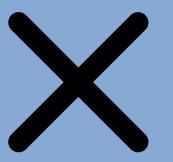


ENTERING COURSE REQUESTS



STEP 1- LOGIN TO SKYWARD



NORTH EAST
INDEPENDENT SCHOOL DISTRICT

NORTH EAST ISD

i You are no longer signed in.

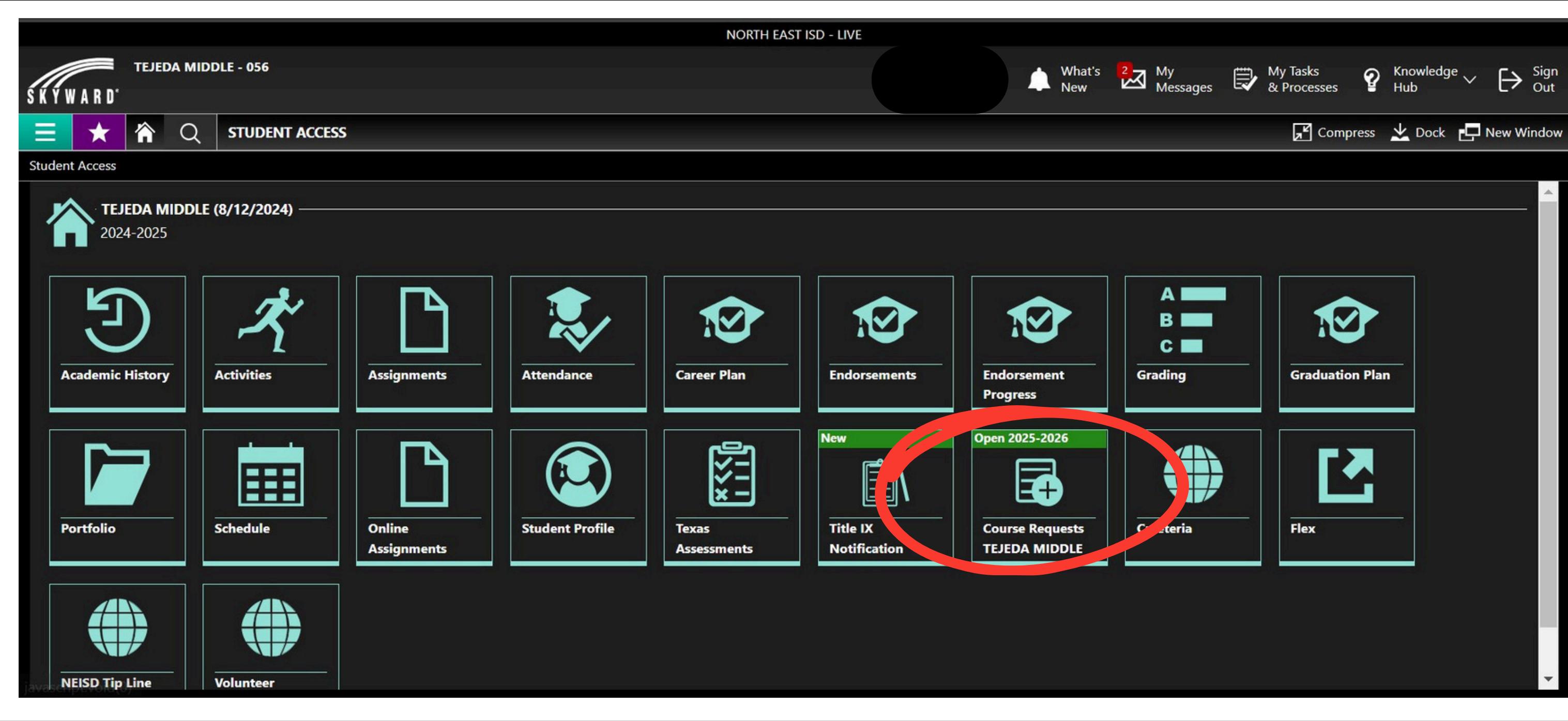
Username
ccarde2

Password
..... Show

Sign In >

[Forgot your Username or Password?](#)

STEP 2- CLICK ON THE COURSE REQUEST TILE



STEP 3- ENTER THE COURSE REQUEST NUMBER FROM YOUR COURSE CARD



Course Requests			
AVAILABLE COURSES FOR 2025-2026			
Course Description	Course Code	Earned Credits	Subject Description
ACAD INDIV MOT	M02917	0.000	LOCAL CREDIT

STEP 4- HIGHLIGHT THE CORRECT COURSE - CLICK GREEN PLUS SIGN



Course Requests

AVAILABLE COURSES FOR 2025-2026

Filter courses by Course Code, Description, or Subject

Legend: MY REQUESTS ALTERNATES

Requests: 0 Maximum Requests: 10 Total Credits Requested: 0.000

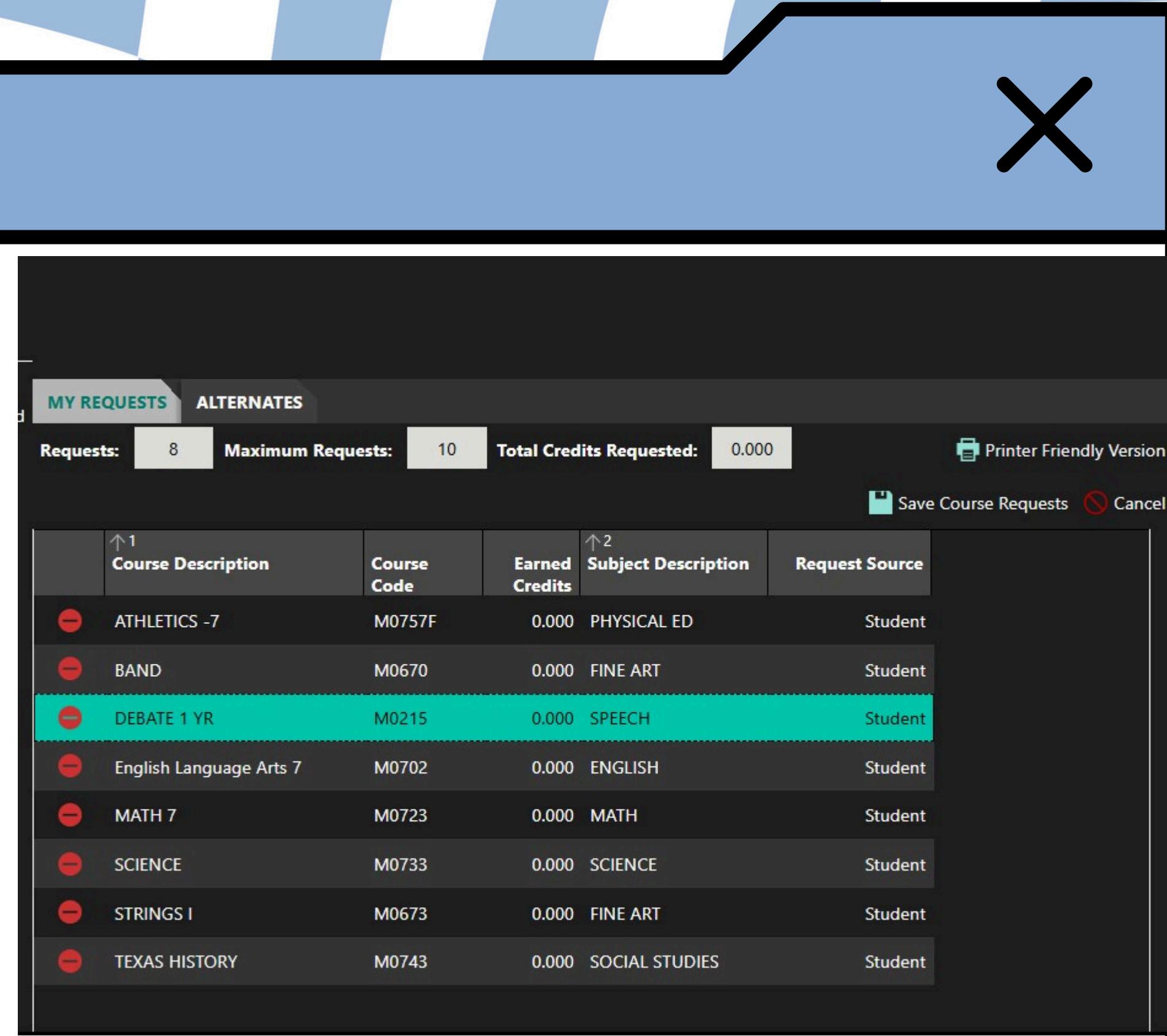
Printer Friendly Version

Course Description	Course Code	Earned Credits	Subject Description
ACAD INDIV MOT	M02917	0.000	LOCAL CREDIT
ART 1 YEAR	M0675	0.000	FINE ART
ART 2 YEAR	M0295	0.000	FINE ART
ATHLETICS -7	M0757F	0.000	PHYSICAL ED
ATHLETICS -7	M0757M	0.000	PHYSICAL ED
BAND	M0670	0.000	FINE ART
BAND II-GR7	M0772	0.000	FINE ART
CAREER AND COLLEGE EXPL...	M0414	0.000	CAREER
CHOIR II-GR7 Female	M0762F	0.000	FINE ART
CHOIR II-GR7 Male	M0762M	0.000	FINE ART
CREATIVE WRIT	M0448	0.000	LOCAL CREDIT

No records to display

**STEP 5- ADD ALL
REQUIRED COURSES
INCLUDING P.E. OR
ATHLETICS**

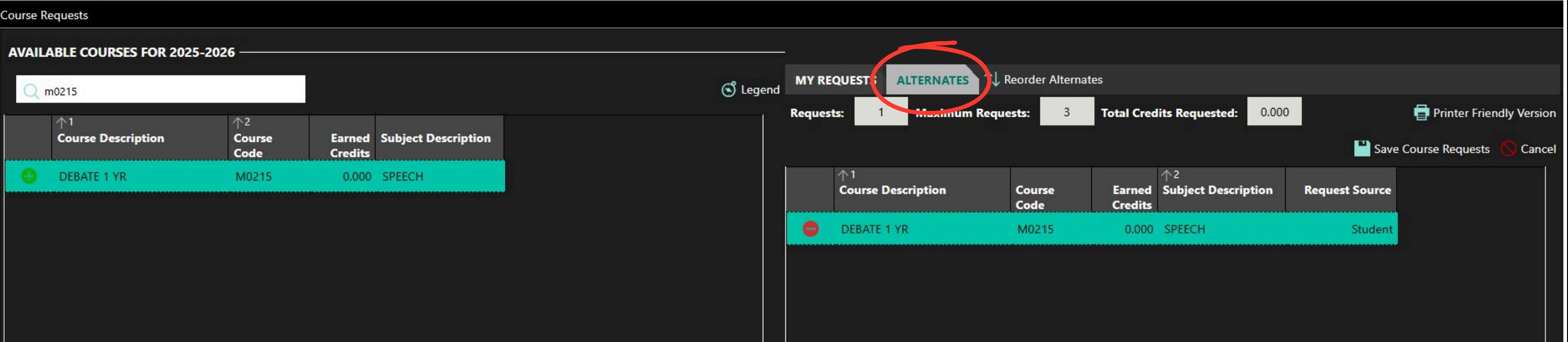
**STEP 6- ENTER YOUR
TOP THREE CHOICES
FOR ELECTIVES**



The screenshot shows a software interface for managing course requests. At the top, there are tabs for 'MY REQUESTS' (which is selected) and 'ALTERNATES'. Below the tabs, the following information is displayed: 'Requests: 8', 'Maximum Requests: 10', 'Total Credits Requested: 0.000', a 'Printer Friendly Version' link, and 'Save Course Requests' and 'Cancel' buttons.

	↑ ¹ Course Description	Course Code	Earned Credits	↑ ² Subject Description	Request Source
-	ATHLETICS -7	M0757F	0.000	PHYSICAL ED	Student
-	BAND	M0670	0.000	FINE ART	Student
-	DEBATE 1 YR	M0215	0.000	SPEECH	Student
-	English Language Arts 7	M0702	0.000	ENGLISH	Student
-	MATH 7	M0723	0.000	MATH	Student
-	SCIENCE	M0733	0.000	SCIENCE	Student
-	STRINGS I	M0673	0.000	FINE ART	Student
-	TEXAS HISTORY	M0743	0.000	SOCIAL STUDIES	Student

STEP 7-CLICK ON THE ALTERNATES TAB AND ENTER TWO

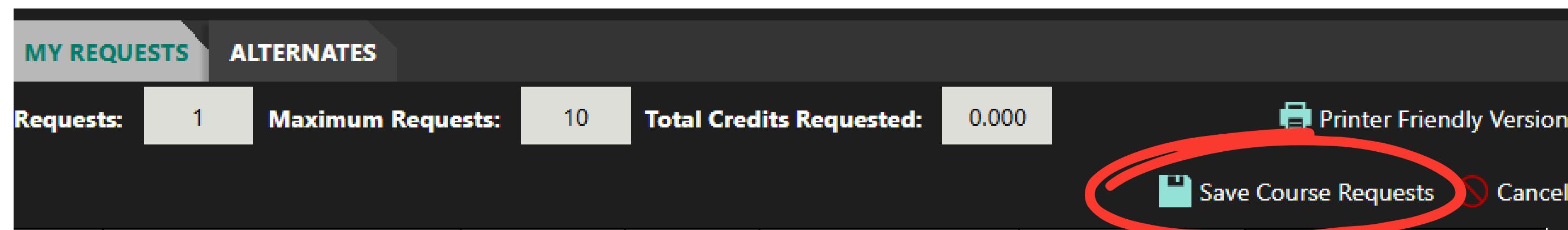


The screenshot shows a 'Course Requests' interface for the 'AVAILABLE COURSES FOR 2025-2026'. A search bar at the top contains 'm0215'. The 'MY REQUEST' tab is selected, and the 'ALTERNATES' tab is highlighted with a red circle. The 'ALTERNATES' tab is labeled 'Reorder Alternates'. Below the tabs, there are two sections: 'Requests' and 'Alternates'. The 'Requests' section shows one request for 'DEBATE 1 YR' (M0215, 0.000 credits, SPEECH). The 'Alternates' section shows one alternate for 'DEBATE 1 YR' (M0215, 0.000 credits, SPEECH, Request Source: Student). The interface includes a legend, a printer friendly version link, and save/cancel buttons.

↑1 Course Description	↑2 Course Code	Earned Credits	Subject Description
DEBATE 1 YR	M0215	0.000	SPEECH

↑1 Course Description	Course Code	Earned Credits	↑2 Subject Description	Request Source
DEBATE 1 YR	M0215	0.000	SPEECH	Student

Make sure you click on Save Course Requests



**YAY
YOU'RE
DONE!**

