



Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING May 21, 2025

A regular meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday, May 21, 2025 in the Grass Valley City Hall Council Chambers, 125 E. Main Street, Grass Valley, California. Notice of the meeting was posted 72 hours in advance and was scheduled for 10:00 a.m.

Members Present: Lou Ceci
Tom Ivy
Jay Strauss*
Duane Strawser
Robb Tucker
Jan Zabriskie

Members Absent: Susan Hoek

Staff Present: Mike Woodman, Executive Director
Aaron Hoyt, Deputy Executive Director
Dan Landon, Executive Advisor
Kena Sannar, Transportation Planner
Dale Sayles, Administrative Services Officer
Carol Lynn, Administrative Assistant

Standing Orders: Chair Ivy convened the Nevada County Transportation Commission meeting at 10:00 a.m.

Pledge of Allegiance, Roll Call

PUBLIC COMMENT: There was no public comment.

CONSENT ITEMS

1. Financial Reports
March 2025
2. NCTC Minutes
March 19, 2025 NCTC Meeting Minutes
3. Revised Findings of Apportionment for FY 2025/26
Resolution 25-12

4. Federal Fiscal Year 2024/25 Regional Surface Transportation Program Apportionment for Fiscal Year 2025/26 Bid Targets
Bid Target table as a basis for allocation from the RSTP Fund for FY 2025/26 approved
5. Allocation Request from Town of Truckee for Regional Surface Transportation Program Funds for FY 2024/25 Projects
Resolution 25-13

ACTION: Approved Consent Items by roll call vote

MOTION: Strawser / **SECOND:** Ceci

AYES: Ceci, Strawser, Tucker, Zabriskie, Ivy

NOES: None

ABSENT: Hoek, Strauss

ABSTAIN: None

*Commissioner Strauss joined the meeting

ACTION ITEMS

6. Triennial Performance Audits for Fiscal Years 2021/22, 2022/23, 2023/24
Resolution 25-14

The California Public Utilities Code requires regional transportation planning agencies such as the Nevada County Transportation Commission to conduct Triennial Performance Audits of their planning and administrative activities and those of the associated transit operators.

LSC Transportation Consultants Inc. was contracted to prepare the Triennial Performance Audits for NCTC, Nevada County Transit Services, and Tahoe Truckee Area Regional Transit, covering Fiscal Years 2021/22, 2022/23 and 2023/24. Acadia Davis with LSC Transportation Consultants. Inc. presented an overview of the audits and the findings. The audits found all three agencies to be in compliance with TDA performance requirements with some minor recommendations for improvement.

Recommendations for NCTC included actively recruiting members to the Social Services Transportation Advisory Council and meeting annually, and updating the Transit Operator branding on the website.

Recommendations for Nevada County Transit Services included conducting a more detailed Governance Study, ensuring timely submission of Fiscal and Compliance Audits, and prioritizing ADA improvements at bus stops based on the 2021 ADA assessment.

Recommendations for Truckee Tart were to include information about Truckee TART Connect and special event shuttles in the State Controller Reports going forward, review the contract with Placer County to provide ADA Paratransit Services to evaluate potential adjustments and improvements, and consider procuring data tracking software (e.g. ONEDATA) for all Truckee TART services.

The audits found that NCTC successfully allocated regional transportation funding, secured grant funding, and worked closely with regional partners over the three-year period, and maintained a good working relationship with the Transit Services Commission and Town of Truckee staff.

ACTION: Approved Resolution 25-14 by roll call vote
MOTION: Strauss / **SECOND:** Strawser
AYES: Ceci, Strauss, Strawser, Tucker, Zabriskie, Ivy
NOES: None
ABSENT: Hoek
ABSTAIN: None

7. FY 2025/26 Final Overall Work Program
Resolution 25-15

The Overall Work Program (OWP) outlines the fiscal administrative and planning activities to be conducted during the year and details the expected revenues and expenditures. The Draft FY 2025/26 OWP was presented to the Commission at their March meeting, forwarded to the local jurisdictions and Caltrans for their review and was subsequently approved by the jurisdictions. Staff has prepared the final OWP and incorporated the comments that were submitted by Caltrans. The Executive Summary explains the purpose of the Overall Work Program, the development process, key funding sources and general budget information, and details the ongoing administrative and planning activities, carry-over planning projects, and new projects.

ACTION: Approved Resolution 25-15 by roll call vote
MOTION: Strauss / **SECOND:** Ceci
AYES: Ceci, Strauss, Strawser, Tucker, Zabriskie, Ivy
NOES: None
ABSENT: Hoek
ABSTAIN: None

8. Congestion Mitigation Air Quality Improvement Program Funding Recommendations:
Resolution 25-16

The Congestion Mitigation Air Quality Improvement Program (CMAQ) is federal funding that is available due to Western Nevada County being non-attainment for the federal eight-hour ozone standards.

NCTC staff is recommending approval of \$200,000 of CMAQ funding in Federal Fiscal Year 2024/25 necessary for completion of the Project Approval and Environmental Documentation phase of the SR 174/49/20 Roundabout Active Transportation Safety Project in Grass Valley. Staff is also recommending the reprogramming of the previously approved \$111,104 of CMAQ funding for the Ridge Road Active Transportation Project into the next federal fiscal year. Additionally, the County of Nevada has requested that the previously approved \$44,265 of CMAQ funding for the Rough and Ready Highway/Ridge Road/Adam Avenue Intersection Improvement Project, Right-of-Way phase, be moved to the next federal fiscal year to accommodate project delays.

Staff is also recommending a CMAQ loan agreement with another regional transportation planning agency for the remaining unobligated FFY 2024/25 CMAQ balance of approximately \$900,000. Utilizing the funds in a loan agreement will accommodate project delays related to the previously approved projects. Further, developing a loan agreement will allow NCTC to negotiate repayment terms that are beneficial to the short-term and long-term delivery of projects in the multi-year CMAQ program.

ACTION: Approved Resolution 25-16 by roll call vote
MOTION: Strawser / **SECOND:** Strauss
AYES: Ceci, Strauss, Strawser, Tucker, Zabriskie, Ivy
NOES: None
ABSENT: Hoek
ABSTAIN: None

9. Professional Services Agreement to Prepare the Reenvisioning Transit in Western Nevada County – Comprehensive Operational Analysis
Resolution 25-17

The firm TDG Engineering was selected to conduct the Reenvisioning Transit in Western Nevada County – Comprehensive Operational Analysis study, which will take a comprehensive look at the existing Nevada County Transit fixed route and paratransit services. The study will do an in-depth analysis on transit routes and transit dependent populations, as well as alternative delivery models, such as Microtransit, to determine if there are more efficient, cost-effective ways to provide services to the residents in Western Nevada County. The study will look at everything from the operations to financial costs and will offer recommendations for improvements that are feasible with the funding that is available.

ACTION: Approved Resolution 25-17 by roll call vote
MOTION: Ceci / **SECOND:** Strawser
AYES: Ceci, Strauss, Strawser, Tucker, Zabriskie, Ivy
NOES: None
ABSENT: Hoek
ABSTAIN: None

INFORMATIONAL ITEMS

10. Correspondence

- A. Malia M. Cohen, California State Controller, Fiscal Year 2024-25 Third Quarter State of Good Repair Program Allocation, File 370.2.1, 5/12/2025
- B. Malia M. Cohen, California State Controller, Fiscal Year 2024-25 Third Quarter State Transit Assistance Allocation, File 1370.0, 5/12/2025

12. Executive Director's Report

NCTC Executive Director Mike Woodman gave an overview of his report.

1) The Zion Street Mobility/School Access Study planning effort is underway. The consultant GHD Inc. will analyze ways to improve both pedestrian and bicycle mobility and safety, as well as access to the several schools within that corridor. The first of a series of public workshops was held on March 25 at the Forest Charter School to gather input from the public on the corridor conditions and concerns,

and the types of improvements that may be considered. About 34 community members attended the workshop and provided good feedback. Two main concerns were the slowing down of traffic through the corridor, and the potential loss of parking. Another public workshop will be scheduled this summer. The consultant will be working with the community to find a concept that the residents support and then will move forward in the process of securing funding for construction.

2) Mr. Woodman participated as a speaker as part of the California Transportation Commission's webinar series on Measuring Transportation Impacts. The session focused on topics related to transportation analysis, including the analysis of vehicle miles traveled under the California Environmental Quality Act, and Federal/State Air Quality Process (presented by Caltrans), the National Center for Sustainable Transportation Induced Demand Calculator (presented by UC Davis), and the Rural Induced Demand Study, presented by NCTC's Executive Director. Mr. Woodman also participated as a speaker at the San Joaquin Valley Regional Policy Conference on a panel focused on transportation issues related to vehicles miles traveled policies, and highlighted some of the statewide policy challenges in rural California.

3) Mr. Woodman was invited to participate as a speaker at the upcoming National Association for Development Organizations (NADO) 2025 National Regional Transportation Conference, being held in Des Moines, Iowa on July 15-17, 2025, to provide an overview of the findings and recommendations from the recently completed California Rural Counties Task Force Rural Induced Demand Study. He is currently serving a two-year term as a member of the NADO Rural Planning Organizations (RPO) of America Council of Peers representing California. The group is focused on collaborating with state and federal government officials on transportation issues, advocating for development and implementation of effective laws, policies, and funding programs.

4) The Nevada County Regional Transportation Plan (RTP) Update is underway. Once the draft is completed there will be a public review period of the draft documents and comments received will be incorporated as appropriate into the final RTP which will be presented to the Commission for adoption. In developing the RTP Update, staff has been working on making our jurisdictions more competitive for funding and addressing the needs of the communities in the NCTC region.

11. Project Status Report

Caltrans District 3 Project Manager Sam Vandell gave an update on the current status of projects in Nevada County.

The design phase is complete on the CAPM project on Highway 20 east of Nevada City from Rim Rock Road to the Highway 20/80 junction for pavement and drainage improvements, and updating the guardrail, culverts, and signage. The Safety Improvements and Drainage Restoration projects on Highway 80 will start construction this coming season.

Caltrans is hoping to start construction next year on the Corridor Improvement Project on Highway 49 between McKnight Way and LaBarr Meadows. The work will remove trees and do utility relocations. The corridor has AT&T, PG&E, as well as NID facilities. All those utilities will need to be relocated to start construction. The project will provide truck climbing lanes, a two-way center left turn lane, right turn pockets, and improved access to the Nevada County Transit Operations Center.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been scheduled for July 9, 2025 at 10:00 a.m. at the Grass Valley City Council Chambers.

ADJOURNMENT OF MEETING: The meeting was adjourned at 11:40 a.m.

Respectfully submitted by: Carol Lynn
Carol Lynn, Administrative Assistant

Approved on: July 9, 2025

By: Thomas Ivy
Tom Ivy, Chair
Nevada County Transportation Commission