

McKee Elementary PTO

Meeting Agenda

Date: April 9, 2026

Time: 6:00 pm

Location: James McKee Elementary Library

1. Call to Order

- Meeting called to order by Sara Simonson
- Attendance /Sign in Sheet

2. Approval of Previous Meeting Minutes

- Review and approval of minutes from March 5 meeting

3. Treasurer's Report- Shanna Cardenaz

- Financial report
- Review of current balance, income, and expenditures.
- Discussion and questions.

4. Old Business

- Spring Fling
 - Planning/Preparing for Rain
 - Huge thank you to all who have volunteered to help us prepare :)
 - Overview of Games
 - Map
 - Volunteer Update
 - Food Sales Update
 - Raffle Basket/Donations Update
 - Walk through at end of meeting
- NEHS- Pasta Feed
 - Date Moved to April 28
 - PTO Providing 3 Raffle Baskets/Items
 - Flyers being distributed at Spring Fling, to classes twice over the next 2 weeks
- Teacher Appreciation Week
 - April 13- Asking teachers for their favorites via Google Form.
 - April 13 - Prepare a "week schedule" for students. Wear your teachers favorite color, Write or draw your teachers a thank you card. Bring your teacher a small treat. Give your Teacher a Flower. Bring a school supply. (Send out Flyer 4/24 Full Sheet & 5/1 Reminder Half Sheet)
 - Decorate Teacher's Doors - NEED HELP - 3 -5 Volunteers

- Monday: Thanks A Latte- Customized Coffee Run to their classrooms with breakfast items
- Tuesday: "Lettuce show you our thanks" - Salad Bar
- Wednesday: "We'd be Winging it Without You!" - Wingstop Lunch
- Thursday: "Our Teachers are All That and a Bag of Chips" - Bags of Snacks Delivered to Classrooms
- Friday: "Thanks for Making us Smart Cookies" - Cookies & Treats

5. New Business

- Snacks for State Testing
 - Funding Request
 - Discussion
 - Vote
- Bingo Night
 - May 8 5:30 - 7:00 pm
 - Discussion
 - Bingo Prices/Cards
 - Presale?
 - Raffle
 - Food Sales
 - Book Drive- Bring a Book off of wish list, get a free bingo card
 - Flyers- April 20, April 27, May 4
 - Vote

6. Announcements

- Next Meeting:
 - Bingo Night & Teacher Appreciation Week via Google Meets April 23 @ 7:00 pm
 - General PTO Meeting May 14, 6:00 pm James McKee Library (Create 2026- 2027 Calendar)

7. Adjournment