

AI Responsible Use Rubric (from the CDE)

1: No AI Assistance	2: AI Idea Organization	3: AI Supported Drafting	4: AI Infused Creation	5: AI as Co-creator
Students complete their work entirely on their own, without using any AI tools. They rely solely on their own knowledge and abilities.	Students may use AI tools to help sort, organize, or clarify their early thinking. AI may provide prompts, examples, or ways of grouping ideas or initial responses. However, they are required to produce the final work themselves without direct AI input and must cite any AI support used.	Students use AI to draft initial content. They then significantly revise and refine that content themselves. There must be clear separation between what the AI contributed and what the student added.	Students may include AI-generated elements in their work, but they must critically review and edit those contributions. Use of AI must be transparent, and proper attribution given.	Students work in partnership with AI, using it intensively as a collaborator. Students provide a rationale for AI use, ensure that their own original thinking remains central, and maintain academic integrity through clearly citing AI involvement.

AI Unacceptable Use Examples (From the CDE)

Unacceptable Use	Example
Submitting AI-generated work as your own	Using AI to write essays, solve problems, produce code, or create projects without disclosure or required citation is considered plagiarism, academic dishonesty, misrepresentation of authorship
Using AI during tests or exams when not allowed	Examples include asking AI to solve test questions, using AI-enabled tools (phones, hidden devices) during in-person exams, generating answers during take-home exams when the instructions prohibit it

Fabricating citations, sources, or references	Some AI tools can produce fake books or articles, incorrect page numbers, nonexistent authors
Using AI to impersonate others	Writing emails pretending to be someone else, generating deepfake audio/video of classmates or teachers, falsifying application essays or recommendation letters
Using AI to harass, bully, or harm others	Misuse includes generating harmful messages, creating offensive images of classmates, educators, or others, doxing or spreading false information with AI tools