

Job Title: **MAINTENANCE V**

Definition:

Under the immediate direction of the Maintenance VI and the general supervision of the Supervisor of Operations and Director of Facilities, performs skilled maintenance, construction, and repair work on school buildings, grounds and equipment.

Distinguishing Characteristics:

The duties of the Maintenance V are distinguished from those of Maintenance III and IV in that the Maintenance V is a senior skilled craftsman assigned a variety tasks in his/her field. Performed specialized assignments in one of the following trades: plumbing, electrical, carpentry, HVAC equipment mechanic or low voltage communications. This is the senior skilled journey level.

Essential Job Duties:

The following tasks are essential for this position. Incumbents in this classification may not perform all of these tasks, or may perform similar related tasks not listed here.

1. Performs all tasks necessary of a skilled craft
2. Performs specialized assignments in one of the following trades: plumbing, electrical, equipment mechanic, HVAC, carpentry or low voltage communications
3. Puts together material lists to complete jobs as assigned
4. Plans and evaluates with supervisor specific jobs
5. Directs and coordinates job safety for specific jobs
6. May performs all work covered under the Maintenance IV description
7. May direct others to the completion of specific jobs
8. Performs other related duties as assigned

Minimum Knowledge, Skill and Ability:

Knowledge of:

- Tools, materials and terminology used in several of the building trades
- Fundamentals of most of these crafts: painting, locksmith, plumbing, electrical equipment, mechanics, HVAC, low voltage communication and associated shop practices.
- Advance principles, methods, materials, and equipment used in the specified trade
- Safety principles

Skill and Ability to:

- Apply the principles, methods, materials and equipment used in a qualified craft
- Use safely a wide variety of hand powered tools involved in general maintenance and the qualified craft
- Work from sketches, drawings, and blueprints
- Use all equipment related to his/her specific assignment
- Coordinate and plan specific jobs
- Work independently without supervision
- Maintain professional confidentiality
- Maintain effective and cooperative working relationships with those contacted in the course of work

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Training and Experience

Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: high school diploma or equivalent. Trade school graduate desired and minimum of two years experience in general building maintenance work and four years in the specific trade

License and Certificates:

Possession of a valid California driver's license and be insurable.

Physical Requirements and Working Conditions:

- Require vision (which may be corrected) to read small print.
- Require the mobility to stand, stoop, reach and bend. Require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.
- Perform lifting, pushing, and/or pulling which does not exceed 100 pounds and is in an infrequent aspect of the job.
- May be required to work in inclement weather without effective protection from sun, cold and rain.
- May be required to work with harsh and toxic substances.
- May be required to wear protective apparel including goggles, face protectors, aprons, and shoes.
- May be required to work within enclosed spaces or at heights above ground level.
- May be required to work around loud noise.
- May be required to work around moving mechanical parts.
- May be required to work around electrical current.
- Is subject to inside and outside environmental conditions.
- May be required to take and pass a physical examination.
- Will be required to have live scan fingerprinting completed and cleared prior to beginning work

Range: 37

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| PHYSICAL REQUIREMENTS INFORMATION | | | | |
|--|-------|-------------------------------|---------------------------|----------------------------|
| Activity | Never | Occasionally Up to 3 hours | Frequently 3 – 6 hours | Constantly Over 6 hours |
| Sitting | | X | | |
| Standing | | X | | |
| Running | X | | | |
| Walking | | | X | |
| Crawling | | X | | |
| Kneeling | | X | | |
| Climbing | | X | | |
| Squatting | | X | | |
| Bending (neck) | | X | | |
| Bending (waist) | | X | | |
| Twisting (neck) | | X | | |
| Twisting (waist) | | X | | |
| Reaching(above shoulder) | | X | | |
| Reaching (below Shoulder) | | X | | |
| Pushing & Pulling | | X | | |
| Fine Manipulation | | X | | |
| Power Grasping | | X | | |
| Simple Grasping | | X | | |
| Repetitive use of hands | | | X | |
| Keyboard Use | | X | | |
| Mouse Use | | X | | |
| Lifting/Carrying | | | | |
| 0 – 10 lbs. | | | X | |
| 11 – 25 lbs. | | X | | |
| 26 – 50 lbs. | | X | | |
| 51 – 75 lbs. | | X | | |
| 76 – 100 lbs. | | X | | |
| 100 + lbs. | | X | | |
| Walking on uneven ground | | | X | |
| Driving | | X | | |
| Working with heavy equipment | | X | | |
| Exposure to excessive noise | | X | | |
| Exposure to extreme temperatures | | X | | |
| Exposure to dust, gas, fumes, or chemicals | | X | | |
| Working at heights | | X | | |
| Repetitive movement | | X | | |
| Use of special visual or auditory PPE | | X | | |
| Working with bio-hazards (e.g., blood-borne pathogens, sewage, etc.) | | X | | |

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| Mental and Psychological Demands | | Frequency | |
|---|--|-----------|-----------|
| Basic Work Abilities: | | Essential | Non-Essen |
| 1 | Follow verbal and written instructions | C | N/A |
| 2 | Maintain the established work pace | C | N/A |
| 3 | Adhere to established work and safety procedures | C | N/A |
| 4 | Respond appropriately to direction, evaluation, or criticism | C | N/A |
| 5 | Respond appropriately to changes in the work setting | C | N/A |
| Attention to Task/Details: | | | |
| 6 | Perform simple/repetitive tasks | C | N/A |
| 7 | Perform complex/varied tasks | C | N/A |
| 8 | Organize tasks and set priorities | C | N/A |
| 9 | Manage multiple tasks simultaneously | C | N/A |
| Interaction with Others: | | | |
| 10 | Work cooperatively with coworkers | C | N/A |
| 11 | Interact with customers or the public | C | N/A |
| Decision Making: | | | |
| 12 | Use basic problem-solving techniques | C | N/A |
| 13 | Work autonomously, or with minimal supervision | C | N/A |
| 14 | Make independent decisions based on data/circumstances | C | N/A |

Frequency Key: The following abbreviations denote the frequency an activity is performed daily.

N = Never

I = Infrequently (less than once per day)

O = Occasionally (less than 2 ½ hours per day)

F = Frequently (2 ½ to 5 hours per day)

C = Continuously (more than 5 hours per day)