EL DORADO UNION HIGH SCHOOL DISTRICT

Volunteer Personal Automobile Use Form

Thank you for volunteering your time, and your automobile, to help transport our Students to off-site events or activities. To protect the health and safety of our Students, our District requires that anyone (employee or volunteer) using their personal automobile to transport students, in addition to their own child/children, to and from sanctioned activities must receive prior authorization. Before we can issue such authorization, certain information must be obtained at least 10 days before you transport our Students. You must also agree to abide by certain rules regarding the operation of the vehicle as set forth below.

REQUIRED INFORMATION

Name of Driver:	
Driver's Email Address:	
Driver's Phone Number:	Home Cell
CA Driver's License No. & Expiration Date:	
Vehicle(s) Year–Make–Model(s):	
Vehicle(s) License Plate Number(s):	
Insurance Carrier:	
Policy Number & Expiration Date:	
Liability Coverage Limits:	

SPORT(s) / EVENT(s)	SEASON / DATES(s)	SPORT(s) / EVENT(s)	SEASON / DATES(s)
1.		3.	
2.		4.	

We also require a photocopy of your driver's license and your insurance policy declarations page. Should your driver's license or insurance policy expire during the school year, updated photocopies showing their renewal are required before you will again be eligible to transport Students. By signing below, you are also authorizing the District to: (a) obtain a copy of your Driver Record History and status of your driver's license, (b) conduct a criminal background check, and (c) contact your insurance company to confirm your insurance status. Also, please be advised that, pursuant to Insurance Code Section 11580.9(d), in the case of an accident, **your insurance will provide the primary coverage for any resulting bodily injury or property damage**. The District's automobile liability coverage will apply, if at all, only after your insurance coverage is exhausted through the payment of covered claims. The District does not cover, nor is the District responsible for comprehensive, uninsured motorists, or collision coverage for your vehicle.

Vehicle Safety and Transportation Procedures & Requirements

For the safety of our Students, in signing below you are also agreeing to the following rules and requirements as listed on this page and on the reverse side of this page.

. **I will not** operate an automobile while impaired, whether due to alcohol, drugs (prescription or nonprescription), lack of sleep, or distraction of any kind. I will at all times comply with California law regarding proper operation of the Vehicle, including compliance with all speed limits and posted signs and placards.

2. **I will not** transport Students in a Vehicle I have reason to believe may be mechanically unsafe or that may become unsafe due to weather or other natural conditions. I will not transport Students unless I have a working seatbelt for each Student, with seatbelts to be used at all times by myself and all transported Students. The Vehicle(s) may be inspected by District representatives.

3. **I am at least 21 years of age** and will be the sole driver of the Vehicle for any given activity, event, or competition. I will not let anyone other than myself, my child/children, and authorized Students ride in the Vehicle.

Printed Name of Driver

X

Signature *Date*

Printed Name of Employee Arranging Transportation

X

Signature *Date*

Principal or Designee Signature

Date Received

CONDITIONS AND INSTRUCTIONS

As volunteer driver providing transportation to students involved in an authorized school activity, I have read, understood and will meet the conditions noted below. I further agree to provide the required information and to abide by these conditions and instructions while acting as a volunteer driver.

1. I understand that my own automobile liability insurance will always be considered as primary coverage. Check the adequacy of your liability insurance (see item 1, page 1 of this form). **You are liable** in the event of accident, injury, or death resulting from such use of your vehicle.

   State law states that "all persons making any field trip or excursion shall be deemed to have waived all claims against the district (its employees) or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion." (Ed Code 35330)

   Current minimum requirement for insurance coverage is as follows:

   Liability Coverage: $100,000 / $300,000
   Property Damage: $25,000

2. I understand that all travel by private car requires prior approval by the principal.

3. I understand that I must be at least **21 years of age** in order to be a volunteer driver and certify that fact by my signature on this form.

4. I understand that I must submit a signed *Volunteer Auto Use Statement* annually to the principal so that my volunteer driving status remains in force.

5. I understand that by signing this form I waive and release the district from any and all claims for reimbursement for any such transportation, unless otherwise permissible by District policy.

6. Vehicles volunteered cannot be designed to carry more than nine passengers and a driver. The vehicle must carry only the number of passengers for which it was designed. Each passenger is required to use a safety restraint. *(VC 27360-27360.5, 27363)*

7. The number of occupants in a pickup or motortruck may not exceed more persons than can safely sit in the **passenger** compartment. Motorhomes and open Jeep-type vehicles may not be used to transport students. Students are expressly forbidden to ride in the cargo area of pickups or motortrucks whether or not these areas are enclosed by camper shells or other protective covering.

8. I certify that the vehicle is in safe operating condition, and that I have checked or had a mechanical check prior to the trip, including, but not limited to: tires (including spare), brakes, lights, turn signals, horn, suspension, seat belts, emergency tools and equipment (such as a jack and chains), and that said vehicle is mechanically sound.

9. I certify that the vehicle possesses emer-gency warning devices, such as flares and/or reflectors.

10. In the event of an accident notify California Highway Patrol and request that they contact the Principal in addition to normal procedure.

11. I will assume supervisory responsibilities for student control to and from activities.

12. I promise not to drive with any alcohol/illegal substances in my system while acting as a volunteer driver.

13. I understand that students, other than my own children, will not be released at any location other than school or as instructed by school staff.