



## MEETING MINUTES

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### **CLOSED SESSION AT 5:00 P.M.**

#### **Attendance**

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#### **Voting Members**

Lisa Davis, President

Judy Bullockus, Vice President

Gila Jones, Clerk

Jennifer Adnams, Trustee

Krista Castellanos, Trustee

Gary Pritchard, Ph.D., Trustee

Lisa Zollinger, Trustee

### **1. CALL TO ORDER**

President Davis called the meeting to order at 5:02 p.m.

#### **ROLL CALL**

Present: Trustees Castellanos, Davis, Jones, and Zollinger

Absent: Trustees Adnams, Bullockus, and Pritchard

### **2. ADOPTION OF THE AGENDA**

President Davis reported staff pulled agenda item 12.B, Notification of Addendum to Dashboard Local Indicators: Teaching Assignment Monitoring Data.

Motion made by: Lisa Zollinger

Motion seconded by: Gila Jones

Voting:

Lisa Davis - Yes

Judy Bullockus - Not Present

Gila Jones - Yes

Jennifer Adnams - Not Present

Krista Castellanos - Yes

Gary Pritchard, Ph.D. - Not Present

Lisa Zollinger - Yes

The motion carried 4-0-3 by a roll call vote to adopt the regular Board agenda.

Trustee Bullockus arrived to Closed Session at 5:05 p.m.

Trustee Pritchard arrived to Closed Session at 5:08 p.m.

### **3. CLOSED SESSION COMMENTS**

#### **4. CLOSED SESSION (as authorized by law)**

##### **A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Trustees gave direction to staff.

##### **B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

No reportable action.

##### **C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Trustees gave direction to staff.

##### **D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Trustees voted 6-0-1 to approve staff recommendations on the following ADR cases:

ADR Case No. 20250925

ADR Case No. 20251031

ADR Case No. 20251103

Motion made by: Krista Castellanos

Motion seconded by: Gila Jones

Voting:

Lisa Davis - Yes

Judy Bullockus - Yes

Gila Jones - Yes

Jennifer Adnams - Not Present

Krista Castellanos - Yes

Gary Pritchard, Ph.D. - Yes

Lisa Zollinger - Yes

On Public Employee Complaint Appeal, Trustees voted 6-0-1 to approve staff recommendation.

Motion made by: Lisa Zollinger

Motion seconded by: Gila Jones

Voting:

Lisa Davis – Yes

Judy Bullockus – Yes

Gila Jones – Yes

Jennifer Adnams – Not Present

Krista Castellanos – Yes  
Gary Pritchard, Ph.D. – Yes  
Lisa Zollinger – Yes

#### **E. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Trustees voted 6-0-1 to approve staff recommendations on the following OAH cases:

OAH Case No. 2025050761  
OAH Case No. 2025051131  
OAH Case No. 2025060516  
OAH Case No. 2025090907

Motion made by: Lisa Zollinger

Motion seconded by: Krista Castellanos

Voting:

Lisa Davis - Yes  
Judy Bullockus - Yes  
Gila Jones - Yes  
Jennifer Adnams - Not Present  
Krista Castellanos - Yes  
Gary Pritchard, Ph.D. - Yes  
Lisa Zollinger - Yes

#### **F. LIABILITY CLAIMS**

Trustees voted 6-0-1 to approve the staff recommendations on the following cases:

Liability Claim No. 2310575  
Liability Claim No. 2311787  
Rejection of Government Claim No. 2412543

Motion made by: Lisa Zollinger

Motion seconded by: Krista Castellanos

Voting:

Lisa Davis - Yes  
Judy Bullockus - Yes  
Gila Jones - Yes  
Jennifer Adnams - Not Present  
Krista Castellanos - Yes  
Gary Pritchard, Ph.D. - Yes  
Lisa Zollinger - Yes

Trustee Zollinger left the meeting at 5:59 p.m.

#### **5. OPEN SESSION AT 6:00 P.M.**

#### **6. CALL TO ORDER - ROLL CALL**

The regular meeting of the Board of Trustees was called to order by President Davis at 6:09

p.m.

#### ROLL CALL

Present: Trustees Bullockus, Castellanos, Davis, Jones, and Pritchard

Absent: Trustees Adnams, Zollinger, and Student Board Member Hansen

### **7. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Martha McNicholas.

### **8. REPORT ON CLOSED SESSION ACTION**

President Davis asked Stacy Schwenke, Executive Assistant, Superintendent, to read the report out of Closed Session.

### **9. SUPERINTENDENT AND BOARD COMMENTS**

Superintendent Brown acknowledged the tragic loss of a sixth-grade student from Niguel Hills Middle School, who passed away while walking to school. He expressed the District's deepest condolences to the student's family, friends, and the school community, noting the profound impact of this loss on all who knew the student. Support services have been made available to students and staff affected by this tragedy. He also thanked the Niguel Hills PTA who partnered with school administrators to support the student's family. He continued by wishing everyone a safe and peaceful Thanksgiving break.

### **10. STUDENT BOARD MEMBER COMMENTS**

Student Board Member Hansen was not present.

### **11. ORAL COMMUNICATIONS (Non-Agenda Items)**

The following speakers addressed the Board:

- *Cameron Pham, student*
- *Lisa Meyers*
- *William Strand*
- *Linda Haddock*
- *Linda More*

### **12. DISCUSSION ACTION/INFORMATION ITEMS**

Trustee Jones made a motion to move agenda item 12.E - Resolution No. 2526-14, Resolution of the Board of Trustees of the Capistrano Unified School District Approving Conditional Authorization to Distribute a Request for Proposals for the Disposition of Real Property, and Reaffirming and Finding Real Property to be Exempt Surplus Land Pursuant to the Surplus Lands Act (Las Ramblas Property), prior to 12.A - Panorama Education Student Success Dashboard Implementation Update.

Motion made by: Gila Jones

Motion seconded by: Judy Bullockus



Voting:

Lisa Davis – Yes

Judy Bullockus – Yes

Gila Jones – Yes

Jennifer Adnams – Not present

Krista Castellanos – Yes

Gary Pritchard, Ph.D. – Yes

Lisa Zollinger – Not present

The motion carried 5-0-2.

#### **A. PANORAMA EDUCATION STUDENT SUCCESS DASHBOARD IMPLEMENTATION UPDATE**

President Davis recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to introduce the item.

Clark Hampton recognized Stephanie Avera, Chief Technology Officer, to present the item.

This is an information item only and no Board action is necessary.

#### **B. NOTIFICATION OF ADDENDUM TO DASHBOARD LOCAL INDICATORS: TEACHING ASSIGNMENT MONITORING DATA**

This item was pulled by staff.

#### **C. FIRST READING BOARD POLICY 9270 CONFLICT OF INTEREST**

President Davis recognized Dr. Christopher Brown, Superintendent, to present the item.

The following speaker addressed the Board:

- Samuel Penrod

Motion made by: Gila Jones

Motion seconded by: Krista Castellanos

Voting:

Lisa Davis - Yes

Judy Bullockus - Yes

Gila Jones - Yes

Jennifer Adnams - Not Present

Krista Castellanos - Yes

Gary Pritchard, Ph.D. - Yes

Lisa Zollinger - Not Present

The motion passed 5-0-2, with Trustees Adnams and Zollinger absent. Per Board Policy 9311, *Board Policies*, if action is taken to waive the second reading with less than a unanimous vote of the total Board, the policy shall be resubmitted for ratification on consent at the next Board meeting.

#### **D. RESOLUTION NO. 2526-13, ADOPTING A CONFLICT OF INTEREST CODE**

President Davis recognized Dr. Christopher Brown, Superintendent, to present the item.

Motion made by: Krista Castellanos

Motion seconded by: Judy Bullockus

Voting:

Lisa Davis - Yes

Judy Bullockus - Yes

Gila Jones - Yes

Jennifer Adnams - Not Present

Krista Castellanos - Yes

Gary Pritchard, Ph.D. - Yes

Lisa Zollinger - Not Present

The motion carried 5-0-2 by a roll call vote.

#### **E. RESOLUTION NO. 2526-14, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT APPROVING CONDITIONAL AUTHORIZATION TO DISTRIBUTE A REQUEST FOR PROPOSALS FOR THE DISPOSITION OF REAL PROPERTY, AND REAFFIRMING AND FINDING REAL PROPERTY TO BE EXEMPT SURPLUS LAND PURSUANT TO THE SURPLUS LANDS ACT (LAS RAMBLAS PROPERTY)**

This item was presented prior to agenda item 12.A, Panorama Education Student Success Dashboard Implementation Update.

President Davis recognized Clark Hampton, Deputy Superintendent, Business and Support Services, to introduce the item.

Clark Hampton recognized Andreas Chialtas, Attorney, Atkinson, Andelson, Loya, Ruud & Romo, to present the item.

Motion made by: Gila Jones

Motion seconded by: Krista Castellanos

Voting:

Lisa Davis - Yes

Judy Bullockus - Yes

Gila Jones - Yes

Jennifer Adnams - Not Present

Krista Castellanos - Yes

Gary Pritchard, Ph.D. - Yes

Lisa Zollinger - Not Present

The motion carried 5-0-2 by a roll call vote.

#### **13. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of

these items prior to the time the Board votes on the motion unless members of the Board or staff request specific items to be discussed and/or removed from the Consent Calendar. The staff recommend approval of all Consent Calendar items.

Motion made by: Gila Jones

Motion seconded by: Judy Bullockus

Voting:

Lisa Davis - Yes

Judy Bullockus - Yes

Gila Jones - Yes

Jennifer Adnams - Not Present

Krista Castellanos - Yes

Gary Pritchard, Ph.D. - Yes

Lisa Zollinger - Not Present

The motion carried 5-0-2 by a roll call vote to approve the consent calendar.

#### **A. CONSENT CALENDAR - Business and Support Services**

##### **1. DONATION OF FUNDS AND EQUIPMENT**

##### **2. PURCHASE ORDERS, COMMERCIAL WARRANTS AND PREVIOUSLY BOARD-APPROVED BIDS AND CONTRACTS**

##### **3. AGREEMENTS AND BIDS**

##### **4. RESOLUTION NO. 2526-12, RESOLUTION OF THE BOARD OF TRUSTEES OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT APPROVING THE ANNUAL AND FIVE-YEAR REPORTABLE FEES REPORT FOR FISCAL YEAR 2024-2025, IN COMPLIANCE WITH GOVERNMENT CODE § 66006 AND § 66001**

##### **5. EMPLOYEE CELL PHONE ALLOWANCE**

##### **6. EMPLOYEE MILEAGE ALLOWANCE**

#### **B. CONSENT CALENDAR - Education and Support Services**

##### **1. SECOND READING BOARD POLICY 0410 NONDISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES**

##### **2. SECOND READING BOARD POLICY 0500 ACCOUNTABILITY**

##### **3. SECOND READING BOARD POLICY 0510 SCHOOL ACCOUNTABILITY REPORT CARD**

##### **4. SECOND READING BOARD POLICY 0520 INTERVENTION IN UNDERPERFORMING SCHOOLS**



5. SECOND READING BOARD POLICY 0520.1 COMPREHENSIVE AND TARGETED SCHOOL IMPROVEMENT
6. DELETION OF BOARD POLICY 0520.2 TITLE I PROGRAM IMPROVEMENT SCHOOLS
7. SECOND READING BOARD POLICY 5116.2 INVOLUNTARY STUDENT TRANSFERS
8. SECOND READING BOARD POLICY 5123 (FORMERLY 5122) PROMOTION/ACCELERATION/RETENTION
9. THIRD READING BOARD POLICY 5131.8 MOBILE COMMUNICATION DEVICES
10. SECOND READING BOARD POLICY 5141.52 SUICIDE PREVENTION
11. SECOND READING BOARD POLICY 5144.1 (FORMERLY 5152) SUSPENSION AND EXPULSION/DUE PROCESS
12. SECOND READING BOARD POLICY 5148.2 BEFORE AND AFTER SCHOOL PROGRAMS
13. SECOND READING BOARD POLICY 6111 SCHOOL CALENDAR
14. SECOND READING BOARD POLICY 6141.2 RECOGNITION OF RELIGIOUS BELIEFS AND CUSTOMS
15. SECOND READING BOARD POLICY 6142.1 SEXUAL HEALTH AND HIV/AIDS PREVENTION INSTRUCTION (FORMERLY FAMILY LIFE/SEX EDUCATION)
16. SECOND READING BOARD POLICY 6142.8 COMPREHENSIVE HEALTH EDUCATION (FORMERLY AIDS PREVENTION AND INSTRUCTION)
17. SECOND READING BOARD POLICY 6146.1 HIGH SCHOOL GRADUATION REQUIREMENTS
18. SECOND READING BOARD POLICY 6170.1 TRANSITIONAL KINDERGARTEN
19. SECOND READING BOARD POLICY 6173.4 EDUCATION OF AMERICAN INDIAN STUDENTS
20. SECOND READING BOARD POLICY 6178 CAREER TECHNICAL EDUCATION - REGIONAL OCCUPATION CENTER/PROGRAM (FORMERLY CAREER TECHNICAL EDUCATION)
21. SECOND READING BOARD POLICY 6184 CONTINUATION EDUCATION



22. SECOND READING BOARD POLICY 6185 COMMUNITY DAY SCHOOL

23. COLLEGE AND CAREER ACCESS PATHWAYS, A DUAL ENROLLMENT PARTNERSHIP AGREEMENT, APPENDIX - FALL 2025

24. SCHOOL PLANS FOR STUDENT ACHIEVEMENT AND BUDGETS FOR 2025-2026

25. TITLE I PARENT AND FAMILY ENGAGEMENT POLICY

**C. CONSENT CALENDAR - Human Resource Services**

1. SECOND READING BOARD POLICY 4212.42 DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS

2. SECOND READING BOARD POLICY 4161.9, 4261.9, 4361.9, CATASTROPHIC LEAVE PROGRAM

3. AFFILIATION AGREEMENTS

4. ANNUAL REPORT - WILLIAMS SETTLEMENT LEGISLATION, 2024-2025 SCHOOL YEAR:

5. FIRST QUARTER REPORT - WILLIAMS SETTLEMENT LEGISLATION UNIFORM COMPLAINT

6. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CERTIFICATED EMPLOYEES

7. RESIGNATIONS/RETIREMENTS/EMPLOYMENT - CLASSIFIED EMPLOYEES

**D. GENERAL FUNCTIONS**

1. SECOND READING BOARD BYLAW 9320 MEETINGS AND NOTICES

2. SECOND READING BOARD BYLAW 9323 MEETING CONDUCT

3. SCHOOL BOARD MINUTES - OCTOBER 15, 2025 REGULAR MEETING

4. SCHOOL BOARD MINUTES - OCTOBER 29, 2025 BOARD WORKSHOP MEETING

**14. ADJOURNMENT**

Motion made by: Gila Jones

Motion seconded by: Judy Bullockus

Voting:

Lisa Davis - Yes

Judy Bullockus - Yes

Gila Jones - Yes  
Jennifer Adnams - Not Present  
Krista Castellanos - Yes  
Gary Pritchard, Ph.D. - Yes  
Lisa Zollinger - Not Present

The motion carried 5-0-2 to adjourn the meeting.

President Davis announced the Board meeting adjourned at 7:17 p.m., in memory of the student at Niguel Hills Middle School.

A handwritten signature in blue ink, appearing to read "Chris Brown", written over a horizontal line.

Christopher Brown, Ed.D.,  
Superintendent

A handwritten signature in blue ink, appearing to read "J Adnams", written over a horizontal line.

Clerk of the Board  
JENNIFER ADNAMS