

**DELAC MINUTES**

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**I. Welcome and Introductions** – By Dr. Jisel Villegas, Ph.D. Director of EL., Travis Burke, Director of Special Projects, Rafael Flores, Anna Montoya, Laura Orozco – Virtual, Maria Galaviz – Smythe, Jacquelyn Wooldridge – Foothill High, Mayde Castillo – Frontier, Tara Jacobs, Aida Vega – Virtual

**School sites represented –**

**II. Review/Approve agenda for October 30, 2025**

Florina Davila moved to approve, 2<sup>nd</sup> by Rafael Flores, all Aye's.

**Review/Approve meeting minutes from May 21, 2024**

Jisel Villegas moved to approve, 2<sup>nd</sup> by Rafael Flores, all Aye's.

**Review/Approve meeting minutes from October 8, 2024**

Aida Vega moved to approve, 2<sup>nd</sup> by Maria Galaviz, all Aye's.

**Review/Approve meeting minutes from May 6, 2025**

Rafael Flores moved to approve, 2<sup>nd</sup> by Maria Galaviz, all Aye's.

**III. Local Control Accountability Plan (LCAP) Parent Input**– presented by Travis Burke, Director of Special Projects

**A. Summary:** Mr. Burke presented a summary of this year's LCAP Community Input, Open input from DELAC. Top Areas of input were: Improving Communication with Teachers, Having more Field Trips, Higher Wages / Competitive Benefits / Smaller Class Sizes / Lower Case Loads for Teachers, Bully Prevention, & Tutoring Programs

**IV. Presentations:** - presented by Dr. Jisel Villegas, Ph.D. Director of EL

**A. DELAC Roles & Responsibilities:**

- Each California public school district with 51 or more English learners must form a District English Learner Advisory Committee (DELAC) unless the district designates for this purpose a subcommittee of an existing districtwide advisory committee. Parents or guardians of English learners shall constitute the majority membership (51 percent or more) of the committee.

**B. District-Wide English Learner Data:**

- Total English Learners – 7,551
- 1 in 3 students at TRUSD is an English Learner

**C. District Programs & Services for English Learners:**

- Letters have started going out to notify parents

**V. Annual Parent Notification** – presented by Dr. Jisel Villegas, Ph.D. Director of EL

**A. Summary:** Letters regarding upcoming testing assessments are mailed out to English Learner parents throughout the year. Letter is to inform parents that their children will be assessed through the ELPAC. Parents are encouraged to reach out to English Learner Services Department with any questions.

**VI. School Site Reports** – presented by Dr. Jisel Villegas, Ph.D. Director of EL

**A. Summary:** Parents brought up frustration with traffic at Frontier.

**VII. Public Comments & Announcements** – presented by Dr. Jisel Villegas, Ph.D. Director of EL

**A.**

**VIII. Meeting Adjourned.**