

## **Governing Board of Trustees Regular Meeting Wednesday, October 8, 2025**

### **Members present**

Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

### **Meeting called to order at 4:45 PM**

#### **1. CALL TO ORDER OPEN SESSION**

##### **Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Mok called the Governing Board of Trustees Regular Meeting to order at 4:45pm.

##### **Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

No public input concerning items on the Closed Session agenda.

##### **Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Governing Board President Mok adjourned into Closed Session at 4:45pm.

#### **2. CLOSED SESSION**

Discussion: 2.1 SPECIFIC COMPLAINTS OR CHARGES AGAINST EMPLOYEES Government Code 54957

#### **3. OPEN SESSION**

##### **Procedural, Report: 3.1 CALL TO ORDER OPEN SESSION**

Governing Board President Mok reconvened Open Session at 5:48pm.

##### **Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION**

By the following vote, the Board of Trustees took action to hear the appeal(s) concerning employee numbers [INSERT EMPLOYEE NUMBERS] and decided to uphold the decision concerning employee numbers [INSERT EMPLOYEE NUMBERS]: Ayes: [NAMES], Noes: [NAMES], Abstain: [NAMES].

By the following vote, the Board of Trustees took action to deny the appeal(s) concerning employee numbers [INSERT EMPLOYEE NUMBERS] and uphold the decision(s) concerning those employees: Ayes: [NAMES], Noes: [NAMES], Abstain: [NAMES].

##### **Procedural: 3.3 PLEDGE OF ALLEGIANCE & WELCOME**

Students from Torrey Hills School led the Pledge of Allegiance and presented to the Board regarding community and belonging at Torrey Hills School.

##### **Action: 3.4 BOARD APPROVAL, AGENDA**

Approve agenda for the October 8, 2025 Regular Meeting of the Governing Board of Trustees.

Motion by Bill Porter, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

#### 4. CORRESPONDENCE/COMMUNICATIONS

##### Report: 4.1 CORRESPONDENCE

Superintendent's Office received the following correspondence regarding District business:

School Facilities

##### Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

Public requests to address the Governing Board of Trustees regarding non-agenda items:

Mary Davis: Regarding transparency

#### 5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION: DMUSD EMPLOYEES OF THE MONTH, OCTOBER 2025  
CONGRATULATIONS TO THE DMUSD EMPLOYEES OF THE MONTH, OCTOBER 2025:

Ashley Falls School: Melanie Dixon, Instructional Aide  
Carmel Del Mar School: Sandy Vuong, Instructional Aide  
Del Mar Heights School: Heidi Eckstein, Library Media Specialist  
Del Mar Hills Academy: Jose Casas, Plant Manager  
Ocean Air School: Junior Lopez, Plant Manager  
Pacific Sky School: Jerica Wells, Campus Aide  
Sage Canyon School: John Graciano, Plant Manager  
Sycamore Ridge School: Stefania LaPiana, Office Assistant  
Torrey Hills School: Tiffany Peterson, Instructional Aide  
District Office: Tyler Shipley, IT Network Analyst

Report: 5.2 BOARD REPORT: DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)  
2025-2026 DMCTA President, Jason Bethurum, provided a report to the Board.

Report: 5.3 BOARD REPORT: DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)  
2025-2026 DMSEF President, Sheena Sahni, provided a report on DMSEF fundraising and activities.

Report: 5.4 BOARD REPORT: DEL MAR PARENT TEACHERS ASSOCIATION (PTA)  
Torrey Hills School PTA President, Melissa Jaramillo, provided a report to the Board.

##### Report: 5.5 BOARD REPORT: GOVERNING BOARD MEMBERS

Member Porter:

Attended Ashley Falls Ice Cream Social  
Beginning Masters in Governance Courses  
Looking forward to attending STEAM+ Nights

Member Fitzpatrick:

Thanked DMSEF for posting video of the speaker they hosted  
Thanked PTA President Melissa Jaramillo for her presentation and loved the things Torrey Hills PTA offer to students

Member Rafner:

Appreciate the meetings Board Members have with the Superintendent  
Appreciated the PTA Presentation from Torrey Hills School

Member Kholos:

Attended Ashley Falls Ice Cream Social  
Attended Del Mar Heights Harvest Fest  
Thanked the PTA President at Torrey Hills School for her presentation  
Encouraged community to give to DMSEF

Member Mok:

Attended Del Mar Heights Harvest Fest  
Attended Ashley Falls Ice Cream Social  
Thankful for the active community in DMUSD  
Attended the SF2 Fall Regional Meeting

#### Report: 5.6 BOARD REPORT: SUPERINTENDENT

Superintendent Janicek reported on current District activities, including:

Continued holding Meet and Greets at school sites for parents and staff. A survey will be going out for those who can't make it and everyone will have an opportunity to share thoughts.

Attended Sage Canyon STEAM+ Superhero Night  
Grateful to meet with PTA Presidents monthly to collaborate  
Met with Mayor Todd Gloria to make connections and share about our District  
Complimented students that presented from Torrey Hills School.

#### Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS

Public comments regarding agenda items:

Reference agenda items: 6 - Consent Calendar, 9.1

#### Action: 5.8 BOARD APPROVAL, MINUTES

### 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, DEL MAR UNION SCHOOL DISTRICT'S UNIFORM COMPLAINT  
QUARTERLY REPORT FOR JULY 1, 2025 - SEPTEMBER 30, 2025

Resolution: Approve Del Mar Union School District's Uniform Complaint Quarterly Report for July 1, 2025 -  
September 30, 2025.

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.2 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION  
SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.4 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.5 BOARD APPROVAL AND RATIFICATION OF PURCHASE ORDERS, COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Resolution: APPROVE PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.6 BOARD APPROVAL TO UTILIZE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY (EDTECH JPA) RFP NO. 24/25-02 STUDENT INFORMATION SYSTEMS MASTER AGREEMENT

Resolution: BOARD APPROVAL TO UTILIZE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY (EdTech JPA) RFP NO. 24/25-02 STUDENT INFORMATION SYSTEMS MASTER AGREEMENT

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.7 BOARD APPROVAL TO "PIGGYBACK" THE ARVIN UNION SCHOOL DISTRICT BID NO 2022-23-001 CAMPUS MODERNIZATION

Resolution: Approve the use of "piggyback" terms in the Arvin Union School District Bid No. 2022-23-001 Campus Modernization

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.8 BOARD APPROVAL, AWARD OF CONTRACT FOR RFP 2526-01 MULTI-USE ROOM AUDIOVISUAL SYSTEM MODERNIZATION

Approve award of contract for RFP 2526-01 Multi-use Room Audiovisual System Modernization.

Motion by Katherine Fitzpatrick, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.9 BOARD APPROVAL, ATTENDANCE AT CALIFORNIA'S COALITION FOR ADEQUATE SCHOOL HOUSING 2026 ANNUAL CONFERENCE ON SCHOOL FACILITIES

Approve attendance at California's Coalition for Adequate School Housing 2026 Annual Conference

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Gee Wah Mok, Alan Kholos, Bill Porter

Nay: Katherine Fitzpatrick

Action: 6.10 BOARD APPROVAL, 2025-2026 SINGLE PLANS FOR STUDENT ACHIEVEMENT

Speaker: Neelum Arya

Approve 2025-2026 Single Plans for Student Achievement.

Motion by Bill Porter, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.11 BOARD APPROVAL, ATTENDANCE AT THE CALIFORNIA SCHOOL BOARDS ASSOCIATION/ANNUAL EDUCATION CONFERENCE (CSBA/AEC) 2025

Approve attendance at California School Boards Association/Annual Education Conference 2025.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Gee Wah Mok, Alan Kholos, Bill Porter

Nay: Katherine Fitzpatrick

**Action: 6.12 BOARD APPROVAL, ATTENDANCE AT 2026 CALIFORNIA SCHOOL PUBLIC RELATIONS ASSOCIATION "CALSPRA" CONFERENCE**

Approve attendance at the 2026 CalSPRA Conference.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Gee Wah Mok, Alan Kholos, Bill Porter

Nay: Katherine Fitzpatrick

**Action (Consent): 6.13 BOARD APPROVAL, REVISED JOB DESCRIPTIONS TO REMOVE DRIVER'S LICENSE REQUIREMENT AND PRE-EMPLOYMENT CLEARANCE LANGUAGE**

Resolution: Approve revisions to job descriptions to remove the driver's license requirement and pre-employment clearance language.

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

**Action (Consent): 6.14 BOARD APPROVAL, REVISED JOB DESCRIPTION, BENEFITS AND RISK MANAGEMENT TECHNICIAN**

Resolution: Approve revised job description, Benefits and Risk Management Technician

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

**Action (Consent): 6.15 BOARD APPROVAL, REVISED JOB DESCRIPTION, DIRECTOR OF NUTRITION SERVICES AND RISK MANAGEMENT**

Resolution: Approve revised job description, Director of Nutrition Services and Risk Management.

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

**Action (Consent): 6.16 BOARD APPROVAL, CHANGES TO SALARY SCHEDULE: GROUP 13**

Resolution: Approve changes to salary schedule: Group 13.

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.17 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.18 BOARD APPROVAL, CONSENT CALENDAR

Resolution: Approve Consent Items 6.1 - 6.17.

Approve Consent Items 6.1 - 6.17.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

## 7. CURRICULUM AND INSTRUCTION

Report: 7.1 BOARD REPORT, CALIFORNIA MATHEMATICS FRAMEWORK AND STANDARDS

Alison Fieberg, Assistant Superintendent of Instructional Services, provided a report to the Board regarding California Mathematics Framework and Standards, including:

California Framework and Standards

California Math Framework & California State Standards

Best Practices in Mathematics Instruction

Cognitively Guided Instruction in Classrooms

What sets DMUSD apart?

Development of Portrait of a Learner Skills

Positive Student Outcomes in DMUSD

Staff responded to clarifying questions from the Board.

Report: 7.2 BOARD REPORT, STEAM+ SPOTLIGHT

Alison Fieberg, Assistant Superintendent of Instructional Services, provided a report to the Board regarding STEAM+, including:

Why STEAM+?

Why is STEAM+ learning important?

Development of Portrait of a Learner Competencies  
What makes our program unique?  
What do students experience?  
STEAM+ Night

Staff responded to clarifying questions from the Board.

## 8. ADMINISTRATION AND POLICY

## 9. MAINTENANCE, OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE

Chris Delehanty, Assistant Superintendent, Business Services and Nathan Wulff, Director of Maintenance, Operations, and Facilities, shared a Facilities Update with the Board, including:

Carmel Del Mar Modernization  
Ashley Falls School Modernization

Staff responded to clarifying questions from the Board.

## 10. BUSINESS AND FINANCE

## 11. PERSONNEL

## 12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND SCHOOL/PTA EVENTS

Information: 12.3 BOARD REVIEW, PRELIMINARY ITEMS FOR THE NOVEMBER REGULAR BOARD MEETING

Action, Procedural: 12.4 ADJOURNMENT OF MEETING

Governing Board President Mok adjourned the meeting at 8:16pm.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Bill Porter

Not Present at Vote: Alan Kholos

Signature of Governing Board Clerk:



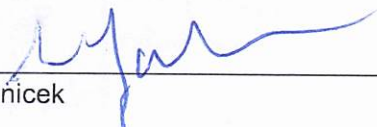
Alan Kholos, Esq.

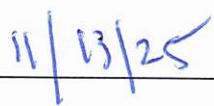
11/12/2025



Date

Signature of Superintendent:

  
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Marisa Janicek

  
\_\_\_\_\_  
Date

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