified salaries. The Services category is trending ahead of where we are in the year but this is expected. The Services category is spent more on an as needed basis and not on a schedule such as salary and benefits. The budget for capital expenditures is at 66%, which is behind where we are in the year, we will most likely see a carryover of funds for the restricted programs based on this information.

**SHASTA UNION HIGH SCHOOL DISTRICT**

2025-2026

General Fund Expenditures as of April 30, 2026

|                                       |             | 2025-2026<br>Second Interim<br>Budget<br>(A) | 2025-2026<br>Actuals<br>4/30/2026<br>(B) | 2025-2026<br>Remaining<br>Balance<br>(C) = (A) - (B) | 83.33%<br>of FY<br>Complete<br>(D) = (B) / (A) |
|---------------------------------------|-------------|--|--|--|--|
| <b>REVENUES</b>                       |             |  |  |  | % Spent or<br>Received                         |
| Revenue Limit Sources                 | 8010 - 8099 | 57,338,212                                   | 35,045,040                               | 22,293,172   | 61%  |
| Federal Revenues                      | 8100 - 8299 | 3,579,174                                    | 2,389,622                                | 1,189,552  | 67%  |
| Other State Revenues                  | 8300 - 8599 | 10,321,079                                   | 5,846,505                                | 4,474,574  | 57%  |
| Other Local Revenues                  | 8600 - 8799 | 7,290,414                                    | 6,008,599                                | 1,281,815  | 82%  |
| Interfund Transfers In/Other Sources  | 8910 - 8979 | 734,601                                      | 0  | 734,601  | 0%   |
| <b>TOTAL REVENUES</b>                 |             | <b>79,263,480</b>                            | <b>49,289,765</b>                        | <b>29,973,715</b>                                    | <b>62%</b>                                     |
| <b>EXPENDITURES</b>                   |             |  |  |  |  |
| Certificated Salaries                 | 1000 - 1999 | 28,967,720                                   | 22,724,559                               | 6,243,161  | 78%  |
| Classified Salaries                   | 2000 - 2999 | 13,721,417                                   | 11,575,340                               | 2,146,077  | 84%  |
| Employee Benefits                     | 3000 - 3999 | 20,709,787                                   | 14,965,841                               | 5,743,946  | 72%  |
| Books and Supplies                    | 4000 - 4999 | 8,244,624                                    | 3,572,809                                | 4,671,815  | 43%  |
| Services, Other Operating Expenses    | 5000 - 5999 | 10,475,037                                   | 9,550,267                                | 924,770  | 91%  |
| Capital Outlay                        | 6000 - 6599 | 2,147,904                                    | 1,325,700                                | 822,204  | 62%  |
| Other Outgo                           | 7100 - 7299 | 1,184,226                                    | 785,754                                  | 398,472  | 66%  |
| Direct Support / Indirect Costs       | 7300 - 7399 | (128,365)                                    | 0  | (128,365)  | 0%   |
| Debt Service                          | 7438 - 7439 | 473,681                                      | 473,681                                  | 0  | 100%   |
| Interfund Transfers Out/Other Uses    | 7610 - 7699 | 638,000                                      | 0  | 638,000  | 0%   |
| <b>TOTAL EXPENDITURES</b>             |             | <b>86,434,031</b>                            | <b>64,973,950</b>                        | <b>21,460,081</b>                                    | <b>75%</b>                                     |
| NET INCREASE/DECREASE IN FUND BALANCE |             | (7,170,551)                                  | (15,684,184)                             |  |  |
| <b>BEGINNING BALANCE</b>              |             | <b>33,937,903</b>                            | <b>32,292,114</b>                        |  |  |
| <b>ENDING BALANCE</b>                 |             | <b>26,767,352</b>                            | <b>16,607,930</b>                        |  |  |

**Components of Ending Fund Balance**

Reserved Rev Cash/Prepays/Stores  
Economic Uncertainty (3.5%)  
Committed  
Assigned  
Restricted  
Total

|            |  |  |  |
|------------|--|--|--|
| 17,400     |  |  |  |
| 3,025,191  |  |  |  |
| -          |  |  |  |
| 11,430,032 |  |  |  |
| 12,294,729 |  |  |  |
| 26,767,352 |  |  |  |